

The Municipality of Powassan

AGENDA

Regular Council meeting to be held
Tuesday March 15, 2022 at 7:00 p.m.
Powassan Council Chambers

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings"

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

6. ADOPTION OF MINUTES

6.1 Regular Council Meeting of March 1, 2022

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

7.1 Municipal Arenas Committee minutes of March 7, 2022

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

8.1 Parry Sound EMS Advisory Committee minutes of February 24, 2022

8.2 Eastholme, Home for the Aged report dated February 24, 2022

9. STAFF

9.1 Memo – Encroachment Agreement – 107 Sophia Street – K. Bester, Deputy Clerk

9.2 Memo – Glendale Hall Update – K. Bester, Deputy Clerk

9.3 Memo – Road Needs Study – C. Munshaw, Director of Public Works & Engineering

9.4 Memo – Fee for Consent Review – K. Bester, Deputy Clerk

10. BY-LAWS

10.1 2022-05 – Cemetery Rules and Regulations

10.2 2022-06 – Automatic Recount Policy for 2022 Election

10.3 2022-07 – NORDS Funding

11. UNFINISHED BUSINESS

11.1 Verbal – Deputy Mayor, R. Hall – Road Ahead

11.2 Verbal – Deputy Mayor, R. Hall – Short Term Rentals

11.3 Verbal – Deputy Mayor, R. Hall – Snowmobile Trail

12. NEW BUSINESS

12.1 MOE Drinking Water System Report

13. CORRESPONDENCE

13.1 Township of Strong – Resolution for Ontario Health Teams

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

19. MOTION TO ADJOURN

Council Meeting
Tuesday, March 1, 2022, at 7:00 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Markus Wand, Councillor
Debbie Piekarski, Councillor

Absent With
Regrets: Dave Britton, Councillor

Staff: Maureen Lang, CAO/Clerk
Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof:
None

-
- 2022-65** Moved by: R. Hall Seconded by: D. Piekarski
That the agenda of the Regular Council meeting of March 1, 2022 be approved. **Carried**
- 2022-66** Moved by: D. Piekarski Seconded by: R. Hall
That the minutes of the Regular Meeting of Council of February 15, 2022 be adopted. **Carried**
- 2022-67** Moved by: R. Hall Seconded by: D. Piekarski
That the minutes from the Trout Creek Community Centre Board Committee meeting dated February 9, 2022, be received. **Carried**
- 2022-68** Moved by: M. Wand Seconded by: R. Hall
That the minutes from the Public Works Committee meeting of February 22, 2022, be received. **Carried**
- 2022-69** Moved by: D. Piekarski Seconded by: M. Wand
That the minutes from the Almaguin Community Economic Development (ACED) meeting of January 17, 2022, be received. **Carried**
- 2022-70** Moved by: M. Wand Seconded by: R. Hall
That the North Bay Mattawa Conservation Authority's Inventory of Programs and Services, dated February 24, 2022, be received. **Carried**
- 2022-71** Moved by: D. Piekarski Seconded by: M. Wand
That the 2022 Municipal Levy package from the North Bay Parry Sound District Health Unit, be received. **Carried**
- 2022-72** Moved by: D. Piekarski Seconded by: R. Hall
That the revised COVID-19 Supplement to the Human Resources Policy Manual, be received,
And further, that Council adopt the updated policy. **Carried**

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2022-73

Moved by: M. Wand Seconded by: R. Hall

That the amended COVID-19 Mandatory Vaccination Policy, be received,
And further, that Council rescind this policy,

And further that the Municipality will follow Provincial and Public Health Guidelines to manage Municipal operations.

Recorded Vote: Requested By: M. Wand

Councillor Wand: YEA

Councillor Hall: YEA

Councillor Britton: Absent

Councillor Piekarski: YEA

Mayor McIsaac: YEA

Carried

2022-74

Moved by: D. Piekarski Seconded by: M. Wand

Whereas Private Jesse Larochelle was a member of the Canadian Armed Forces and fought in the war in Afghanistan;

And whereas in 2006 Private Larochelle defended his unit's position and saved countless lives in the process, demonstrating an unparalleled sense of duty and commitment to his fellow soldiers;

And whereas Private Larochelle was awarded the Star of Military Valour for his role in the 2006 battle in Afghanistan;

And whereas a large group of veterans known as Valour in the Face of the Enemy are requesting that this young hero's Star of Military Valour be upgraded to Canada's highest honour, the Canadian Victoria Cross;

And whereas there is a petition before the Minister of National Defence (e-3636) which aims to upgrade Private Larochelle's Star of Military Valour;

Therefore, Be It Resolved that the Council of the Municipality of Powassan endorses the request by local veteran Mike Harrison on behalf of Valour in the Face of the Enemy to have Private Larochelle awarded the Canadian Victoria Cross;

And Further Be It Resolved that a copy of this resolution be forwarded to the Governor General Mary Simon, MP Anthony Rota, Minister of National Defence Anita Anand and Valour in the Face of the Enemy.

Carried

2022-75

Moved by: M. Wand Seconded by: R. Hall

That the correspondence from Near North Crime Stoppers dated February 14, 2022 be received.

Carried

2022-76

Moved by: M. Wand Seconded by: D. Piekarski

That the accounts payable listing reports February 14, 21, 2022 in the total amount of \$206,314.10, be approved for payment.

Carried

2022-77

Moved by: R. Hall Seconded by: M. Wand

That Council now adjourns at 7:35 p.m.

Carried

Mayor

CAO/Clerk

The Municipality of
Powassan

Municipal Arenas Committee
Monday, March 7, 2022, 6:00 p.m.
250 Clark and Virtual

Present: In Person: Randy Hall, Deputy Mayor
Virtually: Debbie Piekarski, Councillor
Virtually: Marta Bernard, Volunteer Member
Virtually: Andrew Emmerson, Volunteer Member
Virtually: Richard Peters, Volunteer Member
Virtually: Greg Neethling, Volunteer Member

Staff: Virtually: Brayden Robinson, Treasurer
In Person: Allison Quinn, Administrative Assistant

Absent: Darlene Stone Aro, Volunteer Member
Mike Heasman, Recreation & Facilities Manager
Dale Jardine, Staff - Manager Trout Creek Community Centre (TCCC)

-
- 1.0 Call to Order:
- Deputy Mayor Hall called the meeting to order at 6:05 p.m.
- 2.0 Review and Approval of Agenda
- 2.1 Approval of Agenda for March 7, 2022
Moved by: Councillor Piekarski Seconded by: R. Peters
All in favour; passed.
- 3.0 Review and Approval of Minutes
- 3.1 Approval of Minutes from February 7, 2022
Moved by: R. Peters Seconded by: Councillor Piekarski
All in favour; passed.
- 4.0 Business Arising from the Minutes
- 4.1 *Find out why there was a \$10,000 change in Carnival expenses at the TCCC – R. Hall explained that this difference in expenses was due to costs related to preparing for the 2020 Carnival. The Carnival couldn't happen so those costs were not recouped (ie, alcohol, deposit for band, etc.).*
- 4.2 *Find out if the gentleman's league has been using ice time at the TCCC –R Hall explained that there are six teams still using it. Perhaps not as many as pre-covid but there isn't enough of a change to have a large impact.*
- 4.3 *Look into what the loans were for specifically - B. Robinson explained that the 2011 loan was paid off last July and was taken out as the Municipality's share of a*

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- grant. The 2014 loan was renewed in 2019 and will be paid off in 2024; This loan was for repairs of elevators, arena doors and the front of the Sportsplex. Both loans were split with 80% for the Sportsplex and 20% for the TCCC.
- D. Piekarski asked R. Hall if a loan may be needed for TCCC next year; there is a TCCC meeting this week to go over budget items. Accessibility and modernization needs to be addressed - a grant was applied for but it doesn't cover all costs; new flooring in the main lobby will be needed; they are looking into funding for a new Zamboni, preferably electric.
- 4.4 *Look into what costs were associated with bringing the Voodoos to Powassan* – B. Robinson explained to the group that there were not many costs as renovations were already happening, and Voodoos paid for their signage.
- The operating costs will include the Voodoos, spring and fall ice time if/when needed and their ice time.
 - R. Peters asked what attendance at Voodoos games is. This will be looked into and numbers provided at the next meeting.
 - The Voodoo contract will be up for renewal after this season; it was extended due to Covid.
 - There was concern about the Figure Skating Club losing ice time Wednesday nights, when there is a Voodoos game scheduled; The club has the ice until 6:10pm on those nights.
- 4.5 *Determine how much it costs to run the arenas, by the hour* – R. Peters shared the template he has been working on; the next step will be to include the details needed to generate the numbers, such as hydro, ice rentals, hours of operations, wages, etc. It will be done for each facility.
- It was suggested that some costs won't change and the focus may need to be on cost recovery through fees and facility activities.
 - R. Hall is going to look into the lighting outside the facilities and see if they are on timers.
- 4.6 *Reach out to contacts in other communities to see if there are more local municipalities who have done similar studies* – B. Robinson reached out to his contacts; no studies have been some but many municipalities are facing the same issues with recreation as a whole; one region is looking at winterizing one facility and summarizing another to balance. A. Quinn has also been looking for studies; she has found a few that she will share with the group and will keep looking.
- R. Hall suggested looking at how facilities are moving forward.
 - R. Peters suggested reaching out formally to other local communities to see what they will share and offering to share this committee's findings with them; suggested communities were Astorville, Mattawa, Burk's Falls, South River, Sundridge and Kapuskasing. R. Peters will share suggestions with A. Quinn.
 - A. Emmerson will look for municipalities who own curling rinks as well; he also suggested finding out what the other communities do with the facilities in the off season; looking for ideas; and that volunteer hours should be included as value added.
- 4.7 *Recreation funding grants applied for by the Municipality from 2018 until now* – A. Quinn will have further information for the next meeting. There have been many

grants applied for, not all were successful; no grants specifically for arenas but for recreation, accessibility and infrastructure.

4.8 *Information on average number of hall rentals at Sportsplex (pre-Covid)*– This will be carried over to the next meeting.

4.9 *Information on average number of hall rentals at TCCC (pre-Covid)* – R. Hall shared the events that happened regularly before Covid at the hall – annual dog show, carnival and hockey tournament, dart club, live music once a month, baseball tournament and regular hockey tournaments; Agricultural Society has the Fall Fair and uses the facility for their meetings.

4.10 *Organization of facilities tour* – A. Quinn set up the tour for Saturday, March 12 at 10 am. The tour will start at the Sportsplex, then the curling club and end at the Trout Creek Community Centre.

5.0 New Business – None.

6.0 Action Items

6.1 Update from the TCCC meeting, Wednesday, March 9, 2022 – R. Hall

6.2 Information on Voodoos attendance numbers – M. Heasman / A. Quinn

6.3 Arena costs – R. Peters and B. Robinson

6.4 Lighting outside the arenas – R. Hall

6.5 Reach out to other communities and more research online regarding other similar arenas – A. Quinn

6.6 Successful funding grants – A. Quinn

6.7 Information on average number of hall rentals at Sportsplex (pre-Covid) – M. Heasman

6.8 Updates from facilities tour – A. Quinn

7.0 Next Meeting Date and Adjournment

7.1 The next meeting will be on Monday, April 4th at 6 p.m.

7.2 R. Hall adjourned the meeting at 7:16 p.m.

Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

February 24, 2022

Time:

06:00pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Jamie McGarvey - Chairperson, Rod Osborne, Cathy Still, Scott Sheard, Lewis Malott, Irene Smit, Lyle Hall

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guest:

Regrets:

- 1. **Agenda**
 - 1.1 **Additions to Agenda**
 - 1.2 **Prioritization of Agenda**

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Town of Parry Sound EMS Advisory Committee

Open Minutes

1.3 Adoption of Agenda

Moved by Irene Smit

Seconded by Cathy Still

That the February 24, 2022 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Scott Sheard

Seconded by Rod Osborne

That the Minutes of the October 28, 2022 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

No correspondence to note but Dave Thompson commented that just today we received notification from the province that EMS will receive a one time funding amount of \$40,000.00 for Covid related expenses.

4. Deputations

5. Emergency Services Director's Report

Dave Thompson gave a brief description and analysis of the items on the Director's report.

Town of Parry Sound EMS Advisory Committee

Open Minutes

Discussions included the local EMS Preceptor Program and McKellar's personal representation on this Committee as opposed to a shared member.

Dave Thompson will inquire with regard to the access of more local EMS training programs and inquire into the proper lobby avenues.

Moved by Irene Smit

Seconded by Lewis Malott

That the Emergency Services Director's Report dated February 24, 2022 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - January 2022

6.2 EMS Night Call Statistics - January 2022

6.3 EMS Vehicle Inventory - January 2022

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Cathy Still

Second by Scott Sheard

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT R&R Joint Fire EMS Base - AD 20221

Resolution

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT R&R Joint Fire EMS Base.

Discussion on who would conduct the negotiations, owning the building vs. leasing the building and why it is financially advantageous to have it as an operating expense and as well, provincial funding was discussed.

Moved by Lyle Hall

Seconded by Rod Osborne

Carried

9. Dispatch Update

10. Business Plans

11. Adjournment @ 6:46pm

Moved by Lewis Malott

Seconded by Cathy Still

Carried



EASTHOLME

East District of Parry Sound Home for The Aged

February 24, 2022

Mayor/Reeve and Councilors
Municipalities in the East District of Parry Sound

Dear Mayor/Reeve and Councilors:

Re: Annual Levy Increase/Annual General Meeting

As the pandemic continues, Eastholme remains proactive in protecting its residents and staff from Covid-19. We do this by following Ministry of Long-Term Care (Ministry) directives and guidance as well as maintaining Infection Prevention And Control (IPAC) protocols, all while providing great care to residents!

Activities that are currently required by the Ministry that are outside of the normal, pre-pandemic operations include the following:

- Using a single point of entry with a person dedicated to conducting screening
- Providing clean surgical masks to everyone entering the building
- Testing all general visitors and essential caregivers for Covid-19
- Surveillance testing of staff
- Enhanced cleaning of all commonly touched surfaces
- Reporting on Covid-19 matters (i.e. PPE levels, vaccination status, testing results)

At the time of setting the budget, the Ministry had committed to an additional \$416,400 for containment of Covid-19 covering the period of January 1st 2022 to March 31st 2022. At this time no additional funds have been committed. In light of that information and the current requirement to continue to the pandemic related activities to protect our residents, we have evaluated activities and set the budget to pre-pandemic activity levels (with the exception of the first quarter of the year). Should the direction from the Ministry change effective April 1st we will adjust accordingly with the expectation that any required activities will continue to be funded.

The 2022 municipal levy has been set at \$1,480,900 and was increased by 5% (\$70,480) over the 2021 levy. The current year levy increase is due to a combination of inflationary pressures as well as specific cost increases caused by the pandemic. The following lines experienced significant increases which are attributed to the pandemic:

- Insurance cost increase and reduction of coverages (67% increase in actuals)
- Food cost – supply chain issues and price increases (9% increase in actuals)

As a result, the budget increase for these line items represents 94% of the \$70,480 increase in the levy for 2022.

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EASTHOLME

East District of Parry Sound Home for The Aged

We have a great appreciation of the municipal contribution to Eastholme and welcome municipalities to the Annual General Meeting (AGM) which will be held on March 23rd 2022. Please respond by calling the Main Office, at 705-724-2005 Ext: 221 to let us know if you plan to attend the in-person AGM no later than March 9, 2022.

Sincerely,

Odella Callery, CPA, CA

Administrator

c. Eastholme Board of Management

**Eastholme
East District of Parry Sound
Home for the Aged
Operating Budget 2022**

	Budget 2022	Level of Care Funding	Covid-19 Subsidy Containment Funding
Revenue			
Ministry operating funding	\$ 7,222,500		
Resident revenue basic fees	\$ 2,874,200		
TOTAL	\$ 10,096,700		
Ministry capital payment SW-construction subsidy	\$ -		
Resident revenue private accommodation fees	\$ 543,000		
Resident revenue semi-private accommodation fees	\$ 53,600		
Subsidy for Basic Revenue during covid19	\$ 77,400		
Subsidy for Covid19 - containment funding	\$ 416,400		\$ 416,400
Subsidy - One time	\$ 167,900		
Interest	\$ 15,000		
Sub-Total	\$ 11,370,000		\$ 416,400
Municipal Levy (5%) 1,410,420 x 1.05	\$ 1,480,900		
Covid Specific Levy 4.8%			\$ 68,100
Transfer from reserve	\$ 110,500		
Total Revenue	\$ 12,961,400		\$ 484,500
Expenses			
Program and Support Services	\$ 637,100	\$ 571,200	
BSO phase 1 and 2	\$ 63,400	\$ 63,400	
Raw Food	\$ 604,200	\$ 445,700	\$ 62,000
Nursing and Personal Care	\$ 7,267,100	\$ 6,216,400	\$ 83,400
Accommodation (OA*)	\$ 4,389,600	\$ 2,800,000	\$ 339,100
Total Expenses	\$ 12,961,400	\$ 10,096,700	\$ 484,500
Excess of Revenue over Expenses	\$ -		\$ -

**Eastholme, Home for the Aged
Powassan, Ontario
2022 Municipal Levy Apportionment Schedule**

MUNICIPALITY	APPORTIONMENT PERCENTAGE	2022 Levy - 5%
Town of Kearney	8.753%	129,622
Municipality of Magnetawan	16.430%	243,306
Municipality of Powassan	8.009%	118,604
Municipality of Callander	13.104%	194,055
Village of Burk's Falls	2.015%	29,842
Village of South River	1.672%	24,764
Village of Sundridge	2.519%	37,302
Township of Armour	8.767%	129,835
Township of Joly	1.366%	20,226
Township of Machar	6.045%	89,517
Township of Nipissing	9.005%	133,352
Township of Perry	11.056%	163,730
Township of Ryerson	4.316%	63,914
Township of Strong	6.944%	102,831
Total	100.000%	1,480,900

Please be advised that the 2021 Municipal Levy has been apportioned in accordance with Ontario Regulation 79/10 made under the Long-Term Care Homes Act, 2007

**EASTHOLME
MUNICIPAL LEVY APPORTIONMENT CALCULATION
FOR 2022 LEVY**

FILE: EASTHOLME/EASTHOLME 2022 LEVY

	(A)	(B)	(C)	(D)	(E)	(F)	(G)					
	Households per 2016 Statistics Canada Census	Phase-in Taxable Asmt. (Wtd & Disc CVA) per 2020 FIR, Sch 26, row 9199, column 17	Phase-in PIL Asmt. (Wtd & Disc CVA) per 2020 FIR, Sch 26, row 9299, column 17	Hydro Power Dam Compensation per 2020 FIR, Sch 26, row 5236, column 2	Industrial Class Tax Ratio per 2020 FIR, Sch 22, column 5	Industrial Class Tax Rate per 2020 FIR, Sch 22 *	Weighted Equivalent Hydro Assessment ((C)/(E))*(D)	2022 Apportionment Base ((A) + (B) + (F))	% 2022	2021 Apportionment Base	% 2021	Current year phased-in assessment increase (decrease)
Township of Armour	1,080	368,579,955	5,717,488	-	N/A	N/A	-	374,297,443	8.7673%	363,235,377	8.7692%	3.05%
Village of Burk's Falls	510	84,791,777	796,520	7,658	1.420400	2.1747090%	500,178	86,028,475	2.0151%	82,107,083	1.9822%	4.78%
Municipality of Callander	1,806	557,665,085	1,767,472	-	N/A	N/A	-	559,432,557	13.1038%	542,842,673	13.1059%	3.06%
Township of Joly	164	58,259,971	47,300	-	N/A	N/A	-	58,307,271	1.3658%	56,823,752	1.3718%	2.61%
Town of Kearney	1,259	371,936,380	1,746,364	-	N/A	N/A	-	373,682,744	8.7529%	361,965,533	8.7386%	3.24%
Township of Machar	915	256,250,686	1,533,378	4,147	0.950000	1.3907650%	283,272	258,067,396	6.0448%	252,299,667	6.0910%	2.29%
Municipality of Magnetawan	2,062	699,365,958	2,049,574	-	0.269800	0.4391080%	29,001	701,415,592	16.4296%	681,434,999	16.4512%	2.93%
Township of Nipissing	1,051	381,349,321	3,056,196	472	N/A	N/A	-	384,494,518	9.0048%	371,130,159	8.9598%	3.58%
Township of Perry	1,736	469,771,125	2,241,267	-	N/A	N/A	-	472,012,392	11.0561%	456,546,194	11.0219%	3.39%
Municipality of Powassan	1,495	335,088,588	3,539,949	50,652	1.750069	2.6931090%	3,291,530	341,920,067	8.0089%	330,889,857	7.9885%	3.33%
Township of Ryerson	580	184,140,624	116,600	-	N/A	N/A	-	184,257,224	4.3159%	176,796,793	4.2682%	4.22%
Village of South River	530	71,040,140	349,235	-	N/A	N/A	-	71,389,375	1.6722%	70,414,650	1.6999%	1.38%
Township of Strong	922	293,889,899	2,557,247	-	N/A	N/A	-	296,447,146	6.9438%	289,866,531	6.9738%	2.62%
Village of Sundridge	497	107,429,613	1,077,705	-	N/A	N/A	-	107,537,318	2.5189%	106,816,147	2.5787%	0.68%
	14,647	4,239,559,122	25,566,295	-			4,103,981	4,269,229,398	100.0000%	4,142,168,415	100.0000%	3.07%

COMMENTS:

- Overall weighted average increase in phased in assessment = 3.07% for the current year. Municipalities whose assessments increased by more than 3.07% will show an increase in their apportionment for the current year; those whose assessments increased by less than 3.07% will show a decrease in their apportionment.
- The 2020 FIRs can be viewed at <https://efis.fma.csc.gov.on.ca/fir/Welcome.htm>

* Basic approach re Hydro PIL's resulted from a February 2005 discussion with Lynnette Coy, Ministry of Municipal Affairs, Finance branch. Per Lynnette, Burk's Falls receives the municipal portion of hydro payments only, while Machar, Nipissing and Powassan receive both the municipal and school board portions. Consequently, the tax rate reported in column 8 of Schedule 22 is used for Burk's Falls and that in column 11 is used for the other municipalities.

Eastholme

East District of Parry Sound Home for the Aged
62 Big Bend Avenue – Box 400 – Powassan, Ontario – P0H 1Z0
Telephone 705 724-2005 Fax 705 724-5429

DATE February 23, 2022 RESOLUTION NO. _____
MOVED BY *Jim O'Carroll*
SECONDED BY *Angie Frayeth*

THAT The Municipal levy be set at \$1450,900. for the year 2022

DISPOSITION OF RES.NO. _____ CARRIED DEFEATED _____

YEAS _____ NAYS _____

J. Piper _____
Chair Secretary

**THE BOARD OF MANAGEMENT
FOR THE DISTRICT OF PARRY SOUND EAST**

**CONSOLIDATED
FINANCIAL STATEMENTS OF**

**Eastholme, District of Parry Sound (East),
Home for the Aged
and the
East Parry Sound Community Support
Services Program**

FOR THE YEAR ENDED DECEMBER 31, 2021



Independent Auditor's Report

**To the Board of Management of
Eastholme, District of Parry Sound (East), Home for the Aged**

Opinion

We have audited the consolidated financial statements of Eastholme, District of Parry Sound (East), Home for the Aged, which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of operations and accumulated surplus, cash flows and change in net financial assets for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of Eastholme, District of Parry Sound (East), Home for the Aged as at December 31, 2021, and its results of consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Home in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

ACCOUNTING • TAX • ADVISORY

Baker Tilly SNT LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.

COMPTABILITÉ • FISCALITÉ • SERVICES-CONSEILS

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Independent Auditor's Report (Continued)

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements (continued)

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Home's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Home to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

North Bay, Ontario
February 23, 2022

Baker Tilly SNT LLP
CHARTERED PROFESSIONAL ACCOUNTANTS,
LICENSED PUBLIC ACCOUNTANTS

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED
CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	2021 <u>Budget</u> (unaudited)	2021 <u>Actual</u>	2020 <u>Actual</u>
REVENUE			
Province of Ontario Subsidies			
-Operating	\$ 6,292,000	\$ 6,948,096	\$ 6,457,471
-Minor Capital	39,000	113,518	45,704
-Pandemic Pay	—	—	521,288
-COVID19 Prevention and Containment	1,564,000	1,328,400	816,000
-PSW Temporary Wage Enhancement	—	311,650	78,774
-Infection, Prevention & Control Personnel	—	34,773	48,005
-Capital Construction (Note 5)	30,300	29,090	121,219
Municipal Levy (Note 7)	1,538,640	1,538,640	1,282,200
Resident Accommodation Fees	3,373,900	3,080,417	3,143,244
Community Support Services' Clients Fees (Note 8)	631,000	355,099	340,959
Other	30,000	20,057	22,834
Total Revenues	<u>13,498,840</u>	<u>13,759,740</u>	<u>12,877,698</u>
EXPENSES			
Nursing and Personal Care	6,119,900	6,166,113	6,136,956
Program and Support Services	740,300	688,975	807,530
Raw Food	542,200	525,359	501,973
Other Accommodation	5,217,800	4,941,225	4,452,794
Community Support Services	1,001,000	772,122	698,020
Amorization of Capital Assets	—	603,070	609,707
Total Expenses	<u>13,621,200</u>	<u>13,696,864</u>	<u>13,206,980</u>
EXCESS OF REVENUES OVER EXPENSES	(122,360)	62,876	(329,282)
OPENING ACCUMULATED SURPLUS	<u>11,751,984</u>	<u>11,751,984</u>	<u>12,081,266</u>
ENDING ACCUMULATED SURPLUS	<u>\$ 11,629,624</u>	<u>\$ 11,814,860</u>	<u>\$ 11,751,984</u>

The accompanying notes and schedules are an integral part of these consolidated financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED
CONSOLIDATED STATEMENT OF CASH FLOW
FOR THE YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
OPERATING TRANSACTIONS		
Excess of Revenues over Expenses	\$ 62,876	\$ (329,282)
Non-Cash Charges to Operations:		
Amortization	603,070	609,707
Loss on disposal of tangible capital assets	36,134	17,697
	<u>702,080</u>	<u>298,122</u>
Changes in Non-Cash Items:		
Prepaid expenses	(11,499)	8,183
Accounts receivable	141,826	(317,534)
Inventories of supplies	(9,231)	(16,585)
Accounts payable and accrued liabilities	(81,924)	180,131
Deferred revenue and designated donations	133,071	113,100
Accumulated sick leave	(4,770)	(60,741)
	<u>167,473</u>	<u>(93,446)</u>
Cash Provided by Operating Transactions	<u>869,553</u>	<u>204,676</u>
CAPITAL TRANSACTIONS		
Acquisition of tangible capital assets	<u>(667,277)</u>	<u>(280,883)</u>
Cash Applied to Capital Transactions	<u>(667,277)</u>	<u>(280,883)</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	202,276	(76,007)
OPENING CASH AND CASH EQUIVALENTS	2,722,126	2,798,133
CLOSING CASH AND CASH EQUIVALENTS	<u>\$ 2,924,402</u>	<u>\$ 2,722,126</u>
CASH AND CASH EQUIVALENTS CONSIST OF:		
Cash on hand	\$ 1,000	\$ 1,000
Bank accounts	2,923,402	2,721,126
	<u>\$ 2,924,402</u>	<u>\$ 2,722,126</u>
CASH FLOW SUPPLEMENTARY INFORMATION		
Interest income received	<u>\$ 16,439</u>	<u>\$ 22,834</u>

The accompanying notes and schedules are an integral part of these consolidated financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

(note 1. continued.....)

(e) Non-Financial Assets

Non-financial assets are not intended to discharge existing liabilities but are held for use in the provision of the Home's services. They have useful lives extending beyond the current year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset (Note 10). The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements - 25 years

Buildings - 40 years

Furniture and Equipment - 20 years

A full year's amortization is charged in the year of acquisition and in the year of disposal.

Works of art are not included in the tangible capital assets reported on the Consolidated Statement of Financial Position. The Home owns a number of paintings and other pieces of artwork that are prominently displayed in the Home and on the grounds. The value of these items are negligible.

The Home has a policy to expense borrowing costs related to the acquisition of tangible capital assets.

(ii) Inventories of Supplies

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(f) Reserves

The Board of Management has allocated accumulated surplus into reserves for working funds, future capital expenditures and sick leave (Note 11).

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

(note 1. continued.....)

(j) Use of Estimates

The preparation of consolidated financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the period. Significant items subject to such estimates and assumptions include estimated useful lives of tangible capital assets and the related amortization and accrued liabilities. Actual results could differ from these estimates. The estimates are reviewed periodically and any resulting adjustments are reported in earnings in the year in which they become known.

(k) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand and balances with banks.

2. Province of Ontario Subsidy

The provincial operating subsidy for the Home for 2018, 2019, 2020 and 2021 has been estimated and is subject to a final reconciliation by the province. Any adjustments for 2018, 2019, 2020 and 2021 will be reflected in the Consolidated Statement of Operations in the year 2022. The Home has an accounts receivable from the Province in respect of operating subsidies in the amount of \$86,127 (2020 – \$211,834).

3. Accumulated Sick Leave

The Consolidated Statement of Financial Position and the Consolidated Statement of Operations include accruals for accumulated sick leave for full-time employees. These obligations amount to \$345,307 (2020 - \$350,077). A total of \$429,120 has been set up in a reserve (Note 11).

4. Pension Plan

The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the participating employees based on the length of service and rates of pay. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2020. The results of this valuation disclosed total actuarial liabilities of \$111,820 million with

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

7. Participating Municipalities
The participating municipalities are as follows:

MUNICIPALITY	APPORTIONMENT PERCENTAGE	2021 LEVY	2021 Special COVID-19 Levy
Town of Kearney	8.739	\$123,257	\$11,205
Municipality of Magnetawan	16.451	232,028	21,094
Municipality of Powassan	7.988	112,664	10,242
Municipality of Callander	13.105	184,833	16,803
Village of Burk's Falls	1.982	27,955	2,541
Village of South River	1.700	23,977	2,180
Village of Sundridge	2.579	36,375	3,307
Township of Armour	8.769	123,680	11,244
Township of Joly	1.372	19,351	1,759
Township of Machar	6.091	85,909	7,810
Township of Nipissing	8.960	126,374	11,489
Township of Perry	11.022	155,457	14,132
Township of Ryerson	4.268	60,197	5,472
Township of Strong	6.974	98,363	8,942
Total	100.00	\$1,410,420	\$128,220

8. Trust Funds
Trust funds administered by the Home amounting to \$39,125 (2020 - \$34,158) are presented in a separate financial statement. As such balances are held in trust by the Home for the benefit of others and are not presented as part of the Home's consolidated financial position or consolidated financial activities.

**EASTHOLME DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

10. Consolidated Schedule of Tangible Capital Assets

FOR THE YEAR ENDED DECEMBER 31, 2021

	Land and Land <u>Improvements</u>	Buildings	Furniture and Equipment	Totals
COST				
Balance, beginning of year	\$ 654,572	\$ 17,607,872	\$ 2,493,535	\$ 20,755,979
Additions and betterments	10,347	-	389,390	399,737
Work In Progress	-	175,536	92,004	267,540
Disposals and writedowns	-	(14,186)	(95,421)	(109,607)
Balance, end of year	<u>664,919</u>	<u>17,769,222</u>	<u>2,879,508</u>	<u>21,313,649</u>
ACCUMULATED AMORTIZATION				
Balance, beginning of year	338,643	8,795,647	1,522,196	10,656,486
Annual amortization	26,128	453,372	123,570	603,070
Amortization disposals	-	(4,232)	(69,241)	(73,473)
Balance, end of year	<u>364,771</u>	<u>9,244,787</u>	<u>1,576,525</u>	<u>11,186,083</u>
TANGIBLE CAPITAL ASSETS - NET	<u>\$ 300,148</u>	<u>\$ 8,524,435</u>	<u>\$ 1,302,983</u>	<u>\$ 10,127,566</u>

FOR THE YEAR ENDED DECEMBER 31, 2020

	Land and Land <u>Improvements</u>	Buildings	Furniture and Equipment	Totals
COST				
Balance, beginning of year	\$ 535,210	\$ 17,675,279	\$ 2,411,508	\$ 20,521,997
Additions and betterments	119,362	56,054	105,287	280,683
Disposals and writedowns	-	(23,481)	(23,240)	(46,701)
Balance, end of year	<u>654,572</u>	<u>17,607,872</u>	<u>2,493,535</u>	<u>20,755,979</u>
ACCUMULATED AMORTIZATION				
Balance, beginning of year	312,929	8,351,662	1,411,192	10,075,783
Annual amortization	25,714	453,745	130,248	609,707
Amortization disposals	-	(9,760)	(19,244)	(29,004)
Balance, end of year	<u>338,643</u>	<u>8,795,647</u>	<u>1,522,196</u>	<u>10,656,486</u>
TANGIBLE CAPITAL ASSETS - NET	<u>\$ 315,929</u>	<u>\$ 8,812,225</u>	<u>\$ 971,339</u>	<u>\$ 10,099,493</u>

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED
SCHEDULE OF SEGMENT DISCLOSURES AND EXPENSES BY OBJECT
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Nursing and Personal Care	Program and Support Services	Raw Food	Accommodation	Community Support Services	Total 2021
REVENUE						
Province of Ontario Subsidies	\$ 5,335,796	\$ 633,242	\$ 445,699	\$ 147,499	\$ 385,860	\$ 6,948,096
- Operating	-	-	-	113,518	-	113,518
- Minor Capital	-	527	-	1,327,873	-	1,328,400
- COVID-19 Prevention and Containment	311,650	-	-	-	-	311,650
- PSW Temporary Wage Enhancement	34,773	-	-	-	-	34,773
- Infection, Prevention & Control Personnel	-	-	-	29,090	-	29,090
- Capital Construction	483,894	55,206	79,660	919,880	-	1,538,640
Municipal Levy	-	-	-	2,552,652	-	2,552,652
Residents' Basic Accommodation Fees	-	-	-	527,765	-	527,765
Residents' Preferred Accommodation Fees	-	-	-	-	355,099	355,099
Client Fees	-	-	-	16,439	3,618	20,057
Other	-	-	-	-	744,577	744,577
Total Revenue	6,166,113	688,975	525,359	5,634,716	744,577	13,759,740
EXPENSES						
Wages and Benefits	5,869,502	568,633	-	3,521,813	229,425	10,189,373
Other Operating Expenses	296,611	120,342	525,359	2,050,555	542,697	3,535,564
Amortization of Capital Assets	-	-	-	588,637	14,433	603,070
Less Assets Capitalized (net of disposals)	-	-	-	(631,143)	-	(631,143)
Total Expenses	6,166,113	688,975	525,359	5,529,862	786,555	13,696,864
EXCESS OF REVENUE OVER EXPENSES	\$ -	\$ -	\$ -	\$ 104,854	\$ (41,978)	\$ 62,876

This schedule provides a breakdown by major segment of the excess of revenue over expenses reported on the Consolidated Statement of Operations.

Independent Auditor's Report

**To the Board of Management of
Eastholme, District of Parry Sound (East), Home for the Aged**

Opinion

We have audited the financial statements of the trust funds of Eastholme, District of Parry Sound (East), Home for the Aged, which comprise the statement of financial position as at December 31, 2021, and the statement of financial activities and change in fund balance for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the trust funds and the financial activities and change in fund balance of the trust funds of Eastholme, District of Parry Sound (East), Home for the Aged as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Home in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

ACCOUNTING • TAX • ADVISORY

Baker Tilly SNT LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.

COMPTABILITÉ • FISCALITÉ • SERVICES-CONSEILS

Baker Tilly SNT s.r.l. est membre de la Coopérative Baker Tilly Canada, qui fait partie du réseau mondial Baker Tilly International Limited. Les membres de la Coopérative Baker Tilly Canada et de Baker Tilly International Limited sont tous des entités juridiques distinctes et indépendantes.

Independent Auditor's Report (continued)

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the trust funds' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the trust funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

North Bay, Ontario
February 23, 2022

Baker Tilly SNT LLP

CHARTERED PROFESSIONAL ACCOUNTANTS,
LICENSED PUBLIC ACCOUNTANTS

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST) HOME FOR THE AGED
RESIDENTS' TRUST FUND NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

Residents' Trust Funds, Eastholme, District of Parry Sound (East), Home for the Aged is established under the Ontario Regulation 79/10, made under the Long-Term Care Homes Act, 2007, and its principal activity is to provide a service to the residents.

1. Significant Accounting Policies

The statements of the Residents' Trust Funds, for Eastholme, District of Parry Sound (East), Home for the Aged are the representation of management prepared in accordance with Canadian Public Sector Accounting Standards for local governments as outlined in the Public Sector Accounting Handbook of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgements.

(a) Basis of Accounting

Sources of revenue and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Trust Funds Held in a Financial Institution

Provincial regulations for long-term care homes require trust funds to be deposited into a non-interest bearing account at a financial institution. Accordingly, the financial institution banking arrangements and service charges for maintenance of the trust account and electronic funds transfer charges for resident payments of accommodation fees are accounted for in the general operations of the Home.

MEMORANDUM

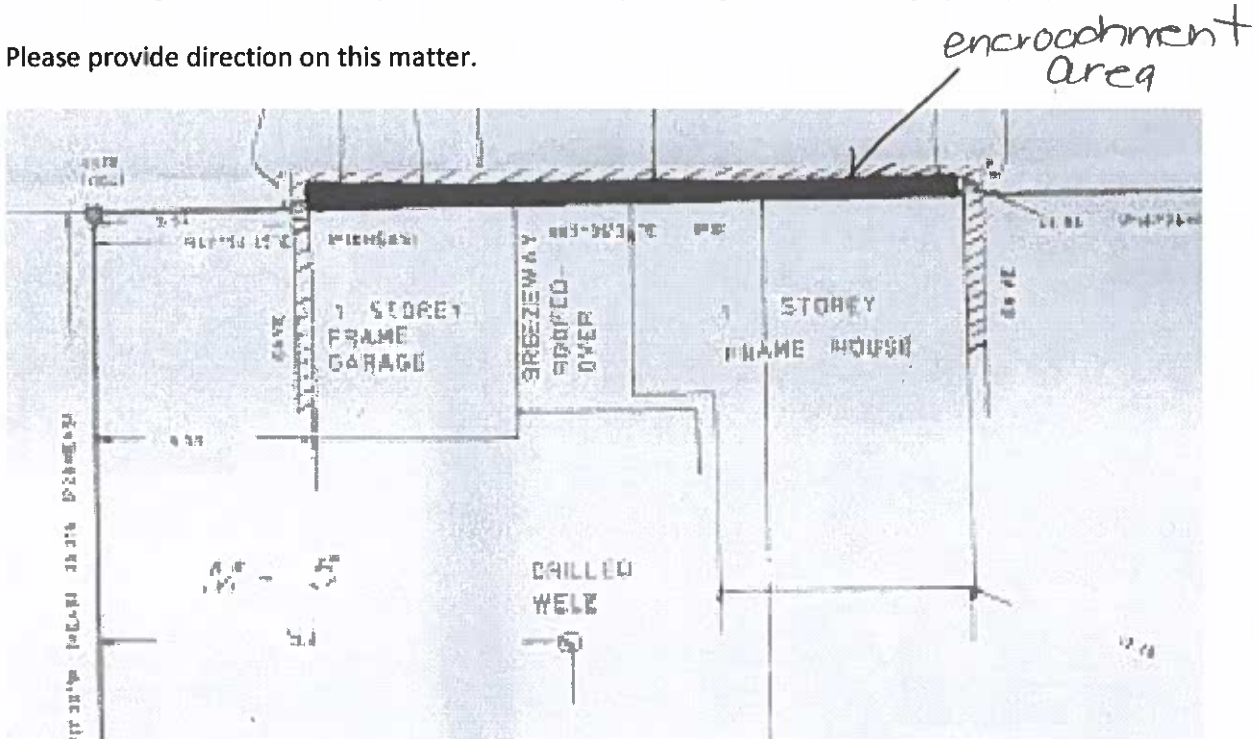
TO: Mayor, Council
FROM: K. BESTER, DEPUTY CLERK
DATE: MARCH 3, 2022
RE: ENCROACHMENT AGREEMENT – 107 SOPHIA ST.

The lawyer for the new owners of the above noted property has asked whether or not the municipality would be interested in transferring/selling the approximately 1 metre wide by 22 metres long part of the road allowance upon which part of the house/garage is situated. The file shows that the original owner had an encroachment agreement with the town of Trout Creek, but it doesn't look like subsequent owners had an encroachment agreement drawn up (as they should have).

Our lawyer has advised that where there are small strips of property (with encroachment agreements), the municipality could consider transferring the property, therefore removing the requirement for an agreement, especially where the road allowance probably will never be used / needed.

If Council agreed to sell the small strip of land – the property owner buying would be responsible for all costs (value given to the land by Council, reference plan / legal / road closing bylaw preparation, etc.).

Please provide direction on this matter.



DATE OF COUNCIL MTG.	March 15/22
AGENDA ITEM #	9-1



SANGSTER
LAW

William A. Sangster, B. Comm (Hons) LL.B
Liam M. Sangster, B. Comm (Hons) J.D.
Zachary R. Campbell, B.A. (Hons) J.D.
Brooklyn M. Thorpe, J.D.
234 Main St. West, North Bay, ON P1B 2T7
Ph: (705) 476-6600 • Fax: (705) 476 8011

VIA FAX

February 17, 2022

Municipality of Powassan
P.O. Box 250
466 Main Street
Powassan, ON P0H 1Z0

Attention: Planning Department

Dear Sirs:

Re: Brott and Hebert sale to McKinnon
107 Sophia Street, Trout Creek, Ontario
Pct 4062 NS, N1/2 Lt 17 s/s Morrison St, Lt 18 s/s Morrison St, Plan M5
My File 21584

I am the solicitor for Thomas Edward Brott and Carol Hebert, the registered owners of the above-noted property.

I understand that the property is zoned CV 2 (Commercial – Unserviced). Would you kindly confirm that the current use of the property, being a single family residence, has a legal non-conforming use.

The subject property is also subject to an Encroachment Agreement between The Corporation of the Town of Trout Creek and Emma Edna Lee, former registered owner, with respect to a one-storey frame garage, roofed over breezeway and one-storey frame house which encroach onto the town road. The purchasers' lawyer has requested that we inquire as to whether or not the lands upon which the encroaching structures exist can be purchased. Please advise.

I enclose herein a cheque payable to the Municipality of Powassan in the amount of \$60.00 representing payment of your fees with respect to the above.

Yours very truly

Per: Liam M. Sangster
LMS/ml
Enclosure

Date: March 15, 2022

Moved by: _____

Seconded by: _____

Further to receipt of the memo dated March 3, 2022 regarding the Encroachment Agreement for 107 Sophia St., that Council directs staff to advise the lawyer for the new property owner that they would be willing to sell the approximately 1 m x 22 m strip of land (from the road allowance) at a price of \$ _____. The buyer of the portion of the road allowance to be responsible for all associated costs for this process.

Carried _____

Defeated _____

Deferred _____

Lost _____

 Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

MEMORANDUM

TO: Mayor, Council
RE: Kimberly Bester, Deputy Clerk
DATE: March 10, 2022
RE: Glendale Hall - Update

Our Phase 1 application to the Community Enhancement Program / Rural Enhancement, for Glendale Hall was successful; I am now working on the Phase 2 application (from which a decision will be made).

We will need to provide quotes for this phase of the application process. In order to provide quotes for the replacement of the north wall for this public building, we will need engineered drawings for contractors to review. The cost of the engineered drawings may be \$10,000-12,000 and are a cost we can include for under the funding. IF our Phase 2 application is not successful, this cost would have to be covered within the municipal budget. The engineered drawings will however be necessary for 'whenever' the building's wall is repaired, at a later date, if our funding application is not successful.

Please note as well that the Powassan Lions have committed to contributing \$8000 to this project, which can be put towards the \$15,620 (10% of funding) which the municipality will be responsible for.

Please see below a **DRAFT budget** for this project. This budget will be updated as we receive quotes.

Item	Budgeted Amount
Engineering	12,000.00
Replacement of north wall, installation of range hood and new sinks in kitchen / installation of barrier free washroom stall in men's washroom / installation of new hands free door and window / Installation of new LED lighting	120,000.00
Commercial Fridge & Dish washer	10,000.00
10 % Contingency	14,200.00
Total Project Cost	156,200.00
NOHFC Funding	140,580.00
Municipality of Powassan Contribution	7,620.00
Powassan Lions Contribution	8,000.00
	156,200.00

We will require the following resolution for this project –

1. That Council directs staff to prepare a tender for engineering services to prepare the drawings for this project. The Estimated cost for these is \$10,000-\$12,000.

DATE OF COUNCIL MTG.	March 15/22
AGENDA ITEM #	9-2



Resolution no. 2022 - _____

Date: March 15, 2022

Moved by: _____

Seconded by: _____

That Council directs staff to prepare a tender for the engineering drawings required for the Glendale Hall wall replacement project. The estimated cost for the drawings is 10,000-12,000, which can be included for under our funding application to NOHFC. If the funding application is not successful, the fee for the drawings will have to be covered within the municipal budget for 2022.

Carried _____ Defeated _____ Deferred _____ Lost _____

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

To: Clerk, Council
From: Director of Public Works & Engineering
Re: RFQ22-01: Road Needs Study

BACKGROUND:

During the February 22, 2022 Public Works Committee meeting, completing a road needs study to forecast our 5 and 10-year capital planning was discussed. It was also noted that the neighboring communities of East Ferris and Chisholm were conducting a joint RFQ for a road needs study, and that Powassan was included as a "Provisional Item".

ANALYSIS:

Below please find the summary of the Road Needs Study that closed on March 8, 2022 at 12:00pm, and was opened at 250 Clark Street-Birch Room on March 9, 2022 at 9:30am. All submissions have been reviewed by staff, and RFQ openings were witnessed by:

Antoine Boucher – P.Eng, Codey Munshaw – Director of Public Works & Engineering

Five (5) Quote packages were picked-up, emailed, or uploaded, and a total of Three (3) bids were received.

Company	RFP Score	Powassan's Cost (Tax not included)	Total Quote (Tax not included)
Golder Associates Ltd.	98	\$11,951.67	\$35,855.00
McIntosh Perry	70	\$28,510.00	\$80,075.00
Tatham Engineering Ltd.	80	\$20,000.00	\$60,000.00

*All RFQ's were checked for errors and omissions. There were no errors or omissions found, that would impact the price or validity of the RFQ submissions.

Due to the large price gap between the low and next lowest bidder, staff felt that it was prudent to ensure the lowest bidder had a full grasp of the project scope, and Municipality expectations. As such, C. Munshaw and A. Boucher contacted the lowest bidder, to discuss the project complexities, expectations, and requirements. Both C. Munshaw and A. Boucher were satisfied that the low bidder sufficiently comprehended the scope and complexity of the project, and that they are capable of producing a satisfactory report to the respective Municipalities.

DATE OF COUNCIL MTG.	March 15/22
AGENDA ITEM #	9-3

MEMORANDUM

TO: MAYOR, COUNCIL
FROM: K.BESTER, DEPUTY CLERK
RE: CURRENT USER FEE BYLAW – FEE FOR CONSENT REVIEW (TO BE PAID BY PLANNING BOARD)
DATE: MARCH 10, 2022

Our Existing User Fee bylaw contains the following:

Paid by Planning Board	
Reviewing Consent Applications	\$50.00
Subdivision Review by Council	\$2,000.00

To my knowledge we have never charged them this.

See following a summary of planning charges (charged by our Planner for the consent reviews and subsequent planning report/recommendations provided to Council):

BARTRAW	CONSENT	2021	474.32
MECHEFSKE	CONSENT	2021	292.39
FAIM	CONSENT	2021	389.85
PIERCEY	CONSENT	2021	129.95

Average cost per consent review is around +\$300.00. We do not recoup this and it simply becomes a planning expense.

The Planning Board will discuss this at their meeting on March 17th.

Please provide Council's direction on this matter. Should we be charging the \$50 to the Planning Board or, as per Karin's email, she and I could potentially sit down and discuss some kind of cost sharing for these expenses?



Resolution no. 2022 - _____

Date: March 15, 2022

Moved by: _____

Seconded by: _____

That Council receives the memo regarding planning fees which could be charged to the Planning Board for Consent application reviews, and further that they direct staff to meet with the Planning Board secretary to discuss options for covering the cost of our planner's reviews for consents.

Carried

Defeated

Deferred

Lost

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
BY-LAW NO. 2022-05**

This Bylaw contains the rules and regulations that govern the Powassan Union Cemetery, St. Joseph's Cemetery, the Trout Creek Union Cemetery and the Holiness Cemetery, and have been approved by the Registrar, Funeral, Burial and Cremation Services Act, 2002 (FBCSA), Bereavement Authority of Ontario (BAO)

The Council of the Corporation of the Municipality of Powassan enacts as follows:

1. The provisions of any and all By-Laws of the Municipality of Powassan and all amendments thereto pertaining to the Powassan Union Cemetery, St. Joseph's Cemetery, the Trout Creek Union Cemetery and the Holiness Cemetery are hereby repealed.
2. This By-Law shall be composed of nine (9) sections, attached hereto.

Section A:	Definitions
Section B:	General Information
Section C:	Sale and Transfer of Interment Rights
Section D:	Interment and Disinterment of Casketed and Cremated Remains
Section E:	Memorialization (Monuments and Markers)
Section F:	Care and Maintenance Fund
Section G:	Items that are Prohibited and Permitted on Plots
Section H:	Tariffs
Section I:	Forms

3. That by-law no. 2017-17 be hereby rescinded

Read a **FIRST** and **SECOND** time on the 15th day of March, 2022, and considered Read a **THIRD** and **FINAL** time and passed as such in open Council on the 5th day of April, 2022.

Mayor

CAO Clerk

DATE OF COUNCIL MTG.	March 15/22
AGENDA ITEM #	10-1

SECTION A: DEFINITIONS

“BURIAL/INTERMENT”	The opening of a plot and then the placing of human remains or cremated human remains in the plot, followed by closing of the plot. The plot will consist of a grave in the ground.
“BY-LAW”	Shall mean the rules and regulations under which the Cemetery is operated.
“CARE AND MAINTENANCE FUND”	It is a requirement under the Funeral, Burial and Cremations Services Act 2002 (FBCS) and Ontario Regulation 30/11 and 184/12 (O. Reg. 30/11 and 184/12) that a prescribed amount or a percentage of the purchase price (excluding tax) of all Interment Rights sold, transferred, assigned or permitted, and prescribed amounts for monuments and markers, is contributed into the Care and Maintenance fund. Interest earned from this fund is used to provide care and maintenance of plots, markers and monuments at the Cemetery.
“CEMETERY”	Shall mean the land set aside, as follows: Powassan Union Cemetery – Lot 20, Concession 13, Parcel 17380 NS, District of Parry Sound, Province of Ontario St. Joseph’s Cemetery – Part Lot 21, Concession 12, District of Parry Sound, Province of Ontario Trout Creek Union Cemetery - Lot 28, Concession 3, District of Parry Sound, Province of Ontario Holiness Cemetery – Part Lot 4, Concession 7, District of Parry Sound, Province of Ontario to be used for the interment of Human Remains.
“CEMETERY SERVICES”	Shall mean the following services in respect of a Plot: i. Opening and closing of a Plot; ii. Interring or disinterring Human Remains; iii. Providing temporary storage in a receiving vault; iv. Construction of a foundation for a Marker or Monument.
“CERTIFICATE OF INTERMENT RIGHTS”	The document issued by the Cemetery operator to the Purchaser once the Interment Rights to a specific plot have been paid in full, identifying ownership and authority over those specific Interment Rights.
“CONTRACT”	For the purposes of this by-law, all Purchasers of Interment Rights or other

Cemetery supplies and services must receive a copy of the contract that they and the Cemetery operator sign, detailing the obligations of both parties, and acknowledging receipt and acceptance of the Cemetery By-law, a copy of the Consumer Information Guide and the Price List.

"COUNCIL"

Shall mean the Municipal Council of the Corporation of the Municipality of Powassan.

"CREMATION PLOT"

Shall mean any burial space of sufficient area for the interment of the cremated remains of one (1) person, and having a minimum size of two (2) feet (.61 meters) by two (2) feet (.61 metres) (Old Cremation sections) or two (2) feet (.61 meters) by four (4) feet (1.22 meters) (New Cremation sections)

"GRAVE"

"INTERMENT RIGHTS HOLDER"

The person authorized or entitled to inter human remains in a specified plot. They may be the person named in the Interment Rights Certificate or such other person to whom the rights have been assigned.

"MARKER/MONUMENT"

Shall mean permanent memorial structure – monument, headstone or other structure placed or intended to be placed on a burial plot, and is to be used to indicate the location of a burial.

"PLOT"

For the purposes of this by-law, a plot is a single grave space intended for the interment of a child or adult's remains or cremated remains.

SECTION B: GENERAL INFORMATION

1. Hours of Operation:

Visitation Hours – The Cemeteries are open for visitation during daylight hours from Spring to Fall. Access to the Cemeteries is limited during the Winter months.

Office Hours – 8:30 am to 4:30 pm (Monday to Friday / excluding statutory holidays)

Burial Hours – Burials are carried out from May 1st to November 30th (weather permitting) weekdays from 9:00 am to 3 pm and weekends from 9:00 am to noon.

2. General Conduct:

The Municipality of Powassan reserves full control over the Cemetery operations and management of land within the Cemetery grounds. No person may damage, destroy, remove or deface any property within the Cemeteries. All visitors should conduct themselves in a quiet manner that shall not disturb any service being held and shall behave with due order and decorum and with respect to the dead.

No person shall have in their possession any firearm or ammunition/casings within the Cemeteries, except in the case of military or police funeral;

No animals/pets shall be allowed entry into the Cemeteries without the approval of the Municipality.

Conveyance heavily loaded shall not be permitted to enter the Cemetery without the approval and supervision of the Municipality.

Vehicles within the Cemeteries shall be driven at a speed not exceeding 15 Kilometres per hour and shall not be permitted to drive on sod. All drivers of any vehicle shall respect all plots as if they were their own. Vehicle owners and drivers shall be held responsible for any damage done by them. Recreational vehicles are not permitted within the Cemeteries.

No person under the age of fourteen (14) years of age shall be admitted within the Cemeteries unless attended by an adult who shall be responsible for their conduct.

Any person violating any provision of this By-Law shall be deemed to be a trespasser and subject to immediate summary eviction from the Cemeteries, in addition to any and all other penalties provided by law.

The Cemetery operator has the right at any time to re-survey, enlarge, diminish, re-plot, or remove plantings, grade, close pathways or roads, alter in shape or size, or otherwise change all or any part of the Cemetery, subject to the approval of the appropriate authorities.

Complaints or suggestions by Interment Right Holders and Visitors shall be made in writing to the Municipality and controversies in the Cemetery are to be avoided.

3. By-law Amendments:

The Cemeteries shall be governed by these by-laws, and all procedures will comply with the FMSCA and O.Reg. 30/11 and 184/12, which may be amended periodically. All by-laws must be:

- a. Published once in a newspaper with general circulation in the locality in which the Cemetery is located;
- b. Conspicuously posted on a sign at the entrance of the Cemetery(ies); and
- c. Delivered to each supplier of markers who has delivered a marker to the Cemetery during the previous year, if the by-law or by-law amendment pertains to markers or their installation.

All by-laws and by-law amendments are subject to the approval of the Registrar, FBCSA and BAO.

4. Liability:

The Cemetery operator will not be held liable for any loss or damage, without limitation (including damage by the elements, Acts of God, or vandals) to any plot, monument, marker or other article that has been placed in relation to an interment right, save and except for direct loss or damage caused by gross negligence of the Cemetery operator or staff.

5. Public Register:

Provincial legislation – Section 110 of O.Reg. 30/11 requires all Cemeteries to maintain a public register that is available to the public during regular office hours.

The Municipality shall keep such registers, records, books, maps and electronic files as are necessary for properly recording all transactions, information and matters pertaining to the Cemeteries as come within its' jurisdiction, and

as may be prescribed. A public register will be available to the public during regular office hours, as prescribed in Section 110 of Ontario Regulation 30/11. A public register will also be available for viewing on the Municipality of Powassan's website – www.powassan.net/content/municipal-services/location-Cemeteries

6. Pets or other Animals:

Pets or other animals, including cremated animal remains, are not permitted to be buried on Cemetery grounds.

SECTION C: SALE AND TRANSFER OF INTERMENT RIGHTS

Purchasers of Interment Rights acquire only the right to direct the burial of human remains, and the installation of monuments and markers, subject to the conditions set out in the Cemetery Bylaws. In accordance with Cemetery by-laws, no burial or installation of any monument or marker is permitted until the Interment Rights have been paid in full. An Interment Rights certificate will be issued to the Interment Rights Holder(s) when payment is made in full. The purchase of Interment Rights is not a purchase of real estate or real property.

At the time of purchase of Interment Rights, a Purchaser must receive:

- a) A copy of the Consumer Information Guide
- b) A copy of the Operator's Price List
- c) A copy of the Cemetery Bylaw
- d) A copy of the completed/signed Contract and a copy of the Interment Rights Certificate

The Interment Rights Certificate shall specify the Purchaser of the Interment Rights, the name of the person for whom the plot is purchased, the type of the plot, the location of the plot and the date purchased.

The Interment Rights Holder may designate in writing, upon the Interment Permission Form, if another person is to be buried in his/her Plot.

Cancellation of Interment Rights within 30-day Cooling-Off Period:

A Purchaser has the right to cancel an Interment Rights Contract within thirty (30) days of signing the Purchase contract, by providing written notice of the cancellation to the Cemetery operator. The Cemetery operator will refund all monies paid by the Purchaser within thirty (30) days from the date of the request for cancellation.

Cancellation of Interment Rights after the 30-day Cooling Off Period:

Upon receiving written notice from the Purchaser of the Interment Rights, the Cemetery operator will cancel the contract and will issue a refund to the Purchaser for the amount paid for the Interment Rights less the appropriate amount that is required to be deposited in the Care and Maintenance Fund. This refund will be made within thirty (30) days of receiving said notice. If the Interment Rights Certificate has been issued to the Interment Rights holder(s), the certificate must be returned to the Cemetery operator, along with the written notice of cancellation. If any portion of the Interment Rights have been exercised, the Purchaser, or the Interment Rights holder(s), are not entitled to cancel the contract.

Care and Maintenance Fund Contributions:

If is a requirement under the FBSCA and O.Reg. 30/11 and 184/12 that a prescribed amount or a percentage of the purchase price (excluding tax) of all Interment Rights sold; and prescribed amounts for monuments and markers is contributed into the Care and Maintenance fund. Interest earned from this fund is used to provide care and maintenance of plots, markers and monuments at the Cemeteries. Contributions to the care and maintenance fund are not refundable, except when Interment Rights are cancelled within the 30-day cooling off period.

Prohibit of Resale of Interment Rights

The Cemetery operator prohibits the resale of Interment Rights to a third party and will repurchase these rights from the Interment Rights holder or such other person to whom the Interment Rights have been assigned, at the price listed on the current price list less any care and maintenance contribution amount previously made. The re-purchase and payment to the rights holder requesting the sale must be completed within 30 days of the request. The Interment Rights holder requesting the re-purchase of the rights must return the Interment Rights certificate to the Cemetery operator and the rights holder(s) must endorse the Interment Rights certificate, transferring all rights, title and interest back to the Cemetery operator. The appropriate paperwork must be completed before the Cemetery operator reimburses the Interment Rights holder(s).

Transfers

1. For the purpose of this subsection, "Transfer" means a gift, a bequest or any other transfer made with consideration. If an Interment Rights Holder wishes to transfer their Interment Rights, notice must be given to the Municipality and the original Certificate of Interment Rights must be returned. The Municipality shall issue a new Certificate of Interment Rights to the transferee. The transfer of ownership of Interment Rights is not binding on the Municipality until a duly executed transfer document has been deposited with the Municipality.
2. Upon receipt of a request in writing from the Interment Rights Holder specifying the name and address of the transferor and the transferee, and the location of the plot, the Municipality will perform the transfer.
3. In the case of succession, the following will be required in addition to clause 2 above, unless otherwise ordered by the Municipality:
 - a. With a Last Will and Testament:
 - i. In case of specific bequest of the Plot, a Notarial Copy or Court Certificated Copy of the Will or Probate;
 - ii. If no Specific bequest, a request in writing from the Executor (s) with consent of all or a majority of the beneficiaries;
 - b. Intestate:
A request in writing from the administrator with the consent of all or a majority of the heirs-at-law

SECTION D: INTERMENT AND DISINTERMENT OF CASKETED AND CREMATED REMAINS

Interment right holder(s) must provide written authorization prior to a burial taking place. Should the Interment Rights holder be deceased, authorization must be provided in writing by the person authorized to act on behalf of the Interment Rights holder in keeping with the Succession Law Reform Act, i.e. Personal Representative, Estate Trustee, Executor or next of kin.

A burial permit issued by the Registrar General or equivalent document showing that the death has been registered with the province must be provided to the Cemetery operator prior to the burial taking place. A Certificate of Cremation must be submitted to the Cemetery operator prior to the burial of cremation remains taking place.

In accordance with the FBCSA and O.Reg. 30/11 and 184/12, the purchaser of Interment Rights must enter into a Cemetery contract, providing such information as may be required by the Cemetery operator for the completion of the contract and the public register prior to each burial of human remains.

Payment must be made to the Cemetery operator before a burial can take place.

The opening and closing of graves may only be conducted by Cemetery staff or those designated to do work on behalf of the Cemetery operator.

One (1) casket containing human remains may be interred in each regular plot. Additionally, up to two (2) cremated remains may also be interred where an interment of casketed remains has already taken place, on a regular plot. Where no casketed remains will be interred in a regular plot, up to four (4) cremated remains may be interred on a regular plot.

Cremation plots will be used only for the interment of one (1) cremated remains.

Human remains may be disinterred from a lot provided that a written consent (authorization) of the Interment Rights holder has been received by the Cemetery operator and the prior notification of the medical officer of health. A certificate from the local medical officer of health must be received at the Cemetery operator's office before the removal of casketed human remains from a Cemetery may take place. A certificate from the local medical of health is not required for the disinterment of cremated remains from a lot.

In special circumstances the removal of human remains may also be ordered by certain public officials without the consent of the Interment Rights holder and/or next of kin.

SECTION E: MEMORIALIZATION (MONUMENTS AND MARKERS)

The Cemetery operator will provide a foundation for all monuments being placed on plots within the Cemeteries. Foundations will be constructed by Cemetery staff at the expense of the Interment Rights holder. The Municipality requires order forms from Monument Dealers showing Monument size, base size, Plot owner's information and the total fee, including the Marker Care and Maintenance portion, before foundations for monuments are constructed, and before monuments are placed on a plot.

Foundations for upright monuments will normally be comprised of stone dust. Stone dust foundations have been determined to ensure minimal upheaval because of Spring frost and allow Cemetery staff to easily re-level monuments. Foundations for flat or pillow monuments will consist of a poured cement pad, with the monument either placed in the cement or placed on top of it once cured.

No more than one (1) upright Monument/Marker shall be erected on any one Plot. One (1) flat marker may also be installed adjacent and in line with the upright marker, on a single plot. If there is sufficient space available, up to two (2) flat markers could be installed adjacent and in line with the upright marker, on a double plot.

Monuments located on a regular plot shall not exceed 36 inches (90 centimetres) in width, 16 inches (40 centimetres) in depth and 48 inches (120 centimetres) in height, including the base. The minimum width of an upright Monument/Marker shall be 6 inches (20 centimetres) at its narrowest point.

Monuments to be centred on two (2) regular plots shall not exceed 48 inches (120 centimetres) in width and 16 inches (40 centimetres) in depth and 48 inches (120 centimetres) in height.

Pillow/flat markers on a single Cremation Plot shall not exceed 16 inches (40 centimetres) in width and 12 inches (30 centimetres) in depth.

Pillow/flat markers to be centre on two (2) cremation plots shall not exceed 30 inches (75 centimeters) in width and 16 inches (40 centimeters) in depth.

Monuments/markers to be placed on cremation Plots must be pillow markers – installed either ‘flat’ or slightly angled. There will be no upright monuments/markers on any cremation plot.

All Markers and Monuments shall be made of granite, marble or bronze, or other permanent material approved by the Municipality.

The Municipality reserves the right to enter onto the Plot and remove any monument, marker or other structure, or any inscription placed in or any Plot which is not in keeping with the dignity and decorum of the Cemeteries.

The Municipality shall have the right to remove or lay down monuments or parts of monuments where the monument/ marker represents a risk to public safety.

Memorials (monuments and markers) are owned by the Interment Rights holder and the Cemetery operator is not responsible for their loss or deterioration. These memorials should be protected by the Interment Rights holder’s own insurance coverage.

The Cemetery operator will take reasonable precautions to protect the property of Interment Rights holders, but it assumes no liability for the loss of, or damage to, any monument, marker. Minor scraping of the monument base of an upright monument due to grass/lawn maintenance is considered normal wear and tear.

Cemetery staff will endeavour to ensure that an annual clean-up at all Cemeteries is commenced every spring prior to Mother’s Day, with any wreaths or other items which are considered to be in poor condition removed and disposed of at that time.

SECTION F: CARE AND MAINTENANCE FUND

A portion of the price of interment or scattering rights is trusted into the Care and Maintenance Fund. The income generated from this fund is used to maintain, secure and preserve the Cemetery grounds and basic maintenance to markers. Services that can be provided through this funding include:

- Re-levelling of monuments and sodding or seeding of plots,
- Maintenance of Cemetery landscaping,
- Repairs and general upkeep of Cemetery vault and equipment,
- No person other than Cemetery staff shall remove any sod or in any other way change the surface of a burial plot in the Cemeteries,

SECTION G: ITEMS THAT ARE PROHIBITED AND PERMITTED ON PLOTS

Prohibited Items:

The Cemetery operator reserves the right to regulate articles placed on plots that pose a threat to the safety or interment right holders, visitors to the Cemetery and Cemetery staff, prevents the Cemetery from performing general Cemetery maintenance, or are not in keeping with the respect and dignity of the Cemetery. Prohibited articles will be removed and disposed of without notification.

Items which are prohibited and should not be placed on plots include (but are not limited to) the following:

- Chairs or benches / trellises or arches / fences or enclosures / loose stones or sharp objects / bullets or ammunition or ammunition casings / plants/flowers planted ON the plot

It is recommended that personal items NOT be placed on plots as the municipality assumes no liability for such items, in the case of damage or theft.

Permitted Items:

- Flower or plant containers or decoration must be placed in a holder which is attached to the top of a monument, so that it does not interfere with the normal maintenance operations of the Cemeteries.
- Fresh flowers and smaller pots, or other suitable containers, may be placed on a monument base to commemorate special occasions, however, the Municipality assumes no responsibility and will remove these and the containers when they become unsightly.
- Stakes used to hang flowers or solar lights should be constructed of metal, and should be situated immediately adjacent to the monument base.
- Memorial wreaths, etc. may be placed in the Cemetery beginning May 1st of each year, with removal of all wreaths, etc. expected to take place before November 1st.

SECTION I: TARIFFS

Tariffs are listed in the Municipal User Fee Bylaw which is in force and may be amended from time to time.

SECTION J: FORMS

1. Contract – for Purchase of Interment Rights
2. Certificate of Interment Rights
3. Service Request
4. Request to Transfer Interment Rights

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
BY-LAW NO. 2022-06**

Being a By-law to authorize an Automatic Recount Policy for the 2022 Election

WHEREAS Elections are to be conducted in a free and fair manner that ensures the certainty of the votes cast as this is a key feature of well-functioning democracy

AND WHEREAS amendments to the Municipal Elections Act added a provision (Section 56(3)) permitting municipalities and school boards to establish policies requiring automatic recounts when the results fall within a threshold established by the policy

AND WHEREAS the Municipality of Powassan finds it desirable to provide a clear solution that would identify to candidates and voters the circumstances where a recount will automatically be completed

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

The Clerk shall hold a recount:

- a) of the votes for two or more candidates who receive the same number of votes and cannot both or all be declared elected to the office;
- b) of the votes for two or more candidates who receive within 5 votes of each other and cannot both or all be declared elected to the office;

At the discretion of the Clerk a recount shall be held,

- a) of the votes for two or more candidates who receive within 10 votes of each other and cannot both or all be declared elected to the office.

READ a FIRST and SECOND time passed on the 15th day of March, 2022;
AND READ a THIRD and FINAL time on April 5, 2022.

Mayor

CAO-Clerk

DATE OF COUNCIL MTG.	March 15/22
AGENDA ITEM #	10-2.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-06

Being a By-Law to authorize an agreement between the Municipality of Powassan and her Majesty the Queen in right of Ontario as represented by the Minister of Northern Development, Mines Natural Resources and Forestry

WHEREAS The government will provide funding over a 5-year period to support Municipal improvements;

And **WHEREAS** the Municipality of Powassan is desirous of investing in infrastructure improvements locally;

BE IT THEREFORE ENACTED by the Municipal Council of the Corporation of the Municipality of Powassan as follows:

1. That the Mayor and CAO/Clerk be and are hereby authorized to execute the attached Agreement between the Corporation of the Municipality of Powassan and Her Majesty the Queen in Right of Ontario as Represented by the Minister of Northern Development, Mines Natural Resources and Forestry
2. That this Agreement will come into effect immediately upon receipt of executed copy from the province.

READ a **FIRST** and **SECOND** time, and considered **READ** a **THIRD** and **FINAL** time and adopted for the betterment of the community, this the 15th day of March, 2022

Mayor

CAO/Clerk

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of April 2021

BETWEEN :

**Her Majesty the Queen in right of Ontario
as represented by the Minister of Northern Development,
Mines, Natural Resources and Forestry**

(the "Province")

- and -

The Corporation of the Municipality of Powassan

(the "Recipient")

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 **Schedules to the Agreement.** The following schedules form part of the Agreement:

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Project Specific Information and Additional Provisions
- Schedule "C" - Project
- Schedule "D" - Budget
- Schedule "E" - Payment Plan
- Schedule "F" - Reports.

1.2 **Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 Conflict or Inconsistency. In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 One and the Same Agreement. The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 Amending the Agreement. The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 Acknowledgement. The Recipient acknowledges that:

- (a) the Funds are to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
- (b) the Province is not responsible for carrying out the Project; and
- (c) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

- SIGNATURE PAGE FOLLOWS -

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Minister of
Northern Development, Mines, Natural Resources
and Forestry**

Date

Helen Mulc
Assistant Deputy Minister

The Corporation of the Municipality of Powassan

Date

Mrs. Maureen Lang
CAO/ Clerk
I have authority to bind the Recipient.

Date

Name:
Title:
I have authority to bind the Recipient.

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

"Budget" means the budget attached to the Agreement as Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A12.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the

Effective Date and ending on the following March 31; and

- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31 or the Expiry Date, whichever is first.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, and includes Her ministers, agents, appointees, and employees.

“Loss” means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

“Maximum Funds” means the maximum set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A12.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Proceeding” means any action, claim, demand, lawsuit, or other proceeding that that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

“Project” means the undertaking described in Schedule “C”.

“Records Review” means any assessment the Province conducts pursuant to section A7.4.

“Reports” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it has, and will continue to have, the experience and expertise necessary

to carry out the Project;

- (b) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (c) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement, including passing a municipal by-law authorizing the Recipient to enter into the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) procedures to enable the Recipient to manage Funds prudently and effectively;
- (b) procedures to enable the Recipient to complete the Project successfully;
- (c) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (d) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (e) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or

Article A12.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E"; and
- (c) deposit the Funds into an account the Recipient designates provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides evidence satisfactory to the Province that the Recipient's council has authorized the execution of this Agreement by the Recipient by municipal by-law;
- (b) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (c) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project; and
- (d) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.2.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget; and

- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 Rebates, Credits, and Refunds. The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 Disposal. The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as provided for in Schedule "B" at the time of purchase.

A6.0 CONFLICT OF INTEREST

A6.1 Conflict of Interest Includes. For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.2 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
 - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest;
 - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Province Includes. For the purposes of sections A7.4, A7.5 and A7.6, “Province” includes any auditor or representative the Province may identify.

A7.2 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1:
 - (i) all Reports in accordance with the timelines and content requirements as provided for in Schedule “F”;
 - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;
- (b) ensure that all Reports and other reports are:
 - (i) completed to the satisfaction of the Province; and
 - (i) signed by an authorized signing officer of the Recipient.

A7.3 Record Maintenance. The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally

accepted accounting principles or any other accounting principles that apply to the Recipient; and

- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

A7.4 Records Review. The Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours enter upon the Recipient's premises to conduct an audit or investigation of the Recipient regarding the Recipient's compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient's representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient's allocation and expenditure of the Funds.

A7.5 Inspection and Removal. For the purposes of any Records Review, the Province may take one or more of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3; and
- (b) remove any copies the Province makes pursuant to section A7.5(a).

A7.6 Cooperation. To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;
- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

A7.7 No Control of Records. No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.8 Auditor General. The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.2 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 Indemnification. The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Recipient's Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or

- (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and
- (b) in the event of a Proceeding, and upon the Province's request, the Recipient will provide to the Province a copy of any of the Recipient's insurance policies that relate to the Project or otherwise to the Agreement, or both.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A12.1 Events of Default. It will constitute an Event of Default if, in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:

- (i) carry out the Project;
- (ii) use or spend Funds; or
- (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section

A7.2(a)(ii).

A12.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Record Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A12.3 Opportunity to Remedy. If, in accordance with section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A12.4 Recipient not Remediating. If the Province provided the Recipient with an

opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), and (i).

A12.5 When Termination Effective. Termination under Article A12.0 will take effect as provided for in the Notice.

A13.0 FUNDS AT THE END OF A FUNDING YEAR

A13.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A12.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A14.0 FUNDS UPON EXPIRY

A14.1 Funds Upon Expiry. The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession, under its control, or both.

A15.0 DEBT DUE AND PAYMENT

A15.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

A15.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

A15.3 Interest Rate. The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

A15.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A15.5 Fails to Pay. Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A16.0 NOTICE

A16.1 Notice in Writing and Addressed. Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, courier or fax; and
- (c) addressed to the Province or the Recipient as set out in Schedule "B", or as either Party later designates to the other by Notice.

A16.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of fax, one Business Day after the Notice is delivered; and
- (c) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

A16.3 Postal Disruption. Despite section A16.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, courier or fax.

A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A17.1 Consent. When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

A18.0 SEVERABILITY OF PROVISIONS

A18.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

A19.0 WAIVER

A19.1 Waiver Request. Either Party may, by Notice, ask the other Party to waive an obligation under the Agreement.

A19.2 Waiver Applies. If in response to a request made pursuant to section A19.1 a Party consents to a waiver, the waiver will:

- (a) be valid only if the Party that consents to the waiver provides the consent by Notice; and
- (b) apply only to the specific obligation referred to in the waiver.

A20.0 INDEPENDENT PARTIES

A20.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A21.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A21.2 Agreement Binding. All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's successors, and permitted assigns; and
- (b) the successors to Her Majesty the Queen in right of Ontario.

A22.0 GOVERNING LAW

A22.1 Governing Law. The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A23.0 FURTHER ASSURANCES

A23.1 Agreement into Effect. The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A24.0 JOINT AND SEVERAL LIABILITY

A24.1 Joint and Several Liability. Where the Recipient comprises of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A25.0 RIGHTS AND REMEDIES CUMULATIVE

A25.1 Rights and Remedies Cumulative. The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A26.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a “Failure”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A27.0 SURVIVAL

A27.1 Survival. The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, sections A12.1, sections A12.2(d), (e), (f), (g), (h), (i), and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, , section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$517,972.01
Expiry Date	September 30, 2026
Amount for the purposes of section A5.2 (Disposal) of Schedule "A"	\$1000
Insurance	\$ 2,000,000
Contact information for the purposes of Notice to the Province	Tracey Dawson-Kinnonen, Director Transportation, Trade and Investment Branch Northern Development Division Ministry of Northern Development, Mines, Natural Resources and Forestry Fax: 705-541-2140 Email: Tracey.Dawson-Kinnonen@ontario.ca
Contact information for the purposes of Notice to the Recipient	Mr. Codey Munshaw, Director of Public Works & Engineering 250 Clark Street Powassan P0H 1Z0, ON Fax: Email: cmunshaw@powassan.net
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Mrs. Maureen Lang, CAO/ Clerk 250 Clark Street Powassan P0H 1Z0, ON Fax: Email: mlang@powassan.net

Additional Provisions:

B1: Definitions. The following additional definitions are added to Schedule "A" as follows:

"Eligible Costs" means those eligible costs set out in the Program Guidelines, as may be amended from time to time.

"Funding Period" means the period from April 1, 2021 to March 31, 2026.

“Project Information Form” means the form attached as Appendix I to be submitted to the Province by the Recipient that describes the undertakings being proposed to be undertaken by the Recipient, including any amendments or updates thereto, that have been approved in writing by the Province.

B2: Section A4.2(a) is intentionally deleted.

B3: Section A4.3 is amended by adding the following as A4.3(e):

(e) only use the Funds for Eligible Costs.

B4: Section A7.2(a)(ii) is deleted and replaced with the following:

(ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time, which for greater certainty may include a report to be submitted by the Recipient from time to time on 30 days notice from the Province;

B5: Section A13.1 is deleted and replaced with the following:

A13.1 Funds at the End of Funding Period. Without limiting any rights of the Province under Article A12.0, if the Recipient has not spent all of the Funds allocated for the Funding Period as provided for in the Budget, unspent Funds form a debt due immediately repayable without any further action or demand from the Province.

SCHEDULE "C" PROJECT

The Recipient will carry out any undertaking described in a Project Information Form delivered pursuant to this Agreement that has been approved in writing by the Province, as may be updated from time to time with the written approval of the Province, including as delivered in accordance with the requirements of Schedule "E" (the "**Project**").

SCHEDULE "D" BUDGET

The Budget for the Project is included in a Project Information Form approved by the Province (each a "**PIF Budget**"), provided that the costs in that PIF Budget are Eligible Costs.

SCHEDULE "E"
PAYMENT PLAN

Payment Schedule:

Milestone	Due Date	Payment Date	Amount
Delivery of the Agreement signed by the Recipient to the Province		Within 30 days after receipt and acceptance* by the Province	\$103,594.40
Upon delivery of the following: <ul style="list-style-type: none"> • Project Information Form; and • 2021-2022 Annual Report 	April 7, 2022	Within 30 days after receipt and acceptance* of the completed Project Information Form and Annual Report by the Province, but no earlier than April 1, 2022	\$103,594.40
Upon delivery of the following: <ul style="list-style-type: none"> • Project Information Form; and • 2022-2023 Annual Report 	March 31, 2023	Within 30 days after receipt and acceptance* of the completed Project Information Form and Annual Report by the Province, but no earlier than April 1, 2023	\$103,594.40
Upon delivery of the following: <ul style="list-style-type: none"> • Project Information Form; and • 2023-2024 Annual Report 	March 31, 2024	Within 30 days after receipt and acceptance* of the completed Project Information Form and Annual Report by the Province, but no earlier than April 1, 2024	\$103,594.40
Upon delivery of the following: <ul style="list-style-type: none"> • Project Information Form; and • 2024-2025 Annual Report 	March 31, 2025	Within 30 days after receipt and acceptance* of the completed Project Information Form and Annual Report by the Province, but no earlier than April 1, 2025	\$103,594.40

**Note: Receipt and acceptance requires completion and submission of all requirements and reports as listed, including those in Schedule "F", and the Province's approval of those requirements and reports, as applicable.*

**SCHEDULE "F"
REPORTS**

Reports. The Recipient will submit Annual Reports by the dates indicated in the Report Schedule chart below.

Report Schedule	
Name of Report	Due Date
2021-2022 Annual Report	April 7, 2022
2022-2023 Annual Report	March 31, 2023
2023-2024 Annual Report	March 31, 2024
2024-2025 Annual Report	March 31, 2025
2025-2026 Annual Report	September 30, 2026

Report Details:

Each Annual Report must:

1. Provide an accounting of all income and expenditures incurred during the Funding Year as it pertains to the Agreement, including an explanation for any variances from the Budget in Schedule "D";
2. Include a statement signed by the signing authority of the Recipient confirming actual project expenditures;
3. Include an accounting of any unspent Funds, including any interest earned on those Funds, and an explanation as to why there are remaining Funds; and
4. Be submitted in the format shown in Appendix II to this Schedule "F".

Appendix I
Form of Project Information Form

PROJECT INFORMATION FORM
(April 1, 20xx to March 31, 20xx)

Please fill out one **PROJECT INFORMATION FORM per proposed project.*

Municipality: _____

Project Name: _____

Project Description: *Please provide a brief description of the project and the proposed activities.*

Resource Development Impacts. *Please describe how the proposed capital project is impacted by, or advances opportunities related to resource development and how the project is addressing or mitigating those impacts.*

Alignment with Existing Municipal Planning Documents: *Does the proposed project align with existing municipal planning documents (i.e. Asset Management Plan, Official Plan)? If yes, please identify the applicable municipal planning documents. If no, please provide an explanation.*

Project Start Date (mm/dd/yyyy)

Project End Date (mm/dd/yyyy)

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Partnership Type: *(Select One)*

- Sole Municipality Lead (no partnership)

Lead Municipality (partnership)

Supporting Municipality (partnership)

For partnerships only. **If you are the lead partner, please indicate that you own the asset. If you are a supporting municipality, please identify the project lead and confirm the amount of NORDS funding that is to be transferred to the lead municipality. Note that supporting municipalities must submit a Council resolution confirming your support.**

Do you intend to allocate all or part of your ANNUAL FUNDING allocation to this project in a future year?

If yes, please select the funding year(s) you intend to use the NORDS funds. (Note: all applicable fields within this project information form must be completed for all projects where Year 2 funding will be used to fund, including in future years. (Note: Please add additional years as required.)

Year X (April 1, 20XX to March 31, 20XX) <input type="checkbox"/>	Year X (April 1, 20XX to March 31, 20XX) <input type="checkbox"/>	Year(s) X (April 1, 20XX to March 31, 20XX) <input type="checkbox"/>
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Identify the Total Project Costs for the whole project? In the fields below, enter the total project cost amount and the timing of when the costs will be incurred.

Year X (April 1, 20XX to March 31, 20XX)	Year X (April 1, 20XX to March 31, 20XX)	Year X (April 1, 20XX to March 31, 20XX)

Identify the Eligible Project Costs (e.g. capital costs) for the project. In the fields below, enter the total eligible cost amount and the timing of when the costs will be incurred.

Year X (April 1, 20XX to March 31, 20XX)	Year X (April 1, 20XX to March 31, 20XX)	Year X (April 1, 20XX to March 31, 20XX)

Identify the proposed amount of your NORDS annual allocation that will be applied to the project in the applicable year the funding will be utilized. In the fields below, identify the timing of your NORDS allocation will be utilized. For Multi-Year projects where the municipality intends to utilize NORDS funding in upcoming year(s), please identify the NORDS allocation amount in the year that your NORDS allocation will be applied to the project (e.g. \$75,000 in Year 2 and \$75,000 in Year 3) in the fields below.)

Year X (April 1, 20XX to March 31, 20XX)	Year X (April 1, 20XX to March 31, 20XX)	Year X (April 1, 20XX to March 31, 20XX)

Identify any other funding sources related to the proposed project. Please identify the name of the organization or funding program, the amount of funding requested or approved, and the status of the funding request (e.g. approved, application submitted, pending decision, application not yet submitted).

Name of Funding Source #1	Funding Amount	Status
Name of Funding Source #2	Funding Amount	Status
Name of Funding Source #3	Funding Amount	Status

Certification

The Recipient confirms that the proposed project and information submitted associated with it meets program requirements including:

The proposed capital project(s) is impacted by, or advances opportunities related to resource development;

Project costs funded through NORDS funding are directly related to the proposed project(s) and recorded as a capital expense;

Assets associated with the project are owned by the Recipient;

All projects are in compliance with and satisfy applicable Provincial and Federal laws and requirements and adhere to required approvals and processes.

On behalf of the Recipient, I hereby certify that, to the best of my knowledge, the information in this Project Information Form to which this certification is attached, is true, correct, and is in compliance with the terms and conditions of the Agreement.

Name of Signing Authority

Title

Signature

Date

**Appendix II
Form of Annual Report**

ANNUAL REPORT – Year X (April 1, 20XX to March 31, 20XX)

Please fill out one ANNUAL REPORT per submitted project.

Municipality: _____

Project Name: _____

1) Project Activity Report

Description	Start Date	End Date
<i>Please describe key project activities that were achieved during this fiscal year. What was accomplished? (April 1 to March 31).</i>	<i>mm/dd/yyyy</i>	<i>mm/dd/yyyy</i>

2) Has the project been completed?

Yes No

Note: If the project has not been completed and the municipality intends on utilizing their NORDS allocation for the next year to support this project, please submit an updated Project Information Form describing the project's activities for the upcoming year.

3) Budget Report (Actuals) – Year X (April 1, 20XX to March 31, 20XX)

	Total
Total Project Costs	
Total Eligible (capital) Costs	
NORDS Funding Applied to Project	

Other Approved Funding Applied, including own (if applicable)

	Total
<i>Please enter program name approved funding (#1)</i>	
<i>Please enter program name approved funding (#2)</i>	
<i>Please enter program name approved funding (#3)</i>	

4) Is any current year funding being accumulated/carried forward for a future funding year?

Yes No

Note: If yes, the municipality is required to submit a Project Information Form identifying the project which those funds will be used towards in a future year of the program.

5) Accumulation of funds – Year X (April 1, 20XX to March 31, 20XX)

**Only applicable if municipality did not utilize all of its annual allocation.*

NORDS Annual Allocation: *Enter amount (A)* _____

Name of Project	Name of project #1	Name of project #2 (if applicable)	Name of project #3 (if applicable)
NORDS Allocation Spent (in Annual Report's fiscal year)	<i>Enter amount (B1)</i>	<i>Enter amount (B2)</i>	<i>Enter amount (B3)</i>

NORDS Annual Allocation Balance: *Enter amount (A-(B1+B2+B3))=C* _____

Accumulation of Funds

NORDS Annual Allocation Balance	<i>Enter amount (C)</i>
Interest Gained on Accumulated Balance	<i>Enter amount (D)</i>

Adjusted Allocation (Next Year)

Adjusted Allocation for Upcoming Disbursement	<i>Enter amount (A-D)=(E)</i>
--	-------------------------------

CERTIFICATION

On behalf of the Recipient, I hereby certify that, to the best of my knowledge, the information in this Annual Report to which this certification is attached, is true, correct, and is in compliance with the terms and conditions of the Agreement, and that to the best of my knowledge the financial data in this Annual Report true, correct, and agrees with the books and records of the Recipient.

Name of Signing Authority

Title

Signature

Date

Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2021-2022)

DWS Name:	POWASSAN DRINKING WATER SYSTEM
DWS Number:	220000576
DWS Owner:	THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
Municipal Location:	POWASSAN
Regulation:	O.REG. 170/03
DWS Category:	DW Municipal Residential
Type of Inspection:	Focused
Inspection Date:	Dec-21-2021
Ministry Office:	North Bay Area Office

Maximum Risk Rating: 462

Inspection Module	Non Compliance Rating
Source	0 / 14
Capacity Assessment	0 / 30
Treatment Processes	0 / 193
Operations Manuals	0 / 28
Logbooks	0 / 18
Certification and Training	0 / 42
Water Quality Monitoring	0 / 112
Reporting & Corrective Actions	0 / 25
Overall - Calculated	0 / 462

Inspection Risk Rating:	0.00%
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Final Inspection Rating:	100.00%
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DATE OF COUNCIL MTG.	March 15/22
AGENDA ITEM #	121

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2021-2022)

DWS Name:	POWASSAN DRINKING WATER SYSTEM
DWS Number:	220000576
DWS Owner Name:	THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
Municipal Location:	POWASSAN
Regulation:	O.REG. 170/03
DWS Category:	DW Municipal Residential
Type of Inspection:	Focused
Inspection Date:	Dec-21-2021
Ministry Office:	North Bay Area Office

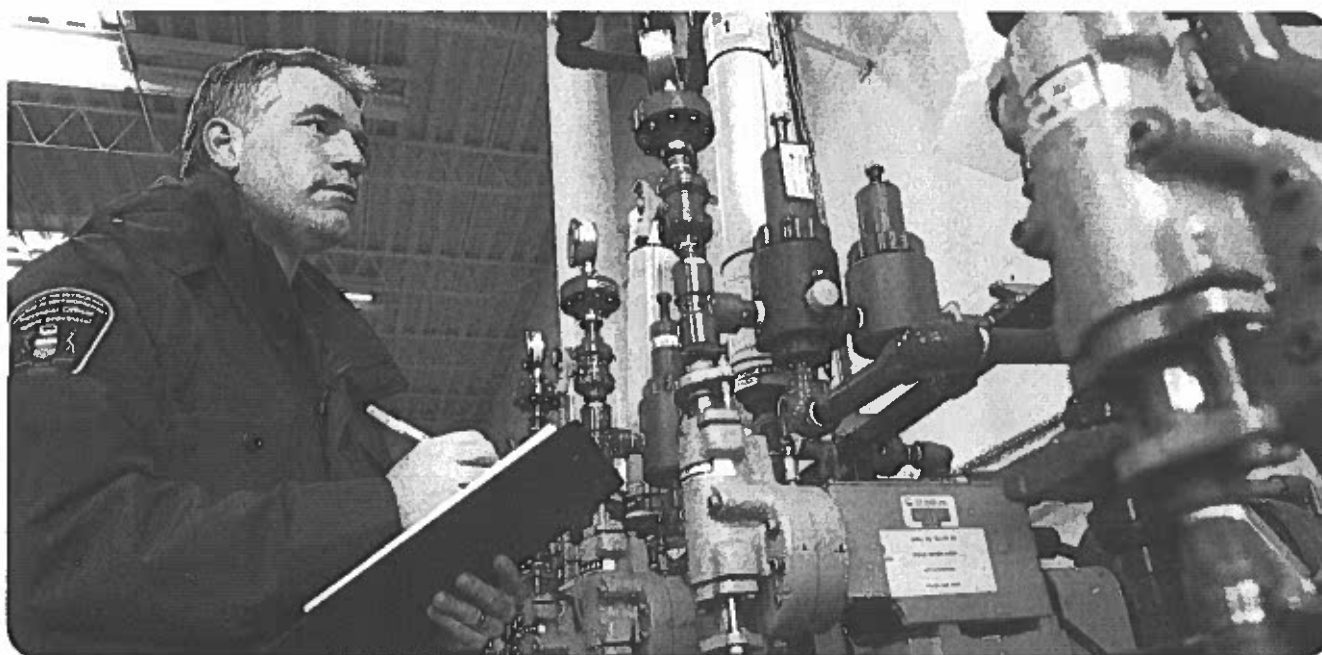
All legislative requirements were met. No detailed rating scores.

Maximum Question Rating: 462

Inspection Risk Rating:	0.00%
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FINAL INSPECTION RATING:	100.00%
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APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection

results since fiscal year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains 15 inspection modules consisting of approximately 100 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

ontario.ca/drinkingwater

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system's operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry's annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario's Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

$$\text{RISK} = \text{LIKELIHOOD} \times \text{CONSEQUENCE}$$

(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:

Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 - 10% (Unlikely)	L = 1
11 - 49% (Possible)	L = 2
50 - 89% (Likely)	L = 3
90 - 100% (Almost Certain)	L = 4

TABLE 2:

Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4x8) and the lowest would be 0 (0x1).

Table 3 presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

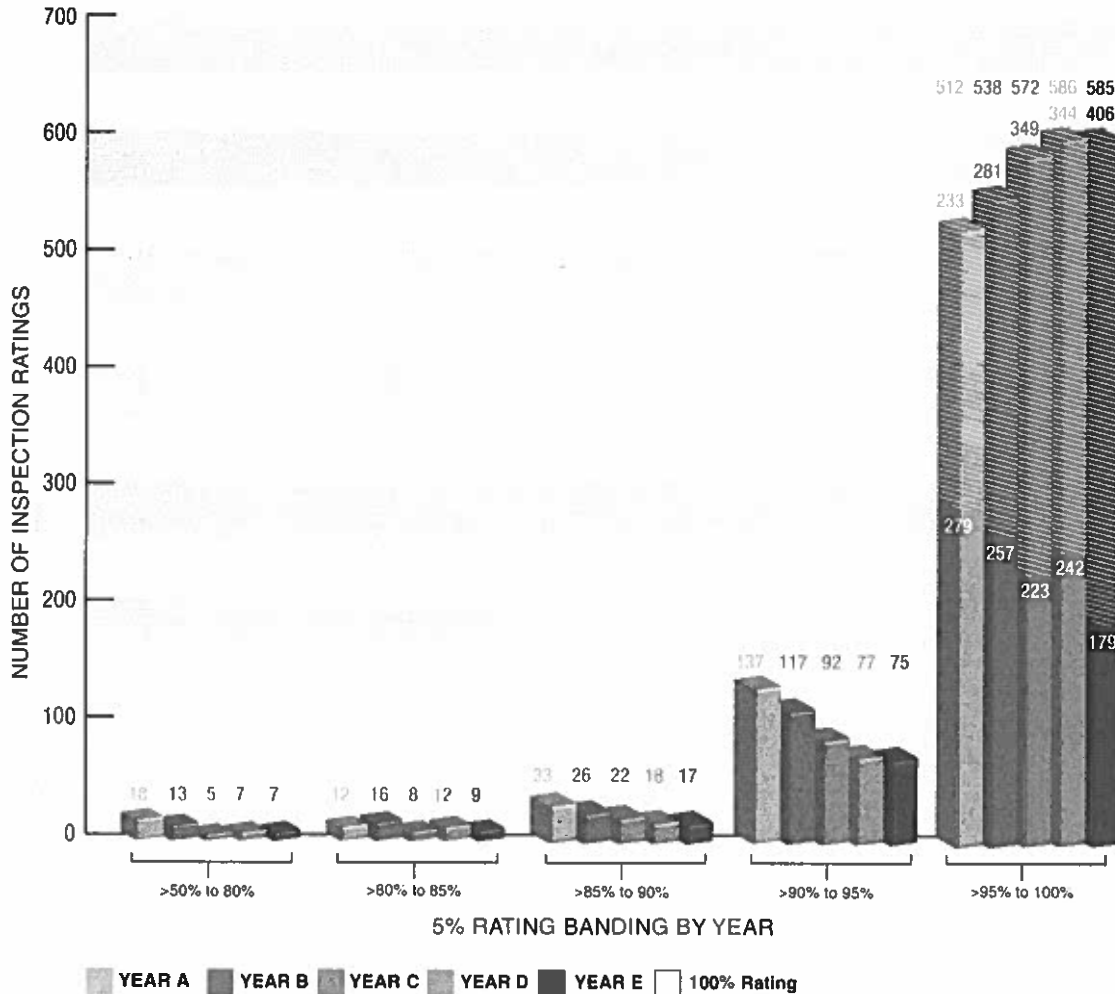
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry's Chief Drinking Water Inspector's Annual Report.

Figure 1 presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

Figure 1: Year Over Year Distribution of MRDWS Ratings



Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 15 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 15 modules are:

- | | | | |
|-------------------------|---------------------------------|--|--|
| 1. Source | 5. Treatment Process Monitoring | 9. Logbooks | 13. Water Quality Monitoring |
| 2. Permit to Take Water | 6. Process Wastewater | 10. Contingency and Emergency Planning | 14. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment | 7. Distribution System | 11. Consumer Relations | 15. Other Inspection Findings |
| 4. Treatment Processes | 8. Operations Manuals | 12. Certification and Training | |

For further information, please visit www.ontario.ca/drinkingwater



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
March 8, 2022 Council Meeting
10.0 Council Member Reports

**10.2 Councillor Stickland – Ontario Health Team
R2022-093**

Moved By: Marianne Stickland Seconded by: Jody Baillie

WHEREAS The Ontario Government announced the formation of new Ontario Health Teams in Ontario. These Teams, once established, will be required to coordinate integrated and seamless primary healthcare services for residents within a geographically defined area, in which they reside;

AND WHEREAS decisions are made on local data including the experience of the patients, clients, caregivers, residents, health care practitioners, families and other stakeholders, for local funding;

AND WHEREAS our local autonomy will be preserved, supported, strengthened and guided by the larger OHT structure;

AND WHEREAS residents will continue to access hospital care at a facility of their choice in Ontario;

AND WHEREAS the Township of Strong wishes to retain our Rural Northern Ontario status, its benefits, and funding formulas;

AND WHEREAS the supported Health Hub model will build and grow a responsive primary healthcare continuum locally, in our communities, for our residents; of the people, by the people, for the people;

AND WHEREAS current primary care linkages will be maintained regardless of Ontario Health Team affiliation;

AND WHEREAS the Nipissing Wellness Ontario Health Team supports the development and operation of the Almaguin Highlands Health Hub by providing Human Resource administrative resources;

AND WHEREAS two years of life are added when good primary care is provided with preventative care supports; our residents deserve equitable access to health care, as all other Ontarians;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Strong hereby supports the creation of a local primary care Almaguin Highlands Health Hub, in partnership with the North Bay Wellness Ontario Health Team, funded by

www.strongtownship.com

DATE OF COUNCIL MTG.	March 15/22
AGENDA ITEM #	13-1

the Ministry of Health. We champion the Health Minister's vision and Ontario Health Team strategies; and

FURTHER THAT a copy of this resolution be circulated to the Honourable Christine Elliot, Minister of Health; Parry Sound-Muskoka MPP, Norm Miller; Wendy Smith, CEO NWOHT; Almaguin Highlands Municipalities; and the Almaguin Highlands Health Council.

Carried

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	03/04/22	MAT RENTALS	03/04/22	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$814.39)
152717		03/04/22	MAT RENTALS		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$814.39)
153528		03/03/22	MAT RENTALS		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$814.39)
8944	PSD CITYWIDE INC., 148 FULLARTON ST, 9 TH FLOOR, LONDON, ON, N6A 5P3	03/04/22	ASSET MANAGEMENT SOFTWARE	03/04/22	\$6,512.64	\$6,512.64	10-10-61580	ASSET MANAGEMENT	\$0.00	(\$9,768.96)
16535		03/04/22	ASSET MANAGEMENT SOFTWARE		\$6,512.64	\$6,512.64	10-10-61580	ASSET MANAGEMENT	\$0.00	(\$9,768.96)
8975	SCOTTABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	02/28/22	LIB - FEB VISA	02/28/22	\$741.35	\$741.35	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$888.33)
2022FEBLIB		02/28/22	LIB - FEB VISA		\$741.35	\$741.35	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$888.33)
2022FEBLIB2		02/28/22	ROMA - PM	02/28/22	\$508.80	\$508.80	10-10-61026	P MCISAAC-MAYOR	\$0.00	(\$53.10)
2022FEBLIB2		02/28/22	ROMA - PM		\$508.80	\$508.80	10-10-61026	P MCISAAC-MAYOR	\$0.00	(\$53.10)
2022FEBLIB2		02/28/22	ROMA - CM	02/28/22	\$508.80	\$508.80	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBLIB2		02/28/22	ROMA - CM		\$508.80	\$508.80	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBLIB3		02/28/22	ROMA - REFUND FOR CM COURSE	02/28/22	(\$101.76)	(\$101.76)	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBLIB3		02/28/22	ROMA - REFUND FOR CM COURSE		(\$101.76)	(\$101.76)	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBLIB4		02/28/22	OGRA - CM COURSE	02/28/22	\$1,027.78	\$1,027.78	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBLIB4		02/28/22	OGRA - CM COURSE		\$1,027.78	\$1,027.78	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBBML		02/28/22	AMCTO MEMBERSHIP - ML	02/28/22	\$457.65	\$457.65	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBBML		02/28/22	AMCTO MEMBERSHIP - ML		\$457.65	\$457.65	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$84.75)
2022FEBBRL		02/28/22	ADOBE ACROPRO - BR	02/28/22	\$20.34	\$20.34	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBRL		02/28/22	ADOBE ACROPRO - BR		\$20.34	\$20.34	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBKH		02/28/22	APPLE ICLOUD - KH	02/28/22	\$1.46	\$1.46	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBKH		02/28/22	APPLE ICLOUD - KH		\$1.46	\$1.46	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBLM		02/28/22	AMAZON - MASKS FOR RECEPTION	02/28/22	\$16.63	\$16.63	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBLM		02/28/22	AMAZON - MASKS FOR RECEPTION		\$16.63	\$16.63	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBLM5		02/28/22	MASKS FOR RECEPTION	02/28/22	\$15.02	\$15.02	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBLM5		02/28/22	MASKS FOR RECEPTION		\$15.02	\$15.02	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$1,846.84)
2022FEBBLM3		02/28/22	MGCS - MARRIAGE LICENSES	02/28/22	\$1,440.00	\$1,440.00	10-10-61545	MARRIAGE LICENCING	\$0.00	(\$2,571.37)
2022FEBBLM3		02/28/22	MGCS - MARRIAGE LICENSES		\$1,440.00	\$1,440.00	10-10-61545	MARRIAGE LICENCING	\$0.00	(\$2,571.37)
2022FEBKB2		02/28/22	CANADA POST - REGISTERED LETTER	02/28/22	\$11.01	\$11.01	10-10-61600	POSTAGE/COURIER/CO	\$0.00	(\$1,634.86)
2022FEBKB2		02/28/22	CANADA POST - REGISTERED LETTER		\$11.01	\$11.01	10-10-61600	POSTAGE/COURIER/CO	\$0.00	(\$1,634.86)
2022FEBKE		02/28/22	SCOTIA VISA - ANNUAL FEE - KE	02/28/22	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
2022FEBKE		02/28/22	SCOTIA VISA - ANNUAL FEE - KE		\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
2022FEBML2		02/28/22	SCOTIA VISA ANNUAL FEE - ML	02/28/22	\$105.00	\$105.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
2022FEBML2		02/28/22	SCOTIA VISA ANNUAL FEE - ML		\$105.00	\$105.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
2022FEBRG		02/28/22	SCOTIA VISA - ANNUAL FEE - RG	02/28/22	\$105.00	\$105.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
2022FEBRG		02/28/22	SCOTIA VISA - ANNUAL FEE - RG		\$105.00	\$105.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
2022KH2		02/28/22	SCOTIA VISA ANNUAL FEE - KH	02/28/22	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
2022KH2		02/28/22	SCOTIA VISA ANNUAL FEE - KH		\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,634.86)
9026	USTI CANADA INC., C/O LOCKBOX #918500, PO BOX 4090 STN A, TORONTO, ON, M5W0E9	03/04/22	ANNUAL SUBSCRIPTION USTI	03/04/22	\$4,518.14	\$4,518.14	10-10-61570	COMPUTERS	\$0.00	(\$10,863.43)
347008		03/04/22	ANNUAL SUBSCRIPTION USTI		\$4,518.14	\$4,518.14	10-10-61570	COMPUTERS	\$0.00	(\$10,863.43)
9121	SHELLEY BASTAIN, 2089 MAPLE HILL RD, POWASSAN, ON, P0H 1Z0	03/04/22	OFFICE CLEANING		\$488.45	\$5,017.20	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$814.39)
363		03/04/22	OFFICE CLEANING		\$488.45	\$5,017.20	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$814.39)
9266	DUDLEY INSTALLATIONS LTD., 132B BEAR CREEK ROAD, CALLANDER, ON, P0H 1H0	03/04/22	REMOVAL OF CHRISTMAS DECORATIONS	03/04/22	\$763.20	\$763.20	10-10-68410	BIA-MAT/SUPPLIES	\$0.00	(\$915.84)
5016		03/04/22	REMOVAL OF CHRISTMAS DECORATIONS		\$763.20	\$763.20	10-10-68410	BIA-MAT/SUPPLIES	\$0.00	(\$915.84)
9632	DELL CANADA INC., 155 GORDON BAKER RD, SUITE 501, NORTH YORK, ON, M2H 3N5	03/04/22	COMPUTER HARDWARE	03/04/22	\$1,304.36	\$1,448.43	10-10-61052	GRANT EXPENSES-	\$0.00	\$0.00
1016742518		03/04/22	COMPUTER HARDWARE		\$1,304.36	\$1,448.43	10-10-61052	GRANT EXPENSES-	\$0.00	\$0.00
9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4	03/04/22	computer consulting	03/04/22	\$7,684.51	\$7,684.51	10-10-61570	COMPUTERS	\$0.00	(\$10,863.43)
2022022		03/04/22	computer consulting		\$7,684.51	\$7,684.51	10-10-61570	COMPUTERS	\$0.00	(\$10,863.43)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2L4P4	02/25/22	LIBRARY LIFE/DISABILITY INS	02/25/22	\$147.64	\$147.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$888.33)
MARCH 2022		02/25/22	LIBRARY LIFE/DISABILITY INS		\$147.64	\$147.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$888.33)
MARCH 2022		02/25/22	OFFICE LIFE/DISABILITY INS.	02/25/22	\$1,028.05	\$1,028.05	10-10-61510	BENEFITS	\$0.00	(\$3,237.73)
MARCH 2022		02/25/22	OFFICE LIFE/DISABILITY INS.		\$1,028.05	\$1,028.05	10-10-61510	BENEFITS	\$0.00	(\$3,237.73)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10547	03/04/22	STREETSCAN CANADA ULC, 15MARIE-ANNE O, SUITE 201, MONTREAL, QC, H2W 1B6	03/04/22	\$1,872.38	\$1,872.38	10-10-61580	ASSET MANAGEMENT	\$0.00	(\$9,768.96)
10538	03/04/22	CURB GIS DATABASE	03/04/22	\$1,872.38	\$1,872.38	10-10-61580	ASSET MANAGEMENT	\$0.00	(\$9,768.96)
10539	03/04/22	SIDEWALK GIS DATABASE	03/04/22	\$1,404.29	\$1,404.29	10-10-61580	ASSET MANAGEMENT	\$0.00	(\$9,768.96)
10555	03/04/22	BAKER TILLYSNT LLP s.r.l., 1850 BOND ST, NORTH BAY, ON, P1B 4V6	03/04/22	\$6,512.64	\$6,512.64	10-10-61560	AUDIT & LEGAL	\$0.00	(\$184.69)
468740	03/04/22	ACCOUNTING SERVICES	03/04/22	\$7,232.00	\$7,232.00				
Total GENERAL GOVERNMENT									
									\$48,115.18

250 CLARK									
8890	03/04/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	03/04/22	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,089.99)
152717	03/03/22	MAT RENTALS	03/03/22	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,089.99)
153528	03/03/22	MAT RENTALS	03/03/22	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,089.99)
9023	03/04/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22	\$0.00	\$0.00	10-12-61641	250 CLARK-BUILDING	\$0.00	(\$2,357.58)
2460000238	03/04/22	NATURAL GAS 75%	03/04/22	\$0.00	\$0.00				
9758	03/03/22	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	03/03/22	\$119.41	\$119.41	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$119.41)
845520060023063	03/03/22	BELL TV - FITNESS CENTRE	03/03/22	\$119.41	\$119.41				
10061	02/25/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	02/25/22	\$108.75	\$108.75	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,089.99)
MARCH 2022	02/25/22	250 CLARK	02/25/22	\$108.75	\$108.75				
10082	03/04/22	BRAD'S JANITORIAL SERVICES, 861 HWY 534, POWASSAN, ON, P0H1Z0	03/04/22	\$488.45	\$488.45	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,089.99)
394299	03/04/22	cleaning	03/04/22	\$488.45	\$488.45				
Total 250 CLARK									
									\$813.85

FIRE DEPARTMENT

8792	03/04/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/04/22	\$321.90	\$321.90	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
200058393361	03/04/22	FIRE DEPT.-OPERATIONS	03/04/22	\$210.93	\$210.93	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
200095870626	03/04/22	HYDRO TC FIRE HALL	03/04/22	\$392.00	\$392.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
200233599007	03/04/22	FIRE DEPT.-OPERATIONS	03/04/22	\$392.00	\$392.00				
Total FIRE DEPARTMENT									
									\$924.83
8890	03/04/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	03/04/22	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-	\$0.00	(\$1,427.18)
152718	03/03/22	MAT RENTAL	03/03/22	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-	\$0.00	(\$1,427.18)
153529	03/03/22	MAT RENTAL	03/03/22	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-	\$0.00	(\$1,427.18)
8975	02/28/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	02/28/22	\$1.46	\$1.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
2022FEBBC	02/28/22	APPLE - CLOUD STORAGE - BC	02/28/22	\$9.03	\$9.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
2022FEBBC2	02/28/22	AMAZON MEMBERSHIP - BC	02/28/22	\$9.03	\$9.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
9023	03/04/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22	\$638.19	\$638.19	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
2460000238	03/04/22	NATURAL GAS TC	03/04/22	\$709.11	\$709.11	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
2460000238	03/04/22	NAT GAS 252 CLARK	03/04/22	\$709.11	\$709.11				
									\$1,347.30

Municipality of Powassan
A/P Preliminary Cheque Run

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3		02/25/22	\$927.15	\$927.15	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
FEB 2022 FIRE	02/25/22 WSIB FIRE DEPT		02/25/22	\$927.15	\$927.15	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7		03/04/22	\$33.47	\$33.47	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
7057246880 322	03/04/22 FIRE DEPT.-OPERATIONS		03/04/22	\$33.47	\$33.47	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
9867	BATEMAN'S FIT TESTING, 69 FRONT ST, NIPISSING, ON, P0H 1W0		03/03/22	\$305.28	\$305.28	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
200	03/03/22 SCBA FIT TESTING		03/03/22	\$305.28	\$305.28	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3		03/04/22	\$14.50	\$14.50	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
28216	03/04/22 2.5 IN GASKETS		03/04/22	\$14.50	\$14.50	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
28656	03/03/22 SCBA TANK REPAIRS		03/03/22	\$61.06	\$61.06	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4		02/25/22	\$181.30	\$181.30	10-15-61510	BENEFITS	\$0.00	(\$678.75)
MARCH 2022	02/25/22 MF LIFE/DISABILITY INS		02/25/22	\$181.30	\$181.30	10-15-61510	BENEFITS	\$0.00	(\$678.75)
10461	DEREK MCNIECE PROMOTIONS, 45 CENTRAL ST., TORONTO, ON, M8V 2R6		03/03/22	\$334.27	\$334.27	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)
3420	03/03/22 FIRE SATEY PROMOTIONAL		03/03/22	\$334.27	\$334.27	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,592.50)

TOTAL FIRE DEPARTMENT

\$4,174.75

PUBLIC WORKS

8687	FREIGHTLINER NORTH BAY, 40 COMMERCE COURT, NORTH BAY, ON, P1A 0B4		03/04/22	\$125.07	\$125.07	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$1,797.14)
4235	03/04/22 MIRROR		03/04/22	\$747.51	\$747.51	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$9,924.13)
4277	03/04/22 OIL SUMP		03/04/22	\$193.41	\$193.41	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$4,761.14)
4259	03/04/22 BATTERY BOX COVER		03/04/22	\$1,065.99	\$1,065.99	10-20-63420	WINTER CONTROL-	\$0.00	(\$303.70)
8741	DRD DISTRIBUTING, HWY 17 EAST, RR#2, CORBELL, ON, P0H 1K0		03/04/22	\$1,045.89	\$1,045.89	10-20-63420	WINTER CONTROL-	\$0.00	(\$303.70)
11912	03/04/22 CUTTING EDGE		03/04/22	\$40.65	\$40.65	10-20-63420	WINTER CONTROL-	\$0.00	(\$303.70)
11916	03/04/22 BOLT KIT		03/04/22	\$1,086.54	\$1,086.54	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$9,924.13)
8775	GIN-COR., 5151 HWY 17 WEST, MATTAWA, ON, P0H 1V0		03/04/22	\$259.20	\$259.20	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$9,924.13)
71409	03/04/22 CONVEYOR CHUTE		03/04/22	\$259.20	\$259.20	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$9,924.13)
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		03/04/22	\$209.65	\$209.65	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,986.27)
200031148485 322	03/04/22 PUBLIC WORKS BLDGS UTILITIES		03/04/22	\$31.18	\$31.18	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,986.27)
200036996361 322	03/04/22 PUBLIC WORKS BLDGS UTILITIES		03/04/22	\$263.48	\$263.48	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,986.27)
200118558926 322	03/03/22 PUBLIC WORKS BLDGS UTILITIES		03/03/22	\$504.31	\$504.31	10-20-63075	CLEAR DIESEL	\$0.00	(\$8,369.10)
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1		03/04/22	\$2,094.41	\$2,094.41	10-20-63075	CLEAR DIESEL	\$0.00	(\$8,369.10)
590152	03/04/22 CLEAR DIESEL		03/04/22	\$1,793.88	\$1,793.88	10-20-63075	CLEAR DIESEL	\$0.00	(\$8,369.10)
590154	03/04/22 DYED DIESEL		03/04/22	\$529.70	\$529.70	10-20-63077	GASOLINE	\$0.00	(\$787.43)
588611	03/04/22 2014 CHEV FUEL		03/04/22	\$447.18	\$447.18	10-20-63077	GASOLINE	\$0.00	(\$787.43)
590153	03/04/22 2014 CHEV FUEL		03/04/22	\$447.18	\$447.18	10-20-63077	GASOLINE	\$0.00	(\$787.43)
\$4,865.17									

Municipality of Powassan
A/P Preliminary Cheque Run

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8862	02/25/22	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4	02/25/22	\$137.74	\$137.74	10-20-63065	PUBLIC WORKS MAT & BRIDGES & CULVERTS-	\$0.00	(\$1,855.14)
1095362	02/28/22	INSPECT PROPANE CYLINDERS	02/28/22	\$279.36	\$279.36	10-20-63210		\$0.00	\$0.00
1093626	02/28/22	PROPANE FOR STEAMER	02/28/22	\$279.36	\$279.36			\$0.00	\$0.00
8897	03/04/22	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUBBURY , ON, P3E 4Z6	03/04/22	\$203.92	\$203.92	10-20-63060	PUBLIC WORKS-	\$0.00	(\$4,078.11)
482262	03/04/22	PW UNIFORM RENTALS	03/04/22	\$203.92	\$203.92			\$0.00	\$0.00
8975	02/28/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	02/28/22	\$50.00	\$50.00	10-20-63060	PUBLIC WORKS-	\$0.00	(\$4,078.11)
2022FEB02	02/28/22	MECP-HWIN - CM REG FOR COURSE	02/28/22	\$1.46	\$1.46	10-20-63060	PUBLIC WORKS-	\$0.00	(\$4,078.11)
2022FEB01	02/28/22	APPLE - CLOUD STORAGE - ST	02/28/22	\$101.75	\$101.75	10-20-63060	PUBLIC WORKS-	\$0.00	(\$4,078.11)
2022FEB01	02/28/22	HOME HARDWARE - BATTERY CHARGER	02/28/22	\$1,678.86	\$1,678.86	10-20-63070	PUBLIC WORKS-	\$0.00	\$0.00
2022FEB01	02/28/22	ULINE - STORAGE CABINET - CM	02/28/22	\$33.13	\$33.13	10-20-63230	BRUSHING-	\$0.00	\$0.00
2022FEB01	02/28/22	LONG REACH SAW - AMAZON	02/28/22	\$33.13	\$33.13			\$0.00	\$0.00
9023	03/04/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22	\$432.87	\$432.87	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,986.27)
2460000238	03/04/22	NATURAL GAS	03/04/22	\$998.65	\$998.65	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,986.27)
2460000238	03/04/22	NATURAL GAS	03/04/22	\$998.65	\$998.65			\$0.00	\$0.00
9053	03/04/22	ANDERSON & ROSS LTD., 1350 FRANKLIN ST., NORTH BAY, ON, P1B 2M3	03/04/22	\$2,755.20	\$2,755.20	10-20-63060	PUBLIC WORKS-	\$0.00	(\$4,078.11)
75084	03/04/22	GARAGE DOOR REPAIRS	03/04/22	\$2,755.20	\$2,755.20			\$0.00	\$0.00
9622	03/04/22	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	03/04/22	\$96.68	\$96.68	10-20-63540	2014 GMC -	\$0.00	(\$387.22)
3079	03/04/22	BRAKE PADS AND ROTORS	03/04/22	\$93.63	\$93.63	10-20-63600	2015 GMC-	\$0.00	(\$387.22)
3588	03/04/22	OIL CHANGE	03/04/22	\$93.63	\$93.63			\$0.00	\$0.00
9712	03/04/22	CURRIE TRUCK CENTRE, BOX 20150, BARRIE, ON, L4M 6E9	03/04/22	\$768.51	\$768.51	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$9,924.13)
44046635	03/04/22	2013 ENGINE REPAIRS	03/04/22	\$768.51	\$768.51			\$0.00	\$0.00
9821	03/04/22	LORNE BYERS,, 271 Purdon Line, POWASSAN, ON, P0H 1Z0	03/04/22	\$839.52	\$839.52	10-20-63420	WINTER CONTROL-	\$0.00	(\$303.70)
55	03/04/22	SNOW BLOWING	03/04/22	\$839.52	\$839.52			\$0.00	\$0.00
10061	02/25/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	02/25/22	\$1,119.50	\$1,119.50	10-20-63050	PUBLIC WORKS-	\$0.00	(\$4,105.55)
MARCH 2022	02/25/22	PW/LIFE/DISABILITY INS	02/25/22	\$1,119.50	\$1,119.50			\$0.00	\$0.00
10077	03/04/22	JADE EQUIPMENT CO. LTD., 47 FOREST PLAIN ROAD, ORO-MEDONTE, ON, L3V0R4	03/04/22	\$133.80	\$133.80	10-20-63660	99 GRADER-	\$0.00	(\$2,213.74)
15171	03/04/22	SWITCH	03/04/22	\$133.80	\$133.80			\$0.00	\$0.00
10233	03/04/22	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBELL, ON, P0H 1K0	03/04/22	\$249.31	\$249.31	10-20-63060	PUBLIC WORKS-	\$0.00	(\$4,078.11)
1577	03/04/22	COMPRESSOR REPAIRS	03/04/22	\$249.31	\$249.31			\$0.00	\$0.00

Total PUBLIC WORKS

\$18,202.84

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
ENVIRONMENT									
8751	03/04/22	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	03/04/22	\$610.56	\$610.56	10-25-64920	LANDFILL SITE	\$0.00	\$0.00
6560	03/04/22	LANDFILL PUSHING		\$610.56	\$610.56				
8792	03/04/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/04/22	\$487.08	\$487.08	10-25-64910	LANDFILL SITE-	\$0.00	(\$590.57)
200051348461	03/04/22	LANDFILL SITE-MATS/SUPPLIES HYDRO		\$487.08	\$487.08				
9028	03/04/22	VAUGHAN PAPER PRODUCTS INC., 1598 MAIN ST WEST, NORTH BAY , ON, P1B 2X3	03/04/22	\$626.23	\$626.23	10-25-64810	GARBAGE	\$0.00	\$0.00
2397548	03/04/22	GARBAGE BAGS		\$626.23	\$626.23				
9053	03/04/22	ANDERSON & ROSS LTD., 1350 FRANKLIN ST., NORTH BAY, ON, P1B 2M3	03/04/22	\$183.18	\$183.18	10-25-64910	LANDFILL SITE-	\$0.00	(\$590.57)
75048	03/04/22	DOOR CABLE		\$183.18	\$183.18				
9378	03/04/22	BEATTY PRINTING, 661 CASSELLS STREET, NORTH BAY, ON, P1B 4A1	03/04/22	\$463.01	\$463.01	10-25-64810	GARBAGE	\$0.00	\$0.00
49547	03/04/22	GARBAGE TAGS 1500		\$463.01	\$463.01				
9622	03/04/22	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	03/04/22	\$848.68	\$848.68	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$958.75)
3262	03/04/22	ENGINE REPAIRS		\$848.68	\$848.68				
10061	02/25/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	02/25/22	\$102.57	\$102.57	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$326.36)
MARSH 2022	02/25/22	MF LIFE/DISABILITY INS		\$102.57	\$102.57				
10538	03/04/22	GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5	03/04/22	\$141.25	\$141.25	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$210.41)
138699	03/04/22	MONTHLY RECYCLING CONTRACT		\$141.25	\$141.25				
138699	03/04/22	MONTHLY RECYCLING CONTRACT		\$9,599.78	\$9,599.78	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$210.41)
Total ENVIRONMENT									
				\$13,062.34	\$13,062.34				
WATER									
8792	03/04/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/04/22	\$161.35	\$161.35	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$1,013.87)
200025335054	03/04/22	WATER DISTRIBUTION-MATS/SUPPLIES		\$161.35	\$161.35				
9023	03/04/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22	\$38.75	\$38.75	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$1,013.87)
24600000238	03/04/22	NATURAL GAS		\$38.75	\$38.75				
9059	03/04/22	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	03/04/22	\$44.36	\$44.36	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$5,588.60)
7057243319	03/04/22	WATER PUMP HOUSE PHONE		\$44.36	\$44.36				
Total WATER									
				\$244.46	\$244.46				

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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SEWER

9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22		\$73.37	\$73.37	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$233.94)
24600000238	NATURAL GAS			\$73.37					

Total SEWER

\$73.37

BUILDING DEPARTMENT

8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	02/28/22		\$1.46	\$1.46	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$358.07)
2022FEBMM	APPLE CLOUD STORAGE - MM			\$1.46					

10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	02/25/22		\$260.89	\$260.89	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$789.37)
MARCH 2022	INSPECTOR LIFE/DISABILITY INS			\$260.89					

Total BUILDING DEPARTMENT

\$262.35

PROTECTION TO PERSONS & PROPERTY

8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	02/28/22		\$244.21	\$244.21	10-50-62580	BY-LAW	\$0.00	(\$19.40)
2022FEBMM2	SOFTMOC - WORK BOOTS - BM			\$244.21					
2022FEBMM3	FRONTLINE OUTFITTERS - WORK PANTS - BM	02/28/22		\$202.97	\$202.97	10-50-62580	BY-LAW	\$0.00	(\$19.40)

2022FEBMM	CANADA POST - REGISTERED LETTER	02/28/22		\$11.01	\$11.01	10-50-62585	PROPERTY	\$0.00	\$0.00
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Total PROTECTION TO PERSONS & PROPERTY

\$458.19

RECREATION

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/04/22		\$147.18	\$147.18	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$435.53)
200096240842	SHCC-MAT/SUPPLIES HYDRO			\$147.18					

9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22		\$0.00	\$0.00	10-55-67110	POOL-MATERIAL &	\$0.00	(\$81.91)
24600000238	NATURAL GAS			\$0.00					
24600000238	NATURAL GAS	03/04/22		\$319.15	\$319.15	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$435.53)

9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	03/04/22		\$37.29	\$37.29	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$435.53)
7057245689	SHCC MONTHLY PHONE BILL			\$37.29					

**Total RECREATION
HEALTH SERVICES**

\$503.62

8736	DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND, ON, P2A 1J2	03/04/22		\$36,519.80	\$36,519.80	10-60-66100	DISTRICT OF SOCIAL	\$0.00	\$0.00
100001211	SOCIAL SERVICES			\$36,519.80					

\$36,519.80

Municipality of Powassan
A/P Preliminary Cheque Run

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8745	FEB 24 2022	EASTHOLME, BOX 400, POWASSAN , ON, P0H 1Z0	03/03/22	\$29,651.00	\$29,651.00	10-60-66200	EASTHOLME LEVY	\$0.00	\$0.00
9007	2022 1ST Q	TOWN OF PARRY SOUND, 52 SEQUIN STREET, PARRY SOUND, ON, P2A 1B4	03/04/22	\$27,652.27	\$27,652.27	10-60-65220	LAND AMBULANCE	\$0.00	\$0.00

Total HEALTH SERVICES

\$93,823.07

HISTORICAL & CULTURE

9023	2460000238	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22	\$817.39	\$817.39	10-65-67680	POWASSAN LEGION	\$0.00	(\$1,458.22)
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Total HISTORICAL & CULTURE

\$817.39

PLANNING & DEVELOPMENT

9479	44652	CGIS SPATIAL SOLUTIONS, 52 SOUTH STREET, PERTH, ON, K7H 2G7	03/04/22	\$3,827.72	\$3,827.72	10-70-68010	PLANNING &	\$0.00	(\$3,999.56)
10398	ARM 22-20	TOWNSHIP OF ARMOUR, 56 ONTARIO STREET, BOX 533, BURK'S FALLS, ON, P0A 1C0	03/03/22	\$2,500.00	\$2,500.00	10-70-68040	ECONOMIC	\$0.00	\$0.00

Total PLANNING & DEVELOPMENT

\$6,327.72

TROUT CREEK COMMUNITY CENTRE

8792	200109358575 322	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/04/22	\$923.37	\$923.37	10-75-61610	HYDRO	\$0.00	(\$3,154.67)
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\$923.37

8862	1096271	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4	02/25/22	\$35.56	\$35.56	10-75-61800	SUPPLIES	\$0.00	(\$172.29)
	1096920	03/03/22 PROPANE	03/03/22	\$36.62	\$36.62	10-75-61800	SUPPLIES	\$0.00	(\$172.29)
	1096376	03/03/22 PROPANE	03/03/22	\$10.00	\$10.00	10-75-61800	SUPPLIES	\$0.00	(\$172.29)

\$82.18

8890	152735	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	03/03/22	\$14.41	\$14.41	10-75-61820	MAINTENANCE	\$0.00	(\$1,507.92)
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9023	24600000238	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22	\$899.30	\$899.30	10-75-61620	NATURAL GAS	\$0.00	(\$928.82)
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\$899.30

10061	MARCH 2022	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	02/25/22	\$196.35	\$196.35	10-75-61510	BENEFITS	\$0.00	(\$659.66)
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\$196.35

Total TROUT CREEK COMMUNITY CENTRE

\$2,115.61

Municipality of Powassan
 A/P Preliminary Cheque Run
 (Council Approval Report)

SPORTSPLEX

8728	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1A 4K2	03/03/22	\$72.95		10-80-61960	BUILDING SUPPLIES	\$0.00		(\$53.57)
7286	03/03/22 TOILET PAPER		\$72.95						
8778	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN , ON, P0H 1Z0	03/03/22	\$83.83		10-80-61950	BUILDING REPAIRS &	\$0.00		(\$47.25)
2093028	03/03/22 DOOR CLOSER		\$83.83						
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	03/04/22	\$10,058.85		10-80-61610	HYDRO	\$0.00		(\$8,550.73)
200126071473	03/04/22 HYDRO		\$10,058.85						
8831	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0	03/03/22	\$150.00		10-80-61950	BUILDING REPAIRS &	\$0.00		(\$47.25)
321681	03/03/22 door repairs to back dressing room		\$150.00						
8862	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4	02/25/22	\$71.14		10-80-61930	ZAMBONI-REPAIRS &	\$0.00		(\$2,144.79)
1095268	02/25/22 PROPANE REFILL		\$71.14						
1095919	03/03/22 PROPANE REFILL	03/03/22	\$109.86		10-80-61930	ZAMBONI-REPAIRS &	\$0.00		(\$2,144.79)
1095359	02/25/22 INSPECT PROPANE CYLINDERS	02/25/22	\$135.36		10-80-61940	EQUIPMENT-REPAIRS &	\$0.00		(\$6,502.00)
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	03/03/22	\$92.08		10-80-61970	MAT RENTALS	\$0.00		\$0.00
152715	03/03/22 MAT RENTAL		\$92.08						
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	02/28/22	\$5.99		10-80-61555	OFFICE EXPENSES	\$0.00		(\$619.83)
2022FEBMH	02/28/22 HP INSTANT INK		\$5.99						
2022FEBKB	02/28/22 SANDPIPER ENERGY - BOILER RENTAL	02/28/22	\$187.86		10-80-61945	EQUIPMENT- SUPPLIES	\$0.00		(\$12.20)
2022FEBKE2	02/28/22 WA.LMART - BAR SUPPLIES	02/28/22	\$136.93		10-80-61982	SPORTSPLEX BAR	\$0.00		(\$383.19)
2022FEBKE3	02/28/22 OSHELLS - BAR SUPPLIES	02/28/22	\$51.35		10-80-61982	SPORTSPLEX BAR	\$0.00		(\$383.19)
FEB2022KE4	02/28/22 LCBO - BAR SUPPLIES	02/28/22	\$67.96		10-80-61982	SPORTSPLEX BAR	\$0.00		(\$383.19)
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/04/22	\$1,442.81		10-80-61620	NATURAL GAS	\$0.00		(\$1,766.15)
2460000238	03/04/22 NATURAL GAS		\$1,442.81						
2460000238	03/04/22 NATURAL GAS	03/04/22	\$1,604.89		10-80-61620	NATURAL GAS	\$0.00		(\$1,766.15)
9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES. NORTH BAY, ON, P1A 4J4	03/04/22	\$25.44		10-80-61555	OFFICE EXPENSES	\$0.00		(\$619.83)
2022007	03/04/22 BEERFEST DOMAIN NAME		\$25.44						
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	02/25/22	\$196.35		10-80-61510	BENEFITS	\$0.00		(\$659.66)
MARCH 2022	02/25/22 SP LIFE/DISABILITY INS.		\$196.35						
10143	BLACK & McDONALD LTD, 328 Green Rd, Stoney Creek, ON, L8E 2B2	02/25/22	\$2,006.97		10-80-61940	EQUIPMENT-REPAIRS &	\$0.00		(\$6,502.00)
43-1264234	02/25/22 COMPRESSOR PROBLEMS		\$2,006.97						
43-1264238	02/25/22 COMPRESSOR 2 REPAIRS	02/25/22	\$5,727.82		10-80-61940	EQUIPMENT-REPAIRS &	\$0.00		(\$6,502.00)
			\$7,734.79						
			\$22,228.44						

Total SPORTSPLEX

Municipality of Rowassan
 A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
CEMETERIES										
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/04/22	CEMETRY-SERVICE-		\$31.20	\$31.20	10-85-65110		\$0.00	(\$30.30)
200212441081322	CEMETRY-HYDRO	03/04/22			\$31.20	\$31.20				
Total CEMETERIES						\$31.20				
Total Bills To Pay:						\$211,254.38				