

The Municipality of Powassan

AGENDA

Regular Council meeting to be held
Tuesday May 17, 2022 at 7:00 p.m.
Powassan Council Chambers

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings"

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

6. ADOPTION OF MINUTES

- 6.1 Regular Council meeting of May 3rd, 2022
- 6.2 Special Council Budget Meeting of May 11, 2022

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

- 7.1 Arenas Committee Meeting minutes of May 2, 2022
- 7.2 Public Works Committee minutes of May 10, 2022

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

- 8.1 Powassan and District Union Public Library Board minutes of March 28, 2022
- 8.2 Powassan and District Union Public Library Board minutes of April 25, 2022
- 8.3 DSSAB Chief Administrative Officer's Report May 2022

9. STAFF

- 9.1 Memo – K. Bester – Glendale Hall
- 9.2 Memo – C. Munshaw - Entrance Permit Request – Lindquist Line
- 9.3 Report regarding O-Reg 284/09 – 2022 Budget

10. BY-LAWS

- 10.1 By-Law 2022-14 Tax Ratios 2022
- 10.2 By-Law 2022-15 2022 Budget
- 10.3 By-law 2022-16 Tax Rates
- 10.4 By-law 2022-17 2022 Water and Wastewater Budget

10.5 Adopt 2022 -18 Water and Wastewater Rates and Fee Schedule

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. CORRESPONDENCE

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

18.1 Adoption of Closed Session minutes of May 3, 2022

18.2 Adoption of Closed Session minutes of May 11, 2022

18.3 Identifiable Individuals-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees

18.4 Proposed Disposition or acquisition of land-Section 239(2)(c) and under 6(1)(c) of the Procedural Bylaw-a proposed or pending acquisition or disposition of land for municipal or local board purposes.

18.5 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees

19. MOTION TO ADJOURN

Council Meeting
Tuesday, May 3, 2022, at 7:00 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Dave Britton, Councillor
Debbie Piekarski, Councillor
Markus Wand, Councillor

Staff: Maureen Lang, CAO/Clerk
Codey Munshaw, Director of Public Works and Engineering
Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof: None

- 2022-147** Moved by: D. Britton Seconded by: D. Piekarski
That the agenda of the Regular Council meeting of May 3, 2022 be approved. **Carried**
- 2022-148** Moved by: D. Piekarski Seconded by: D. Britton
That the minutes of the Special Meeting of Council of April 12, 2022 be adopted. **Carried**
- 2022-149** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes of the Regular Meeting of Council of April 19, 2022 be adopted. **Carried**
- 2022-150** Moved by: D. Piekarski Seconded by: D. Britton
That the minutes from the Trout Creek Community Centre Board Committee meeting dated April 13, 2022, be received. **Carried**
- 2022-151** Moved by: D. Britton Seconded by: D. Piekarski
That the District of Paryy Sound Social Services Administration Board's Chief Administrative Officer's Report dated April 2022, be received. **Carried**
- 2022-152** Moved by: D. Britton Seconded by: D. Piekarski
That the memo dated April 26, 2022 from Protective Services Official B. Mousseau, regarding short term rentals By-Law be received;
- And further, that Council directs staff to defer the creation of a Municipal By-Law for Short Term Rentals until they determine a need. **Carried**
- 2022-153** Moved by: D. Britton Seconded by: D. Piekarski
That By-Law 2022-12, being a By-Law to deem part of registered plan M9 in the Municipality of Powassan not to be a part of a registered plan of subdivision for the purposes of section 50(4) of the planning act,
- Te be **READ** a **FIRST** and **SECOND** time and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council meeting this the 3rd day of May, 2022. **Carried**

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2022-154 Moved by: D. Piekarski Seconded by: D. Britton
That By-Law 2022-13, being a By-Law to appoint a Compliance Audit Committee under the Municipal Elections Act for the Corporation of the Municipality of Powassan,
Be **READ** a **FIRST** and **SECOND** time and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council meeting this the 3rd day of May, 2022. **Carried**

2022-155 Moved by: D. Piekarski Seconded by: R. Hall
That the Ontario Clean Water Agency's Powassan Water and Wastewater Systems Quarterly Operations Report dated January 1 – March 31, 2022 be received.
RECORDED VOTE – REQUESTED BY: Councillor D. Britton
Councillor Britton YEA
Deputy Mayor Hall YEA
Councillor Wand YEA
Councillor Piekarski YEA
Mayor McIsaac YEA **Carried**

2022-156 Moved by: D. Piekarski Seconded by: R. Hall
WHEREAS: Community Living is committed to recognizing the abilities and rights of people who have an intellectual disability; and Community Living is an organization of people committed to advocating for a supporting people with an intellectual disability;
WEHREAS: Community Living sees our community as having the capacity and potential to welcome and support people who have an intellectual disability into a rich network of resources and opportunities; and Community Living provides support services to individuals with an intellectual disability and their families;
WHEREAS: Community Living Awareness Month is designated to foster a community where everyone belongs and has support within their community to achieve a better life;
Therefore, I, Peter McIsaac, Mayor of the Municipality of Powassan, do hereby proclaim May Community Living Month, in the Municipality of Powassan and encourage the great people of Powassan to foster community stewardship that is inclusive, accessible and creates a sense of belonging for all citizens. **Carried**

2022-157 Moved by: D. Piekarski Seconded by: R. Hall
That the accounts payable listing reports of April 22 & 26, 2022 in the total amount of \$135,234.00 be approved for payment. **Carried**

2022-158 Moved by: D. Piekarski Seconded by: R. Hall
That Council now adjourns to closed session at 7:25 to discuss:
18.1 Identifiable Individual – Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural By-Law – matters regarding an identifiable individual, including municipal or local board employees.
18.2 Adoption of Closed Session Minutes of April 19, 2022
18.3 Proposed disposition or acquisition of land-Section 239(2)(c) and under 6(1)(c) of the Procedural By-Law – a proposed or pending acquisition or disposition of land for municipal or local board purposes.

18.4 Identifiable Individual – Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural By-Law – matters regarding an identifiable individual, including municipal or local board employees.

Carried

2022-159

Moved by: D. Piekarski Seconded by: R. Hall
That Council now reconvenes to regular session at 10:10 p.m.

Carried

2022-160

Moved by: D. Piekarski Seconded by: R. Hall
That Council now adjourns at 10:10 p.m.

Carried

Mayor

CAO/Clerk



**Special Budget Council Meeting
Wednesday, May 11, 2022, at 6:30 pm
Powassan Council Chambers**

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Markus Wand, Councillor
Dave Britton, Councillor
Debbie Piekarski, Councillor

Staff: Lesley Marshall, Deputy Clerk
Brayden Robinson, Treasurer
Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof: None

2022-161 Moved by: D. Britton Seconded by: D. Piekarski
That the agenda of the Special Budget Council meeting of May 11, 2022 be approved. **Carried**

2022-162 Moved by: R. Hall Seconded by: D. Britton
That Council now adjourns to closed session at 6:57 p.m. to discuss:
6.1 Identifiable Individual – Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural By-Law – matters regarding an identifiable individual, including municipal or local board employees;
6.2 Legal- Section 239 (2)(f) of the Municipal Act and under 6(1)(f) of the Procedural Bylaw-advice that is subject to solicitor-client privilege, including communications necessary for that purpose. **Carried**

2022-163 Moved by: D. Britton Seconded by: R. Hall
That Council now reconvenes to regular session at 9:57 p.m. **Carried**

2022-164 Moved by: R. Hall Seconded by: D. Britton
That Council now adjourns at 9:57 p.m. **Carried**

Mayor

CAO/Clerk

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Municipal Arenas Committee
Monday, May 2, 2022, 6:00 p.m.
250 Clark, Birch Room

Present: Randy Hall, Deputy Mayor
Debbie Piekarski, Councillor
Darlene Stone Aro, Volunteer Member
Andrew Emmerson, Volunteer Member
Marta Bernard, Volunteer Member

Staff: Brayden Robinson, Treasurer
Allison Quinn, Administrative Assistant

Absent: Richard Peters, Volunteer Member
Greg Neethling, Volunteer Member

-
- 1.0 Call to Order:
• Deputy Mayor Hall called the meeting to order at 6:05 p.m.
- 2.0 Review and Approval of Agenda
2.1 Approval of Agenda for May 2
Moved by: Councillor Piekarski Seconded by: M. Bernard
All in favour; passed.
- 3.0 Review and Approval of Minutes
3.1 Approval of Minutes from March 7, 2022
Moved by: A. Emmerson Seconded by: Councillor Piekarski
All in favour; passed.
- 4.0 Business Arising from the Minutes
4.1 *Update from TCCC Meetings* – R. Hall gave an update from the TCCC meetings that have happened since the last Arena Committee meeting; he reiterated that the committee was not created to close an arena; the idea is to find efficiencies and have groups work together; people are invited to attend the TCCC meetings. D. Piekarski asked about the software that will allow online bookings for ice, hall rentals, etc; A. Quinn reported that staff have a meeting with the software group this week.
- 4.2 *Lighting outside arenas* – R. Hall will speak to Public Works, the TCCC and the Recreation Committee about timers for the lights, or any other way to reduce the costs of having the lights on when not needed;

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D. Aro suggested signage regarding the lights could be put up once the times/method is determined.

4.3 *Information on average number of hall rentals at Sportsplex (pre-Covid)* – A. Quinn explained to the group that as of the date of this meeting there was only one summer hall rental event for 2019; there were renovations happening at that time;

Councillor Piekarski asked if there are usually more hall rentals at the TCCC than the Sportsplex; it was answered that yes there are; accessibility is an issue at Sportsplex (parking lot); a grant was done to help with that issue but there is no timeline for it as of yet.

5.0 New Business

5.1 *Event and facility coordination and marketing* – A. Emmerson mentioned that, as discussed during the arenas tour, groups seem to working alone instead of coordinating efforts;

R. Hall suggested there should be something that would guide people to each venue that highlights what venues have to offer; as well as a coordinated open house for people to see each venue;

A. Emmerson mentioned that the Curling Club is open for summer rentals as well;

5.2 *Strategic Plan-revised plan and commitment for recreation in the municipality* - A. Emmerson suggested an updated Strategic Plan be done that includes coordinated efforts of facilities; the value and support of volunteers; and a master plan for recreation; would like to see a committee made of up one member from each recreation group; and community consultation;

5.3 *After facilities tour, what are the committee member's recommendations to make better use of facilities* – there was a discussion regarding what the recommendations will be; there was some discussion regarding the original mandate of the committee; efficiencies are still a priority; cost to run facilities per hour is still being worked on;

It was decided that at the next meeting the group will discuss the initial recommendation ideas of – a Term Plan; an updated Strategic Plan; a coordinated Marketing Plan; committee members should send points to A. Quinn ahead of time to be discussed at the next meeting – June 6;

A. Emmerson suggested looking into an electric vehicle charging station for the arena;

D. Aro suggested coordinating events such as tournaments and events that can go with that;

R. Hall asked if the committee would like to continue meeting into the summer months; it was agreed to continue;

It was asked what the Recreation Committee mandate is so this group isn't duplication what is being done – R. Hall will look into this;

6.0 Action Items

6.1 Update on online booking software – A. Quinn

6.2 Update on lighting outside arenas – R. Hall

- 6.3 Points regarding strategic plan, term plan and marketing plan sent to A. Quinn before June 6 – All committee members
- 6.4 Electric Vehicle charging station information – B. Robinson, A. Quinn
- 6.5 Recreation Committee mandate – R. Hall

7.0 Next Meeting Date and Adjournment

- 7.1 The next meeting will be on Monday, June 6 at 6 p.m.

MINUTES – Public Works Committee
Tuesday, May 10, 2022 – 6:30 pm

- Present:** Councillor/Chair D. Britton
Mayor P. McIsaac, Councillor D. Piekarski, Councillor R. Hall
Deputy Clerk/ Recording Secretary K. Bester, Director of Public Works & Engineering
C. Munshaw, Administrative Assistant A. Quinn
- Absent:** Councillor M. Wand

Meeting called to order at 6:30 pm.

4. Moved D. Piekarski, Seconded R. Hall
That the agenda of the meeting of May 10, 2022 be approved with
the addition item 8.1 – Gas Tendering Carried
5. Moved by R. Hall, Seconded by D. Piekarski
That the minutes of the March 22, 2022 meeting be approved. Carried

6. **Staff Reports**

- 6.1 **Landfill Glass Recycling** – C. Munshaw to request a quote from a Bracebridge company which provides glass recycling. Glass would be placed in a bin at the landfill and probably picked up and taken to the recycling depot twice a year. This company also provides other recycling services; they will potentially put a bid in next year when we retender for recycling services.
- 6.2 **Landfill Plan** – C. Munshaw provided details on waste management options at the landfill. A staged approach would include increasing the height of where waste is now being placed, with approximately a three-metre increase at a time done to deal with between 7500 - 13,000 cubic metres of waste per year. This would give us approximately 24 years before additional cells would have to be opened. From Knight Piesold's last capacity report, they estimated that the landfill has approximately 120-year life at that time. C. Munshaw advised that refuse should be covered more frequently (every week) to minimize exposed garbage being available for animals to feed upon. The committee also discussed whether or not we should sell the backhoe currently located at the landfill. Options discussed included:
- selling on a government auction site, with a reserve bid, and retaining the loader if the reserved bid wasn't provided OR potentially buying a float to transport other loads IF we did sell;
 - utilizing one of the other 2 backhoes owned by the municipality at the landfill on an "as needed basis"; or
 - hiring a contractor to perform the required work.

7. **Unfinished Business**

- 7.1 Landfill Cards – the committee discussed options and decided that having the landfill attendant ask for proof of address will be done effective May 16, 2022. The committee may revisit this in 2023.

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- 7.2 **Poultry Processing Waste** – C. Munshaw advised that OMAFRA regulations have changed regarding waste composting. C. Munshaw to reach out to current owners and funders to determine if there are funding opportunities which would assist the new owners with being able to meet the new composting regulations. The municipality would be open to accepting this waste on a short term basis until other on-site processes could be put into place. C. Munshaw to rework numbers to ensure that this could be done cost effectively and to then approach new owners with our proposal. An agreement could then be put into place which provides specific details regarding timeframe, cost, scheduling, etc.
- 7.3 **Boundary Road Discussions** – C. Munshaw met with Township of Chisholm staff to discuss issues brought forth. C. Munshaw to provide a work plan which will summarize work to be done (installation of new culverts, etc.). Half of the cost of the work plan to be billed to the Township of Chisholm. C. Munshaw's wage to be included in the cost sharing.
- 7.4 **Vehicle Maintenance** – R. Hall provided vehicle recording keeping logs and preventative maintenance that should be done on a specific timeline. He also volunteered to provide training to Public Works staff and assist in putting together a maintenance schedule. Regular maintenance and ongoing record keeping will extend the lifespans of equipment, reduce costly major repairs and assist us when selling used equipment when necessary.
- 7.5 **Trailer for Transporting Riding Lawn Mowers** – There are safety and liability concerns associated with having Public Works staff travel on highways to do lawn cutting. Trailer to be purchased once budget is passed.

8. **New Business**

- 8.1 **Gas Tendering** – The committee requested that a gas tender will be put together by C. Munshaw/B. Robinson.

9. **Correspondence**

- 9.1 **Sweezy Street Road Condition** – C. Munshaw to evaluate condition of Sweezy Street once street sweepers have removed float. There may be an option to have last year's contractor come back to repair some areas. Using super pave (hot mix asphalt), should be considered for future reconstruction of Trout Creek local roads.
- 9.2 **Armstrong Avenue** – The municipality does not have the authority to do any work adjacent to a watercourse; the Department of Oceans & Fisheries has jurisdiction over this. C. Munshaw to provide clarification to property owner as to which agency should be contacted regarding their concerns. No work to be performed by the Municipality//Public Works.
- 9.3 **Connecting Links** – Highways 522 and 522B are connecting links which up until now have been maintained by the Ministry of Transportation's contractor. C. Munshaw to contact and determine what cost to the municipality will be if we continue to have them maintain.
- 9.4 **McCharles Line** – C. Munshaw provided clarification of how a contractor can apply for a exemption from our Half Loads bylaw. Municipal staff are to monitor roads for damage and determine when this exemption should be lifted. Our new User Fee bylaw contains a fee for the Half Load Exemption. C. Munshaw confirmed that the municipality does receive royalties from Aggregate operations; this revenue is included for within the municipal budget. D. Britton and C. Munshaw to discuss concerns with Oakwood Road Aggregate owner.

10. Notice of Schedule of New Committee Meeting – June 28, 2022 – 6:30 pm
11. N. Longworth provided concerns and asked for clarification of half load restrictions and exemptions process. She was directed to the ARA for additional process details.
12. No Closed Session
13. Moved by D. Piekarski, Seconded by R. Hall
That the meeting be adjourned at 8:30 pm Carried.



Library Board Minutes
March 28, 2022 @ 6 pm

Attendance via Zoom: Tina Martin

In-person: Gloria Brown, Bob Elliott, Bernadette Kerr, Steve Kirkey, Debbie Piekarski, Doug Walli, Marie Rosset

Absent with regrets: Debbie Piper

1. Respect and Acknowledgement Declaration Read by CEO

2. Disclosure of pecuniary interest – none

3. Approval of general consent motion:

Motion # 2022-08 Piekarski-Brown: That the Consent Agenda for March 2022, which includes:

- a) The March 28, 2022 agenda,
 - b) the Minutes for the February 24, 2022 meeting,
 - c) the Financial Report for February 2022,
 - d) and the Library Report for February 2022,
- be adopted as presented.

4. Business Arising

a) 2021 Audited Statements Presentation

Jessica Dion CPA, CA, Senior Manager/Chef d'équipe sénior at Baker Tilly SNT LLP/s.r.l. presented the audited statements of 2021.

- Actual 2021 Surplus is \$29,885, a portion of which will be placed in reserves.
- Jessica recommended that the Board set a reserve goal to work toward, develop a reasonable wish list. Doing this will facilitate fundraising efforts.

Motion # 2022-09: Brown-Piekarski: the year-end 2021 audited financial statements be adopted as presented.

b) Current Library Services Update

Services remain the same as before

- Open to the public at 100% capacity, mask are welcome and encouraged for everyone's safety.
- Computers available to the public – one hour time limit
- Lifelab services continue on Mondays and Thursdays from 8am to 11pm
- All current events returned to in-person, a few are now in hybrid form (in-person and on Zoom), such as the Book Club, French, Friends of the Library, and the Library Board meetings. Knitting, and Rug Hooking are in person only.

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c) New Schedule Proposal

Due to budget restrictions and staff shortages, the library continues to operate at reduced hours. The timing for the new schedule is estimated for May 2nd.

d) Trillium Resilience Grant

- We want to thank Kim Bester from the Municipality of Powassan for helping us with the application.

e) Insurance Proposal

- Marie is still waiting for another quote from Debbie Piper's insurance provider.

5. Correspondence

Letter from WSIB announcing a rebate for organizations who qualify. The library does.

6. Committee Reports

a) Property Committee Report

Items to report

1. Water accumulation issues at the base of the emergency door off the kitchen room – still needs to be addressed
2. Maple Hill Roofing will repair the roof damage incurred during last year's windstorm. Estimated cost is \$147 plus materials.

b) Financial Committee

Marie presented a balanced 2022 budget. It includes a 1% increase of municipal library fees, a 2.1% increase in overall wages, and a drastic paring down of many non-essential categories. The 2021 surplus will be placed in a GIC, amount to be determined at the next Library Board meeting.

Motion # 2022-10: Brown-Walli: That the 2022 Library budget be adopted as presented and sent to the three Councils for approval.

c) Policy Committee Report

i. Strategic Plan 2023-2027

The next Strategic Plan Committee meeting will be in May. Meanwhile, Board Members are strongly encouraged to complete the Success-Challenge and SWOT exercises by next Board meeting on April 28th.

ii. SERV-07 PDUPL Facility Use Policy

Motion # 2022-11: Walli-Kerr: That the SERV-07 Agreement for PDUPL Facility Use Policy be adopted as modified.

d) Friends of the Library Report

Nothing much to report other than the Friends are auctioning off a Spring/Easter basket in early April.

7. **New Business**

a) **Board Succession Planning**

Members were asked to report at the April meeting whether they are interested in continuing as Board Members for the next session.

b) **Upcoming Events:**

- Marty Schreiter, our new Programming Coordinator, is planning a series of community conversations on the pandemic experience starting in May 2022.

8. **Adjournment**

Motion # 2022- 12: That the April 28, 2022 meeting be adjourned at 7:30 pm.

Next Meeting: Monday, April 25, 2022 at 6:00pm

Chairperson: *Kristine Martin*
Kristine Martin, Chair

Secretary: *Marie Rosset*
Marie Rosset, CEO



Library Board Minutes
April 25, 2022 @ 6 pm

Attendance via Zoom: Bernadette Kerr

In-person: Tina Martin, Gloria Brown, Steve Kirkey, Debbie Piper, Doug Walli, Marie Rosset

Absent with regrets: Bob Elliott

Absent: Debbie Piekarski,

1. **Respect and Acknowledgement Declaration** Read by CEO
2. **Disclosure of pecuniary interest** – none
3. **Approval of general consent motion:**

Motion # 2022-13 Brown-Kerr: That the Consent Agenda for April 2022, which includes:

- a) The April 25, 2022 agenda,
- b) the Minutes for the March 28, 2022 meeting,
- c) the Financial Report for March 2022,
- d) and the Library Report for March 2022,
be adopted as presented.

4. **Business Arising**

a) **Current Library Services Update**

Services remain the same as before

- Open to the public at 100% capacity, mask are welcome and encouraged for everyone's safety.
- Computers available to the public – no time limit
- Lifelab services continue on Mondays and Thursdays from 8am to 11pm
- All current events returned to in-person, a few are now in hybrid form (in-person and on Zoom), such as the Book Club, French, Friends of the Library, and the Library Board meetings. Knitting, and Rug Hooking are in person only.

b) **New Schedule Proposal**

New schedule starts May 2, 2022.

Mon., Wed., Fri., 10am to 5pm; Tues., Thurs., 10am to 7pm; Sat. 10am to 2pm; Sun. Closed.

c) **Trillium Resilience Grant**

- Received \$6,607 from the Trillium Resilience Grant.
- Thank you to everyone at the Municipality of Powassan who helped us in getting this grant.
- Items to purchase: 6 outdoor chairs, 4 indoor chairs, new camera security system, 2 WIFI Hotspots, and one Smart TV

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d) Insurance Proposal

- Marie is still waiting for another quote from Debbie Piper's insurance provider.

5. Correspondence

None to report

6. Committee Reports

a) Property Committee Report

Will meet on April 29 to discuss the water accumulation issues at the base of the emergency door off the kitchen room.

b) Financial Committee

Decision reached to purchase a GIC for \$15,000 with the \$29,885 surplus from 2021. Brings total reserve in GIC to \$45,000.

Motion # 2022-14: Kirkey-Piper: That \$15,000 from the 2021 surplus be used to purchase a cashable GIC

c) Policy Committee Report

i. Strategic Plan 2023-2027

The next Strategic Plan Committee meeting will be later in May. The goal is to complete the 2023-2027 Strategic Plan by November/December of 2022.

ii. PART-05 Mobile WIFI Hotspot Lending Policy

Motion # 2022-15: Piper-Walli: That the PART-05 Mobile WIFI Hotspot Lending Policy be adopted as presented.

Motion # 2022-16: Piper-Walli: That the Mobile WIFI Hotspot Lending Agreement be adopted with modifications as discussed.

d) Friends of the Library Report

Friends are considering subsidizing a Summer StoryWalk on Main Street for July and August and a couple of guest performers for the Summer Program.

7. New Business

a) Board Succession Planning

Bob Elliot informed the CEO that he will not be returning for the next session.

b) Grants Update

- Success with Federal 2022 CSJ Program – 2 eight-week summer positions
- Provincial Summer Experience Program – no news

c) Upcoming Events:

- Community Conversations Event: see attached Appendix A for outline and schedule.

8. Adjournment

Motion # 2022- 17: Brown - That the April 25, 2022 meeting be adjourned at 7:15 pm.

Next Meeting: Monday, May 23, 2022 at 6:00pm

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO

Appendix A

Community Conversation Series – Rebuilding a Healthy Community

Schedule of Events:

Week 1: Our Changed World

Wednesday, May 11th, 2022 6:30 p.m.

The World has Changed! How have community leaders managed through this difficult time!

- Mayor Peter McIsaac, Municipality of Powassan Mayor
- Jennistine Leblond, Township of Chisholm CAO
- TBD, Township of Nipissing

Week 2: How Can Faith Communities and Social Organizations Help in Rebuilding?

Wednesday, May 18th, 2022 6:30 p.m.

Traditional sources of inspiration during a global pandemic have reshaped our faith communities in how they deliver their message.

- Father Eric Mason – St. Joseph’s Church
- Arlene Hummel – Lay Representative – Powassan United Church
- Dave Johnston – Powassan Wesleyan Church

Week 3: The Business and Labour Costs and Opportunities to Our Community

Wednesday, May 25th, 2022 6:30 p.m.

Business sectors throughout urban and rural communities within Canada have had to pivot in leading innovation while maintaining increased safety and customer service.

- Jody Armit Vice President Almaguin Chamber of Commerce
- Paul Oshell – Owner Valu-mart

Week 4: Community Impact

Wednesday, June 1, 2022 6:30 p.m.

Historical settlements of people have come to Powassan and surrounding area with tremendous hope of a new dawn, what have we learned that could help our community embrace today and build for tomorrow?

- Mary Heasman – Historian
- Howard Kissel – President Sons of Jacob Synagogue, North Bay
- Yost Yoder – Amish Representative Powassan

Week 5: Who Are the Heroes?

Wednesday June 8, 2022

The social determinant of health speaks to the unequal results of our present Canadian Health Care Policy, how can we correct some of these negative impacts at our local level?

- Anna Gibson, Executive Director Powassan & Area Family Health Team
 - Seth Compton, Executive Director OUTloud North Bay 2SLGBTQA
 - Jessica Busch, Program Manager, The Women’s Own Resource Centre
-



Chief Administrative Officer's Report

May 2022

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

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AGENDA ITEM #	8.3

Employment Services Transformation (EST)

The provincial government announced the launch of a new training program, Better Jobs Ontario. At the same time, information was also provided about the government's ongoing transformation of Employment Ontario services known as Employment Services Transformation (EST).

The EST work is creating an integrated and seamless employment services system to make it easier for people to restart their careers and support their families. The new system will combine employment programs from Social Assistance, such as Ontario Works Employment Assistance and Ontario Disability Support Program (ODSP) Employment Supports, into Employment Ontario (EO). This modernized approach will ensure clients have continued access to the services they rely on while helping them succeed in their search for long-term and sustainable employment.

After a competitive process, new Service System Managers for employment services were selected in York Region, Halton Region, and Stratford-Bruce Peninsula. One municipal government, the County of Bruce, was successful and will become the Service Manager for employment services in the Stratford-Bruce Peninsula area. The county leads a consortium that includes the County of Grey, the County of Huron, and the City of Stratford. The other successful proponents in the other areas are non-municipal organizations.

The remaining catchment areas including the District of Parry Sound are slated to roll out in two more phases with us being included in the Phase 3 which will be introduced later next year.

Committees

Last year I was asked to co-chair with Andrea Roberts, CAO from Hands The Family Help Network a new planning table for children and youth. The Muskoka Nipissing and Parry Sound Child and Youth Planning Table brought together leaders who have been members of two child and youth system planning groups including the Nipissing Parry Sound Child and Family Planning Table and the Child and Youth Mental Health Planning Table (CYMHPT) for the Districts of Muskoka, Nipissing, and Parry Sound. Leaders from across the catchment area explored the development of one new planning structure, focused on the overall health and well-being of children, youth and families living in the Districts of Muskoka, Nipissing, and Parry Sound.

I am pleased to share that we have achieved this goal and have this table up and running with a Terms of Reference and structure that is working well. With this progression I've chosen to step down as co-chair to be able to provide the opportunity for leadership from another organization in the sector. I, along with our Manager of Directly Operated Child Care Programs, will continue to participate in this planning table as members.

As CAO, I continue to meet monthly with our two local OPP Detachment Commanders and the Executive Director of the Muskoka-Parry Sound Canadian Mental Health Association. With our district's limited housing options and our yearly increase in our temporary population we are actively discussing any supports we can activate to better assist our community for the busy summer months.

Recent Media Coverage

- April 6, 2022 – [Canada and Ontario Provide Affordable Homes for Seniors in Powassan](#)
- April 11, 2022 – [25 new affordable homes for seniors in Powassan](#)
- April 13, 2022 – [Powassan older adult apartments now available at The Meadow View](#)

Social Media

Twitter Stats

Link to the DSSAB's Twitter page - <https://twitter.com/psdssab>

District of Parry Sound Social Services Administration Board - Twitter Page	Nov. 2021	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Tweets	8	1	6	10	2	3
Total Impressions	164	51	170	371	178	235
Total Profile Visits	275	123	68	324	54	37
Total Followers	8	10	10	15	15	15

LinkedIn Stats - used primarily for HR recruitment & RFP/Tender Postings

Link to the DSSAB's LinkedIn page - <https://bit.ly/2YyFHIE>

District of Parry Sound Social Services Administration Board - LinkedIn	Nov. 2021	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Followers	20	22	27	39	43	50
Search Appearances (in last 7 days)	-	-	224	317	336	215
Total Page Views	43	10	55	83	28	13
Post Impressions	-	-	109	557	170	160
Total Unique Visitors	10	5	22	33	6	10

Facebook Stats

A friendly reminder to follow our Facebook pages!

- [District of Parry Sound Social Services Administration Board](#)
- [Esprit Place Family Resource Centre](#)
- [EarlyON Child and Family Centres in the District of Parry Sound](#)
- [The Meadow View](#)

District of Parry Sound Social Services Administration Board	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Page Followers	283	289	304	309	331
Post Reach this Period (# people who saw post)	511	4,487	3,589	1,154	5,194
Page Views this Period	48	122	87	61	60
Post Engagement this Period (# reactions, comments, shares)	24	566	445	62	412

Esprit Place Family Resource Centre	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Page Followers	105	110	117	118	118
Post Reach this Period (# people who saw post)	104	46	1,029	461	54
Page Views this Period	28	14	26	7	7
Post Engagement this Period (# reactions, comments, shares)	22	1	82	12	2

The Meadow View (NOAH)	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022
Total Page Followers	364	380	441	423	432
Post Reach this Period (# people who saw post)	4,460	9,098	13,328	3,192	1,098
Page Views this Period	374	379	488	117	250
Post Engagement this Period (# reactions, comments, shares)	1,776	2,139	2,455	399	133

Licensed Child Care Programs

**Total Children Utilizing Directly Operated Child Care in the District
March 2022**

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	3	2	3	4	16	28
Toddler (18m-30m)	13	7	10	20	18	68
Preschool (30m-4y)	21	20	19	35	42	137
School Age (4y-12y)	0	0	0	0	23	23
# of Active Children	37	29	32	59	99	256

There has been a slight increase in the enrollments at the child care centres as staffing begins to be more consistent. Two of the centres have experienced enteric outbreaks in the past month and children continue to be absent with symptoms of COVID-19 and the variants. Highlands ELCCC (Emsdale) and Fairview ELCCC (Powassan) are now enrolled to their licensed capacity. First Steps ELCCC (South River) and Waubeek ELCCC (Parry Sound) are at capacity for the current staffing level and can increase their enrollments when they are able to hire Registered ECE's to fill current vacant positions.

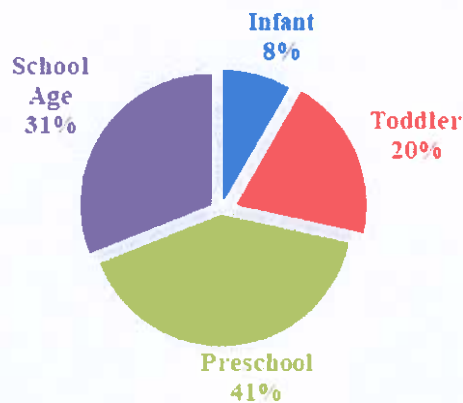
School Age Programs

March 2022

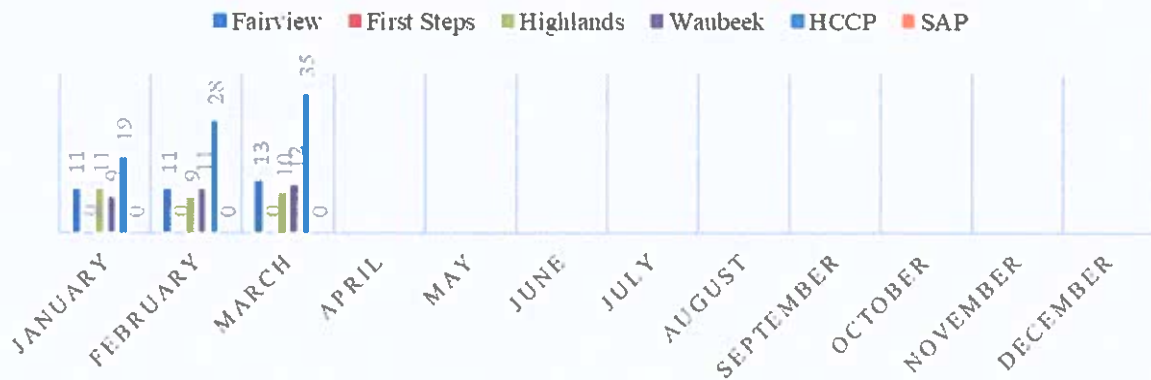
Location	Enrollment	Waitlist
Mapleridge After School	11	0
St. Gregory's After School	16	0
St. Gregory's Before School	12	0
Sundridge Centennial After School	13	0
Sundridge Centennial Before School	6	0
Magnetawan Central After School	17	0
Land of Lakes After School	7	0
# of Active Children	82	0

Enrollment has remained consistent in all programs and families are starting to inquire about summer care. We are pleased to be able to announce that we have Ministry of Education approval to operate two licensed summer programs located at Powassan's Mapleridge Public School and Sundridge Centennial Public School. Staffing is currently being secured and parents will be contacted shortly to make arrangements for enrollment.

Percentage of Children By Age Group



Directly Operated Child Care Waitlist By Program



Waitlist numbers are remaining consistent; however, we are seeing an increase in calls for the Home Child Care Program as families receive information on the Canada-Wide Early Learning and Child Care agreement between the province and the federal government. Fairview ELCCC in Powassan has also seen an increase in calls from families inquiring about space availability.

OLAF

OLAF Fee Subsidy Applications

2021	Eligible	Not Eligible	2022	Eligible	Not Eligible
January	1	7	January	2	4
February	0	5	February	2	6
March	1	6	March	0	5
April	0	6	April		
May	0	3	May		
June	4	11	June		
July	0	3	July		
August	1	7	August		
September	1	5	September		
October	1	3	October		
November	0	3	November		
December	1	4	December		

Total Children by Funding Source for March 2022

Active	# of Children	# of Families
After-school Program Fee Subsidy	25	24
Fee Subsidy	139	132
Full Fee	214	201
Ontario Works	4	4
TOTALS	382	361

New	# of Children	# of Families
After-school Program Fee Subsidy	3	3
Fee Subsidy	7	7
Full Fee	7	7
TOTALS	17	17

Exits	# of Children	# of Families
Fee Subsidy	1	1
TOTALS	1	1

Inclusion Support Services

March 2022

Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0	0
Toddlers (18m-30m)	1	16	17	17	1	8	0
Preschool (30m-4 y)	4	24	28	40	1	4	2
School Age (4y+)	5	18	23	26	1	0	0
Monthly TOTAL	10	58	68	-	3	12	2
Year-to-Date TOTAL	10	58	-	83	10	27	17

There has been an increase in referrals through the Home Child Care Program and EarlyON Child and Family Centres as they re-open to in-person programming.

EarlyON Child and Family Programs

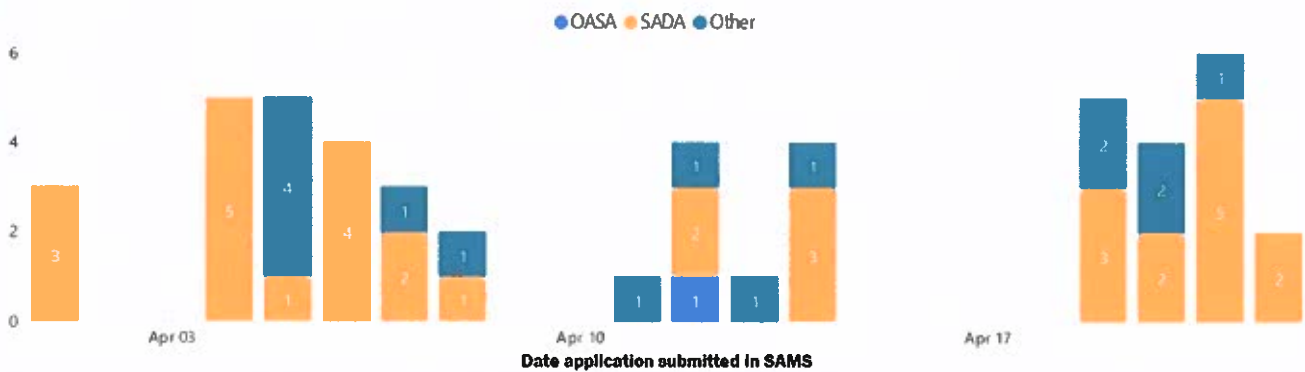
March 2022

Activity	March	Year-to-Date
Number of Children Attending	335	335
Number of New Children Attending	170	170
Number of Families Visiting	271	271
Number of New Families Visiting	139	139
Number of Virtual Programming Events	14	51
Number of Family Engagements with Virtual Events	738	2,150
Number of Social Media Posts	42	184
Number of Social Media Followers	20	965

It is wonderful news that we are now providing in-person programming not only at our three (3) main hubs (Parry Sound, South River, and Burk's Falls) but we have added programming in all of our Near North District School locations. Families, with new infants born during COVID, have been accessing the EarlyON system, with excitement to finally be able to connect with others and our Program Facilitators. The Program Supervisor is working with municipalities and community partners to be able to re-open in-person programming at most of our pre-COVID locations with the goal of having at least weekly drop-in programs available across the district by May 1st.

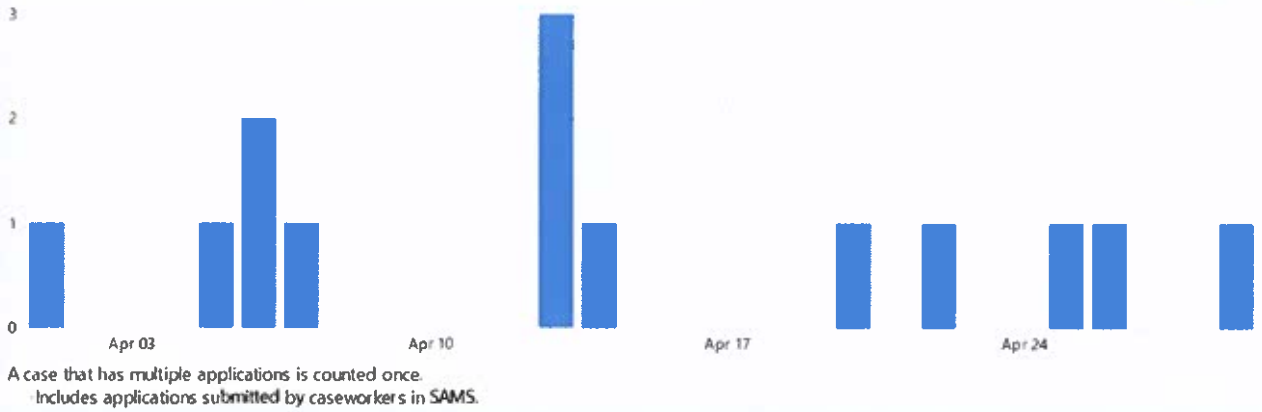
Social Assistance Digital Application (SADA) & Centralized Intake - April 2022

Cases with an Ontario Works application that has been submitted in SAMS



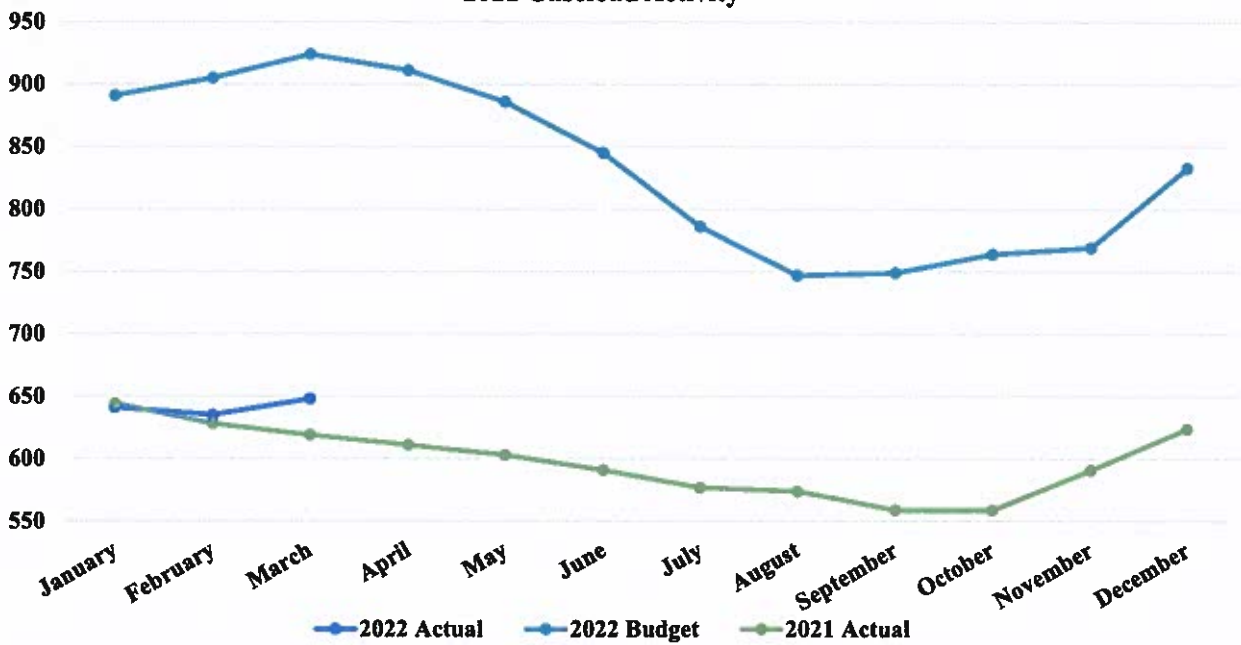
****Yellow bars represent applications received by Intake and Benefits Administration Unit. Some of these applications may still be completed by local staff. Green and blue bars represent applications completed solely by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report. ****

Cases with an Emergency Assistance application that has been received



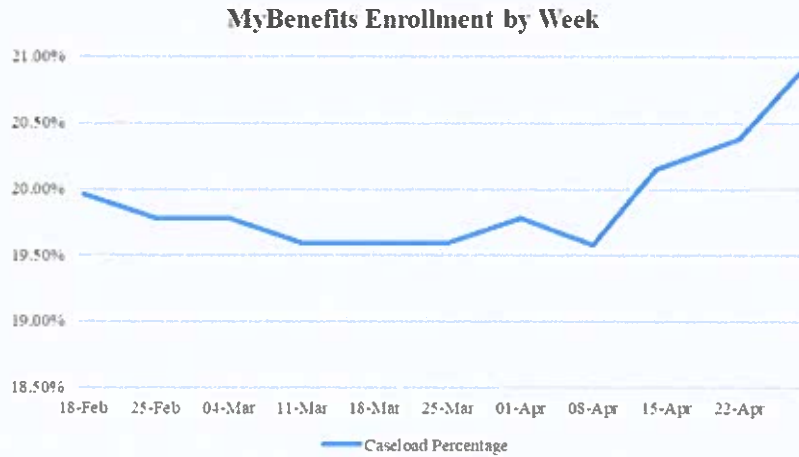
Ontario Works Caseload

2022 Caseload Activity

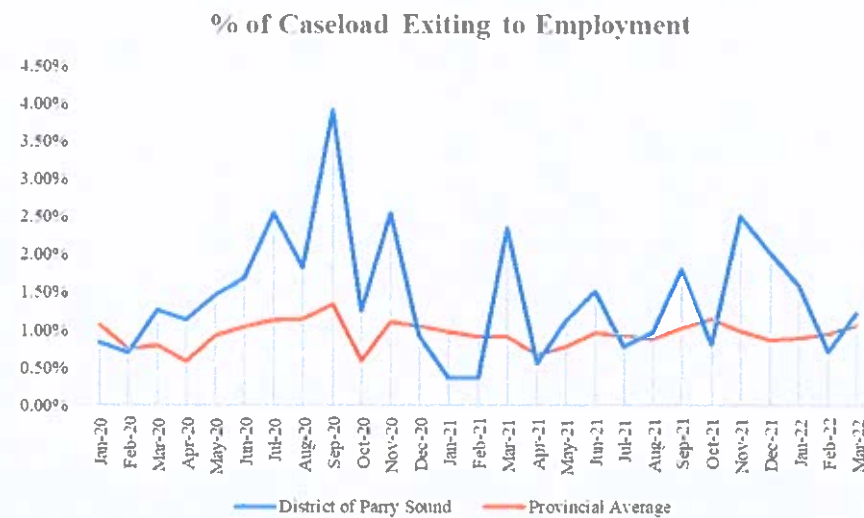
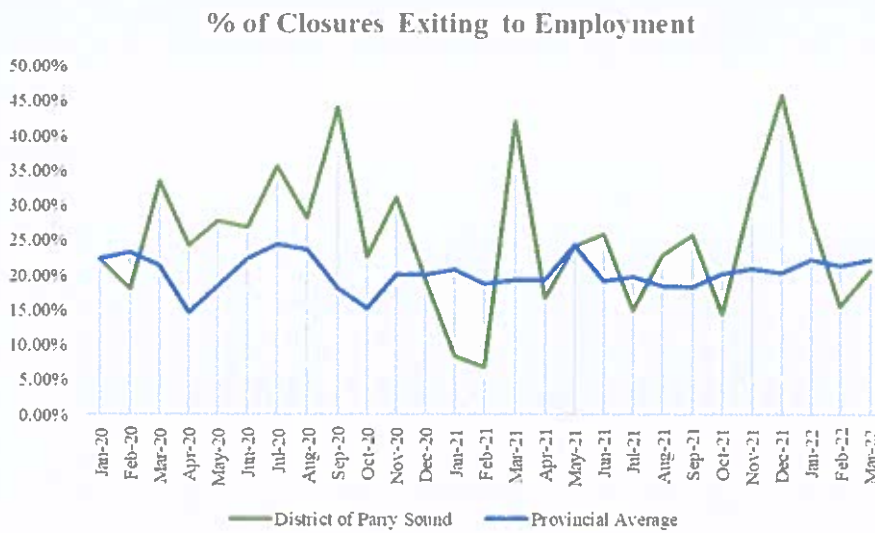


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2022 Actual	641	635	648									
2022 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2021 Actual	644	628	619	611	603	591	577	574	559	559	591	624

MyBenefits Enrollment 2022



Employment Assistance Performance Outcomes



CMSM/DSSAB	Percentage of caseload with employment earnings	Average monthly employment earnings per case	Percentage of caseload exiting to employment	Percentage of terminations exiting to employment	Percentage of caseload terminated	Average number of business days from screening to financial eligibility decision
Parry Sound DSSAB	8.7%	\$691.86	1.2%	20.6%	5.9%	3
Province	8.8%	\$838.04	1.1%	22.2%	4.8%	4

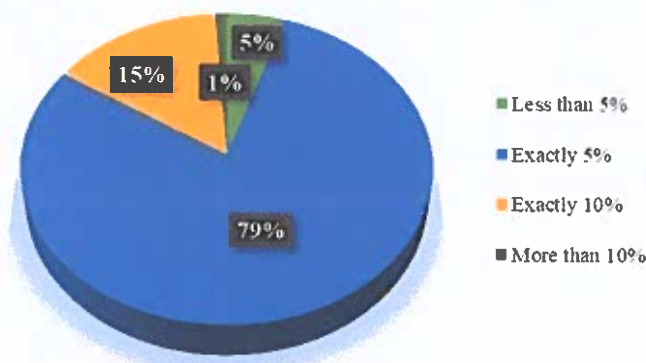
We exceeded or met the provincial average in most of our Performance Outcomes metrics.

Direct Bank Deposit Enrollment

Payment Receipt Method-March 2022



Overpayment Recovery Rate - March 2022



Homelessness Prevention Program - Community Relations Workers

For the month of March 2022

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	4	5
ODSP	7	25
Ontario Works	4	9
Low Income	7	16

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	12	6
ODSP	7	19
Ontario Works	5	4
Low Income	4	12

Contact/Referrals

Short Term Housing Allowance

	East	West	YTD	Month	Active	YTD
Homeless	3	5	18	March	9	11
At Risk	3	4	23			
Esprit Outreach Homeless	0	0	3			
Esprit Outreach at Risk	1	4	9			
Esprit in Shelter		0	2			
Program Total			54			

Housing Stability: Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI	Reason for Issue	Total
Senior	6	\$1,272.69	Rental Arrears	\$720.00
ODSP	13	\$4,019.12	Transportation	\$512.00
Ontario Works	1	\$50.00	Food/Household/Misc.	\$2,075.62
No Income	2	\$167.00	Emergency Housing	\$2,201.19
			Total	\$5,508.81

Ontario Works: Household Income Sources and Issuance from CHPI

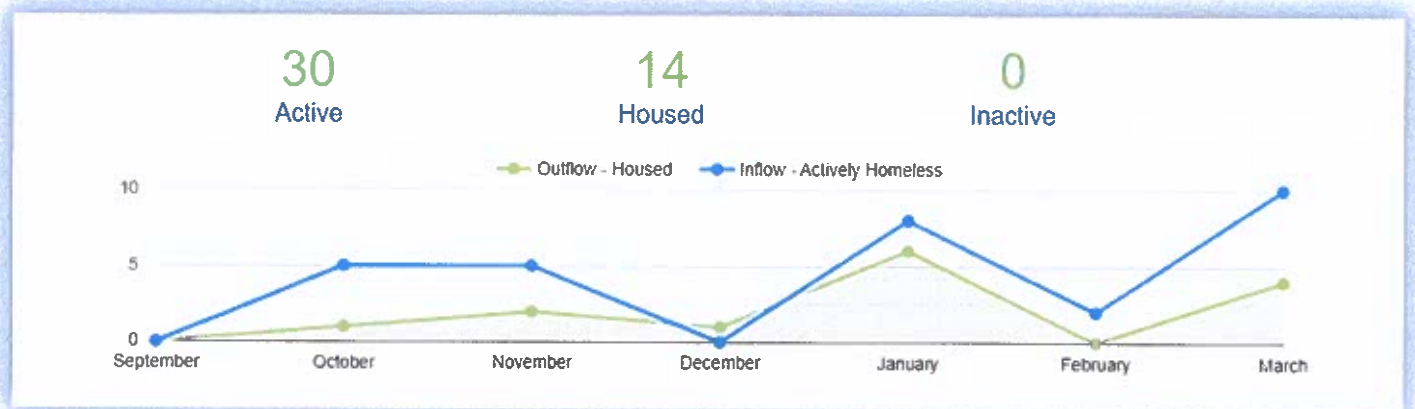
Income Source	Total	CHPI	Reason for Issue	Total
Senior	2	\$326.70	Rental Arrears	\$1,893.75
ODSP	12	\$5,624.11	Utilities/Firewood	\$1,616.36
Ontario Works	13	\$10,129.62	Transportation	\$87.12
No Income	1	\$97.74	Food/Household/Misc.	\$10,645.08
			Emergency Housing	\$1,935.86
			Total	\$16,178.17

Hotel Project

March 2022	Mid Town (Parry Sound)	Year-to-Date Total	Caswell (Sundridge)	Year-to-Date Total
Adults	19	19	9	9
Children	1	1	1	1
Total	20	20	10	10

This is the number of people who stayed in one of the hotel projects in the month of March who were active in our programming.

By-Name List Report - as of March 31, 2022



Housing Programs Centralized Waitlist

Social Housing Centralized Waitlist Report - March 2022

	East Parry Sound	West Parry Sound	Total
Seniors	24	98	122
Families	151	421	572
Individuals	445	219	664
Total	620	738	1,358
Total Waitlist Unduplicated			472

Social Housing Centralized Waitlist (CWL) 2021 - 2022 Comparison

Applications and Households Housed from the CWL

2021	New App	New SPP	Cancelled	Housed	SPP Housed	2022	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	4		5	5	1	Jan	5			1	
Feb	12	3	3	2		Feb	9	1	2		
Mar	8		4	1	1	Mar	12		5	2	1
Apr	9		6	1		Apr					
May	8	1	3	1		May					
June	8	1	4	1	1	June					
July	7			1		July					
Aug	9		1	2		Aug					
Sept	22		5			Sept					
Oct	16	1	6	1		Oct					
Nov	9		16	2		Nov					
Dec	9		2	2		Dec					
Total	121	6	55	19	3	Total	26	1	7	3	1

SPP = Special Priority Applicant

- There were 2 applicants housed from the centralized waitlist in the month of March. One of those housed was an SPP applicant.
- 7 applications were cancelled this month. We were informed that 2 applicants were deceased, two had assets in excess, 2 were housed, and one began receiving COHB.
- A total of 9 applications were reinstated due to refusing an offer of accommodation and requesting to be placed back on the centralized waitlist with a new application date, moving them to the bottom of their requested lists; they are not reflected in the # of new applications listed.

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services March 2022

Action	Current	Year-To-Date
Move outs	1	6
Move ins	3	4
L1/L2 Forms	1	2
N4 – notice of eviction for non payment of rent	1	5
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	3	4
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	0	11
No Trespass Order	0	0

Tenant Services for March 2022

Wellness Check-ins	10	Regular well-being check-ins with our most vulnerable tenants
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	9	Tenants requiring assistance with annual review packages, wellness checks, filing income tax, health & safety, life skills, service coordination
Tenant Education & Engagement	0	
Mediation/Conflict Resolution/Referrals	4	Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies

Maintenance for March 2022

Pest Control	8	8 buildings monitored monthly
Vacant Units	16	family (4); single (12) (not inclusive of The Meadow View)
After Hours Calls	2	types of calls: suspicious smell 5 staff participate in the weekly on call rotation
Work Orders	103	Work orders created for maintenance work and related materials
Fire Inspections	0	
Incident Reports	4	

Capital Projects - March 2022

Local Housing Corporation and DSSAB Buildings

Progressing with assistance from Housing Services Corporation on the following projects:

- Roselawn, South River - drainage
- Highlands, Emsdale - water/mechanical systems
- Burk's Falls & South River - duplex renovations
- Esprit expansion

Current Challenge

Difficulty securing contractors/labourers as well as materials since they are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.

Esprit Place Family Resource Centre

Emergency Shelter Services	March 2022	Year-to-Date
Number of women who stayed in shelter this month (may be duplicated within the month or year)	6	14
		Number of women who stayed in the shelter this year who were unique to the shelter (unduplicated)
Number of children who stayed in the shelter	3	6
Direct service hours to women (shelter & counselling)	86	199
Resident bed nights (women & children)	207	500
Occupancy rate	67%	45%
Days at capacity	0 (COVID capacity)	12
Days over-capacity	0	0
Phone interactions (crisis/ support)	29	109

Outreach Services

	March 2022	Year-to-Date
Number of women served this month	16	36
Number of women registered in the program	6	26

Transitional Support

	March 2022	Year-to-Date
Number of women served this month	4	9
Number of NEW women registered in the program	3	11

Child Witness Program

	March 2022	Year-to-Date
Number of children served this month	14	37
Number of children registered in the program	3	22
Number of public ed/groups offered	0	0

MEMORANDUM

TO: Mayor, Council
RE: Kimberly Bester, Deputy Clerk
DATE: May 12, 2022
RE: Glendale Hall - Update

Please advise whether or not we intend to move ahead with the Phase 2 application for the above noted. IF we are moving ahead, our engineer will issue a Tender for drawings to be done for the wall replacement. We require the drawings in order to have contractors provide accurate quotes for this component of the project (quotes are required for the Phase 2 submission for the funding).

See below the estimated costs; our expected contribution is \$7,620. The Powassan Lions have also committed to contributing \$8000 to this project.

Item	Budgeted Amount
Engineering	12,000.00
Replacement of north wall, installation of range hood and new sinks in kitchen / installation of barrier free washroom stall in men's washroom / installation of new hands free door and window / Installation of new LED lighting	120,000.00
Commercial Fridge & Dish washer	10,000.00
10 % Contingency	14,200.00
Total Project Cost	156,200.00
NOHFC Funding	140,580.00
Municipality of Powassan Contribution	7,620.00
Powassan Lions Contribution	8,000.00
	156,200.00

Please provide direction to staff on this matter.

DATE OF COUNCIL MTG.	May 17/22
AGENDA ITEM #	9.1

To: Clerk, Council
From: Director of Public Works & Engineering
Re: Entrance Permit Request – Lindquist Line

BACKGROUND:

On April 21, 2022, the Municipality received an entrance permit application for a property on Lindquist Line (see attached). On May 5, 2022, a site evaluation for the entrance permit was conducted by Codey Munshaw – Director of Public Works & Engineering, and Scott Toebes – Public Works Foreman.

ANALYSIS:

During the site evaluation on May 5, 2022, the location of the proposed entrance and the location of the property line were noted. A measurement from the proposed entrance to the existing travelled roadway was measured at approximately 49 meters. Additionally, the location of the resident's property bar was also beyond the existing travelled roadway. Pictures of the proposed entrance, property bar, and existing travelled roadway are shown in the attached pictures.

Since the resident doesn't have property fronting the travelled roadway, the resident will require the use of the Municipality's unopen road allowance to access the property. On May 12, 2022, I spoke with the resident, and explained the situation. I informed the resident that I would refer the entrance permit to council, as any decision regarding opening a portion of road allowance will have to be made through council. The resident expressed interest in building on this property, and potentially securing an easement or permission from the Municipality to use the unopen road allowance to access their property.

Our Deputy Clerk – Kim Bester has previously coordinated with our lawyer regarding a similar instance, where a resident had little access to our travelled roadway and issues meeting our frontage requirements (see attached correspondence from Ed with redacted personal information).

The issues that are likely to arise if the resident is given an easement or permission to use the unopen road allowance will be: Winter maintenance, and liability. If an agreement (un-assumed road) is made with the resident to use the property, then it is likely that issues will arise when/if the property changes hands. I believe that the best solution to protect the Municipality, is to have the resident bring the unopen road allowance from the travelled roadway to their entrance, up to Ontario Provincial Standards (with appropriate turn around for snowplow). Once the resident brings the unopen road allowance up to provincial standards, the Municipality can then assume the roadway and perform year-round maintenance.

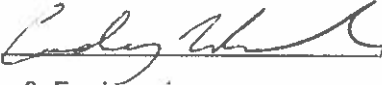
DATE OF COUNCIL MTG.	May 17/22
AGENDA ITEM #	9.2

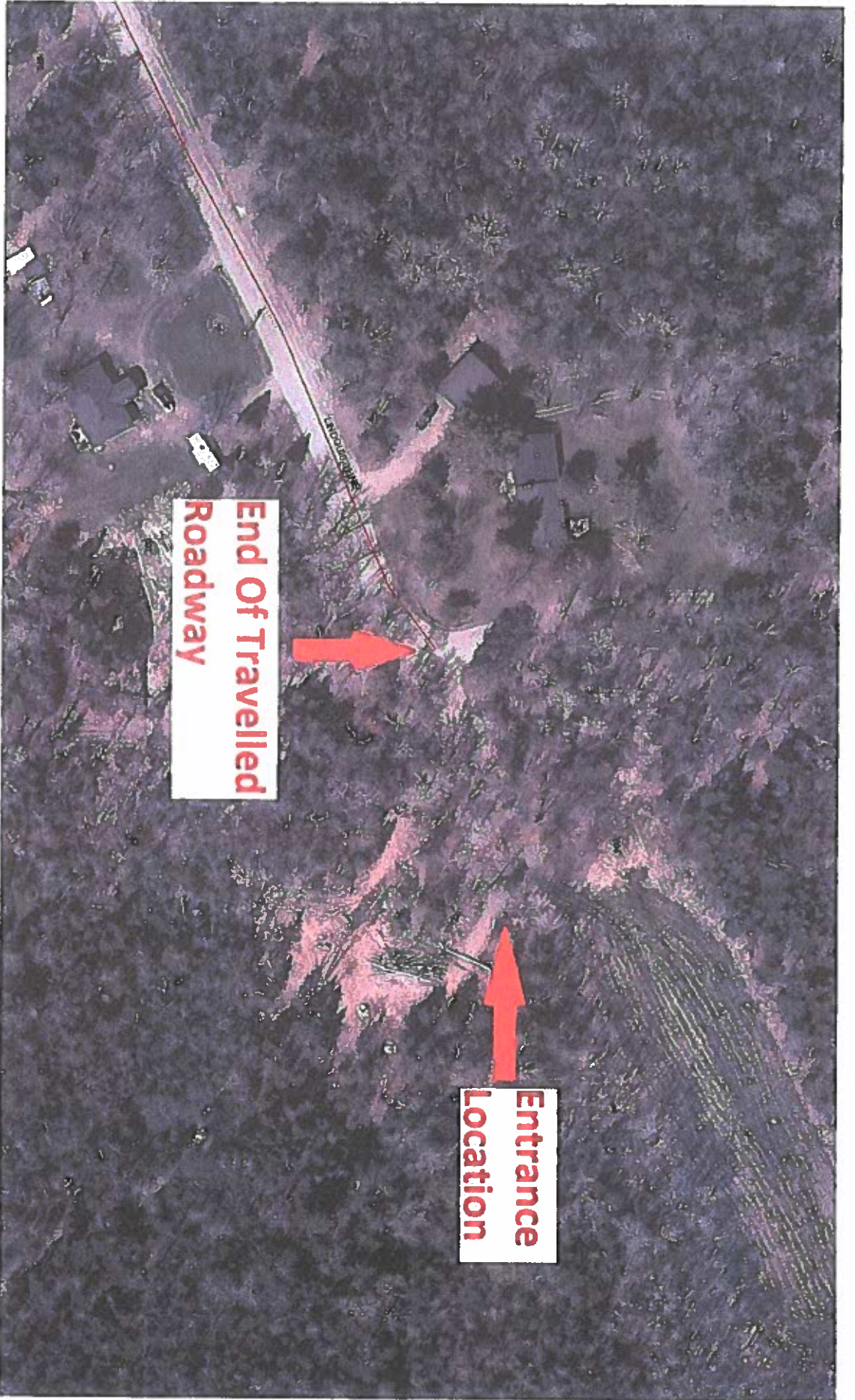
RECOMMENDATIONS:

That, council receives this memo.

And That, council provide direction to staff on how to proceed with the entrance permit application.

Respectfully submitted by,

Codey Munshaw, EIT:  Date: May 13, 2022
Director of Public Works & Engineering



**End Of Travelled
Roadway**

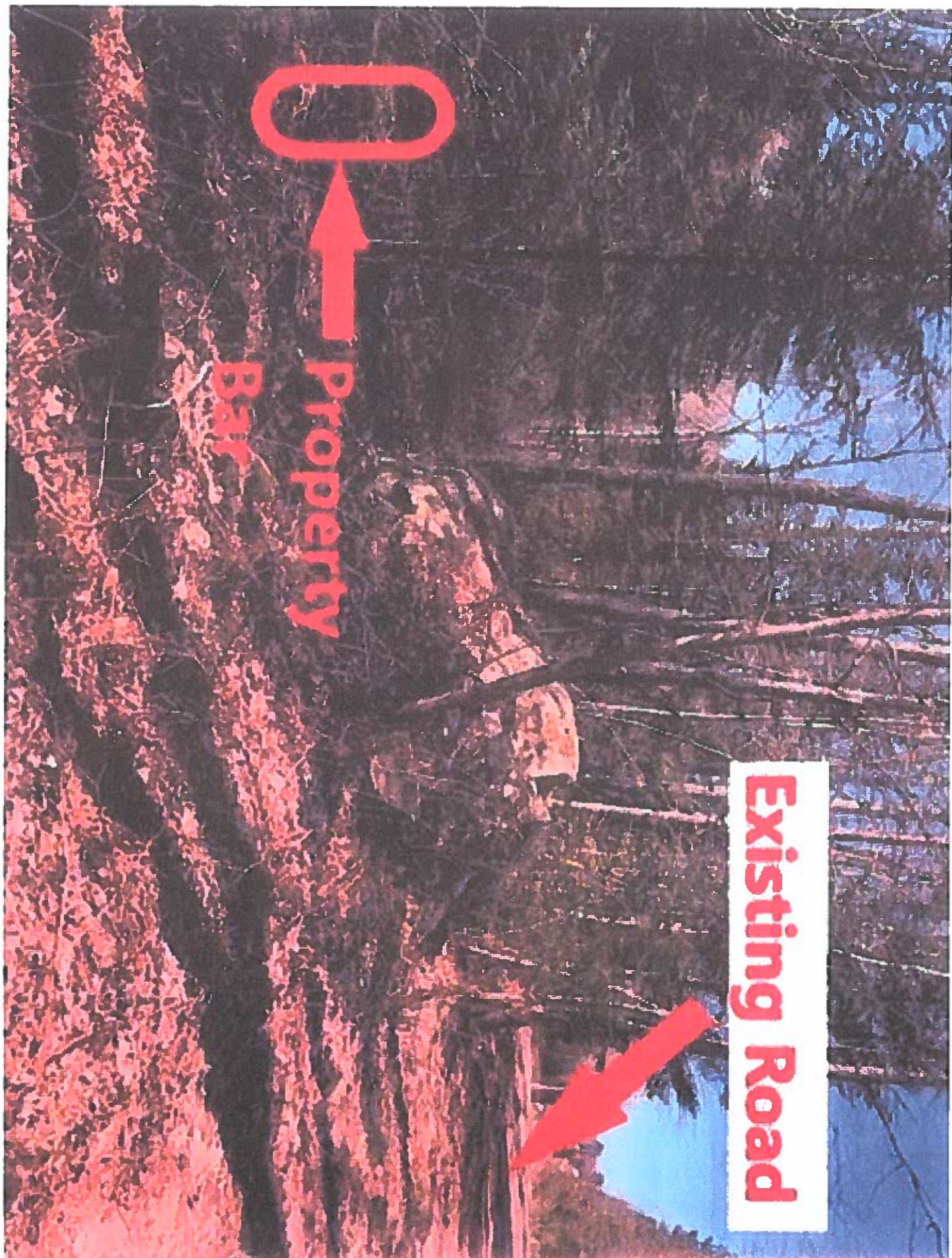
**Entrance
Location**

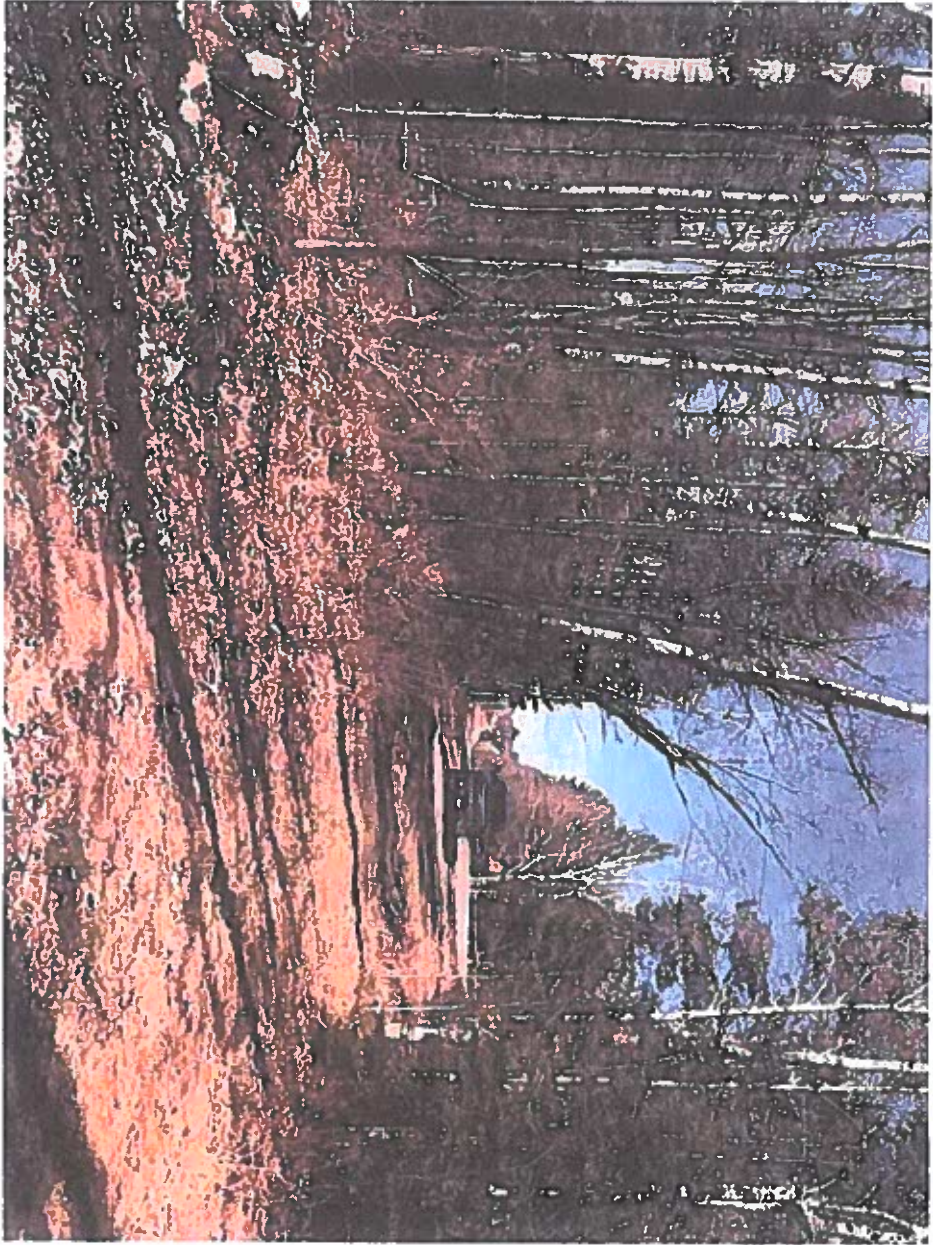
Existing Road



Property

Bar













From: Ed Veldboom [mailto:eveldboom@russellchristie.com]
Sent: April-04-22 9:32 AM
To: Kim Bester <KBester@Powassan.net>
Subject: RE: [REDACTED]

Kim,

There are two issues at play: 1) entrance permits and 2) building permits. *I will note at the outset that the precise arrangement of the deviation road will have an impact on this situation and it will also be affected by whether the municipality obtained a conveyance of paper title to the land upon which the deviation road existed.*

When it comes to entrance permits it is important to recognize that an entrance permit is simply permission to construct one's driveway over municipally owned land btw the edge of the actual traveled road to the property line. In most cases with a 66 foot road allowance the permit really only applies to something around 20 feet more or less depending upon the width of traveled road and whether it is centred in road allowance. So in this case the entrance permit could conceivably apply to a portion of the area in orange. A person is entitled to an entrance upon an abutting public road; whether or not they are allowed to build a house on the lot is an entirely different matter.

The building permit requirements are trickier and a bit more complex. The Municipality's zoning by-law (section 3.8) sets out frontage requirement regarding roads

3.8 Frontage on Improved Public Road, Private Road or Navigable Waterway

a) Improved Public Road

No person shall erect any building or structure in any Zone after the date of passing of this By-law, unless the lot upon which such building or structure is to be erected has frontage upon an improved public road.

5.72 IMPROVED PUBLIC ROAD

A street, road or highway under the jurisdiction of the Province of Ontario or the Municipality, which is maintained so as to allow normal vehicular access to adjacent properties and which, in the case of a Municipality Road, is a road for which the Municipality receives construction and maintenance subsidies from the Ministry of Transportation and Communications.

But its important to note that this section does not specify minimum amount of a lot's frontage that must be on the actual improved (traveled) public road. Other definitions must be consulted.

5.86 LOT LINE, FRONT

The lot line that abuts the street...

5.147 STREET

A highway as defined under The Highway Traffic Act, or the Municipal Act or a road, which has been assumed and is maintained by the Corporation of the Municipality of Powassan.

If you project the easterly lot over the road allowance there is a direct route to the travelled road...its just over a more significant portion of the road allowance. This where the exact location of the road

comes into play... if a the southerly edge of the traveled road is actually within the 66 foot road allowance in that orange area then there is a direct connection to the improved street.

Now when we look at the lot frontage definition it doesn't refer to the street....

5.82 LOT FRONTAGE

The horizontal distance between side lot lines measured at right angles from the side lot lines. Where the side lot lines are not parallel, the lot frontage shall be measured as a minimum distance between the points at which the side lot lines intersect with the front lot line.

4.4.2 Regulations for Permitted Uses	Column A Uses	Column B Uses
ii) <i>Minimum Lot Frontage</i>	135 m	50 m

Based upon the definition of Lot Frontage if the width of the lot where it fronts on the road allowance is 50m or more it would be meet the lot frontage requirements.

So bottom line is that there may be some opportunity for an entrance permit and a building permit to be issued depending upon the actual arrangement of the travelled road in relation to the road allowance and whether the municipality acquired paper title to the deviation. The assistance of a surveyor may be required to determine how things are arranged.

As an alternative, a zoning by-law amendment is also an option to address any deficiencies.

Ed

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**The Corporation of the Municipality of Powassan
Municipal Act, 2001 Ontario Regulation 284/09
2022 Budget**

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, *for a transition period*, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities and accounting for reserves/reserve funds.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are recorded as expenditures for which revenue must be raised in the year of purchase; under a PSAB-based method of budgeting, the budgeted expense would equal the annual amortization of all existing tangible capital assets (purchase price divided by the number of years an asset is expected to be useful). Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget.

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may currently (during the transition period, the length of which has not been publicized) exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses.

The anticipated effect of the 2022 budget of the Municipality on the overall accumulated surplus is shown below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus

Per PSAB accounting rules, the following estimated expenses will be recorded in 2022. These expenses have been excluded from the 2022 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	1,093,579	2022 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	10,317	Assuming 5% inflationary increase and no change in the underlying assumptions.
Total excluded expenses	1,103,896	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$1,103,896 as a result of amortization and accrued landfill closure costs.

DATE OF COUNCIL MTG.	Mar 17, 2022
AGENDA ITEM #	9.3

2. Other Budget Deviations from PSAB Accounting

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2022 budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Deficit carried forward from prior year - Powassan	954,675	Elimination of prior-year budgeted Powassan deficit
Capital acquisitions	1,279,044	Excludes items not likely to be capitalized in the year.
Transfers to reserves	19,815	Total budgeted transfers to reserve for operating and capital purposes
Transfers from reserves	(1,473,823)	Budgeted transfers from reserves in the year. Transfers from OCIF and gas tax obligatory reserves are revenue under PSAB accounting rules so are not included here
Net long-term debt transactions	110,296	New loan proceeds net of loan and tangible capital lease repayments
Total non-PSAB net expenditures included in the 2022 budget	890,007	

3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Municipality's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	954,675	Elimination of prior-year budgeted operating surplus
Net book value of tangible capital assets	185,465	Capital acquisitions in excess of amortization expense
Reserves	(1,454,008)	Transfers from reserves in excess of transfers to reserves
Unfunded landfill closure and post-closure costs	(10,317)	Anticipated increase in liability for the year
Unfunded municipal debt	110,296	Anticipated decrease for the year
Overall anticipated change in surplus	(224,113)	

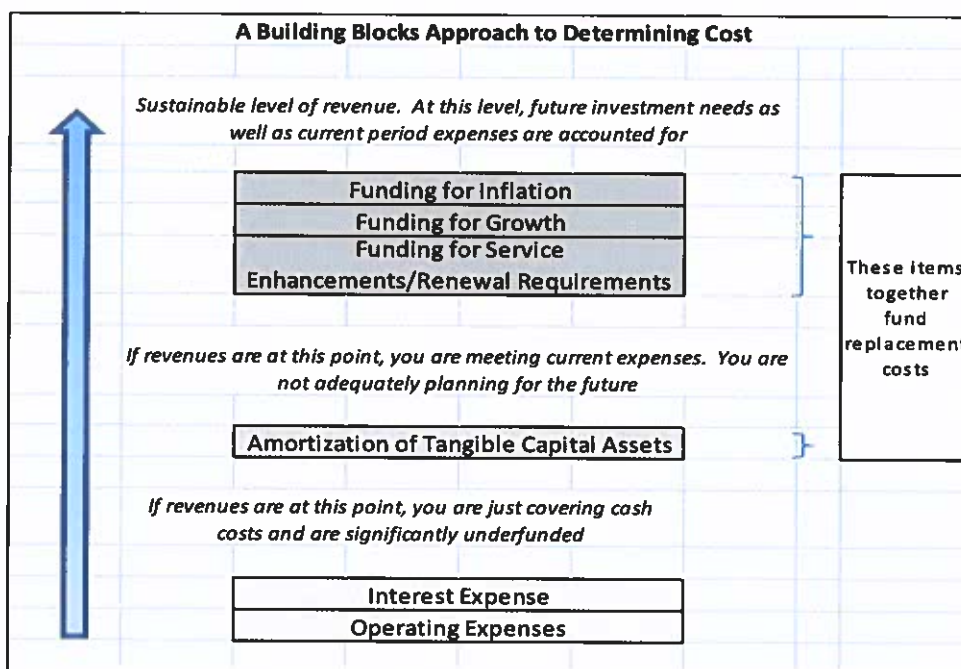
The above analysis shows that in 2022 the Municipality should anticipate a decrease in its overall surplus of approximately:
(224,000)

Funds Available to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Municipality's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Municipality's estimated 2022 amortization expense is \$1,093,579. This can be compared to the Municipality's current level of permanent/predictable annual funding for capital asset purchases of \$784,170, as detailed below:

a) net operating income generated by the 2022 budget	359,394
b) approximate annual gas tax funding	219,152
c) approximate annual OCIF funding	102,030
d) approximate annual NORDS funding	103,594
	784,170

The Municipality is generating approximately 72% of the predictable funding required to cover the current amortization of historical costs. The outlook becomes more dismal when considering that this figure excludes those costs for fully amortized assets, and that replacement value is substantially higher than historical cost. This indicates that if the Municipality is to move towards sustainable investment in tangible capital assets, through the taxation and fee policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-14

Being a by-law to set tax ratios for municipal purposes for the year 2022

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 308, to establish the tax ratios for 2022 for the Corporation of the Municipality of Powassan;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act R.S.O. 1990 ch 31, as amended and regulations thereto.

AND WHEREAS Regulation 385/98 states that Revenue Neutral Ratios are not permitted for 2022 due to the reassessment deferral, the Transition Ratios for 2020 will be used;

NOW THEREFORE the Council of the Municipality of Powassan hereby enact as follows:
1.

Class	Tax Ratios
Residential	1.000000
Multi-Residential	1.964129
Commercial – Occupied	1.454395
Commercial – Vacant	1.018077
Commercial- Excess land	1.018077
Industrial – Occupied	1.750069
Industrial – Vacant/excess	1.137545
Large Industrial	2.230413
Large Industrial-Excess	1.449768
Pipelines	1.037396
Farm	0.250000
Managed Forest	0.250000
Landfills	2.151187
New Multi-Residential	1.000000

2. That this by-law shall come into force upon adoption.

READ a **FIRST** and **SECOND** time on May 17, 2022

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 17th day of May, 2022

Mayor

Deputy Clerk

DATE OF COUNCIL MTG.	May 17/22
AGENDA ITEM #	10.1

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-15

Being a by-law to adopt the 2022 Municipal Budget

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 290 to prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Powassan hereby enacts as follows:

1. That the attached 2022 Municipal Budget (Appendix "A") be adopted.

READ a FIRST and SECOND time and READ a THIRD and FINAL time and considered passed as such in open Council on May 17, 2022.

Mayor

Deputy Clerk

DATE OF COUNCIL MTG.	May 17/22
AGENDA ITEM #	10.2

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
	TAXATION REVENUE		
10-10-51000	Residential & Farm Taxes	(3,734,780)	
10-10-51010	Commercial & Industrial Taxes	(50,000)	Estimate for growth
10-10-51030	Railway	(6,856)	
10-10-51160	Grants in Lieu - Power Dams	(50,652)	
	Total Taxation Revenues	(3,842,288)	
	Operating Grant Revenue		
10-10-51950	Province of Ontario	-	COVID-19 operating grants
10-10-52020	Province of Ontario - OMPF	(1,031,100)	
10-10-52035	Grants, Donations, Fundraising	(1,000)	
	Total Operating Grant Revenues	(1,032,100)	
	Licenses		
10-50-53000	Animal Licenses	(800)	
10-10-53010	Lottery Licenses	(3,000)	3-year average
10-10-53015	Marriage Licencing & Officiating Rev.	(9,800)	3-year average
	Total Licenses	(13,600)	
	Service Charges		
10-45-53500	Interest & Tax Penalties	(101,550)	Average of 12.9% of prior year arrears collected as interest
10-45-53510	NSF Cheque Fees	(150)	
10-45-53520	Interest Earned	(4,900)	Interest on bank accounts
10-10-53530	Eides Interest Earned-Ministry of Health Fund	(2,044)	
10-50-53560	Policing Detachment Revenues	(10,200)	
10-50-53655	Parking Tickets/Court Fees	(400)	
	Total Service Charges	(119,244)	
	General Government		
10-10-54000	Administration Funds	(16,600)	MFIPPA requests, tax sale fees, other misc
10-65-57700	Municipal Logo Merchandise	(200)	logo merchandise/bags
10-10-54010	Tax Certificates	(3,675)	3-year average
10-10-54030	Photocopies & Faxes & Oaths	(1,500)	
	Total General Government	(21,975)	
	250 Clark Street		
10-12-57040	250 Clark-Sponsorships and Donations	(2,500)	2021 included grant
10-12-57041	250 Clark-Space/Room Rental	(18,500)	planning bd, agilis, EMS, other
10-12-57042	250 Clark-Program and Event Revenue	(25,000)	
10-12-57045	Fitness Centre @ 250 Clark	(35,000)	
10-12-57580	GAP Program Revenue	(15,000)	
	Total 250 Clark	(96,000)	
	Protection to Persons and Property		
10-15-53030	Fire - Fees	(10,700)	3-year average
10-15-55040	Fire- MTO Calls	(6,500)	
10-15-55030	Fire- Letters and Inspections	(580)	3-year average
10-45-54550	911 Service	(600)	3-year average
10-15-54600	Nipissing Twp -fire agreement	(600)	
	Total Protection Services	(18,980)	
	Building		
10-45-55000	Building Permits	(80,000)	per Mark's estimate
10-45-55010	Building - Zoning Letters	(2,000)	3-year average
10-45-55020	Building - Work Orders	(1,300)	3-year average
	Total Building	(83,300)	
	Transportation		

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
10-20-55500	Transportation	(20,000)	aggregate pmt, misc
Total Transportation		(20,000)	
	Environment		
10-25-56200	Enviro-Lift Charges	(16,000)	commercial pick-ups
10-25-56210	Enviro-Blue Boxes	(50)	
10-25-56220	Enviro - Tags	(800)	3-year average
10-25-56230	Enviro - Gate Receipts	(29,700)	3-year average
10-25-56240	Enviro - Billings	(40,000)	billings from Landfill; 2021 included fees from demolition materials
10-25-56260	WDO Rebates	(45,000)	
10-25-56268	Electronic Stewardship Rebates	(1,000)	4 payments of \$254.25
Total Environment		(132,550)	
	Health Services		
10-60-56500	Medical Centre Rent	(18,000)	
Total Health Services		(18,000)	
	Cemetery		
10-85-56530	Cemetery - Service Revenue	(19,200)	3-year average
10-85-56540	Cemetery - Interest Income - C&M	(370)	2021 includes interest for 2020
Total Cemetery		(19,570)	
	Social & Family Services		
10-65-57020	Trout Creek Seniors Hall	(1)	
10-65-57030	Legion-Revenue	(1)	
Total Social & Family Services		(2)	
	Recreation and Cultural Services		
10-55-52000	Province of Ontario - Recreation	(2,400)	summer student grant
10-55-57490	Recreation Activities	(20,000)	
10-55-57500	Parks	-	
10-55-57505	Playground Inspection Revenue	-	
10-55-57510	Pool Revenue	(16,500)	
10-55-57570	Donations	(5,000)	
Total Recreation & Cultural Services		(43,900)	
	Trout Creek Community Centre		
10-75-53700	Ice Rentals	(38,000)	
10-75-53710	Hall Rentals	(3,500)	
10-75-53760	Arena Floor Rentals	(6,000)	dog show
10-75-53740	Canteen Proceeds-Downstairs	(250)	rent
10-75-53730	Kitchen proceeds- upstairs canteen	-	
10-75-53750	Sign Rentals	(2,700)	
10-75-53810	Socials Revenue	(8,500)	
10-75-53815	Bar Revenues	(5,000)	
Total TCCC Revenues		(63,950)	
	Sportsplex		
10-80-53700	Ice Rentals	(125,000)	
10-80-53800	Non-Resident User Fees	-	
10-80-53760	Floor Rentals	-	
10-80-53710	Hall Rentals	(500)	
10-80-53720	Booth Rental	(2,000)	
10-80-53785	Events Revenue	-	
10-80-53850	Curling Club	(19,500)	full year rent
10-80-53856	Donations	(1,000)	
10-80-53786	Bar Revenue-Sportsplex	(10,000)	
Total Sportsplex Revenues		(158,000)	

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
	Planning & Economic Development		
10-70-58000	Planning Fees	(10,000)	
	Total Planning and Economic Development	(10,000)	
	Total Non-Tax Operating Revenues	(1,851,171)	
	TOTAL OPERATING REVENUES	(5,693,459)	
	General Government		
10-10-61000	Council Salaries	41,200	
10-10-61020	Council - Other Expenses	6,500	mileage, courses, conference, etc
10-10-61030	Donations	6,000	
10-10-61040	Elections	25,000	estimate based on 2018 cost
10-10-61050	Advertising	5,000	
10-10-61080	Pay Equity/HR Consultant	-	
10-10-61500	Administration Salaries	557,700	
10-10-61510	Admin-Benefits	34,500	
10-10-61520	Admin-RRSP/OMERS	52,900	
10-10-61530	Admin-Convention, Training	4,400	
10-10-61540	Admin-Office Supplies, Copies	18,000	
10-10-61545	Marriage Licencing & Officiating Exp.	3,000	cost of marriage licence forms
10-10-61550	Admin-Telephones, cells, internet	5,700	cell phones and internet
10-10-61560	Admin-Audit & Legal	39,100	3-year average less audit savings
10-10-61570	Admin-Computers	82,000	IT support, licensing fees
10-10-61600	Admin-Postage/Courier/Advertising	25,000	
10-10-61610	Admin-Heat & Hydro	6,500	
10-10-61640	Admin-Office & Equipment Maint	5,200	
10-10-61650	Admin-Insurance	13,800	
10-10-61660	Admin-Bank Charges & Interest	10,000	2021 included interest on LOC
10-10-61670	Admin-Financial - Taxes Written Off	7,600	Taxes on municipally-owned properties
10-10-61675	Uncollectable Debt	2,000	
10-10-61690	MPAC	54,253	per levy notification
10-10-61730	Memberships & Association Dues	5,400	AMCTO, OMTRA, OGRA, MFOA
10-10-68410	B.I.A. - Material/Supplies	6,700	
	Total General Government Expenses	1,017,453	
	250 Clark		
10-12-61500	250 Clark-Labour	96,000	cleaning \$53,000; programming \$43,000
10-12-61525	250 Clark-Janitorial Expense	9,500	
10-12-61641	250 Clark-Building Maintenance	25,000	
10-12-61650	250 Clark-Insurance	20,600	
10-12-61753	250 Clark-Utilities	32,500	
10-12-61754	250 Clark- Program Expenses	20,000	
10-12-61755	250 Clark-Sponsored Program Expenses	1,000	
10-12-61757	Fitness Centre @ 250 Clark expense	4,000	
10-12-67510	GAP Program Labour	12,500	
10-12-67520	GAP Program Expense	5,000	
	Total 250 Clark Expenses	226,100	
	Fire Department		
10-15-61500	Fire Wages	71,100	per detailed calculation
10-15-62000	Fire Dept. - Answering Service	4,600	Who's Responding -\$1,300/yr
10-15-62010	Fire Dept.- Maintenance	54,600	
10-15-62020	Fire Department - Insurance	27,900	2021 only part year allocated
10-15-62030	Fire Dept. - Trucks	12,000	fuel, repairs, licenses etc.
10-15-62040	Fire Dept. - Equipment	20,000	bunker gear, gloves, coveralls, lights, nozzles, foam
10-15-62050	Fire Dept.- Gratuity/Wardens	45,000	

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
10-15-62060	Fire Prevention	3,000	
10-15-62061	Fire Dept- Training	10,000	
10-15-62064	Fire hydrants & maintenance & water usage	20,000	3 hydrants, metered water
Total Fire Department Expenses		268,200	
Protection to Persons and Property			
10-50-62500	Policing - OPP	495,200	per levy notification
10-50-62510	Police Services Board	2,000	
10-50-62555	911 and Signage	1,000	
10-50-61500	Emergency Management- CEMC	99,500	per detailed calculation
10-50-62600	Animal Control	3,200	
10-45-62700	Building Inspector	123,400	per detailed calculation
10-45-62710	Building Inspector - Mat/Supplies	6,500	training & conferences, forms etc
10-45-62715	CBO/Office Vehicle Expense	3,000	cbo/office vehicle-gas, maintenance
Total Protection Expenses		733,800	
Transportation Services			
10-20-63000	Street Lighting-Labour/Cont.Serv.	38,700	contract price
10-20-63010	Street Lighting - Mat/Supplies	6,500	
10-20-63020	Street Lighting - Power	15,400	inflationary increase over actuals incl health & safety training, driver training, OGRA, CRS
10-20-63040	Public Works - Training & Development	15,000	
10-20-61500	Public Works - Labour Expenses	717,900	per detailed calculation
10-20-63060	Public Works - Mat/Supplies	66,000	garage doors \$8,000, sand dome inspection
10-20-63062	Public Works Buildings Utilities	15,000	inflationary increase over actuals
10-20-63065	Public Works Admin. Mat/Supplies	7,000	
10-20-63070	Public Works-Health and Safety supplies	5,000	fire storage box \$2,000
10-20-63075	Public Works- Fuel	105,300	previously budgeted with vehicles
10-20-63110	Sidewalks - Mat/Supplies	15,000	maintenance & rehabilitation culverts 20k, cleaning storm sewers 8k, OSIM 15k
10-20-63210	Bridges & Culverts - Mat/Supplies	43,000	
10-20-63230	Brushing - Materials/Supplies	6,000	roadside mowing
10-20-63270	Roadside Maintenance - Mat/Supplies	20,000	ditching, signage, other
10-20-63320	Hardtop Maintenance - Mat/Supplies	47,000	cold patching 12k, sweeping 35k
10-20-63370	Loose Top Maintenance-Mat/Supplies	77,000	dust control
10-20-63420	Winter Control - Mat/Supplies	85,000	salt, sand, plowing
10-20-63470	Safety Devices/CN - Mat/Supplies	17,000	reg monthly fees
10-20-63520	2011 Freightliner - Mat/Supplies	14,000	
10-20-63540	2015 GMC 4X4 Truck -mat /supplies	3,000	
10-20-63560	2013 Freightliner Truck - Mat/Supp	19,000	air compressor 8,000; tires 2,000
10-20-63580	2019 3/4 ton GMC-Mat/supp	1,500	
10-20-63600	2015 GMC Truck - Mat/Supp	3,000	
10-20-63626	Backhoe-CAT 420-material/supplies	4,000	
10-20-63640	96 Backhoe - Materials/Supplies	-	to be sold
10-20-63660	99 Grader Champion - Mat/Supplies	8,000	
10-20-63700	Steamer - Materials/Supplies	2,000	steamer hose 1,200
10-20-63720	Trackless - sidewalk sander- Mat/Supplies	5,000	
10-20-63740	Lawn Equipment - Material/Supplies	3,000	
10-20-63760	Other Equipment - Mat/Supplies	4,000	quick cut, other misc
10-20-63780	2014 Freightliner - Mat/Supplies	18,000	
10-20-63820	Downtown - Materials/Supplies	1,000	flower baskets, signs
10-50-63900	Crossing Guard - Labour / Benefits	5,300	
Total Transportation Services		1,392,600	
Environmental Services			
10-50-64730	NB Mattawa Conservation Levy	354	from NBMCA
10-25-64810	Garbage Collection - Mat/Supplies	2,000	
10-25-64830	Garbage Vehicle Expense	17,500	
10-25-64910	Landfill Site - Material/Supplies	44,000	grinding, glass bin

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
10-25-64920	Landfill Site Equipment Expenses	31,200	compactor costs
10-20-63620	710 Backhoe - Material/Supplies	6,000	added \$2,000 for tires
10-25-64930	Hazardous Waste	2,800	per levy notification
10-25-64940	Recycling Program	116,900	approx \$9,750 per month
10-25-64965	Landfill Site Maintenance as per C of A	88,600	Knight Piesold, SGS, capacity surveyor
Total Environmental Services		309,354	
Health Services			
10-60-65000	Health Unit	110,371	per levy notification
10-60-65220	Land - Ambulance	110,609	per levy notification
10-70-68045	Medical Centre -Powassan Town Square	76,000	
10-60-65350	North Bay Regional Health Centre	37,359	
10-60-65360	Sudbury Health Center	1,392	2022 final year
10-85-65110	Cemetery - Service Materials-Interment	1,000	cement, forms
10-85-65130	Cemetery- Maintenance Material	3,000	
Total Health Services		339,731	
Social & Family Services			
10-60-66100	District Social Services DSSAB	146,079	per levy notification
10-60-66200	Eastholme - Levy	118,604	per levy notification
Total Social & Family Services		264,683	
Recreation & Cultural Services			
10-55-67005	Playground Inspection Expense	500	
10-55-67010	Parks - Material/Supplies	11,000	
10-55-67020	Parks - Canada Day	3,000	canada day fireworks
10-55-67030	Playground Equipment	2,000	
10-55-67100	Pool - Labour	26,500	
10-55-67110	Pool - Material and Supplies	10,000	
10-55-67112	Pool Utilities	12,000	phone, hydro, gas, water/sewer
10-55-67115	Pool Chemicals	8,000	
10-55-67210	Outdoor Rink - Materials/Supplies	2,000	rink boards; funds from donation
10-55-67310	Beach - Material/Supplies	3,000	dock; funds from donation
10-55-67410	S.H.C.C. Materials/Supplies	18,000	engineering, other misc costs
10-55-67500	Recreation - Fund Raising	800	radio ads
10-55-67610	Recreation - General Exp.- Mat/Supplies	500	
10-55-67640	Recreation - Members Travel Expense	-	
10-55-67650	Recreation Buildings. - Repair & Maint	3,000	memorial park gazebo
10-55-67920	Recreation-Activities Expenses	3,000	new years eve fireworks
10-65-66030	TC Seniors Hall	4,000	incl insurance
10-10-61055	Maple Syrup Festival expenses	-	
10-65-67800	Library Levy	102,364	per draft budget
10-65-67680	Legion Building Labour/Mat/Supplies	20,000	insurance, gas, hydro
10-65-61725	Municipal Logo Merchandise expense	500	
Total Recreation & Cultural Services		230,164	
Trout Creek Community Centre			
10-75-61500	TCCC Salaries	45,200	
10-75-61510	TCCC Benefits	8,600	
10-75-61516	Bar & Catering Labour TCCC	3,000	
10-75-61800	Supplies	5,000	
10-75-61820	Maintenance	20,000	
10-75-61610	Hydro	25,900	
10-75-61620	Natural Gas	5,900	
10-75-61550	Telephone	3,000	
10-75-61560	Audit & Legal	-	
10-75-61650	TCCC Insurance	11,500	
10-75-61840	Socials Expense - Spring	3,500	
10-75-61850	Canteen Expenses	-	

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
10-75-61860	Kitchen/catering supplies-upstairs	-	
10-75-61865	Bar Expenses	5,000	
10-75-61870	Fees	1,000	socan
Total TCCC Expenses		137,600	
	Sportsplex		
10-80-61500	Salaries	146,800	
10-80-61510	Benefits	4,000	
10-80-61515	Sportsplex Bar Labour/Exp	-	
10-80-61910	Clothing Allowance	1,000	
10-80-61610	Hydro	93,100	
10-80-61620	Heat-Natural Gas	19,100	
10-80-61920	Water and Sewer	11,000	
10-80-61930	Zamboni-Repairs & Maintenance	7,000	
10-80-61940	Equipment Repairs and Maintenance	15,000	
10-80-61945	Equipment Supplies	3,000	
10-80-61950	Building-Repairs and Maintenance	25,000	
10-80-61951	COVID-19 Expenses	-	2021 was curling club refund
10-80-61960	Building-supplies	5,000	
10-80-61650	Insurance	25,000	2021 was part-year only
10-80-61970	Mat Rentals	1,100	
10-80-61982	Bar supplies /expenses	8,000	
10-80-61550	Telephone	500	
10-80-61555	Office Expenses	6,000	
10-80-61560	Audit and Legal	-	
10-80-61983	Sportsplex Fundraising Expense	-	
10-80-61985	Staff training	1,500	
Total Sportsplex Expenses		372,100	
	Planning & Economic Development		
10-70-68005	Planning Consultants	15,000	
10-70-68010	Planning & Development - Mat/Supp	17,000	CGIS \$16,000; public notices, training, other misc \$1,000
10-70-68020	Green Plan	280	LAS Energy Planning tool
10-70-68040	Economic Development	10,000	ACED \$10,000
Total Planning & Economic Development		42,280	
TOTAL OPERATING EXPENDITURES		5,334,065	
NET OPERATING REVENUE- AVAILABLE FOR CAPITAL		(359,394)	
	Capital Revenues		
10-10-99999	Prior Year Deficit (Surplus)	954,675	
10-10-51950	Province of Ontario	(367,708)	OCIF 102,030; MMP 90,429; NORDS 103,600; ICIP 8,840; REC 62,809
10-10-52025	Federal Grants	(139,922)	ICIP 35,360; FCM 29,185; REC 75,377
10-20-52040	Federal Grants - Infrastructure-Gas Tax	(338,000)	
10-10-53650	Loan Proceeds- General Government	(1,425,000)	\$425,000 for purchase of new grader; \$1,000,000 from water reserve
10-10-54060	Sale of Equipment	(25,000)	Sale of old grader, backhoe
10-10-54510	Transfer From Reserves	(401,000)	Total expensed in 10-10-61685; \$301,000 budget balancing figure
10-15-54520	Sale of Fire Trucks/Equipment	-	
10-15-51280	Loan Proceeds- Fire Department	-	
10-15-53035	Fire Grant/Donations	-	
10-25-56250	Loan Proceeds- Garbage Truck Compactor	-	
Total Capital Revenues		(1,741,955)	

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
	Capital Projects		
10-10-61055	Grant Expenses-modernization & efficiencies	120,572	MMP Intake 3 (75/25 cost share)
10-10-61580	Admin-Asset Management Program	44,500	AMP development, software;
10-10-61680	Admin-Office Capital	5,000	funded through FCM/OCIF grants
10-10-61685	Reorganization Expenses	100,000	To be funded through reserves
10-70-68140	Official Plan Development	21,500	
	250 Clark		
10-12-61680	250 Clark-Building Capital	-	
10-12-61758	Fitness Centre- Equipment Capital	-	
	Fire Department		
10-15-62070	Capital - Fire Equipment	-	
	Transportation		
10-20-63080	Public Works - 5 Year Study	12,200	road needs study; OCIF grant
			butterfield guiderail replacement
			20k, main street storm sewer 25k,
			Hummel Bridge geotech 7.5k; OCIF
10-20-63240	Capital- Bridges & Culverts	52,500	grant
10-20-63375	Loose Top Maintenance- Gravel Resurfacing	222,000	Funded through Gas Tax
10-20-63470	Safety Devices/CN - Capital	-	
10-20-63790	Equipment - Capital Purchases	460,400	grader, trailer, snow plow
10-20-63860	Capital - Materials/Supplies	130,000	memorial park culvert
10-20-63890	Capital	5,000	(NORDS/OCIF grants)
10-20-63895	Capital-Gas Tax Projects	99,000	building repairs
			big bend 99k from south st
10-50-62585	By-Law/Property Standards Expense	3,000	demolition of one house \$30,000- to
			be put on tax roll
	Environmental Services		
10-25-64840	Garbage - Capital	-	
10-25-64860	Landfill- Capital	-	
	Recreation Services		
10-55-67900	Recreation-Major Projects	232,644	Trail remediation 44,200; TCCC
10-75-61880	TCCC Capital	10,000	188,444
			capital projects (gas tax)
10-80-61880	Sportsplex Capital	15,000	electrical, parking lot (gas tax excl
			building)
	Total Capital Projects	1,533,316	
	Debt Repayment		
10-10-61875	Term Loan- Principal	71,424	Final payment October 2028
10-10-61876	Term Loan- Interest	13,434	
10-10-61775	OSIFA Capital Loan Principal	84,461	Final payment 2036
10-10-61780	OSIFA Capital Loan Interest	31,643	
10-12-61756	250 Clark Loan Payments- Principal	53,529	Final payment 2048
10-12-61751	250 Clark Loan Payments- Interest	71,241	
10-15-62072	Fire Hall Loan Payment- Principal	32,267	Final payment 2048
10-15-62073	Fire Hall Loan Payment- Interest	47,877	
10-15-62075	Fire Rescue Loan- Principal	30,000	Final payment July 2026
10-15-62076	Fire Rescue Loan- Interest	4,266	
10-20-63800	2019 Chevy Silverado Principal	13,464	Final payment August 2023
10-20-63805	2019 Chevy Silverado Interest	582	
10-20-63815	2022 Grader Loan Principal	21,250	Assuming June 1 debenture date
			10 years, 3.27%

ACCOUNT	DESCRIPTION	2022 DRAFT BUDGET	NOTES
10-20-63816	2022 Grader Loan Interest	6,823	
10-25-64880	Compactor Loan- Principal	19,762	Final payment May 2026
10-25-64885	Compactor Loan- Interest	2,696	
10-75-61883	RINC Project-Loan Principal Expense	8,206	Final payment October 2024
10-75-61884	RINC Project-Loan Interest Expense	797	
10-80-61990	Zamboni Loan Principal	17,520	Final payment September 2023
10-80-61991	Zamboni Loan Interest	781	
10-80-61883	Construction Loan Principal	32,831	Final payment October 2024
10-80-61884	Construction Loan Interest	3,179	
Total Debt Repayment		568,033	
Net Reserve Transfers			
10-15-62080	Fire Dept.- Transfer to Reserve	-	
10-10-61710	Transfer to Reserve-General Funds		
10-20-63880	Transfer to Reserve -Working Capital	-	
10-20-63885	Transfer to Reserve -Accrued Pit Closure Costs	-	
10-25-64950	Landfill - Accrued Closure Costs	-	
10-80-99999	Surplus/Deficit Account	-	
Total Reserve Transfers		-	
NET CAPITAL EXPENDITURES		359,394	
BALANCE		(0)	

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-16

Being a By-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2022.

WHEREAS the Council of the Corporation of the Municipality of Powassan has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2022.

General Purposes \$ 3,734,780

Education \$ 772,752

WHEREAS Section 312 of the Municipal Act, 2001, .S.O. 2001, c. 25, provides that the Council of the Municipality of Powassan shall pass a by-law to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes, and;

WHEREAS Section 307 of the said Act require tax rates to be established in the same proportion to tax ratios; and

WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS as follows:

1. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

Fifty percent (50%) of the final levy rounded upwards to the next whole dollars shall become due and payable on the 29th day of July, 2022 and the balance of the final levy shall become due and payable on the 30th of September, 2022.

Non payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates, shall be added a penalty of 1.25 percent per month, which will be added on the first day of each and every month the default continues.

2. On all taxes levied in default on January 1st, 2022, interest will be added at a rate of 1.25 percent per month for each month of default.

DATE OF COUNCIL MTG.	May 17 22
AGENDA ITEM #	10.3

3. That a tax rate is hereby adopted to be applied against the whole of the assessment for real property in the following classes:

Class	General	Education
Residential/Farm	.01082881	.00153000
Multi-Residential	.02126918	.00153000
New Multi-Residential	.01082881	.00153000
Commercial Occupied	.01574937	.00880000
Commercial Vacant Units	.01102456	.00880000
Commercial Vacant/Excess Land	.01102456	.00880000
Commercial New Construction	.01574937	.00880000
Industrial Occupied	.01895116	.00880000
Industrial Vacant/Excess Land	.01231826	.00880000
Industrial New Construction	.01895116	.00880000
Large Industrial	.02415272	.00880000
Large Industrial Excess Land	.01569926	.00880000
Pipelines	.01123376	.00753775
Farmland	.00270720	.00038250
Managed Forests	.00270720	.00038250
Landfills	.02329480	.00880000

4. Penalties and interest added on all taxes of the tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. Taxes are payable at the Powassan Municipal Office, 250 Clark Street, PO Box 250, Powassan, Ontario POH 1Z0, or through alternate means as specified in the Municipal Tax Collection Policy.
7. That this by-law shall become in affect upon its adoption.

READ a FIRST and SECOND time May 17, 2022.

To be **READ a THIRD and FINAL** time and considered passed as such in open Council on
May 17, 2022.

Mayor

Deputy Clerk

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-17

Being a By-law to adopt the water and wastewater budgets for 2022

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2022 Water and Wastewater Budgets (Appendix "A") be adopted.

READ a FIRST and SECOND time and READ a THIRD and FINAL time, and considered passed as such in open Council on May 17, 2022.

Mayor

Deputy Clerk

DATE OF COUNCIL MTG.	May 17/22
AGENDA ITEM #	10.4

10-30-56040	Water Penalties	3,000.00	5,224.05	6,600.00	9.1% of arrears collected as penalty
	Water Revenue	436,132.36	419,204.21	419,258.30	
	Total Water and Sewer Revenue	665,915.44	649,758.37	678,094.20	
	Water - Expenses	2021 Budget	2021 Actual	2022 Budget	
10-30-64400	Admin - Labour	22,000.00	22,289.43	26,200.00	
10-30-64410	Admin Material and Supplies	10,500.00	11,920.23	21,500.00	insurance
10-30-64430	Transfer to Reserves	-	-	19,814.69	
10-30-64440	Personnel Training	5,000.00	1,068.77	2,700.00	
10-30-64450	Contingency Reserve Transfer	5,500.00	5,500.00	-	
10-30-64500	Pumphouse Labour	5,000.00	252.89	1,000.00	
10-30-64510	Pumphouse Material and Supplies	35,000.00	24,874.03	30,000.00	
10-30-64520	Distribution Labour	15,000.00	24,192.49	20,000.00	
10-30-64530	Distribution Materials and Supplies	20,000.00	20,549.21	22,500.00	
10-30-64720	OCWA Agency Operations	114,000.00	102,495.00	106,900.00	
10-30-64710	Capital Labour	3,000.00	1,342.19	-	
10-30-64715	Capital Material and Supplies	52,000.00	33,468.26	23,000.00	pipes, hydrants, 15,000 for ICIP
10-30-64750	Meter Capital Expenditure	10,000.00	32,992.87	7,500.00	Green Stream engineering study
10-30-64760	Loan Payment Interest	23,208.14	22,334.62	17,677.90	installation of water meters
10-30-64765	Loan Payment Principal	115,924.22	115,924.22	120,465.71	2025 last year
	Total Water Expenses	436,132.36	419,204.21	419,258.30	

Total Water and Sewer Expenses 665,915.44 649,758.37 678,094.20
Total Water and Sewer Revenues 665,915.44 649,758.37 678,094.20

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-18

Being a by-law to adopt the water and wastewater Rate and Fee Schedule for 2022

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2022 Water and Wastewater Rates and Fees (Appendix "A") be adopted.

READ a **FIRST** and **SECOND** time ,

READ a **THIRD** and **FINAL** time and considered passed as such in open Council this, the 17th day May, 2022.

Mayor

Deputy Clerk

DATE OF COUNCIL MTG.	Ma/17/22
AGENDA ITEM #	10.5

Water & Wastewater SCHEDULE A – Rates & Fees

By-law 2022-18

New / Replacement Meters & Services

Size of service meter	Cost \$
Up to 20mm	\$320.00
25mm	\$422.00
Large Meters greater than 25 mm -meter cost plus 20% for extra parts & installation cost	Cost plus 20%

Consumptive and Fixed Monthly Charges

Fixed Monthly Charge Based on Meter Size

Meter Size (mm)	Meter Size (inches)	Service Charge (\$/30-days)
15	0.62	23.38
20	0.75	23.38
25	1	23.38
40	1.5	30.12
50	2	48.50
75	3	117.03
100	4	183.94

Consumptive Rates - Water

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered	3.05
Multi-family metered	3.05
Industrial/Commercial/Institutional	3.05

Consumptive Rates –Wastewater (Sewer) Surcharge

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered – 66.7% of Water Rate	2.04
Multi-family metered – 66.7% of Water Rate	2.04
Industrial/Commercial/Institutional – 66.7% of Water Rate	2.04

Flat Rate or Temporary Water Rate

Description	Water Rate
Residential flat rate (unable to meter) - Monthly	127.00
Residential flat rate (refuse to meter) - Monthly	379.31
Construction/Temporary water rate (\$/30-days)	127.00
Interrupted Usage	Fixed rate/mo Plus turn off/on charge per user fee by-law

Penalties & Offences

Offence Penalties

Offence	Specified Penalty
Prohibited installation upstream of meters	\$250
Prohibited installation upstream of premises-isolating cross connection control device	\$250
Tamper, break or remove seal on water service connection or meters	\$250
Failure to notify of damaged meters	\$250
Failure to notify of broken seal on bypass valve or meters within 24-hours	\$250
Interfere or tamper with meters or reading device	\$500
Prohibited opening of bypass valve or metering installation	\$500
Tamper meter AMR system	\$100

Others

Offence	Specified Penalty
Provide false information	\$100
Allow potable water to run off parcel directly into the street or sidewalk	\$75
Damage, destroy, remove, interfere with water system	\$500
Interfere with another Owner's use of water system	\$250
Prohibited connection to water system	\$1,000
Hindrance of Municipality Employee or agent	\$500
Failure to maintain shut-off valve	\$250
Unauthorized operation of water service valve	\$250
Allow unauthorized operation of water service valve	\$250
Unauthorized cross connection	\$500
Unauthorized use of alternate source of water	\$250
Unauthorized connection of alternate water source to water system	\$500
Prohibited sharing of water supply from one premises to other eligible premises	\$500
Late charges for bills (on "principal" arrears)	1.25% per month

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8903	OMERS, EY TOWER, 900-100 ADELAIDE ST W, TORONTO, ON, M5H OE2	04/27/22	OMERS A LANG JAN FEB 2022	04/27/22	\$628.20	\$628.20	10-10-33310	A/P OMERS	\$0.00	\$0.00
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	04/30/22			\$880.00	\$880.00	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$6,077.60)
APR22LIB	04/22/22 APRIL VISA - LIB	04/22/22			\$75.00	\$75.00	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,758.57)
APR22BM	04/22/22 VISA ANNUAL FEE - BM	04/30/22			\$20.34	\$20.34	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,758.57)
APR22BR	04/22/22 ADOBE ACROPRO - BR	04/30/22			\$1.46	\$1.46	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,758.57)
APR22KH	04/22/22 APPLE CLOUD STORAGE KH	04/30/22			\$12.76	\$12.76	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,758.57)
APR22LM	04/22/22 AMAZON - MASKS	04/30/22			\$11.27	\$11.27	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$2,758.57)
APR22LM2	04/22/22 AMAZON - MASKS	04/30/22								
Total GENERAL GOVERNMENT										
\$2,053.53										

250 CLARK										
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	04/30/22			\$82.39	\$82.39	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$5,484.86)
APR22KH2	04/22/22 NO FRILLS - 250 CLARK MARCH BREAK	04/30/22	PROGRAMMING SUPPLIES							
Total 250 CLARK										
\$82.39										

FIRE DEPARTMENT										
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	04/30/22			\$1.46	\$1.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$14,754.68)
APR22BC	04/22/22 APPLE - CLOUD STORAGE - BC	04/30/22			\$9.03	\$9.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$14,754.68)
APR22BC2	04/22/22 AMAZON MONTHLY MEMBERSHIP - BC	04/30/22			\$75.05	\$75.05	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$14,754.68)
APR22BC3	04/25/22 ONROUTE - FUEL - OPERATIONS FIRE	04/25/22			\$85.54	\$85.54				
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	04/27/22			\$927.15	\$927.15	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$14,754.68)
APRIL 2022 FIRE	04/27/22 WSIB FIRE DEPT				\$927.15	\$927.15				
Total FIRE DEPARTMENT										
\$1,012.69										

PUBLIC WORKS										
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	04/25/22			\$1,027.64	\$1,027.64	10-20-63040	TRAINING &	\$0.00	(\$2,706.68)
APR22CM	04/25/22 ROYAL YORK - OGRA - CM	04/30/22			\$1.46	\$1.46	10-20-63060	PUBLIC WORKS-	\$0.00	(\$15,707.65)
APR22ST	04/22/22 APPLE ICLOUD STORAGE - ST	04/30/22			\$782.53	\$782.53	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$15,307.64)
APR22ST2	04/25/22 AVERYS MOBILE SERVICE - EQUIPMENT REPAIR	04/25/22								
Total PUBLIC WORKS										
\$1,811.63										

DATE OF COUNCIL MTG. May 17/22

**Municipality of Powassan
A/P Preliminary Cheque Run**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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WATER

8975	04/25/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	04/25/22	\$1,014.55	\$1,014.55	10-30-64440	WATER-PERSONNEL	\$0.00	(\$1,014.55)
APR22ST3		04/25/22 WWOTC - WATER TRAINING - ST							

Total WATER

\$1,014.55

BUILDING DEPARTMENT

8975	04/25/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	04/25/22	\$264.91	\$264.91	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$2,970.15)
APR22BM2		04/25/22 ORDERLINE - BUILDING CODE BOOK - BM							
APR22MM	04/30/22	04/22/22 APPLE ICLOUD STORAGE MM	04/30/22	\$1.46	\$1.46	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$2,970.15)
APR22MM2	04/30/22	04/22/22 GARLANDS - FUEL	04/30/22	\$89.00	\$89.00	10-45-62715	CBO/BYLAW/PROP STD	\$0.00	(\$226.42)

Total BUILDING DEPARTMENT

\$355.37

PROTECTION TO PERSONS & PROPERTY

8975	04/22/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	04/30/22	\$1,106.00	\$1,106.00	10-50-62585	PROPERTY STANDARDS	\$0.00	(\$1,201.01)
APR22MM3		04/22/22 OAPSO - PROPERTY STANDARDS TRAINING - MM							

\$1,106.00

Total PROTECTION TO PERSONS & PROPERTY

\$1,106.00

SPORTSPLEX

8975	04/22/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	04/30/22	\$7.49	\$7.49	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,439.52)
APR22MH2		04/22/22 HP INK CARTRIDGE							
APR22KB	04/22/22	04/22/22 SANDPIPER ENERGY - BOILER RENTAL	04/22/22	\$187.86	\$187.86	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$575.78)
APR22KE	04/30/22	04/22/22 OSHELLS - BAR SUPPLIES	04/30/22	\$26.93	\$26.93	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE10	04/25/22	04/25/22 OSHELLS - CANTEEN	04/25/22	\$56.75	\$56.75	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE11	04/25/22	04/25/22 OSHELLS - VOODOO BAR	04/25/22	\$80.91	\$80.91	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE12	04/25/22	04/25/22 BAR SUPPLIES	04/25/22	\$68.44	\$68.44	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE2	04/22/22	04/22/22 LCBO - BAR SUPPLIES	04/30/22	\$85.04	\$85.04	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE3	04/22/22	04/22/22 WALMART - BAR SUPPLIES	04/30/22	\$59.37	\$59.37	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE4	04/22/22	04/22/22 LCBO - BAR SUPPLIES	04/30/22	\$85.04	\$85.04	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE5	04/25/22	04/25/22 OSHELLS - BAR SUPPLIES	04/25/22	\$10.80	\$10.80	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE6	04/25/22	04/25/22 LCBO - BAR SUPPLIES	04/25/22	\$133.46	\$133.46	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE7	04/25/22	04/25/22 OSHELLS - BAR SUPPLIES	04/25/22	\$35.64	\$35.64	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE8	04/25/22	04/25/22 LCBO - OSHELLS BAR SUPPLIES	04/25/22	\$74.04	\$74.04	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22KE9	04/25/22	04/25/22 WALMART - VOODOO CANTEEN	04/25/22	\$79.72	\$79.72	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APR22MH	04/30/22	04/22/22 MUSKOKA BREWERY - BAR SUPPLIES	04/30/22	\$241.57	\$241.57	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)
APRKE9	04/25/22	04/25/22 OSHELLS - BAR SUPPLIES	04/25/22	\$44.32	\$44.32	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,221.36)

\$1,277.38

Total SPORTSPLEX

\$1,277.38

Total Bills To Pay:

\$8,713.54

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>PUBLIC WORKS</u>									
8781	MAY 5 2022	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 05/04/22 PW GREEN SHIELD	05/04/22	\$1,978.63	\$1,978.63	10-20-63050	PUBLIC WORKS-	\$0.00	(\$10,301.81)
					\$1,978.63				
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/04/22	\$181.93	\$181.93	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,137.12)
200031148485	522	05/04/22 PUBLIC WORKS BLDGS UTILITIES	05/04/22	\$31.22	\$31.22	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,137.12)
200067996361	522	05/04/22 PUBLIC WORKS BLDGS UTILITIES	05/04/22	\$139.04	\$139.04	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,137.12)
200118558926	522	05/04/22 PUBLIC WORKS BLDGS UTILITIES	05/04/22						
					\$352.19				
9082		RECEIVER GENERAL - RADIO, POSTAL STATION D, BOX 2330, OTTAWA, ON, K1P6K1	05/04/22	\$584.08	\$584.08	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$4,110.89)
20220030831		05/04/22 PW RADIO AUTHORIZATION ACC # 046080498706	05/04/22						
					\$584.08				
					\$2,914.90				
Total PUBLIC WORKS									
<u>ENVIRONMENT</u>									
8791	MAY 5 2022	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 05/04/22 GREEN SHIELD DRUG PLAN	05/04/22	\$111.73	\$111.73	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$754.98)
					\$111.73				
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/04/22	\$177.04	\$177.04	10-25-64910	LANDFILL SITE-	\$0.00	(\$1,905.27)
200051438461	522	05/04/22 LANDFILL SITE-MAT/SUPPLIES HYDRO	05/04/22						
					\$177.04				
					\$288.77				
Total ENVIRONMENT									
<u>WATER</u>									
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/04/22	\$108.31	\$108.31	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$1,375.53)
200025335054	522	05/04/22 WATER DISTRIBUTION-MAT/SUPPLIES	05/04/22						
					\$108.31				
9133		SCOTT TOEBES, ...	05/04/22	\$200.00	\$200.00	10-30-64750	WATER METER CAP EXP	\$0.00	(\$57.72)
WATER METER		05/04/22 WATER METER INSTALLER TRAINING	05/04/22						
					\$200.00				
					\$308.31				
Total WATER									
<u>BUILDING DEPARTMENT</u>									
8781	MAY 5 2022	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 05/04/22 BUILDING INSPECTOR GREEN SHIELD	05/04/22	\$267.59	\$267.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$1,846.33)
					\$267.59				
Total BUILDING DEPARTMENT									

**Municipality of Powassan
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9758	05/04/22	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	05/04/22	\$119.41	\$119.41	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$2,208.41)
845520060023063	05/04/22	BELL TV - FITNESS CENTRE	05/04/22	\$119.41	\$119.41			\$0.00	
10035	05/04/22	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	05/04/22	\$136.36	\$136.36	10-12-61641	250 CLARK-BUILDING	\$0.00	(\$14,768.40)
30254	05/04/22	SEMI ANNUAL RANGEHOOD INSPECTION	05/04/22	\$136.36	\$136.36			\$0.00	
10447	05/04/22	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4	05/04/22	\$1,928.68	\$1,928.68	10-12-61641	250 CLARK-BUILDING	\$0.00	(\$14,768.40)
1451502	05/04/22	HVAC REPAIRS	05/04/22	\$1,928.68	\$1,928.68			\$0.00	
10562	05/04/22	JASMIN MATHON, 133 GIROUX ST, NORTH BAY, ON, P1B 7Y6	05/04/22	\$520.00	\$520.00	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$5,484.86)
5/4/2022		LEGO CAMP		\$520.00	\$520.00			\$0.00	
10563	05/04/22	KATHIE BOUDREAU, 201 MAC PHERSON DRIVE, CORBEIL, ON, P0H 1K0	05/04/22	\$177.00	\$177.00	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$5,484.86)
5/4/2022		FERMENTING CLASS		\$177.00	\$177.00			\$0.00	
Total 250 CLARK									
\$3,196.22									
FIRE DEPARTMENT									
8781	05/04/22	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/04/22	\$316.15	\$316.15	10-15-61510	BENEFITS	\$0.00	(\$1,883.65)
MAY 5 2022		FIRE GREEN SHIELD		\$316.15	\$316.15			\$0.00	
8792	05/04/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/04/22	\$273.34	\$273.34	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,681.83)
200058393361	05/04/22	FIRE DEPT.-OPERATIONS	05/04/22	\$273.34	\$273.34			\$0.00	
200095870626	05/04/22	HYDRO TC FIRE HALL	05/04/22	\$193.22	\$193.22	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,681.83)
200233599007	05/04/22	FIRE DEPT.-OPERATIONS	05/04/22	\$426.58	\$426.58	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,681.83)
8890	05/04/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	05/04/22	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$1,569.85)
156733	05/04/22	MAT RENTAL	05/04/22	\$17.55	\$17.55			\$0.00	
8893	05/04/22	NORTHERN COMMUNICATIONS SERVICES INC., 230 ALDER STREET, SUDBURY, ON, P3C 4J2	05/04/22	\$51.60	\$51.60	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$1,894.90)
02012022	05/04/22	FIRE DISPATCH	05/04/22	\$51.60	\$51.60	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$1,894.90)
05012022	05/04/22	FIRE DISPATCH	05/04/22	\$51.60	\$51.60			\$0.00	
9205	05/04/22	FIRE MARSHAL'S PUPIC FIRE SAFETY COUNCIL, 100 STROWGER BLVD., SUITE 119, BROCKVILLE, ON, K6V 5J9	05/04/22	\$207.59	\$207.59	10-15-62060	FIRE PREVENTION	\$0.00	(\$1,683.67)
159900	05/04/22	SPRING INTO SUMMER KIT	05/04/22	\$207.59	\$207.59			\$0.00	
9985	05/04/22	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0	05/04/22	\$290.57	\$290.57	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$978.61)
70229	05/04/22	ANNUAL SAFETY 2003 PUMPER	05/04/22	\$290.57	\$290.57	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$978.61)
70246	05/04/22	ANNUAL SAFETY 2001 TANKER	05/04/22	\$439.20	\$439.20	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$978.61)
10224	05/04/22	BUSTED KNUCKLE MOBIL SERVICE, 800 B HAZELGLEN RD, POWASSAN, ON,	05/04/22	\$304.36	\$304.36	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$978.61)
2 5/22	05/04/22	AXLE GASKET TC TANKER	05/04/22	\$304.36	\$304.36			\$0.00	
Total FIRE DEPARTMENT									
\$2,571.76									

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>PROTECTION TO PERSONS & PROPERTY</u>										
	8781	MAY 5 2022	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/04/22	\$267.05	\$267.05	10-50-61510	BENEFITS	\$0.00	(\$801.15)
			PROPERTY STANDARD GREEN SHIELD			\$267.05				
Total PROTECTION TO PERSONS & PROPERTY										
<u>RECREATION</u>										
	8792	200096240842 522	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/04/22	\$150.64	\$150.64	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,439.16)
			SHCC-MAT/SUPPLIES HYDRO			\$150.64				
Total RECREATION										
<u>HISTORICAL & CULTURE</u>										
	10035	30260	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	05/04/22	\$158.56	\$158.56	10-65-67680	POWASSAN LEGION	\$0.00	(\$5,523.81)
			SEMI ANNUAL RANGEHOOD INSPECTION			\$158.56				
Total HISTORICAL & CULTURE										
<u>PLANNING & DEVELOPMENT</u>										
	8972	73-104-014 522	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA, ON, L3V 6J3	05/04/22	\$1,549.86	\$1,549.86	10-70-68005	PLANNING	\$0.00	(\$528.84)
			LEGAL ADVICE			\$1,549.86				
<u>TROUT CREEK COMMUNITY CENTRE</u>										
	8781	MAY 5 2022	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/04/22	\$266.96	\$266.96	10-75-61510	BENEFITS	\$0.00	(\$1,944.28)
			TCCC GREEN SHIELD			\$266.96				
	8792	200109358575 522	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/04/22	\$615.63	\$615.63	10-75-61610	HYDRO	\$0.00	(\$9,895.19)
			HYDRO			\$615.63				
	10035	30253	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	05/04/22	\$245.24	\$245.24	10-75-61820	MAINTENANCE	\$0.00	(\$4,328.50)
			SEMI ANNUAL RANGEHOOD INSPECTION			\$245.24				
	10071	4/23/2022 TCCC	MARTA BERNARD, ...	05/04/22	\$125.00	\$125.00	10-75-61840	SOCIALS	\$0.00	\$0.00
			125.00			\$125.00				
	10358	11949733	SECURTEK, 70-1ST AVENUE NORTH, YORKTON, SK, S3N 1J6	05/04/22	\$293.07	\$293.07	10-75-61820	MAINTENANCE	\$0.00	(\$4,328.50)
			ANNUAL MONITORING SERVICE			\$293.07				
Total TROUT CREEK COMMUNITY CENTRE										
										\$1,545.90

**Municipality of Powassan
A/P Preliminary Cheque Run
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SPORTSPLEX									
8781	MAY 5 2022	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7 MAY 5 2022 05/04/22 SP GREEN SHIELD	05/04/22	\$266.96	\$266.96	10-80-61510	BENEFITS	\$0.00	(\$1,586.28)
8792	200126071473 522	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 05/04/22 05/04/22 HYDRO	05/04/22	\$11,283.31	\$11,283.31	10-80-61610	HYDRO	\$0.00	(\$27,895.37)
9377	05012022	TRUE STEEL SECURITY, 230 ALDER ST, SUDBURY, ON, P3C 4J2 05/04/22 ANNUAL ALARM MONITORING	05/04/22	\$323.40	\$323.40	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,388.64)
9758	8455200600171*6	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9 05/04/22 OFFICE EXPENSES SATELLITE TV	05/04/22	\$107.55	\$107.55	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,388.64)
10035	30258	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3 05/04/22 SEMI ANNUAL RANGEHOOD INSPECTION	05/04/22	\$134.00	\$134.00	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$14,372.15)
Total SPORTSPLEX									
CEMETERIES									
8792	200212441081 522	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 05/04/22 05/04/22 CEMETRY-HYDRO	05/04/22	\$31.20	\$31.20	10-85-65110	CEMETRY-SERVICE-	\$0.00	(\$92.70)
Total CEMETERIES									
Total Bills To Pay:									\$50,832.15

Municipality of Powassan
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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
	8792	05/10/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/10/22	\$757.14	\$757.14	10-10-61610	HYDRO	\$0.00	(\$3,191.65)
	200210054174	522	05/10/22 HYDRO @ 250 CLARK			\$1,608.41				
	8975	05/09/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	05/09/22	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$3,494.11)
	MARST2					\$253.31				
	9023	05/11/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$343.66	\$343.66	10-10-61620	NATURAL GAS	\$0.00	(\$2,316.23)
	92000091494	522	05/11/22 OFFICE NATURAL GAS 25%			\$1,203.82				
	9080		RECEIVER GENERAL - PAYROLL DEDUCTIONS,...							
	PR1120	05/03/22	Payroll from 4/16/2022 to 4/30/2022	05/03/22	\$7,961.92	\$7,961.92	10-10-33200	A/P FIT	\$0.00	\$0.00
	PR1127	05/05/22	Payroll from 4/30/2022 to 4/30/2022	05/05/22	\$50.00	\$50.00	10-10-33200	A/P FIT	\$0.00	\$0.00
	PR1129	05/06/22	Payroll from 1/1/2022 to 5/3/2022	05/06/22	\$38.79	\$38.79	10-10-33200	A/P FIT	\$0.00	\$0.00
	PR1120	05/03/22	Payroll from 4/16/2022 to 4/30/2022	05/03/22	\$3,446.87	\$3,446.87	10-10-33210	A/P PIT	\$0.00	\$0.00
	PR1129	05/06/22	Payroll from 1/1/2022 to 5/3/2022	05/06/22	\$32.30	\$32.30	10-10-33210	A/P PIT	\$0.00	\$0.00
	PR1120	05/03/22	Payroll from 4/16/2022 to 4/30/2022	05/03/22	\$2,519.44	\$2,519.44	10-10-33220	A/P EI	\$0.00	\$0.00
	PR1127	05/05/22	Payroll from 4/30/2022 to 4/30/2022	05/05/22	\$110.90	\$110.90	10-10-33220	A/P EI	\$0.00	\$0.00
	PR1129	05/06/22	Payroll from 1/1/2022 to 5/3/2022	05/06/22	\$35.78	\$35.78	10-10-33220	A/P EI	\$0.00	\$0.00
	PR1120	05/03/22	Payroll from 4/16/2022 to 4/30/2022	05/03/22	\$6,916.84	\$6,916.84	10-10-33230	A/P CPP	\$0.00	\$0.00
	PR1127	05/05/22	Payroll from 4/30/2022 to 4/30/2022	05/05/22	\$266.94	\$266.94	10-10-33230	A/P CPP	\$0.00	\$0.00
	PR1129	05/06/22	Payroll from 1/1/2022 to 5/3/2022	05/06/22	\$92.24	\$92.24	10-10-33230	A/P CPP	\$0.00	\$0.00
	9121		SHELLEY BASTAIN, 2089 MAPLE HILL RD, POWASSAN, ON, P0H 1Z0			\$21,472.02				
	365	05/04/22	OFFICE CLEANING	05/05/22	\$610.56	\$610.56	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$2,259.16)
	9176		ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5			\$678.00				
	3154094	05/10/22	PEST CONTROL	05/10/22	\$51.13	\$51.13	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$2,259.16)
	3193682	05/10/22	PEST CONTROL	05/10/22	\$51.13	\$51.13	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$2,259.16)
Total GENERAL GOVERNMENT						\$162.37				
						\$27,875.80				
250 CLARK										
	8792	05/10/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/10/22	\$1,766.66	\$1,766.66	10-12-61753	250 CLARK-UTILITIES	\$0.00	(\$7,844.43)
	200210054174	522	05/10/22 HYDRO @ 250 CLARK			\$1,766.66				
	9023	05/11/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$1,031.00	\$1,031.00	10-12-61641	250 CLARK-BUILDING	\$0.00	(\$16,833.44)
	92000091494	522	05/11/22 250 CLARK NATURAL GAS 75%			\$1,031.00				
	9176		ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5			\$1,031.00				
	3154094	05/10/22	PEST CONTROL	05/10/22	\$132.96	\$132.96	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$6,181.86)
	3193682	05/10/22	PEST CONTROL	05/10/22	\$132.96	\$132.96	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$6,181.86)
	3154094	05/10/22	PEST CONTROL	05/10/22	\$20.45	\$20.45	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$2,327.82)
	3193682	05/10/22	PEST CONTROL	05/10/22	\$20.45	\$20.45	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$2,327.82)
Total 250 CLARK						\$306.82				
						\$3,104.48				

**Municipality of Powassan
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
FIRE DEPARTMENT									
8799		J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0							
17875	05/11/22	BATTERY MAINTENANCE LADDER 1	05/11/22	\$307.42	\$307.42	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$2,012.74)
				\$307.42					
8880		NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3							
88408	05/11/22	WATER SAMPLING	05/11/22	\$21.98	\$21.98	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$1,587.40)
				\$21.98					
9023		ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1							
92000091494 522	05/11/22	NATURAL GAS	05/11/22	\$241.57	\$241.57	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$16,574.97)
92000091494 522	05/11/22	NATURAL GAS	05/11/22	\$426.64	\$426.64	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$16,574.97)
				\$668.21					
9053		ANDERSON & ROSS LTD., 1350 FRANKLIN ST., NORTH BAY, ON, P1B 2M3							
75446	05/11/22	OVERHEAD DOOR MAINTENANCE	05/11/22	\$743.37	\$743.37	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$1,587.40)
				\$743.37					
				\$1,740.98					
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8778		GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN , ON, P0H 1Z0							
2093509	05/10/22	102063060	05/10/22	\$375.33	\$375.33	10-20-63060	PUBLIC WORKS	\$0.00	(\$15,707.65)
				\$375.33					
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3							
200066782851 522	05/10/22	STREET LIGHTING-HYDRO	05/10/22	\$1,332.28	\$1,332.28	10-20-63020	STREET LIGHTING-HYDRO	\$0.00	(\$3,869.80)
				\$1,332.28					
8799		J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0							
17893	05/11/22	DUMP BOX REPAIRS	05/11/22	\$290.02	\$290.02	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$14,348.89)
77681	05/11/22	BACK HOE REPAIRS	05/11/22	\$361.50	\$361.50	10-20-63626	BACKHOE CAT420	\$0.00	(\$838.31)
				\$651.52					
8806		JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1							
594960	05/11/22	DYED DIESEL	05/11/22	\$1,911.52	\$1,911.52	10-20-63075	CLEAR DIESEL	\$0.00	(\$38,699.25)
594961	05/11/22	CLEAR DIESEL	05/11/22	\$1,191.01	\$1,191.01	10-20-63075	CLEAR DIESEL	\$0.00	(\$38,699.25)
594959	05/11/22	2014 CHEV FUEL	05/11/22	\$591.28	\$591.28	10-20-63077	GASOLINE	\$0.00	(\$4,951.31)
594431	05/11/22	ENGINE OIL	05/11/22	\$558.63	\$558.63	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$1,141.05)
594431	05/11/22	ENGINE OIL	05/11/22	\$558.63	\$558.63	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$14,348.89)
594431	05/11/22	ENGINE OIL	05/11/22	\$558.64	\$558.64	10-20-63660	99 GRADER-	\$0.00	(\$1,000.63)
594431	05/11/22	ENGINE OIL	05/11/22	\$558.63	\$558.63	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$7,586.96)
				\$5,928.34					
8808		JOE JOHNSON EQUIPMENT INC, 2521 BOWMAN STREET, INNISFIL, ON, L9S 3V6							
36213	05/11/22	TRACKLESS REPAIRS	05/11/22	\$815.62	\$815.62	10-20-63720	TRACKLESS-KUBOTA-	\$0.00	(\$3,615.22)
				\$815.62					
8897		NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6							
496679	05/11/22	PW UNIFORM RENTALS	05/11/22	\$203.92	\$203.92	10-20-63060	PUBLIC WORKS-	\$0.00	(\$15,707.65)
500222	05/11/22	PW UNIFORM RENTALS	05/11/22	\$203.92	\$203.92	10-20-63060	PUBLIC WORKS-	\$0.00	(\$15,707.65)
				\$407.84					

**Municipality of Powassan
A/P Preliminary Cheque Run**

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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8912	05/11/22	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0	05/11/22	\$39.74	\$39.74	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$4,694.97)
26839		05/11/22 COFFEE AND CREAM			\$39.74				
8975	05/09/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7	05/09/22	\$1.46	\$1,131.01	10-20-63060	PUBLIC WORKS-STEAMER-	\$0.00	(\$15,707.65)
MARST4		05/09/22 APPLE - ICLOUD ST		\$1.46	\$1,131.01	10-20-63700		\$0.00	(\$1,317.25)
MARST5		05/09/22 CLARK CAVANAUGH - PARTS FOR STEAMER		\$1,131.01					
MARST3	05/09/22	AVERY'S EQUIPMENT REPAIR	05/09/22	\$483.36	\$483.36	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$7,586.96)
					\$1,615.83				
9023	05/11/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$243.72	\$243.72	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,489.31)
92000091494 522		05/11/22 NATURAL GAS		\$243.72	\$470.26	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,489.31)
92000091494 522		05/11/22 NATURAL GAS		\$470.26	\$713.98				
					\$11,880.48				
Total PUBLIC WORKS									
ENVIRONMENT									
8707	05/10/22	CITY OF NORTH BAY, BOX 360, NORTH BAY , ON, P1B 8H8	05/10/22	\$2,487.27	\$2,487.27	10-25-64930	HAZARDOUS WASTE	\$0.00	\$0.00
130979		05/10/22 HAZARDOUS WASTE		\$2,487.27					
8751	05/11/22	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	05/11/22	\$2,442.24	\$2,442.24	10-25-64920	LANDFILL SITE	\$0.00	(\$3,052.80)
6608		05/11/22 GARBAGE COMPACTING		\$2,442.24					
9661	05/10/22	POWASSAN & AREA FAMILY HEALTH TEAM, P.O. BOX 39, POWASSAN, ON, P0H1Z0	05/10/22	\$4,863.98	\$4,863.98	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$1,215.51)
4295		05/10/22 SAFTEY INSPECTION		\$4,863.98					
					\$9,793.49				
Total ENVIRONMENT									
WATER									
8792	05/10/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/10/22	\$1,274.44	\$1,274.44	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$8,542.67)
200003755079 522		05/10/22 WATER PUMPHOUSE-MAT/SUPPLIES HYDRO		\$1,274.44					
8907	05/10/22	ONTARIO CLEAN WATER AGENCY , 2085 HURONTARIO ST. SUITE 500, MISSISSAUGA, ON, L5A 4G1	05/10/22	\$342.28	\$342.28	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$8,542.67)
21072		05/10/22 DYED DIESEL FOR PUMP GENERATOR		\$342.28	\$342.28				
					\$24.08				
9023	05/11/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$24.08	\$24.08	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$1,483.84)
92000091494 522		05/11/22 NATURAL GAS		\$24.08	\$24.08				
9653	05/11/22	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	05/11/22	\$101.44	\$101.44	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$1,483.84)
20744		05/11/22 WATER BY PASS		\$101.44	\$101.44				
					\$101.44				
					\$1,742.24				
Total WATER									

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SEWER									
8751		EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	05/11/22	\$2,635.58	\$2,635.58	10-40-64140	SEWER DISTRIBUTION-	\$0.00	\$0.00
6590	05/11/22	MEMORIAL PARK SEWER REPAIRS		\$2,635.58	\$2,635.58				
9023		ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$58.12	\$58.12	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$380.68)
92000091494 522	05/11/22	NATURAL GAS		\$58.12	\$58.12				
Total SEWER									
\$2,693.70									
RECREATION									
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/10/22	\$151.28	\$151.28	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$1,314.53)
200097470823 522	05/10/22	PARKS-MAT/SUPPLIES HYDRO		\$151.28	\$151.28				
200087941884 522	05/10/22	POOL-MATERIAL & SUPPLIES HYDRO		\$58.20	\$58.20	10-55-67110	POOL-MATERIAL &	\$0.00	(\$2,078.53)
8880		NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3	05/11/22	\$21.98	\$209.48	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,589.80)
88408	05/11/22	WATER SAMPLING		\$21.98	\$21.98				
9023		ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$0.00	\$0.00	10-55-67110	POOL-MATERIAL &	\$0.00	(\$2,078.53)
92000091494 522	05/11/22	NATURAL GAS		\$0.00	\$0.00				
92000091494 522	05/11/22	NATURAL GAS		\$226.81	\$226.81	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,589.80)
Total RECREATION									
\$458.27									
HEALTH SERVICES									
8736		DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND , ON, P2A 1J2	05/11/22	\$36,519.80	\$36,519.80	10-60-66100	DISTRICT OF SOCIAL	\$0.00	(\$36,519.80)
1211 2ND Q 2022	05/11/22	2ND Q MUNICIPAL LEVY 2022		\$36,519.80	\$36,519.80				
Total HEALTH SERVICES									
\$36,519.80									
HISTORICAL & CULTURE									
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/10/22	\$525.64	\$525.64	10-65-67680	POWASSAN LEGION	\$0.00	(\$5,682.37)
200204347544 522	05/10/22	POWASSAN LEGION EXPENSE		\$525.64	\$525.64				
9023		ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$600.40	\$600.40	10-65-67680	POWASSAN LEGION	\$0.00	(\$5,682.37)
92000091494 522	05/11/22	NATURAL GAS		\$600.40	\$600.40				
Total HISTORICAL & CULTURE									
\$1,126.04									

**Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PLANNING & DEVELOPMENT									
10286	05/11/22	POWASSAN TOWN SQUARE INC, BOX 57, BOLTON, ON, L7E 5T1	05/11/22	\$15,000.75	\$15,000.75	10-70-68045	FAMILY HEALTH TEAM	\$0.00	(\$15,000.75)
2ND Q 2022	05/11/22	2 ND Q MEDICAL BUILDING			\$15,000.75				
Total PLANNING & DEVELOPMENT									
TROUT CREEK COMMUNITY CENTRE									
8728	05/10/22	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1A 4K2	05/10/22	\$139.56	\$139.56	10-75-61800	SUPPLIES	\$0.00	(\$610.39)
7337	05/10/22	FLOOR CLEANER			\$139.56				
8778	05/10/22	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN, ON, P0H 1Z0	05/10/22	\$19.82	\$19.82	10-75-61820	MAINTENANCE	\$0.00	(\$4,866.81)
2093640	05/10/22	WINDOW FOAM		\$43.63	\$43.63	10-75-61820	MAINTENANCE	\$0.00	(\$4,866.81)
2093649	05/10/22				\$63.45				
8792	05/10/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/10/22	\$1,415.90	\$1,415.90	10-75-61610	HYDRO	\$0.00	(\$10,510.82)
200116322	05/10/22	HYDRO			\$1,415.90				
8880	05/11/22	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	05/11/22	\$21.59	\$21.59	10-75-61820	MAINTENANCE	\$0.00	(\$4,866.81)
88408	05/11/22	WATER SAMPLING			\$21.59				
9023	05/11/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$607.73	\$607.73	10-75-61620	NATURAL GAS	\$0.00	(\$2,792.90)
920000091494	05/11/22	NATURAL GAS			\$607.73				
9176	05/10/22	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/10/22	\$135.19	\$135.19	10-75-61820	MAINTENANCE	\$0.00	(\$4,866.81)
3363839	05/10/22	PEST CONTROL			\$135.19				
10071	05/11/22	MARTA BERNARD, ...	05/11/22	\$120.00	\$120.00	10-75-61840	SOCIALS	\$0.00	(\$125.00)
MAY 7 2022	05/11/22	STAG AND DOE SECURITY MAY 7 2022 TCCC			\$120.00				
Total TROUT CREEK COMMUNITY CENTRE									
SPORTSPLEX									
8792	05/10/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/10/22	\$174.84	\$174.84	10-80-61610	HYDRO	\$0.00	(\$39,178.68)
200097443945	05/10/22	HYDRO			\$174.84				
9023	05/11/22	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	05/11/22	\$1,644.22	\$1,644.22	10-80-61620	NATURAL GAS	\$0.00	(\$6,584.96)
920000091494	05/11/22	NATURAL GAS			\$1,249.57	10-80-61620	NATURAL GAS	\$0.00	(\$6,584.96)
920000091494	05/11/22	NATURAL GAS			\$1,249.57				
Total SPORTSPLEX									

Municipality of Powassan
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Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
CEMETERIES									
10564	MAY 11 2022	RATE PAYER							
		05/11/22 REFUND DUPLICATE INVOICE	05/11/22	\$199.70	\$199.70	10-85-56530	CEMETERY SERVICE	\$0.00	(\$5,803.60)

Total CEMETERIES

Total Bills To Pay: \$117,707.78