

The Municipality of Powassan

AGENDA

Regular Council meeting to be held

Tuesday June 7, 2022 at 7:00 p.m.

Powassan Council Chambers

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings"

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

Randy Karn re: Deferred Item previous agenda, Entrance permit Lindquist Line

6. ADOPTION OF MINUTES

6.1 Regular Council meeting of May 17, 2022

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

7.1 Trout Creek Community Centre Board meeting of May 11, 2022

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

8.1 Golden Sunshine Housing Corporation minutes April 12, 2022

9. STAFF

9.1 Automatic Aid/Mutual Aid – Fire Chief Cox

9.2 Tender Result – 2022-01 Granular 'A'

9.3 RFP Result – 2022-02 Winter Sand

9.4 One Investment Program

9.5 2022 Insurance Renewal

10. BY-LAWS

10.1 By-law 2022-19 Insurance

10.2 By-law 2022-20 One Investment Program

11. UNFINISHED BUSINESS

- 11.1 Legion Agreement – Resolution to extricate from Lease Agreement
- 11.2 ACED 2023 Projection Package/Resolution to Terminate Agreement
- 11.3 Official Plan Review – Planscape

12. NEW BUSINESS

- 12.1 National Indigenous History Month Proclamation
- 12.2 Women’s Own Resource Centre – Donation Request

13. CORRESPONDENCE

- 13.1 Crime Stopper’s Golf Tournament Notice
- 13.2 Resolution 2022-196 Orangeville – Ontario Land Tribunal
- 13.3 District of Muskoka – Annual Emergency Exercise Exemption

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

- 18.1 Adoption of Closed Session minutes of May 17, 2022
- 18.2 Identifiable Individuals-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees
- 18.3 Legal-Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural Bylaw Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- 18.4 Identifiable Individuals-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees

19. MOTION TO ADJOURN

MEMORANDUM

TO: MAYOR/COUNCIL
FROM: K. BESTER, DEPUTY CLERK
RE: ZONING REQUIREMENTS & FRONTAGE ON MUNICIPALLY MAINTAINED ROADWAYS
DATE: JUNE 2, 2022

Please see attached a letter from our lawyer, which provides clarification re: the above noted.

We've had several inquiries over the past months for properties which either have 'no' frontage on a year round maintained roadway, or very little.

Our lawyer has clarified that as long as there is enough frontage on a maintained roadway for a driveway to be put into place (with clear sightlines, etc.), that a driveway and subsequently a building permit can be issued.

For properties (i.e. 100 acre parcels) which have 'no' frontage on a maintained roadway, the only option for the property owner to have a driveway and building permit would be to bring a portion of the unopened road allowance that fronts their property, up to municipal standards, so that a driveway can be installed and there is access directly from the maintained roadway. The only other option would be for the municipality to consider extending the maintained portion of the roadway (by bringing up to municipal standards) so that the property has enough frontage for a driveway.

DATE OF COUNCIL MTG.	June 7, 22
AGENDA ITEM #	5

Russell, Christie, LLP

Barristers & Solicitors

W.D. (Rusty) Russell, Q.C., (1925-2019)
Douglas S. Christie, B.A., LL.B. (Retired)
William S. Koughan, LL.B.
Edward B. Veldboom, MSc. Pl. LL.B.

Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.
Tugba Karademir, OLY, B.A. (Hons), J.D.

Please respond to:
Edward B. Veldboom, Ext. 237
Email: eveldboom@russellchristie.com

June 1, 2022

Kim Bester, Deputy Clerk
The Corporation of the Municipality of Powassan
250 Clark Street P.O. Box 250
Powassan, ON P0H 1Z0
Via email to: kbester@powassan.net

Dear Ms. Bester,

Re: Zoning By-law Requirements and Frontage on Municipally Maintained Roads

Further to our email exchanges, we write to provide our opinion concerning the application of subsection 3.8a) of the Municipality's Zoning By-law. You have enquired about subsection 3.8a) in consideration of applications for building permits.

As you are aware, in order to obtain a building permit, among other things, an applicant must demonstrate compliance (of the proposed construction) with the applicable zoning. One of the applicable requirements is section 3.8 and in particular subsection a). Subsection 3.8a) as found in the most recent online version of the By-law is as follows:

3.8 Frontage on Improved Public Road, Private Road or Navigable Waterway

a) Improved Public Road

No person shall erect any building or structure in any Zone after the date of passing of this By-law, unless the lot upon which such building or structure is to be erected has frontage upon an improved public road. The above provisions shall not apply to prevent the erection of a permitted building or structure on a lot in registered plan of subdivision where a Subdivision Agreement has been entered into with the Municipality, notwithstanding that the road or roads will not be assumed by the Municipality until the end of the maintenance period, nor shall it apply to prevent the enlargement, extension, renovation, reconstruction or other structural alteration of an existing building or structure, which is located on a lot which does not have frontage upon an improved public road, provided the use of such building or structure does not change and is permissible within the Zone in which it is located.

Other regulations in the specific zone would also apply. For example, an applicant would have to demonstrate that the proposed building is being constructed on a lot that meets the minimum Lot Area and Lot Frontage standards. In the Rural Zone, for example, the minimum Lot Area and Lot Frontage for residential uses is 1.0 hectares and 50 metres.

In our opinion, it is not necessary for a lot in the Rural Zone to have 50 metres of frontage on an improved public road to satisfy subsection 3.8a). Section 5.82 defines Lot Frontage as

"The horizontal distance between side lot lines measured at right angles from the side lot lines. Where the side lot lines are not parallel, the lot frontage shall be measured as a minimum distance between the points at which the side lot lines intersect with the front lot line."

Although the Front Lot Line is defined to mean the lot line that "*abuts the street...*" the definition of a street is broader than the definition of an "*improved public road*". A "*street*" is defined in section 5.147 as follows:

STREET

A highway as defined under The Highway Traffic Act, or the Municipal Act or a road, which has been assumed and is maintained by the Corporation of the Municipality of Powassan.

The first portion of the definition is significant; "*A highway as defined under the...Municipal Act...*" includes an unopened road allowance. Thus, a lot may have a Front Lot Line that abuts an unopened road allowance (a Street as defined in the by-law), or an improved public road (as defined in the by-law) or quite possibly a combination of both.

In the absence of a definition of frontage in the by-law and in the absence of any minimum required frontage on an improved public road, one cannot assert that a lot must have all of the minimum required Lot Frontage along or abutting an "*improved public road*". That said, how much is required.

In our opinion, one must consider the intent and purpose of the improved public road access requirement and Lot Frontage standards. Section 7.2 of the Municipality's Official Plan provides the following direction: "*New permanent development shall only be permitted where there is frontage and adequate access onto a year round maintained municipal roadway*". It seems clear that the purpose of section 3.8a) ensure that a lot has a suitable and safe access point to a road that is maintained year-round. Considering the absence of any minimum specified amount of frontage it stands, to reason that what frontage exists would need to be sufficient in length (or width) to accommodate a suitable driveway entrance; thus any minimum driveway width set out in the Zoning By-law must be considered along with any setbacks imposed upon the location driveways.

Subsection 3.21 c) of the Zoning By-law provides that:

i) ingress and egress to and from the required parking spaces and areas shall be provided by means of unobstructed driveways or passageways at least 3.0 metres but not more than 12.0 metres in perpendicular width;

Kim Bester
Deputy Clerk
Municipality of Powassan

Zoning By-law
Requirements & Frontage
on Municipally
Maintained Roads
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There is no setback standard (from side lot lines) for driveways and as such, it would seem that at least 3.0 metres of the Front Lot Line must abut an improved public road. Further consideration of entrance permitting requirements would also be warranted to ensure that an entrance could be constructed along the frontage the abuts the improved public road (portion).

In cases where a lot has no frontage whatsoever, it does remain open for the Municipality to consider extending the improved public road (at the abutting lot owner's request) so that the lot will have some of its Lot Frontage on the improved public road to qualify for a building permit. Regardless of the Zoning By-law standards concerning driveway widths, it remains at the discretion of the Municipality to determine how if or how far the improved road should be extended. For example, the Municipality could require the improved portion of the road to be extended by any length it determines is suitable or necessary to provide for safe access from the abutting lot to the improved public road in the conditions that exist (e.g., to avoid a watercourse or to provide for a proper turnaround).

We trust our comments are of assistance.

Yours very truly,



Edward B. Veldboom
(electronically signed)

EBV:lf

To: Clerk, Council
From: Director of Public Works & Engineering
Re: Entrance Permit Request – Lindquist Line

BACKGROUND:

On April 21, 2022, the Municipality received an entrance permit application for a property on Lindquist Line (see attached). On May 5, 2022, a site evaluation for the entrance permit was conducted by Codey Munshaw – Director of Public Works & Engineering, and Scott Toebes – Public Works Foreman.

ANALYSIS:

During the site evaluation on May 5, 2022, the location of the proposed entrance and the location of the property line were noted. A measurement from the proposed entrance to the existing travelled roadway was measured at approximately 49 meters. Additionally, the location of the resident's property bar was also beyond the existing travelled roadway. Pictures of the proposed entrance, property bar, and existing travelled roadway are shown in the attached pictures.

Since the resident doesn't have property fronting the travelled roadway, the resident will require the use of the Municipality's unopen road allowance to access the property. On May 12, 2022, I spoke with the resident, and explained the situation. I informed the resident that I would refer the entrance permit to council, as any decision regarding opening a portion of road allowance will have to be made through council. The resident expressed interest in building on this property, and potentially securing an easement or permission from the Municipality to use the unopen road allowance to access their property.

Our Deputy Clerk – Kim Bester has previously coordinated with our lawyer regarding a similar instance, where a resident had little access to our travelled roadway and issues meeting our frontage requirements (see attached correspondence from Ed with redacted personal information).

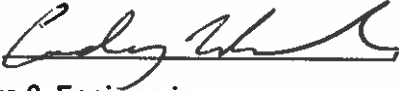
The issues that are likely to arise if the resident is given an easement or permission to use the unopen road allowance will be: Winter maintenance, and liability. If an agreement (un-assumed road) is made with the resident to use the property, then it is likely that issues will arise when/if the property changes hands. I believe that the best solution to protect the Municipality, is to have the resident bring the unopen road allowance from the travelled roadway to their entrance, up to Ontario Provincial Standards (with appropriate turn around for snowplow). Once the resident brings the unopen road allowance up to provincial standards, the Municipality can then assume the roadway and perform year-round maintenance.

RECOMMENDATIONS:

That, council receives this memo.

And That, council provide direction to staff on how to proceed with the entrance permit application.

Respectfully submitted by,

Codey Munshaw, EIT:  Date: May 13, 2022
Director of Public Works & Engineering



**End Of Travelled
Roadway**

**Entrance
Location**

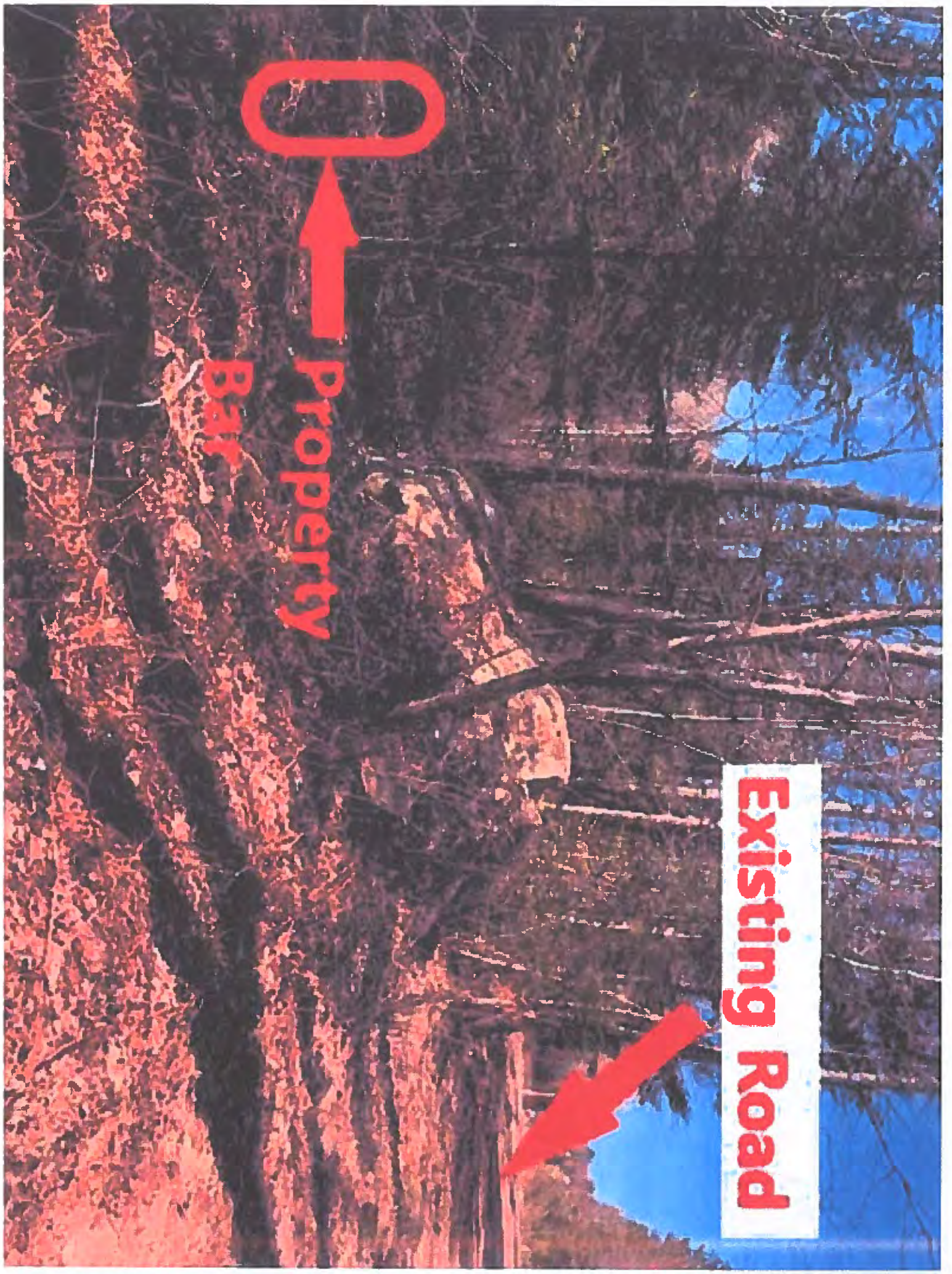
Existing Road

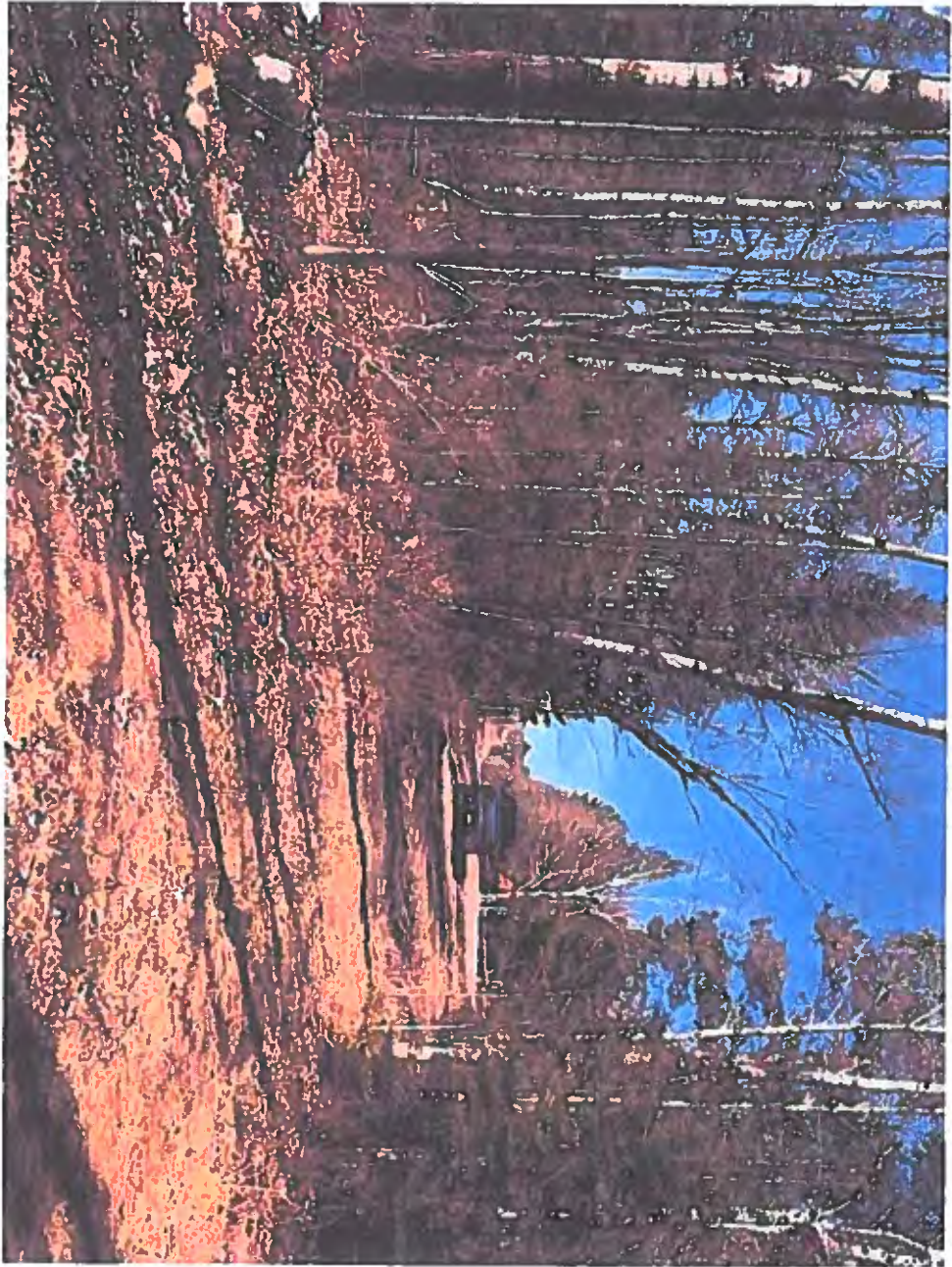


Property



Bar













From: Ed Veldboom [mailto:eveldboom@russellchristie.com]
Sent: April-04-22 9:32 AM
To: Kim Bester <KBester@Powassan.net>
Subject: RE: [REDACTED]

Kim,

There are two issues at play: 1) entrance permits and 2) building permits. *I will note at the outset that the precise arrangement of the deviation road will have an impact on this situation and it will also be affected by whether the municipality obtained a conveyance of paper title to the land upon which the deviation road existed.*

When it comes to entrance permits it is important to recognize that an entrance permit is simply permission to construct one's driveway over municipally owned land btw the edge of the actual traveled road to the property line. In most cases with a 66 foot road allowance the permit really only applies to something around 20 feet more or less depending upon the width of traveled road and whether it is centred in road allowance. So in this case the entrance permit could conceivably apply to a portion of the area in orange. A person is entitled to an entrance upon an abutting public road; whether or not they are allowed to build a house on the lot is an entirely different matter.

The building permit requirements are trickier and a bit more complex. The Municipality's zoning by-law (section 3.8) sets out frontage requirement regarding roads

3.8 Frontage on Improved Public Road, Private Road or Navigable Waterway

a) Improved Public Road

No person shall erect any building or structure in any Zone after the date of passing of this By-law, unless the lot upon which such building or structure is to be erected has frontage upon an improved public road.

5.72 IMPROVED PUBLIC ROAD

A street, road or highway under the jurisdiction of the Province of Ontario or the Municipality, which is maintained so as to allow normal vehicular access to adjacent properties and which, in the case of a Municipality Road, is a road for which the Municipality receives construction and maintenance subsidies from the Ministry of Transportation and Communications.

But its important to note that this section does not specify minimum amount of a lot's frontage that must be on the actual improved (traveled) public road. Other definitions must be consulted.

5.86 LOT LINE, FRONT

The lot line that abuts the street...

5.147 STREET

A highway as defined under The Highway Traffic Act, or the Municipal Act or a road, which has been assumed and is maintained by the Corporation of the Municipality of Powassan.

If you project the easterly lot over the road allowance there is a direct route to the travelled road....its just over a more significant portion of the road allowance. This where the exact location of the road

comes into play... if a the southerly edge of the traveled road is actually within the 66 foot road allowance in that orange area then there is a direct connection to the improved street.

Now when we look at the lot frontage definition it doesn't refer to the street....

5.82 LOT FRONTAGE

The horizontal distance between side lot lines measured at right angles from the side lot lines. Where the side lot lines are not parallel, the lot frontage shall be measured as a minimum distance between the points at which the side lot lines intersect with the front lot line.

4.4.2 Regulations for Permitted Uses Column A Uses Column B Uses

ii) Minimum Lot Frontage 135 m 50 m

Based upon the definition of Lot Frontage if the width of the lot where it fronts on the road allowance is 50m or more it would be meet the lot frontage requirements.

So bottom line is that there may be some opportunity for an entrance permit and a building permit to be issued depending upon the actual arrangement of the travelled road in relation to the road allowance and whether the municipality acquired paper title to the deviation. The assistance of a surveyor may be required to determine how things are arranged.

As an alternative, a zoning by-law amendment is also an option to address any deficiencies.

Ed

EDWARD B. VELDBOOM

Russell, Christie, LLP

Ph: 705-325-1326 (ext. 237) Fax: 705-327-1811

CONFIDENTIALITY WARNING

This e-mail may be privileged and confidential. If you received this e-mail in error, please do not use, copy or distribute it, but advise me (by return e-mail or otherwise) immediately, and delete the e-mail.

Council Meeting
Tuesday, May 17, 2022, at 7:00 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
 Randy Hall, Deputy Mayor
 Dave Britton, Councillor
 Debbie Piekarski, Councillor

Absent: Markus Wand, Councillor – with regrets.

Staff: Lesley Marshall, Deputy Clerk
 Brayden Robinson, Treasurer
 Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof: None

- 2022-165** Moved by: D. Britton Seconded by: D. Piekarski
 That the agenda of the Regular Council meeting of May 17, 2022, be approved,
 as amended with the addition of Item 12.1 Fire. **Carried**
- 2022-166** Moved by: D. Piekarski Seconded by: D. Britton
 That the minutes of the Regular meeting of Council of May 3, 2022 be adopted. **Carried**
- 2022-167** Moved by: D. Britton Seconded by: D. Piekarski
 That the minutes of the Special Budget Meeting of Council of May 11, 2022 be adopted. **Carried**
- 2022-168** Moved by: D. Piekarski Seconded by: D. Britton
 That the minutes from the Municipal Arenas Committee meeting dated May 2, 2022
 be received. **Carried**
- 2022-169** Moved by: D. Britton Seconded by: D. Piekarski
 That the minutes from the Public Works committee meeting of May 10, 2022, be received,
 as amended. **Carried**
- 2022-170** Moved by: D. Piekarski Seconded by: D. Britton
 That the minutes from the Powassan and District Union Public Library Board meeting, dated
 March 28, 2022, be received. **Carried**
- 2022-171** Moved by: D. Britton Seconded by: D. Piekarski
 That the draft minutes from the Powassan and District Union Public Library Board meeting,
 dated April 25, 2022, be received. **Carried**
- 2022-172** Moved by: D. Piekarski Seconded by: D. Britton
 That the District of Parry sound Social Services Administration Board's Chief Administrative
 Officer's Report dated May 2022, be received. **Carried**
- 2022-173** Moved by: D. Piekarski Seconded by: D. Britton
 That the Memo dated May 12, 2022, from Deputy Clerk K. Bester regarding the Glendale
 Hall update, be received,
 And further that Council directs staff to move forward with the Phase 2 submission for
 funding.

DATE OF COUNCIL MTG.	Carried June 7/22
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- 18.3 Proposed disposition or acquisition of land-Section 239(2)(c) and under 6(1)(c) of the Procedural By-Law – a proposed or pending acquisition or disposition of land for municipal or local board purposes.
- 18.4 Identifiable Individual – Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural By-Law – matters regarding an identifiable individual, including municipal or local board employees. **Carried**

2022-183 Moved by: R. Hall Seconded by: D. Britton
That Council now reconvenes to regular session at 9:00 p.m. **Carried**

2022-184 Moved by: D. Britton Seconded by: D. Piekarski
That Lesley Marshall be appointed Acting Clerk effective immediately, with a By-Law to be brought back to the next regular meeting of Council. **Carried**

2022-185 Moved by: D. Britton Seconded by: D. Piekarski
That the designation of Clerk be removed from Maureen Lang. **Carried**

2022-186 Moved by: D. Britton Seconded by: R. Hall
That Council now adjourns at 9:06 p.m. **Carried**

Mayor

Clerk



**TROUT CREEK COMMUNITY CENTRE BOARD MEETING
WEDNESDAY, MAY 11, 2022**

@7:00PM

TROUT CREEK COMMUNITY CENTRE

1. Call to Order

Motion 2022-29

Moved By: Brian Eckensviller

That the meeting be called to order at 7:04pm.

Seconded By: Ted Hummel

PRESENT:

Ted Hummel

Chris Varey

Brian Eckensviller

Jeff Eckensviller-Chair

Tyson Hummel

Absent with regrets:

Randy Hall-Councillor

Karen Chadbourn

Peter McIsaac-Mayor

Trina Hummel-Co Chair

Jeff Conrad

Staff:

Shaun Geisler-Arena staff

Vacant-Bar/Event/Food Coordinator

Norma Conrad-Recording Secretary

2. Disclosure of pecuniary interests and general thereof:

None

3. Approval of Agenda

Motion 2022-30

Moved By: Ted Hummel

That the agenda is approved.

Seconded By: Tyson Hummel

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4. Presentation(s)

None

5. Approval of Minutes

Motion 2022-31

Moved By: Ted Hummel

Seconded By: Tyson Hummel

That the minutes of the previous meeting of April 13, 2022 be adopted.

6. Manager's Report:

Shaun Geisler reported that Brian Aultman is too busy to come and repair the entrance beam at the front of the arena. The Board advised Shaun to reach out and contact Carter Joncas to see if he would be interested. He then reported that the roof had a few spots that needed repair who would he contact. Chair Jeff Eckensviller advised that it would be Blanchfield Roofing.

7. Bar/ Event/Food Coordinator

Vacant position

8. Member's Report

Tyson Hummel mentioned that the Board should do something for our retiring Arena Manager Dale Jardine for his dedication and hard work at the Trout Creek Community Centre. The Board asked to defer this request to their next meeting in June for more discussion.

9. Review Action Items

9.1) Calvin Vollrath Concert

There was a brief discussion on the Calvin Vollrath concert for September. We received an email from Calvin mentioning that he will be sending a contract out shortly to be signed at the next scheduled meeting in June.

9.2) Municipal Arena Committee Agenda

The Municipal Arena Committee Agenda was added to the agenda package for viewing purpose only.

9.3) Email from Amanda Moore

Amanda Moore owner of Trout Creek Feed store has sent an email requesting the use of the Trout Creek Community Centre to host a Farm day event. She would like to book this event in August of 2023. Which would give them ample time to organize this event. She is asking the Board for a price quote on what it would cost her to run a two-day event (August 12th & 13th) with a setup night on August 11th. The Board had a brief discussion, and asked the recording secretary to contact Amanda Moore to come to a scheduled meeting and discuss this rental further.

10. New/Old Business/Correspondence

10.1) Golf Tournament

Just an update to inform everyone that the annual golf tournament is on June 4, 2022 start time is at noon at the Highview Golf Course in Powassan. The recording secretary advised that the donation letters went out last week to businesses for hole sponsorship and hopefully this year will be a success. She advised that we still need someone to work at the registration table at the golf course. An email will be sent out shortly asking the members who can help out.

10.2) Marketing Material

Brian Eckensviller had a brief discussion with the members on using marketing materials to promote the Trout Creek Community Centre better. The Board has asked Brian to get a price quote from Adam so they can discuss more at the next scheduled meeting in June.

10.3) Advertising Events-Radio

Received a Spring into savings package advertising pricelist for radio advertising from Terri-Anne Fricker account executive for CFCH 90.5 FM country/106.3 Moose FM. The members had a brief discussion, and are very interested in advertising on the radio for the fall to promote the Calvin Vollrath Concert to be held at the Trout Creek Community Centre in September.

11. Addendums

None

12. Accounts Payable

Motion 2022-32

Moved By: Tyson Hummel

Seconded By: Ted Hummel

That the accounts payable listing(s) in the total amount of \$4,861.97 be approved.

13. Notice of Meeting

Motion 2022-33

Moved By: Ted Hummel

Seconded By: Brian Eckensviller

That the next scheduled meeting be scheduled for June 8, 2022 at 7:00p

14. Closed Session

None

15. Adjournment

Motion 2022-34

Moved By: Brian Eckensviller

That the committee adjourned ay 8:08p.m.

Seconded By: Tyson Hummel

Chair

Recording Secretary

The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2022-4

Tuesday April 12, 2022

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday April 12, 2022

Present: Dave Britton, Doug Walli, Bernadette Kerr, Debbie Piekarski, Zigmas Rybij, Mieke Krause, Amber McIsaac, Property Manager

1. Call to order

Resolution No. 2022-23– Moved by Doug, seconded by Zigmas that the meeting was called to order at 9:25 a.m. Carried

2. Additions to Agenda - None

3. Approval of the Agenda

Resolution No. 2022-24– Moved by Bernadette, seconded by Doug that the agenda be adopted as presented.

4. Conflict of Interest Disclosure – No conflict of interest

5. Approval of the Minutes from March 22, 2022 board meeting

Resolution No. 2022-25– Moved by Debbie seconded by Zigmas that the minutes from the Board meeting on March 22, 2022 are adopted as presented. Carried

6. Business arising

a) Review of Audited Financial Statements

Mr. Claude Daigle, CPA, CA from Kendall, Sinclair, Cowper, Daigle & Houlden LLP joined the meeting to present a Draft Copy of the year end financial statements for the GSMNP.

Resolution No. 2022-26 – Moved by Debbie, Seconded by Zigmas that the GSMNP accepts the package of the 2021-year end audited financial statements as presented. Carried

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b) Vaccine Policy

Amber asked for direction in regards to the internal vaccine policy and a discussion took place among all the board members.

Resolution No. 2022-27 – Moved by Debbie, seconded by Bernadette that the GSMNP vaccine mandate for use of the common room be lifted as of May 1, 2022. Carried

c) Property Manger Contract

Amber presented a draft template for the Property Manager Contract from 2019. Some changes needed to be made before the contract could be finalized. Board members made some minimal suggestions. Amber will update the contract and bring to the next meeting.

7. New Business

A) Administrative Handbook

The following draft policies were submitted to the board for approval; Guest Policy, Smoke Free Policy, Pet Policy, Privacy Policy, Dispute Resolution Policy. A discussion took place with all the board members in regards to each policy.

Changes need to be made to the Guest Policy and the Pet Policy and will be re-evaluated at the next board meeting.

Resolution No. 2022-28 – Moved by Zigmas, seconded by Doug that the GSMNP accepts the Dispute Resolution Policy #2022-05, Privacy of Personal Information Policy #2022-06 and the Smoke Free Policy #2022-07 as presented for implementation as of April 12, 2022. Carried

B) Banking Authorization

Resolution No. 2022-29 – Moved by Zigmas, seconded by Doug, that the Golden Sunshine Non-Profit Board of directors approves the following changes to its daily banking account with Scotia Bank:

- Remove Shelley Nickerson from all Golden Sunshine banking accounts
- Authorize Amber McIsaac to the account with signing authority
- Debbie Piekarski and Dave Britton to remain on the account and do not require daily banking cards

-Amber McIsaac to be primary card holder of visa and daily banking card, with financial banking limits and restrictions the same as the previous card holder

Carried

A discussion took place in regards to the Capital Account. Dave and Amber met with Stephen Chartier from Encasa virtually and have been added as authorized signatures for the account. Dave confirmed that any money withdrawn from the account can only be deposited into the GSMNP bank account or as a cheque made payable to the GSMNP.

C) Balcony Repairs

Derek Young from Mephs Masonry joined the meeting. Advised the board that the repairs for the balcony project is expected to increase by \$8, 800 from the original quote to \$38, 780 plus HST. Cost increase is due to the price of steel has doubled since the original quote was provided on December 1, 2022. The board thanked Mr. Young for his time and he left the meeting.

The board discussed the increase of the costs. Monies for this project is coming from the DSSAB, Amber will contact them about more funding. The board members spoke to the fact that Mephs Masonry is a great company and they are grateful to have them for this project.

Resolution No. 2022-30 – Moved by Zigmas, seconded by Doug, that the Golden Sunshine Non-Profit Board of directors approves the new quote as presented by Derek Young from Mephs Masonry in the amount of \$38, 780 plus HST for balcony repairs. Carried.

8. Correspondents

a) Managers Report

Tenant moving out on May 31st and a new tenant is expected for June 1st. The new move in and move out procedures are working well. Plowing contract ended in March, Mike Wagner will be submitting a new contract for approval from the board. Amber has reached out to Community living and they will be coming to the building to provide an information session to all the tenants of services offered in the area, date TBD. Zigmas has requested to pull a fire permit, some clarification still needed in regards to who is signing off on the permit. Amber and Zigmas to contact the municipality for more information. Garden committee member will be asked to join the next board meeting to discuss the gardens.

Work has started on the MUA Unit Capital Project and a resolution is need to withdraw funds from the capital account to pay for the first invoice.

Resolution No. 2022-31 – Moved by Debbie, seconded by Doug that the board approves Amber McIsaac to withdraw \$57,278.71 from the capital account to pay Ainsworth Invoice

number 1431782-RI, for the Capital project titled Make Up Air Replacement. Under the expectation that \$28, 639.35 will be transferred into the capital account once funding is received from the District of Parry Sound Social Services Administration Board Capital Repairs Program after project completion. Carried.

b) Financial Report –

Resolution No. 2022-32– Moved by Debbie, seconded by Zigmas that the board approves the March 2022 financials that were presented. Carried


9. Next Board Meeting - Tuesday May 17, 2022 in the Common Room @ 9:30am

10. Adjournment

Resolution No. 2022-33– Moved by Debbie, seconded by Mieke that the board meeting be adjourned at 11:10. Carried



President, Dave Britton



Property Manager, Amber McIsaac



MEMORANDUM

May 18, 2022

To: Clerk, Council

FROM: Bill Cox, Fire Chief

SUBJECT: Automatic Aid/Mutual Aid Agreements

The Municipality of Powassan is currently engaged in Mutual Aid agreements pertaining to fire protection with our neighbouring municipalities. We are also engaged in one Automatic Aid agreement with Nipissing Township. It has been indicated that some members of Council are interested in exploring alternative agreements.

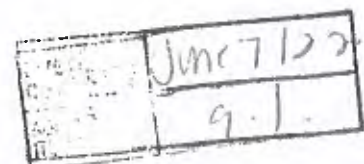
Current Situation

We are currently engaged in the Nipissing-Parry Sound East Mutual Aid Plan (MAP). The MAP was developed and is monitored by the Office of the Fire Marshal and includes all our neighbouring municipalities (26 in total). This is a reciprocal agreement that allows us to provide or receive assistance in the case of a major emergency. There is no mechanism under this plan to bill our neighbours for mutual aid responses or for them to bill us. Under this plan, a chief may make specific requests of participating departments (equipment, personnel, etc.). They are first required to ensure that all their resources are exhausted. Under this plan, a Mutual Aid Coordinator is appointed who ensures backfill/cover is arranged for municipalities who respond to a mutual aid request. We typically see about one call a year for mutual aid. Last year we requested mutual aid for one incident. A key consideration of a mutual aid plan is that **we are not bound** to respond to a request if we don't have the resources at any given time.

We are also engaged in an Automatic Aid Agreement with Nipissing Township. Under this agreement, the Municipality of Powassan Fire Department (MPFD) is responsible for first response to calls in the portion of Nipissing Township that the agreement pertains to. This type of agreement is put in place when a municipality cannot provide an acceptable level of response with their current resources. In the case of this agreement, Nipissing is not able to respond in a reasonable amount of time to the southern parts of their municipality and would have to drive by both of our stations to get there. Under this agreement, Nipissing pays an annual fee to the Municipality of Powassan plus an hourly rate for each apparatus that attends the call. Nipissing Fire Department is required to assume control of the scene upon arrival.

Proposed Change

It was proposed that we explore an Automatic Aid Agreement with Chisholm Township. A positive aspect to an agreement of this nature is that it would permit the Municipality of Powassan to recoup costs when attending fire calls in Chisholm Township. It would however bind us to respond to all calls dispatched in the area that the agreement pertains to. So, while this may open another revenue stream for the fire department, it will increase the amount of time that our fire fighting resources are diminished locally.




Conclusion/Recommendations

Upon weighing the potential benefits against the potential costs of an Automatic Aid Agreement with Chisholm, it is my recommendation that we do not seek to enter into this type of agreement. On a broad scale, there is not enough of a benefit to the taxpayers when you consider the potential reduction in fire protection here. Additionally, from my perspective, it is increasing both the risk and the workload on our volunteer firefighters.

If you would like any further information, please feel free to reach out to me.

Sincerely,



Bill Cox
Fire Chief

To: Clerk, Council
From: Public Works Engineer
Re: Tender 2022-01: Quarried Granular 'A' Results

ANALYSIS:

Below please find the summary of the Quarried Granular 'A' Tender that closed on June 2, 2022 at 10:00am, and was opened at 250 Clark Street-Birch Room at 10:05am. All submissions have been reviewed by staff, and Tender openings were witnessed by:

Codey Munshaw- Director of Public Works & Engineering, Trevor Tennant – Assistant Foreman, Melissa Hughes – Evan Hughes Excavating

Four (4) Tender packages were picked-up, emailed, or uploaded, and a total of Two (2) bids were received.

Company	Quote (Tax Included)
RGT Clouthier Construction Ltd.	\$275,330.38
Evan Hughes Excavating	\$270,735.57

10% certified cheque, and signed bid form were included in Tenders

The Tenders received were checked for errors and omissions, and none were found.

The certified cheques shall be released to the unsuccessful bidders within the next 30 days. The Municipality shall retain the tender deposit of Evan Hughes Excavating until the conditions are successfully met and work is completed.

RECOMMENDATION:

That Tender 2022-01 for Granular 'A' in the amount of \$270,735.57 including H.S.T. be awarded to Evan Hughes Excavating, and that the provisional Public Works Stockpile item be reduced accordingly to meet the Municipal Budget.

Respectfully submitted by,

Codey Munshaw: Codey Munshaw, Date: June 3, 2022
Director of Public Works & Engineering

DATE OF COUNCIL MTG.	June 7/22
AGENDA ITEM #	9.2

To: Clerk, Council
From: Public Works Engineer
Re: RFP 2022-02: Winter Sand Results

ANALYSIS:

Below please find the summary of the Winter Sand RFP that closed on June 2, 2022 at 10:00am, and was opened at 250 Clark Street-Birch Room at 10:30am. All submissions have been reviewed by staff, and RFP openings were witnessed by:

Codey Munshaw- Director of Public Works & Engineering, Trevor Tennant – Assistant Foreman

Four (4) Tender packages were picked-up, emailed, or uploaded, and a total of One (1) bid was received.

Company	RFP Points	Quote (Tax Included)
RGT Clouthier Construction Ltd.	50	\$70,050.96

10% certified cheque, and signed bid form were included in Tenders

The RFP received was checked for errors and omissions, and none were found.

The Municipality shall retain the bid deposit of RGT Clouthier Construction Ltd. until the conditions are successfully met and work is completed.

RECOMMENDATION:

That RFP 2022-02 for Winter Sand in the amount of \$70,050.96 including H.S.T. be awarded to RGT Clouthier Construction Ltd.

Respectfully submitted by,

Codey Munshaw:  , Date: June 3, 2022
Director of Public Works & Engineering

DATE OF COUNCIL MTG.	June 7 2022
AGENDA ITEM #	9.3

To: Council
From: Treasurer
Re: One Investment Program

ANALYSIS:

Historically, Powassan's investment portfolio has consisted primarily of 6-month GICs. The last GIC was renewed in November of 2021, carrying a rate of 0.53%, and matured in May of 2022.

With cash flows currently restricted, we need to seek more liquid investment options that will still provide a reasonable rate of return. One alternative to GICs is the One Investment Program, which is offered through the joint municipal purchasing group LAS. This program offers a High-Interest Savings Account (HISA), with a standard rate of prime less 1.735%. At the current prime rate of 3.2%, this account carries an interest rate of 1.465%, about a half-percent better than the rate on our chequing account (0.95%). The HISA is fully liquid, allowing funds to be transferred within three business days, and does not carry any transaction or monthly account fees. The investment guidelines of this program are fully compliant with the Municipality's investment policy and the governing Provincial legislation.

Participating in the One Investment Program will provide us sufficient flexibility to optimize working capital levels, capitalize on short-term interest rate fluctuations, and earn a reasonable rate of return on any excess funds.

RECOMMENDATION:

That By-law 2022-20, being a By-law to authorize the Corporation of the Municipality of Powassan (the "Corporation") to enter into the Agency Agreement between CHUMS Financing Corporation and Local Authority Services, as Agent, and Eligible Investors with respect to "The One Investment Program" and to authorize the Treasurer to execute the necessary documents from time to time for that Purpose be approved.

DATE OF COUNCIL MTG.	JMC 7/28
AGENDA ITEM #	9.4

From: Timothy Hutchison <THutchison@mcdougallinsurance.com>
Sent: June 2, 2022 5:08 PM
To: Brayden Robinson <brobinson@powassan.net>
Cc: Cheryl Hughes <CHughes@mcdougallinsurance.com>
Subject: 2022-2023 Municipal Insurance Renewal

Good afternoon,

Please find attached the 2022-2023 municipal insurance renewal for The Municipality of Powassan. Thank you for your patience as we worked with the insurer to secure the most favorable terms possible for this renewal. We are still experiencing the effects of the hard insurance market and insurers are pushing for increased premiums as the overall cost for insurance continues to rise. We entered the hard market in 2020 and typically, we expect a difficult 12 month period before things begin to ease up. However, with the onset of COVID, the hard market has stretched beyond the typical 12 month term, but we do expect the insurance market will soften this year.

For this renewal we have worked with the insurer to try and keep the annual premium reasonable, and while we are typically seeing increases in the 15-20% range, your renewal is up 11%. The annual premium before taxes is \$181,436.00. Please note the following subjectivities relating to the cyber insurance policy:

- *Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with policy documents. (30 days post binding)*
- *Satisfactory confirmation that you have daily back-ups in place which are tested to ensure they are working, stored at an offsite location or isolated from the main network (prior to binding)*

Please review the attached document and let me know if you have any questions. We have confirmed an extension of coverage until June 14th to provide time to review.

Thank you,

Tim

Timothy R. Hutchison MBA, CAIB
Partner, President
MIS Municipal Insurance Services / **Knox Hutchison Insurance**
A Division of McDougall Insurance Brokers Limited

288 Second Ave. W
North Bay, ON, P1B 3K9
Phone: 705-476-3537 ex. 376
Toll Free: 1-877-742-7907, ex. 376
Fax: 705-474-5684
thutchison@mcdougallinsurance.com
www.knoxhutchison.com
www.mcdougallinsurance.com

Confidentiality & Conditions

This e-mail and attachments may contain confidential information. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and destroy any copies.

Coverage can not be bound or changed by e-mail or phone. You must speak to a broker in person.

If you no longer wish to receive these emails, [click here to unsubscribe](#).

DATE OF COUNCIL MTG.	June 7-22
AGENDA ITEM #	9.5



Acceptance of Municipal Insurance Program Proposal

To: Marsh Canada Limited
Public Sector Division
120 Bremner Boulevard, Suite 800
Toronto, Ontario Canada M5J 0A8
Telephone: 416 868 2600

Policy Term (mm/dd/yy): 06/01/22 - 06/01/23

Annual Premium: \$181,436

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

Signed on Behalf of Corporation of the Municipality of Powassan

Authorized Signature

Date

Please print the name of the person signing above

Implementation of Limit of Liability:
In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO 2022-19

Being a By-law to provide a general liability/property
insurance program for the Municipality of Powassan

WHEREAS the Council of the Corporation of the Municipality of Powassan deems is desirable to enter into an agreement for the General Insurance and Risk Management Program of 2022;

NOW THEREFORE that the insurance program from Municipal Insurance Services Ltd. outlined on Appendix "A" attached be adopted and forms part of this by-law.

AND FURTHER that this insurance program be effective for one (1) year effective June 1, 2022.

READ a **FIRST** time, and considered **READ** a **SECOND** and **THIRD** time and passed as such in open Council, this, the 7th day of June, 2022 for the immediate wellbeing of the Municipality.

Mayor

Clerk

DATE OF COUNCIL MTG	June 7/22
AGENDA ITEM #	10.1

MIS MUNICIPAL INSURANCE SERVICES



Municipal Insurance Renewal Proposal for The Corporation of the Municipality of Powassan

June 2, 2022

Presented by:

MIS Municipal Insurance Services
o/b McDougall Insurance Brokers Ltd.

In Partnership with
Public Sector Division
Marsh Canada

DATE OF COUNCIL MTG.	June 7/22
AGENDA ITEM #	10-1

This presentation is a condensed report of your insurance coverage. Nothing herein alters the terms, conditions and exclusions contained in the printed insurance contract.

Important – Please Note The Following

Duty of Disclosure

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

Payment Terms

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

Period of Validity of Quote

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy (ies).

Breach of Warranty or Subjectivity

If any of the terms and conditions contained in this proposal are identified as a “warranty” or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

Underinsurance

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

Underwriting / Binding Authority

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh

Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

Material Changes From Expiring Policy

You should carefully note any items identified in the "Changes from Expiry" section under each coverage as they represent material changes in cover from your previous policy.

RISK AND CLAIMS INFORMATION

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

TAXES PAYABLE BY INSUREDS

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

Canadian Councils Liability

Limits of Liability:	\$	5,000,000	General Liability, including Sudden and Accidental Pollution any one Occurrence
	\$	5,000,000	and in the Annual Aggregate for Products and Completed Operations during the Policy Period
Extensions of Liability:	\$	5,000,000	Employers' Liability; any one Claim
	\$	5,000,000	Tenant Legal Liability; any one Occurrence
	\$	5,000,000	Employee Benefit Liability; any one Claim
	\$	5,000,000	Incidental Medical Malpractice; any one Claim Retroactive Date: November 15, 1993
	\$	50,000	Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period
	\$	2,000,000	Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	50,000	Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	250,000	Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	100,000	Municipal Marina Legal Liability; any one Pleasure Craft
	\$	1,000,000	Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	\$	500,000	Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period
	\$	100,000	Conflict of Interest Reimbursement Expenses; any one Claim
	\$	100,000	Legal Expense, Reimbursement Expenses; any one Claim and
	\$	1,000,000	Legal Expense, Reimbursement Expenses; in the Annual Aggregate during the Policy Period
	\$	5,000,000	Non-Owned Automobile (including Contractual Liability for Hired Automobiles); any one Occurrence
	\$	250,000	Legal Liability for Damage to Hired Automobiles; any one Occurrence
	\$	5,000,000	Wrap-Up Liability – Difference in Conditions and Difference in Limits; any one Occurrence
	Endorsements:	\$	5,000,000
\$		2,500,000	Environmental Impairment Liability; any one Claim and

	\$	5,000,000	Environmental Impairment Liability; in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited
	\$	250,000	Abuse / Molestation Liability; any one Claim and
	\$	500,000	Abuse / Molestation Liability; in the Annual Aggregate during the Policy Period Retroactive Date: June 1, 2008
			Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$	5,000,000	Police Officer Assault; any one Occurrence
Deductible(s):	\$	10,000	Public Entity General Liability; any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period, per Claimant in respect of Sewer Back-up
	\$	10,000	Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except;
		NIL	Extensions of Coverage; any one Occurrence with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary Compensation
	\$	1,000	Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos
	\$	10,000	Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense)
	\$	10,000	Municipal Errors and Omissions Liability; any one Occurrence
	\$	10,000	Environmental Impairment Liability; any one Claim
	\$	10,000	Abuse / Molestation Liability; any one Claim
	\$	10,000	Police Officer Assault; any one Occurrence
Endorsements:			Excluding Cyber, as per LMA5529 Communicable Disease Exclusion Endorsement including \$1,000,000 write-back
Policy Form:			EK2004502 BOS09BOWC12151416
Insurer(s) and Proportion of Participation(s):			Certain Lloyd's Underwriters (Syndicate 1886) – 100%
Subject To:			Terms will remain as indicated subject to no claims deterioration as of June 1, 2022

Canadian Councils Umbrella Liability (1st Layer)

Limit of Coverage:	\$ 20,000,000	any one Occurrence
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 5,000,000	General Liability; any one Occurrence including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 5,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 5,000,000	Incidental Medical Malpractice; any one Claim
	\$ 5,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 5,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefits Liability; any one Claim
	\$ 5,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 5,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
Retained Limit:	\$ NIL	
Endorsements:	Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 Excluding Cyber Excluding Communicable Disease Absolutely	
Policy Form:	EK2004498, BO509BOWC12151417	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of June 1, 2022	

Canadian Councils Umbrella Liability (2nd Layer)

Limit of Coverage:	\$ 25,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 25,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 25,000,000	Incidental Medical Malpractice; any one Claim
	\$ 25,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 25,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 25,000,000	Employee Benefits Liability; any one Claim
	\$ 25,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 25,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
Retained Limit:	\$ NIL	
Endorsements:	Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 Excluding Cyber Excluding Communicable Disease Absolutely	
Policy Form:	EK2004498 B0509BOWC12151418	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of June 1, 2022	

Combined Physical Damage & Machinery Breakdown

Coverage:	Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions)	
Limits of Liability:	\$ 28,175,013	Blanket Limit of Loss on Blanket Property of Every Description
	\$ 25,000	Computer/Electronic Data Processing (Included in Blanket Limit)
	\$ 143,423	Landfill Shed & Waste Disposal Site Garage and Office (Not Included in Blanket Limit)
	\$ 1,196,773	Movable/Contractors Equipment/Tools (Not Included in Blanket Limit)
Extensions of Coverage:	The Limits shown below are included in the Blanket Limit shown above:	
	\$ 500,000	Valuable Papers
	\$ 500,000	Extra Expense
	\$ 500,000	Gross Rentals
	\$ 500,000	Computer Media
	\$ 25,000	Fine Arts (Agreed Value)
	The Limits shown below are in addition to the Blanket Limit shown above:	
	\$ 1,000,000	Newly Acquired Property
	\$ 1,000,000	Buildings in the Course of Construction
	\$ 500,000	Property in Transit
	\$ 1,000,000	Unnamed Locations
	\$ 500,000	Expediting Expense
	\$ 300,000	Business Interruption – Profits Subject to maximum of \$25,000 per month
	\$ 1,000,000	Contingent Business Interruption
	\$ 100,000	Fire Extinguishing Materials and Fire Fighting Expense
	\$ 500,000	Professional Fees
	\$ 10,000	Master Key
	\$ 100,000	Land and Water Pollution Clean Up Expense
	\$ 100,000	Stock Spoilage
	\$ 100,000	Consequential Damage
	\$ 1,000,000	Off Premises Service Interruption
	\$ 100,000	Exhibition Floater
	\$ 500,000	Hazardous Substance
\$ 500,000	Ammonia Contamination	
\$ 500,000	Water Escape	

Insurance Proposal

	\$ 5,000 Property of Councillors', Board Members' and Employees'; any one loss (\$25,000 maximum annual policy limit)
Endorsements:	Automobile Replacement Cost Deficiency Endorsement
Deductible(s):	<p>\$ 10,000 each Occurrence for All Losses</p> <p>\$ 1,000 Each Computer/Electronic Data Processing, Fine Arts loss</p> <p>\$ 100,000 Each Flood Loss</p> <p>10% of total loss or 100,000 minimum, whichever is greater, each Earthquake occurrence</p>
Policy Form:	Municipal Insurance Program - Master Policy (January 1, 2022)
Insurer(s) and Proportion of Participations(s):	<p>Physical Damage:</p> <p>Aviva Insurance Company of Canada - 70%</p> <p>Zurich Canada - 30%</p> <p>Machinery Breakdown:</p> <p>Aviva Insurance Company of Canada - 100%</p>
Subject To:	<p>A Schedule of Property including Construction, Occupancy, Protection, Exposure, civic address including postal codes for all locations.</p> <p>Schedule of Miscellaneous Tools and Contractors Unlicensed Equipment.</p> <p>All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher.</p> <p>Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer.</p> <p>All locations may be subject to Engineering Inspection.</p> <p>Terms will remain as indicated subject to no claims deterioration as of June 1, 2022</p>

Comprehensive Crime

Limits:	\$ 1,000,000	Employee Dishonesty – Form A
	\$ 200,000	Broad Form Loss of Money (Inside Premises)
	\$ 200,000	Broad Form Loss of Money (Outside Premises)
	\$ 200,000	Money Orders & Counterfeit Paper Currency
	\$ 1,000,000	Depositors Forgery
	\$ 200,000	Professional Fees / Audit Expenses
	\$ 200,000	Computer Fraud or Funds Transfer Fraud
	\$	
Deductible(s):	\$ NIL	per Loss
Policy Form:	Master Crime Wording (April 2012)	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	<ol style="list-style-type: none"> 1. Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds. 2. All cheque requisitions and issued cheques containing dual signatures. <p>If the above is not part of your internal Financial controls, please provide explanation(s).</p> <ol style="list-style-type: none"> 3. Terms will remain as indicated subject to no claims deterioration as of June 1, 2022 	

Automobile Insurance (Ontario)

Limits:	<p>\$ 5,000,000 Liability – Bodily Injury / Property Damage Deductible: NIL</p> <p>\$ 5,000,000 Accident Benefits – Basic Benefits; Limits as stated in Policy Accident Benefits – Options; None Selected</p> <p>\$ 5,000,000 Uninsured Automobile</p> <p>\$ 5,000,000 Direct Compensation – Property Damage</p> <p>\$ 5,000,000 Loss or Damage – All Perils Deductible: \$2,500 No Physical Damage Insurance for Parade Vehicles</p>
Endorsements:	<p>OPCF 3 Drive Government Automobiles Endorsement</p> <p>OPCF 4A Permission to Carry Explosives</p> <p>OPCF 4B Permission to Carry Radioactive Material</p> <p>OPCF 5 Permission to Rent or Lease</p> <p>OPCF 9 Marine use Excluded (Amphibious Automobiles)</p> <p>OPCF 20 Loss of Use Endorsement - Applicable to Light Units per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles)</p> <p>OPCF 21B Blanket Fleet Endorsement – No Annual Adjustment</p> <p>OPCF 30 Excluding Operation of Attached Machinery Endorsement</p> <p>OPCF 31 Non-Owned Equipment</p> <p>OPCF 32 Use of Recreational Vehicles by Unlicensed Drivers</p> <p>OPCF 43R Removing Depreciation Deduction – 30 Months New</p> <p>OPCF 44 Family Protection Endorsement Applicable to Private Passenger Vehicles, Light Commercial Vehicles, Skidoos and All Terrain Vehicles, and Police Vehicles</p> <p>Notice of Cancellation Ninety (90) Days</p> <p>Tarmac Exclusion</p>
Policy Form:	Provincial Statutory Owners Policy
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%
Subject To:	<p>Terms will remain as indicated subject to no claims deterioration as of June 1, 2022</p> <p>Provision of updated Vehicles Schedule List to insurer</p> <p>Provision of updated Drivers List to insurer</p>

Councillors' Accident Coverage

Limits of Coverage:	\$200,000 Principal Sum
Included Coverage:	Number of Councillors: 5 24 Hour Coverage Based on 5 Members Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	\$2,500,000 Aggregate Limit of Indemnity Per Accident Terms will remain as indicated subject to no claims deterioration as of June 1, 2022

Volunteer Fire Fighters' Accident Coverage

Limits of Coverage:	\$ 200,000 Principal Sum \$ 300 Disability Benefit 1st 4 weeks \$ 500 Disability Benefit after 4 weeks While on Duty Only Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	Terms will remain as indicated subject to no claims deterioration as of June 1, 2022

LCIS – Annual Low Risk Events Liability

Limits of Coverage:	\$	5,000,000	Bodily Injury & Property Damage any one Occurrence
	\$	5,000,000	Products & Completed Operations Aggregate
	\$	5,000,000	Personal Injury & Advertising Liability
	\$	2,000,000	Medical Payments per Person
	\$	10,000	Medical Payments per Accident
	\$	5,000,000	Tenant's Legal Liability
	\$	5,000,000	Incidental Medical Malpractice Liability
	\$	2,000,000	Non-Owned Automobile Liability
	\$	50,000	SEF 94 – Legal Liability for Damage to Non-Owned Autos
	\$	1,000,000	Fire Fighting Expense Liability
Endorsements:	USA Jurisdiction Fire Fighting Expense Liability Security Default Cancellation Clause Service of Suit Clause (Canada) (Action Against Insurer) Notice Concerning Personal Information Intention for AIF to bind Clause Lloyd's Underwriters Policyholder's Complaint Protocol		
Additional Endorsements:	Additional Insured Vendor Liability Endorsement		
Deductible:	\$1,000	per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos	
Policy Form:	LCIS GL 2020		
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%		
Subject To:	Terms will remain as indicated subject to no claims deterioration as of effective date June 1, 2022 Provision of an updated Annual Low Risk Events Liability Application		

Cyber Liability

Cyber Incident Response:	\$1,000,000	Incident Response Costs per Claim
	\$1,000,000	Legal and Regulatory Costs per Claim
	\$1,000,000	IT Security and Forensic Costs per Claim
	\$1,000,000	Crisis Communication Costs per Claim
	\$1,000,000	Privacy Breach Management Costs per Claim
	\$1,000,000	Third Party Privacy Breach Management Costs per Claim
	\$50,000	Post Breach Remediation Costs per Claim (maximum 10% of all sums CFC has paid as a direct result of the cyber event)
Cyber Crime:	\$250,000	Funds Transfer Fraud per Claim
	\$250,000	Theft of Funds Held in Escrow per Claim
	\$250,000	Theft of Personal Funds per Claim
	\$1,000,000	Extortion per Claim
	\$250,000	Corporate Identity Theft per Claim
	\$250,000	Telephone Hacking per Claim
	\$50,000	Push Payment Fraud per Claim
	\$250,000	Unauthorized Use of Computer Resources per Claim
System Damage and Business Interruption:	\$1,000,000	System Damage and Rectification Costs per Claim
	\$1,000,000	Income Loss and Extra Expense per Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$100,000	Additional Extra Expense per Claim
	\$1,000,000	Dependent Business Interruption per Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$1,000,000	Consequential Reputational Harm per Claim
	\$25,000	Claim Preparation Costs per Claim
	\$1,000,000	Hardware Replacement Costs per Claim
Network Security and Privacy Liability:	\$1,000,000	Network Security Liability Aggregate, including Costs and Expenses
	\$1,000,000	Privacy Liability Aggregate, including Costs and Expenses
	\$1,000,000	Management Liability Aggregate, including Costs and Expenses
	\$1,000,000	Regulatory Fines Aggregate, including Costs and Expenses
	\$1,000,000	PCI Fines, Penalties and Assessments Aggregate, including Costs and Expenses
Media Liability:	\$1,000,000	Defamation Aggregate, including Costs and Expenses
	\$1,000,000	Intellectual Property Rights Infringement Aggregate, including Costs and Expenses
Court Attendance Costs:	\$100,000	in the Aggregate (sub-limited to \$2,000 per day)
Endorsements:		Marsh Public Sector Special Amendatory Clause
		Policy Aggregate Limit of Liability Clause (Including Aggregate Sub-Limit For Cyber Crime)

	Choice of Law, Jurisdiction and Service of Suit Condition Amendatory Clause														
Deductible:	<table> <tr> <td>\$10,000</td> <td>each Claim for All Losses, except:</td> </tr> <tr> <td>\$10,000</td> <td>each Claim, including costs and expenses, for Network Security & Privacy Liability and Media Liability Losses</td> </tr> <tr> <td>\$10,000</td> <td>each Claim for System Damage and Rectification Costs Losses</td> </tr> <tr> <td>NIL</td> <td>each Claim for Incident Response Costs Losses</td> </tr> <tr> <td>NIL</td> <td>each Claim for Claim Preparation Costs Losses</td> </tr> <tr> <td>NIL</td> <td>each Claim for Court Attendance Costs Losses</td> </tr> <tr> <td>NIL</td> <td>each Claim for Post Breach Remediation Costs Losses</td> </tr> </table>	\$10,000	each Claim for All Losses, except:	\$10,000	each Claim, including costs and expenses, for Network Security & Privacy Liability and Media Liability Losses	\$10,000	each Claim for System Damage and Rectification Costs Losses	NIL	each Claim for Incident Response Costs Losses	NIL	each Claim for Claim Preparation Costs Losses	NIL	each Claim for Court Attendance Costs Losses	NIL	each Claim for Post Breach Remediation Costs Losses
\$10,000	each Claim for All Losses, except:														
\$10,000	each Claim, including costs and expenses, for Network Security & Privacy Liability and Media Liability Losses														
\$10,000	each Claim for System Damage and Rectification Costs Losses														
NIL	each Claim for Incident Response Costs Losses														
NIL	each Claim for Claim Preparation Costs Losses														
NIL	each Claim for Court Attendance Costs Losses														
NIL	each Claim for Post Breach Remediation Costs Losses														
Policy Form:	Cyber, Private Enterprise (CAN) v3.0														
Insurer(s) and Proportion of Participations(s):	CFC Underwriting Ltd. – 100%														
Subject To:	<ol style="list-style-type: none"> 1. Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents. (30 days post binding) 2. Satisfactory confirmation that you have daily back-ups in place which are tested to ensure they are working, stored at an offsite location or isolated from the main network (prior to binding) 4. Terms will remain as indicated subject to no claims deterioration as of June 1, 2022 														

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO 2022-20

Being a By-law to authorize the Corporation of the Municipality of Powassan (the "Corporation") to enter into the Agency Agreement, as defined herein, between CHUMS Financing Corporation and Local Authority Services, as Agent, and Eligible Investors with respect to "The One Investment Program" and to authorize the Treasurer to execute the necessary documents from time to time for that Purpose.

WHEREAS the Municipal Act provides that the power of a municipality to invest money includes the power to enter into an agreement with any other municipality, school board, college, university, hospital or such other person or classes of them as may be prescribed by regulation for the joint investment of money by those parties or their agents;

AND WHEREAS the Corporation proposes to enter into a restated Agency Agreement dated as of March 1, 2010 (the "Agency Agreement") between CHUMS Financing Corporation, a duly incorporated wholly-owned subsidiary of the Municipal Finance Officers' Association of Ontario, and Local Authority Services (LAS), a duly incorporated subsidiary of the Association of Municipalities of Ontario, as Agent, and Eligible Investors, and defined therein, to permit the Corporation to be an investor through "The One Investment Program" for joint investments as set out in the various schedules to the Agency Agreement (the "Portfolios");

AND WHEREAS the Council of the Corporation deems it to be in the interest of the Corporation to enter into the Agency Agreement and to enroll in one or more of the One Investment Program portfolios;

AND WHEREAS the Treasurer has stated, pursuant to the statement appended hereto, that the investment guidelines of the Agent comply with the Corporation's investment policies and goals;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. The Agency Agreement is hereby authorized substantially in the form made available to the Council at its meeting held on the 7th day of June 2022.
2. The Treasurer is hereby authorized and directed to enter into and execute the Agency Agreement and any other necessary documents, including without limitation, enrolment documents and documents in connection with payment services for the Portfolios, and to do anything necessary or desirable, initially and on an ongoing basis, on behalf of the Corporation, to give effect to the purpose, and the Treasurer is hereby authorized to affix the corporate seal of the Corporation to the Agency Agreement and any other documents which are necessary or desirable to give effect to the Agency Agreement or to the purpose.

DATE OF COUNCIL MTG:	June 7 2022
AGENDA ITEM #	10-2

READ a FIRST and SECOND time, and considered READ a THIRD and FINAL time and adopted for the betterment of the community, this the 7th day of June, 2022.

Mayor

Clerk

**Resolution to extricate the Municipality from the lease Contract with Powassan
Legion Branch 453
In the
Municipality of Powassan**

Whereas the Council of the Municipality of Powassan has a fiduciary duty to its taxpayers and;

Whereas the contract for leasing the building with Powassan Legion Branch 453 is not a fiscally sound agreement for the municipality and;

Whereas the costs associated with the Powassan Legion will continue to rise and;

Whereas Terms of the Agreement have not been met and;

Whereas Terms of the Agreement bind Municipal Councils for the next 20 years and;

Whereas the Municipality of Powassans' finances are currently under tremendous strain; now, therefore, be it

***Resolved,* that the Municipal Council for the Municipality of Powassan:**

- 1. Will meet with Powassan Legion Branch 453 in order to terminate the lease agreement**

DATE OF COUNCIL MTG.	June 7 2022
AGENDA ITEM #	11.1

FW: Final 2023 Projection Package

Brayden Robinson <brobinson@powassan.net>

Wed 6/1/2022 10:25 AM

To: Lesley Marshall <lmarshall@powassan.net>

📎 2 attachments (5 MB)

ACED 2023 Funding Projection Package.pdf; Projected Regional Economic Development 2023 and 2024 budgets.pdf;

Brayden Robinson, Treasurer

Municipality of Powassan

250 Clark Street, Box 250, Powassan ON P0H 1Z0

Phone: (705) 724-2813 x 208 | Fax: (705) 724-5533

Email: brobinson@powassan.net

From: Director <director@investalmaguin.ca>

Sent: May 31, 2022 3:38 PM

To: Beth Morton <beth.morton@townshipofperry.ca>; clerk@strongtownship.com; Don McArthur <clerk@southernriverontario.com>; encausticartist23@gmail.com; Jennifer Farquhar <jennifer.farquhar@freedom55financial.com>; John Theriault (clerk@armourtownship.ca) <clerk@armourtownship.ca>; John Wilson <jwilson.burksfalls@gmail.com>; Joseph Vella <joseph.vella@ryersontownship.ca>; Judy Kosowan <Clerk@ryersontownship.ca>; Kelly Elik <mayor@strongtownship.com>; Kerstin Vroom <clerk@magnetawan.com>; Kim Dunnett (deputyclerk@strongtownship.com) <deputyclerk@strongtownship.com>; Leanne Crozier <clerk.administrator@townshipofjoly.com>; Lyle Hall <lyle@sundridge.ca>; Margaret Ann MacPhail <margaretann.macphail@townshipofperry.ca>; Brayden Robinson <brobinson@powassan.net>; Nancy Austin <naustin@sundridge.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Nicole Gourlay <ngourlay@magnetawan.com>; Peter McIsaac <pmcisaac@powassan.net>; Tim Brunton (deputymayor@magnetawan.com) <deputymayor@magnetawan.com>; Tim Bryson <timbryson@timbrysonforestry.com>; Wendy Whitwell <wwhit@netspectrum.ca>; Wendy Whitwell Council <wwhitwell@armourtownship.ca>

Cc: EDO <EDO@investalmaguin.ca>; Marketing <Marketing@investalmaguin.ca>; Barbara Belrose <bbelrose@sundridge.ca>

Subject: Final 2023 Projection Package

Good Afternoon ACED partners,

Please see the final ACED 2023 Projection information package attached to this email. Also attached is a draft 2023 & 2024 budget that John has prepared to reflect the estimated shared costs of maintaining the department without and funding and minimal project funds. As discussed last night, we will be pursuing both Federal and Provincial support, and any success we have will lower the projected contribution amounts across the board.

Should you have any questions regarding either budget or the associated information, please do not hesitate to contact myself and John.

Also, as a reminder, I will be out of the office from June 4th to the 18th – should you require anything, please feel free to contact John or Courtney.

Have a great afternoon?

DATE OF COUNCIL MTG.	June 7/22
AGENDA ITEM #	11.2



Business Support & Development

- One on one, personalized support for start-ups, expansions, developments, and general needs
- Site selection assistance
- Professional network development including sourcing support and funding programs
- 'One stop shop' for local intel and situational data
- Business networking events and workshops

- Fundraising guidance for eligible community groups
- Direct support for community service groups and projects
- Recreation project and event assistance
- Volunteer recruitment and retention programming



Community Development



Tourism

- Product development & promotion
- Tourism & recreation mapping and marketing promotion
- Content creation and promotion
- Special event support, promotion, and hosting

- Local and regional project coordination
- Funding and grant application assistance
- Strategic planning and research project support & implementation
- Regional network development
- Strategic partnership development



Economic Capacity Building



Regional Marketing & Promotion














- Social media management across multiple platforms
- Website and content development
- Brand development and strategy implementation
- Graphic design services and supports available to partners
- 'Shop Local' campaign and joint marketing opportunity development

The following infographics highlight some of the accomplishments of the Almaguin Community Economic Development (ACED) department. For a more fulsome review, please refer to the full annual reports.

Core Activities

-  **346**
Total Support Interactions
-  **203**
Total Unique Business Clients
-  **11**
Expansions Supported
-  **15**
Start Ups Supported
-  **120**
Referrals to Agencies
-  **\$3.07 M**
Private Investments
-  **33**
New Jobs Supported
-  **113**
Jobs Maintained

Covid-19 Programming

Almaguin Delivers Program	 18 Businesses Supported	A.D.A.P. Program	 21 Businesses Supported	P.P.E. Program	 24 Businesses Supported	COVID-19 Business Survey	
	 590 Subsidies Accessed		 \$14,258 Funds Provided		 \$10,163 Funds Provided	 332 Businesses Contacted	 144 Surveys Completed
	 \$5,000 Partnership Funds Accessed		 \$15,000 Partnership Funds Accessed		 \$10,000 Partnership Funds Accessed	COVID Communications	
						 460 Unique Businesses Contacted	 5,682 Total Business Interactions

Business Workshops & Networking Events

 10 Events Hosted or Supported	 318 Total Participants	 \$11,000 Partnership Funds Accessed	 Department Funding Accessed \$731,750	 \$41,800	 Communication and Marketing Officer \$38,500
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Strategic Planning

Regional Brand Strategy (RBS)

 \$33,900 INVESTMENT	\$276,500
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Agricultural & Culinary Strategy

 \$12,500 INVESTMENT	\$58,418
---	-----------------

Total Project and Operations Investments \$1,193,368
Total Funding Accessed \$832,600
Total Municipal Contributions \$360,768



ALMAGUIN DELIVERS SUBSIDY PROGRAM




590

Subsidies Claimed



\$5K

8 Program Partners
in Partnership Funds



18

Businesses Engaged

COVID-19 MICRO GRANT PROGRAMS

Almaguin Protective Equipment Program:

Applications
Approved



24

Funds Issued



10K


Almaguin Digital Advancement Program:

Applications
Approved



21


Funds Issued



15K


ON-GOING BUSINESS OUTREACH

Business Outreach COVID-19 Survey:



103


Surveys
Completed



240 +


Businesses
Contacted

COVID-19 BR&E Follow Up Survey:



41


Surveys
Completed



92


Businesses
Contacted

NECO'S REGIONAL RELIEF AND RECOVERY FUND FOR BUSINESS LOANS




29

Jobs
Maintained




2

Jobs
Created



10

Businesses
Assisted



375,000

Total
Funding

STAY AT HOME & SUPPORT LOCAL SOCIAL MEDIA CAMPAIGN



78 Shares



2175 Engagements



36 Business
Mentions

12092 Reach

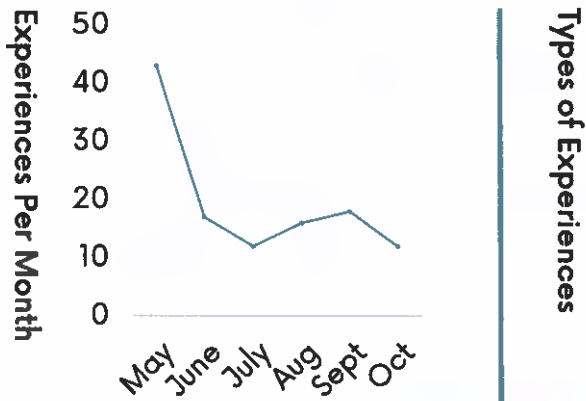


EXPERIENCES SUMMARY

Staycation in Almaguin represented a pan-regional, multi-partner response to the ongoing effects of the COVID-19 pandemic. **12,961 residents & visitors participated in experiences** (live and virtual).

EXPERIENCES

Program Run Period: May 1 – October 31, 2021



COVID regulations and recommendations necessitated several formats of digital and in-person experiences. Digital included primarily live-streamed, interactive, or pre-recorded experiences. In-person experiences included self-guided, socially distanced gatherings, and interactive activities.

\$4,045

Raised For Local Charities

128

Unique Business Promoted

\$28,240

Revenue Increased (Businesses)

The three pillars of Staycation were:

- Widespread regional collaboration
- Promoting our diverse businesses and communities
- Promoting community features, and programs

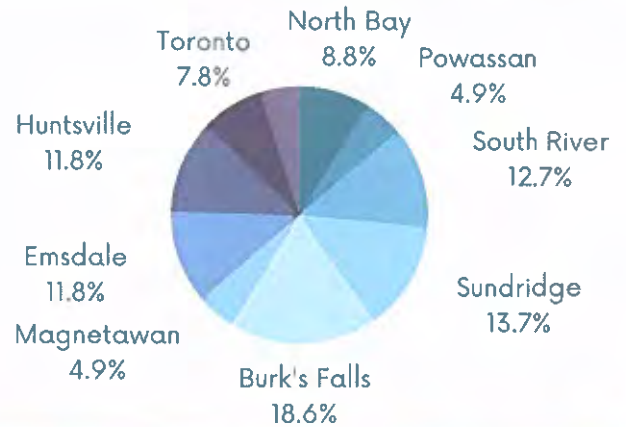
Local Investment **92%**

Spending occurred in 96 businesses (89 in Almaguin)

Total Expenditures

\$58,418.45

Almaguin Highlands Tourism Facebook Page Audience Location:



5,287

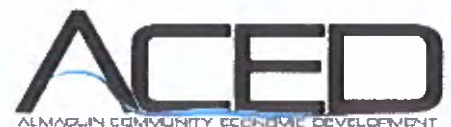
Link Clicks

137,719

Reach

28

Paid Ads



ACED

Funding Option - Base contribution and portion of assessment, population and households

Organization	Base Contribution	2021 Assessment - 33%	Population - 2016 Census - 33%	Households - 2016 Census - 33%	Share of balance budget	Share for a \$300,000 budget (Note 1)	Share of balance budget	Share for a \$400,000 budget
Township of Armour	\$10,000	\$377,125,643	1,414	1,080	\$29,745	\$39,744.74	\$44,617	\$54,617.11
Village of Burk's Falls	\$10,000	\$85,975,007	981	510	\$12,616	\$22,616.08	\$18,924	\$28,924.12
Township of Joly	\$10,000	\$58,842,730	304	164	\$5,035	\$15,035.33	\$7,553	\$17,552.99
Township of Perry	\$10,000	\$476,656,075	2,454	1,676	\$43,901	\$53,901.29	\$65,852	\$75,851.94
Municipality of Powassan	\$10,000	\$338,628,537	3,455	1,381	\$41,853	\$51,853.35	\$62,780	\$72,780.02
Township of Ryerson	\$10,000	\$185,965,424	648	580	\$14,841	\$24,841.32	\$22,262	\$32,261.98
Village of South River	\$10,000	\$73,052,630	1,114	528	\$13,044	\$23,043.89	\$19,566	\$29,565.83
Township of Strong	\$10,000	\$299,350,265	1,439	922	\$25,851	\$35,851.41	\$38,777	\$48,777.11
Village of Sundridge	\$10,000	\$107,580,243	961	497	\$13,113	\$23,112.60	\$19,669	\$29,668.90
Chamber of Commerce	\$10,000	n/a	n/a	n/a	\$0	\$10,000.00	\$0.00	\$10,000.00
Totals	\$100,000	\$2,003,176,554	12,770	7,338	\$200,000	\$300,000.00	\$300,000.00	\$400,000.00

Note 1: The reduced \$300 000 budget assumes the inclusion of Federal funding. Complimentary Provincial funds will also be sought.



RESOLUTION

2022-11

Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the 2023 Funding Options. Further, the Board directs staff to create an information package including the selected funding options, ACED services overview, and other supportive information and provide it to all partners for their consideration at their next Council or Board meeting(s).

MOVED BY: Councillor Brenda Scott

SECONDED BY: Councillor John Wilson

CARRIED: Yes

Comments: Passed electronically

ACED projected budgets for 2023 and 2024 Regional Economic Development Operating Budget - Page 1

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Original formula	2023 Department Estimate Base+1/3	2024 Department Estimate Original formula	2024 Department Estimate Base+1/3
	Revenues						
13-807-000	ACED surplus	\$0.00	(\$5,000.00)	(\$39,141.01)	(\$39,141.01)	(\$2,123.00)	(\$2,123.00)
15-370-000	Municipal & Chamber Contributions						
	Armour	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$25,690)	(\$40,235)	(\$48,402)
	Burk's Falls	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$16,564)	(\$40,235)	(\$26,067)
	Joly	(\$5,000.00)	(\$5,000)	(\$11,176)	(\$7,553)	(\$20,120)	(\$11,250)
	Magnetawan	(\$10,000.00)	(\$7,500)	\$0	\$0	\$0	\$0
	Perry	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$33,596)	(\$40,235)	(\$67,753)
	Powassan	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$31,479)	(\$40,235)	(\$62,574)
	Ryerson	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$17,896)	(\$40,235)	(\$29,326)
	South River	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$16,663)	(\$40,235)	(\$26,308)
	Strong	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$23,978)	(\$40,235)	(\$44,213)
	Sundridge	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$16,581)	(\$40,235)	(\$26,107)
	Chamber of Commerce	(\$10,000.00)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
	Total Municipal & Chamber Contr.	(\$105,000.00)	(\$102,500)	(\$200,000)	(\$200,000)	(\$352,000)	(\$352,000)
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-370-008	Staycation contributions	(\$13,250.00)	\$0	\$0	\$0	\$0	\$0
15-371-000	CIINO Funding	(\$128,264.00)	(\$162,000)	(\$89,585)	(\$89,585)	\$0	\$0
15-371-002	FedNor - Harvest Spin/Staycation	(\$19,717.00)	\$0	\$0	\$0	\$0	\$0
15-371-003	FedNor - Implement Brand Strategy	(\$6,071.00)	(\$86,000)	(\$7,929)	(\$7,929)	\$0	\$0
15-371-005	OBlAA Funding - Intern	(\$4,897.21)	\$0	\$0	\$0	\$0	\$0
15-371-007	NECO - Staycation Program	(\$10,000.00)	\$0	\$0	\$0	\$0	\$0
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-000	NOHFC Funding - Intern	(\$22,883.14)	\$0	\$0	\$0	\$0	\$0
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-003	RED - Implement Brand Strategy	(\$8,392.00)	(\$119,500)	(\$10,358)	(\$10,358)	\$0	\$0
15-373-001	MHSTIC - Reconnect Grant	(\$18,800.00)	\$0	\$0	\$0	\$0	\$0
	Total Regional Economic Development revenues	(\$337,274.35)	(\$475,000)	(\$347,013)	(\$347,013)	(\$354,123)	(\$354,123)

ACED projected budgets for 2023 and 2024
Regional Economic Development
 Operating Budget - Page 2

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Same formula	2023 Department Base+1/3	2024 Department Estimate Same formula	2024 Department Estimate Base+1/3
	Expenditures						
16-801-000	Salaries & Benefits	\$215,209.01	\$259,869	\$294,310	\$294,310	\$305,000	\$305,000
16-804-001	Office Supplies	\$3,556.74	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
16-804-002	Signage	\$0.00	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
16-804-005	Audit & Accountant Fees	\$3,307.20	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-007	Legal Fees	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-010	Advertising & Promotion	\$3,282.04	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-020	Telephone	\$1,957.42	\$2,500	\$2,500	\$2,500	\$3,000	\$3,000
16-804-025	Website	\$826.94	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
16-804-030	Events & Seminars	\$1,138.86	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
16-804-040	Training & Workshops	\$4,253.85	\$4,000	\$4,000	\$4,000	\$5,000	\$5,000
16-804-050	Travel	\$3,617.27	\$6,000	\$6,000	\$6,000	\$8,000	\$8,000
16-804-062	Regional Relief & Recovery Program	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-063	Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-064	Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-065	Regional Projects	\$4,967.01	\$10,203	\$10,203	\$10,203	\$10,123	\$10,123
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$169,428	\$7,000	\$7,000	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$36,697.62	\$0	\$0	\$0	\$0	\$0
16-804-071	Staycation Program	\$58,460.39	\$0	\$0	\$0	\$0	\$0
	Total Regional Economic Development expenditures	\$337,274.35	\$475,000	\$347,013	\$347,013	\$354,123	\$354,123
	Total Regional Economic Development	\$0.00	\$0	\$0	\$0	\$0	\$0

**Resolution to terminate the agreement with
Almaguin Community Economic Development (ACED)
With the
Municipality of Powassan**

Whereas the Council of the Municipality of Powassan has a fiduciary duty to its taxpayers and;

Whereas the contract for economic development is under renewal and;

Whereas the costs of membership with ACED are increasing and;

Whereas the Municipality currently has an employee to promote the community's assets and could be assigned economic development and;

Whereas a new contract would bind councils for the next 3 years and;

Whereas the Municipality of Powassan 's finances are currently under tremendous strain; now, therefore, be it

***Resolved*, that the Municipal Council for the Municipality of Powassan:**

- 1. Will send a letter to ACED informing the organization that Powassan is withdrawing from Almaguin Community Economic Development**



OFFICIAL PLAN REVIEW

BACKGROUND REPORT

May 13, 2022

Prepared by
Stefan Szczerbak, M.Sc, MCIP RPP

PLANSCAPE



BUILDING COMMUNITY THROUGH PLANNING

DATE OF COUNCIL MTG	JUNE 7 2022
AGENDA ITEM #	10.3

PLANSCAPE



BUILDING COMMUNITY THROUGH PLANNING

104 Kimberley Ave., Bracebridge, ON P1L 1Z8 | **T** 705.645.1556 | **F** 705.645.4500 | **E** info@planscape.ca | www.planscape.ca

**MUNICIPALITY OF POWASSAN OFFICIAL PLAN REVIEW
BACKGROUND REPORT**

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MUNICIPALITY OF POWASSAN OFFICIAL PLAN REVIEW

BACKGROUND REPORT

SECTION 1 INTRODUCTION

1.1 Background

The Municipality of Powassan came to being on January 1, 2001, as the result of the amalgamation of the Town of Powassan, the Town of Trout Creek, and the Township of Himsworth South. Prior to amalgamation, dating back to 1886, the area was a popular destination due to its location on the railroad line.

Prior to the creation of the Municipality of Powassan, the Town of Powassan was issued a Royal Proclamation declaring a separate and new municipality on November 30th, 1904. In 1906 the Town Hall was established. The Town of Trout Creek grew in popularity in the mid-1880s because of the presence of Trout Creek, a tributary of the South River. The water body allowed for the development of sawmills, which created jobs, and provided building materials to develop the Town. The Township of South Himsworth was originally developed as a farming community. Today the Municipality of Powassan is a well-balanced geographic location made up of rural features with close by city amenities.

1.2 What is an Official Plan?

The primary tool in providing for proper short and long range planning in a municipality is the Official Plan. An Official Plan describes municipal policies on how land in a community should be used. It is prepared with community input and helps to ensure that future planning and development will meet the specific needs of the community. The Official Plan provides a broad policy framework including goals, objectives and policies, and policy direction for future growth.

The *Planning Act* and other provincial legislation provide guidance and requirements as to the contents of an Official Plan, and often require Official Plan policies before a municipality can exercise the other available implementation tools, such as a Zoning By-law, parkland by-laws, etc.

Official Plans have legal status and derive their authority from the *Planning Act* of Ontario. Many municipal policies and procedures, including roads, parks, water & sewer, etc., must conform to the Official Plan.

1.3 Why Review the Official Plan?

The Official Plan of the Municipality of Powassan was originally formulated in October of 2003. Minister Modifications were completed on October 16th, 2005 and a second amendment was made through the passage of By-law 2012-21. We understand that no comprehensive reviews, or updates have been completed to date.

Section 26 of the *Planning Act* directs that the Official Plan of a municipality be reviewed and revised after it comes into effect after ten (10) years. However, a municipality may have other priorities or budgetary restrictions that make this timeline impossible to meet. The reasons behind a regular comprehensive review are to ensure that the Official Plan is consistent with the current requirements of the Province,

continues to reflect the aspirations of the municipality, and provides the opportunity to review how well the existing policies are working and if the intended goals and objectives are being accomplished. As the Municipality of Powassan's existing Official Plan has been in effect for a number of years it is overdue for a review and update.

Since the creation of the Official Plan a number of new or revised documents have been released, which must be considered in the Official Plan Review. These include:

- *Growth Plan for Northern Ontario, 2011*
- *Asset Management Planning for Municipal Infrastructure Regulation, 2018*
- *Provincial Policy Statement, 2020*

1.4 Purpose of Report

The purpose of this Background Report is to initiate a discussion with Council and the public to understand any "hot topic" issues for consideration, new possible policy considerations, review the provincial planning framework, policies and regulations to ensure that the Municipality's Official Plan is consistent with the planning direction of the Province.

This Background Report will address areas of interest identified by the Municipality and provide an analysis of the features to ensure they are addressed in the Official Plan Update. The issues areas of interest identified by the Municipality include:

- A Socio-cultural review with emphasis on the municipality's historical and heritage assets;
- Ensure the Municipal Asset Management Plan is reflected in the new policy framework;
- Review current Municipal water and wastewater capacity;
- Develop appropriate transportation policies;
- Review economic development policies and integrate with employment policies;
- Develop an integrated policy for the downtown core which considers the needs and expectations of merchants and businesses;
- Develop urban forestry guidelines and policies; and
- Consider additional severance opportunities outside of the designated communities.

One of the first steps in the Official Plan Review was to contact the Ministry of Municipal Affairs and Housing through the province's "one-window municipal plan review" service. Through "one-window municipal plan review" comments respecting the Official Plan Review were received from various provincial ministries including updated information and their input on suggested improvements to the Official Plan.

A pre-consultation meeting was held virtually on January 11, 2022, with the following ministries:

- Ministry of Municipal Affairs and Housing (MMAH)
- Ministry of Economic Development, Job Creation, and Trade (MED)
- Ministry of Environment, Conservation and Parks (MECP)
- Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNR)
- Ministry of Agriculture, Food, and Rural Affairs (OMAFRA)
- Ministry of Heritage, Sport, Tourism and Cultural Industry (MHSTCI)
- Ministry of Transportation (MTO)

This Paper will set out the additional information and direction provided by the province and provide recommendations on the implementation of provincial planning policies within the Municipality’s Official Plan.

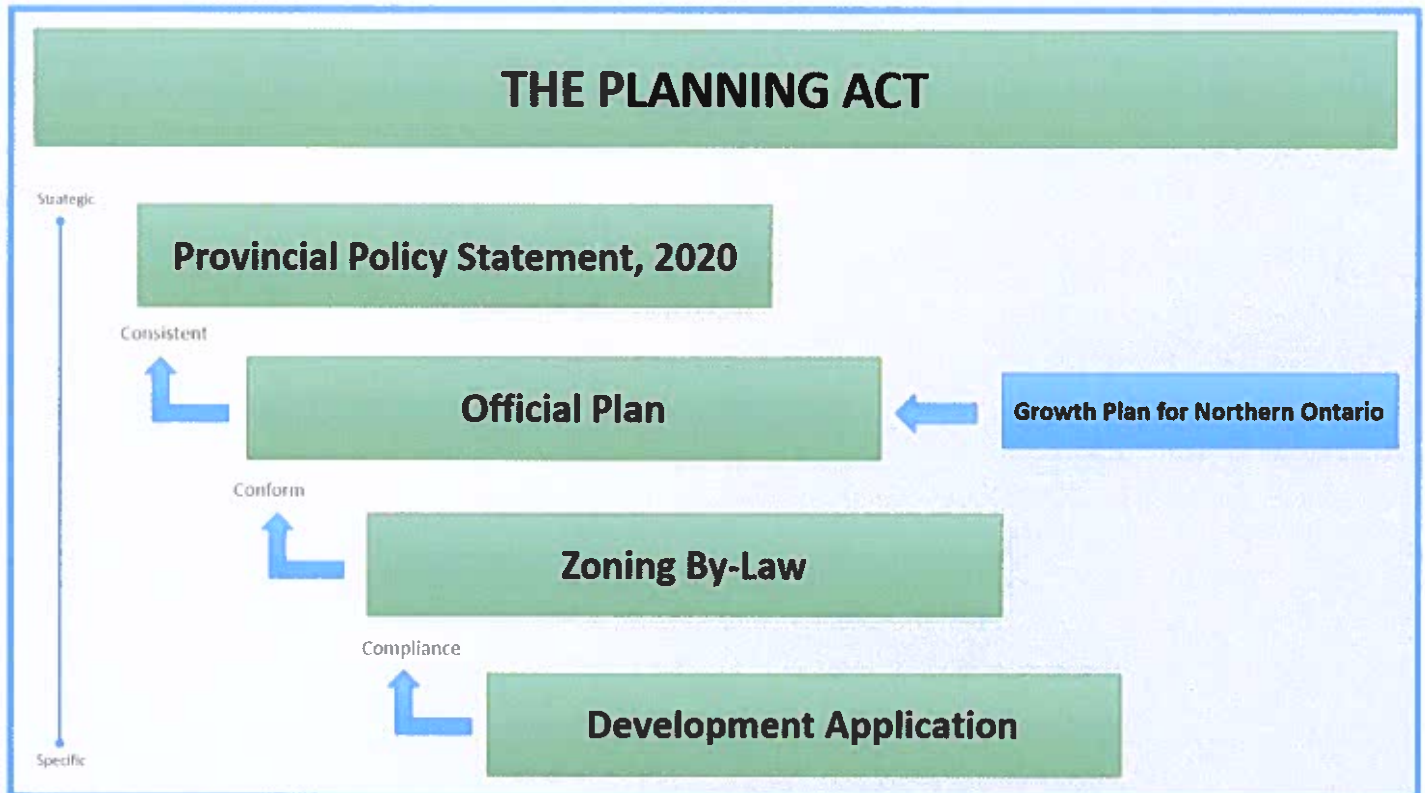
SECTION 2 PROVINCIAL PLANNING FRAMEWORK

2.1 Background

The Province of Ontario’s land use planning framework is established and regulated by the *Planning Act* of Ontario. The planning framework in Ontario is in the form of a hierarchy, in which policies, regulations and provisions are influenced by other policies, regulations and provisions contained in documents higher in the hierarchy. Within this hierarchy, the upper tier is intended to be more strategic in nature, with the policies becoming more specific further down the hierarchy.

Within the Municipality of Powassan, the planning hierarchy consists of the Provincial Policy Statement, 2020, the Growth Plan for Northern Ontario, the Municipality of Powassan Official Plan, the Municipality of Powassan Zoning By-law 2003-38 and other various Development Agreements and Applications. In accordance with the *Planning Act*, all policies in the Official Plan must be consistent with the Provincial Policy Statement, 2020, all provisions in the Zoning By-law must conform to the Official Plan and all Development Applications and Agreements must comply with the Comprehensive Zoning By-law. **FIGURE 1** illustrates the planning hierarchy in the Municipality

FIGURE 1: PLANNING HIERARCHY



2.2 Provincial Policy Statement, 2020

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development and is established under the authority of the *Planning Act*. As a key part of Ontario's policy-led planning system, the Provincial Policy Statement sets the policy foundation for regulating the development and use of land.

When the Official Plan was created, the Provincial Policy Statement in effect at the time was the Provincial Policy Statement, 1997. The Provincial Policy Statement has been substantially revised since then, with new policies were released in 2005, 2014, and the updated current version released in 2020. The policy directions contained in the current document, must be reflected in the Municipality's Official Plan.

Another major change with the Provincial Policy Statement since the last Official Plan Review is the change in how it is implemented, as previously local Official Plans policies were "to have regard" for the Provincial Policy Statement, whereas now Official Plan policies "shall be consistent" with the Provincial Policy Statement, 2020. The "shall be consistent" standard is not specifically defined in the *Planning Act* or the Provincial Policy Statement. The "shall be consistent with" standard is a strong implementation standard that focuses on achieving policy outcomes, while at the same time, retaining some flexibility in the application of the Provincial Policy Statement to reflect local circumstances.

The Provincial Policy Statement, 2020 provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment. It recognizes that complex interrelationships between strong communities, a clean and healthy environment, and a strong economy, and provides policy direction to achieve an appropriate balance between these interests.

The Provincial Policy Statement, 2020 is intended to be implemented in a municipal planning context. In developing local policies to implement the Provincial Policy Statement, 2020, the province directs that the following be considered:

- i) **The focus is on desired outcomes**
The Provincial Policy Statement, 2020 recognizes that local circumstances vary. It anticipates there will be different approaches for applying the policies and achieving the desired outcomes. The policies primarily focus on desired outcomes and may not always prescribe the process that must be followed. This provides planning authorities with the flexibility to apply the policies in a way that address the needs of their particular community.
- ii) **The language of the specific policies**
Some policies simply encourage an objective through enabling or supportive language, such as "should", "promote" and "encourage", while other policies are more directive, and set out positive directions such as "shall" and "shall not". The choice of language is intended to distinguish between the types of policies and the nature of implementation. There is some discretion when applying a policy with enabling or supportive language in contrast to a policy with a directive, limitation or prohibition.

iii) **Geographic scale of policies**

The policies contain a range of geographic scales. Not all policies may be applicable to every site, feature, area or municipality. Some of the policies refer to specific areas or features, such as wetlands and mine hazards. These policies are only applicable where these areas or features exist. Other policies refer to planning objectives that need to be considered in the context of a system-based approach such as watersheds, the municipality as a whole, or a specific area within the municipality, rather than in the context of a specific site or specific development proposal.

iv) **Minimum standards provided by the policies**

The Provincial Policy Statement, 2020 is not intended to prevent planning authorities from going beyond the minimum standards established in the policies. Planning authorities are encouraged to build upon these minimum standards to address matters that are important to their community when developing official plan policies, unless doing so would conflict with any other policy of the Provincial Policy Statement, 2020.

The policies within the Provincial Policy Statement, 2020 are divided into three major sections.

Building Strong Healthy Communities: Ontario's long-term prosperity, environmental health and social well-being depend on wisely managing change and promoting efficient land use and development patterns. Efficient land use and development patterns support sustainability by promoting strong, liveable, healthy and resilient communities, protecting the environment and public health and safety, and facilitating economic growth. Matters addressed under this Section include:

- 1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns
- 1.2 Coordination
- 1.3 Employment
- 1.4 Housing
- 1.5 Public Spaces, Recreation, Parks, Trails and Open Space
- 1.6 Infrastructure and Public Service Facilities
- 1.7 Long-Term Economic Prosperity
- 1.8 Energy Conservation, Air Quality and Climate Change

Wise Use and Management of Resources: Ontario's long-term prosperity, environmental health, and social well-being depend on conserving biodiversity, protecting the health of the Great Lakes, and protecting natural heritage, water, agricultural, mineral and cultural heritage and archaeological resources for their economic, environmental and social benefits. Matters addressed under this Section include:

- 2.1 Natural Heritage
- 2.2 Water
- 2.3 Agriculture
- 2.4 Minerals and Petroleum
- 2.5 Mineral Aggregate Resources
- 2.6 Cultural Heritage and Archaeology

Protecting Public Health and Safety: Ontario's long-term prosperity, environmental health, and social well-being depend on reducing the potential for public cost or risk to Ontario's residents from natural or human-made hazards. Development shall be directed away from areas of natural or human-made hazards where there is an unacceptable risk to public health or safety or of property damage, and not create new or aggravate existing hazards. Matters addressed under this Section include:

- 3.1 Natural Hazards
- 3.2 Human-Made Hazards

The Provincial Policy Statement, 2020 recognizes that the Official Plan is the most important vehicle for implementation of the policies and that comprehensive, integrated, and long-term planning is best achieved through Official Plans. The Provincial Policy Statement directs that Official Plans shall identify provincial interests and set out appropriate land use designations and policies.

In order to protect provincial interests, planning authorities are required to keep their Official Plans up to date with the Provincial Policy Statement, 2020. The current Official Plan Review and associated update of the Official Plan of the Municipality of Powassan is being undertaken primarily to ensure that the new Provincial Policy Statement, 2020 is appropriately implemented.

2.3 Growth Plan for the Northern Ontario, 2011

The Growth Plan for Northern Ontario was released in 2011 and is the second growth plan developed under the Places to Grow Act, 2005. The policy document outlines the governments priorities for Northern Ontario. It is mainly a document that promotes economic development. The Growth Plan focuses on Polices that:

- Build a regional economy that is resilient and sustainable
- Build on the strengths and human potential of today's northerners by providing more education, training, and career opportunities.
- Attract people and investments to Northern Ontario.

Official Plans in Northern Ontario must be consistent with the policies of the Growth Plan for Northern Ontario. As previously mentioned, although this document mainly focuses on economic development, it contains a very similar policy approach within the Provincial Policy Statement, 2020. The Official Plan Review will ensure that all policies align with the Growth Plan for Northern Ontario.

2.4 Official Plan of the Municipality of Powassan

The Official Plan of the Municipality of Powassan was initially prepared in 2003 and included two amendments. It has not been subject to comprehensive review.

The Official Plan provides detailed policies relating to development with the Municipality of Powassan with the stated intent being:

"This Official Plan is intended to form the foundation for decisions that are to be made by Council, members of the public and government agencies, with respect to future land use and economic development in the Municipality of Powassan. It is intended to guide future development to areas where it is most suited and to protect the physical and natural

resources of the Municipality to provide sustainability and allow for it's continued enjoyment."

The Official Plan is divided into the following Sections:

- Section 1 – Introduction
- Section 2 – Basis
- Section 3 – Objectives
- Section 4 – General Development Policies
- Section 5 – Land Use Designation
- Section 6 – Municipal Services
- Section 7 – Transportation & Utilities
- Section 8 – Land Division
- Section 9 – Community Improvement
- Section 10 – Implementation
- Section 11 – Interpretation

In addition to the text, the Official Plan also contains a series of Schedules as follows:

- Schedule "A" – Land Use Designation
- Schedule "B" – Environmental Features
- Schedule "C" – Powassan Urban Service Area
- Schedule "D" – Trout Creek Area

The significant policy direction of the Official Plan is contained in the objectives, which have remained unchanged since the inception of the Municipality.

- 1. To create a sense of community and develop a clear strategy for the physical development of the Municipality as a single entity;*
- 2. To encourage the creation of housing, which is affordable, accessible and appropriate to the full range of households in the Municipality;*
- 3. To direct new residential development primarily to the Urban Service Area, to the extent that it can be accommodated on full municipal services, and secondarily to the Trout Creek Settlement Area;*
- 4. To ensure that natural resource activities, including forestry, hunting, fishing and other recreational activities can continue in a manner that is sustainable;*
- 5. To encourage diversified economic growth and promote tourism that is compatible with the character and environment of the Municipality;*
- 6. To ensure that agricultural activities can continue and expand in order to adapt to changing market conditions;*
- 7. To maintain or enhance the rural character and natural features of the Municipality;*

8. *To encourage sustainable growth in the Trout Creek Settlement Area that will provide a more complete range of services and opportunities in that community;*
9. *To avoid land use conflicts and premature development that may limit the appropriate and desirable development of the Municipality in the future; and,*
10. *To establish a level of service in the Municipality that recognizes the limited financial resources of the Municipality.*

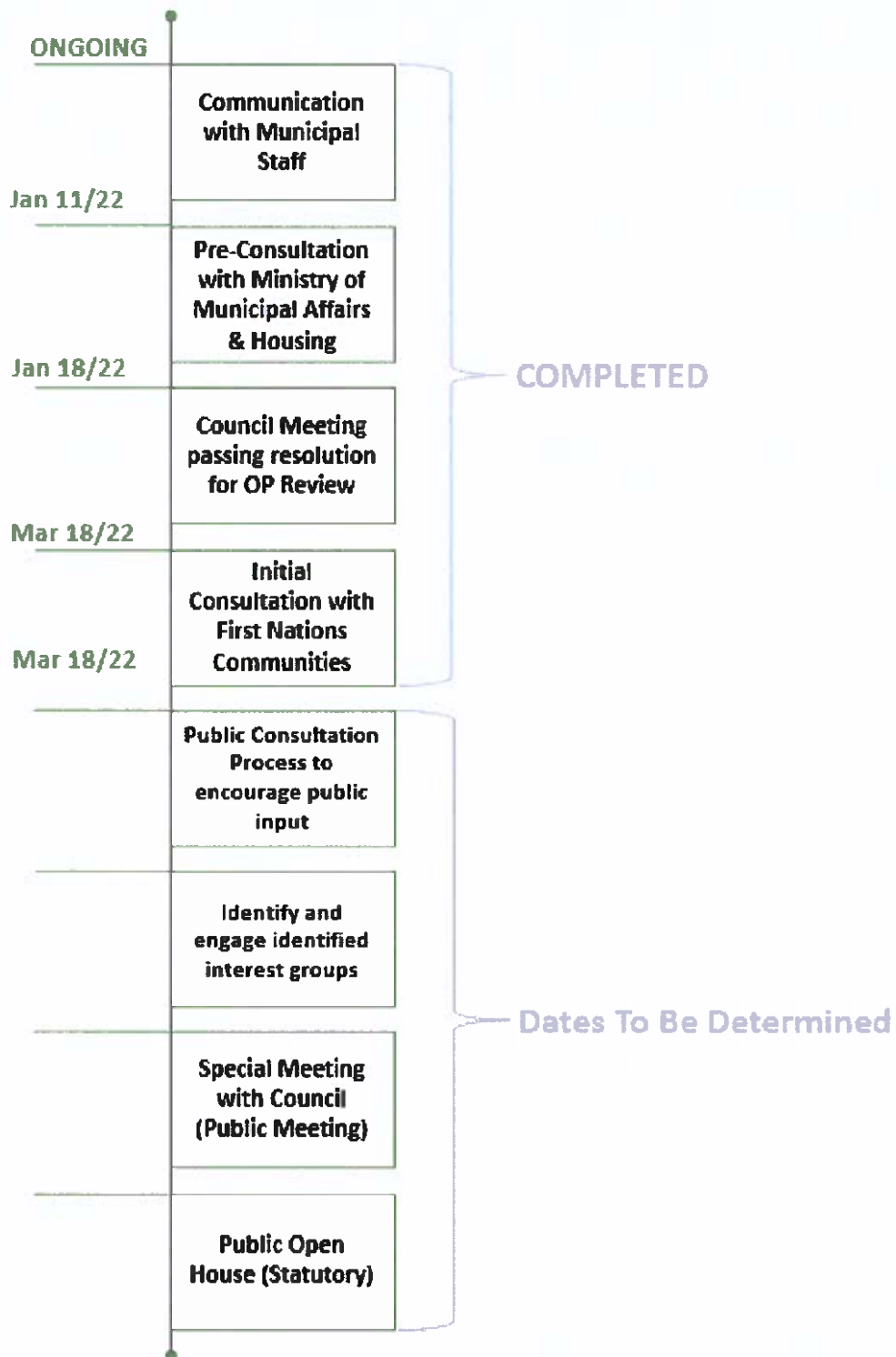
As indicated, the Municipality's Official Plan shall be consistent with the Provincial Policy Statement, 2020 and the Growth Plan for Northern Ontario, 2011. As such, it must be updated to ensure that the policies contained within the Official Plan relating to provincial interests are consistent with the policies contained within the Provincial Policy and reflects the most current information provided by the province.

SECTION 3 COMMUNICATION

3.1 Communication Overview

Engagement with municipal staff and council through the Official Plan process is important in achieving effective policy. The intent is to maintain regular communication with municipal staff and facilitate consultation with ministries, stakeholders, and the public. To date, Planscape has had open communication with municipal staff to understand the needs of the Municipality. Additionally, pre-consultation is underway with the Ministry of Municipal Affairs and Housing (MMAH) which is the approval authority for the Official Plan.

Consultation is an important part of an Official Plan Review. Consultation is an active process and is used to open formal and informal communications with a variety of organizations and individuals. The chart below summarizes the communication and consultation that has been completed and identifies future consultations that will be completed during the OP review.



SECTION 4 MUNICIPALITY COMMENTS/CONCERNS

The Municipality of Powassan provided comments and identified concerns to be addressed in the Official Plan Update. The following section provides an initial overview of the comments and concerns received. Draft recommendations to address the comments and concerns in the Official Plan Update are outlined in Section 7 of this report.

4.1 Socio-cultural Review

The Ministry of Heritage, Sport, Tourism and Cultural Industries identify Cultural Planning as a place based approach to planning and development which identifies and leverages a community's cultural resources, strengthening the management of those resources and integrating those resources. The Municipality of Powassan has requested a socio-cultural review with emphasis on the Municipalities historical and heritage assets. The Provincial Policy Statement defines a cultural heritage landscape as:

A defined geographical area of heritage significance which has been modified by human activities and is valued by a community. It involves grouping(s) of individual heritage features such as structures, spaces, archeological sites, and natural elements, which together form a significant type of heritage form, distinctive from that of its constituent elements or parts. Examples may include, but are not limited to, heritage conservation districts designed under the Ontario Heritage Act; and villages, parks, gardens, battlefield, main streets and neighborhoods, cemeteries, trails, and industrial complexes of cultural heritage value.

The Municipality of Powassan Official Plan section 4.5 addresses Cultural Landscapes and Built Heritage Resources. As per the Official Plan, cultural landscapes include natural and man-made features that define character of the Municipality. No specific cultural landscapes are identified in the existing Official Plan policy or schedules. To incorporate Municipal Cultural Planning into the Powassan Official Plan, these cultural resources must be identified and mapped with municipal and community participation.

4.2 Asset Management Plan, 2019

Asset Management Planning is the process of making the best possible decisions to achieve a satisfactory level of services for the public and ensuring the sustainability of infrastructure over the long term. The 2019 Asset Management Plan for the Municipality of Powassan provides a framework for the delivery and improvement of services and will impact and be impacted by the policies of the Official Plan. It is essential for the sustainability of the Municipal assets to ensure the Official Plan Update incorporates aspects of the Asset Management Plan Policy. The purpose of the Strategic Asset Management Policy is to:

Align the Municipality's asset management with its current/future social and economic goals, create consistent guidelines and standards for the management of municipal assets and meet the requirements of O.Reg. 588/17. Ont

The Policy identifies that the Municipality of Powassan provides residents with a wide array of services to maintain their rich quality of life. The Policy assists the Municipality with managing these assets by providing the necessary framework. The Asset Management Plan will reflect how the community is projected to change and anticipate the related impacts on assets. Therefore, the Official Plan Update must acknowledge the current Asset Management Plan and incorporate it into the new policy for the sustainability of the Municipality's service capability.

4.3 Water and Wastewater Capacity Assessment

In December 2021 the Ontario Clean Water Agency (OCWA) presented the Water and Wastewater Capacity Assessment to provide insight into future growth requirements of the water and wastewater services of the community. In the presentations a Municipal Development Plan was identified which includes:

Short-term:

- 277 lot subdivision
- Industrial Park (5 commercial industrial facilities including potential car wash big enough for tractor trailers)
- Gas station with two take-out restaurants
- Noah 50-unit housing project (currently being built)

Mid-term:

- Building on remaining 29 (approximately) unconnected approved lots, and connection of lots to water and sewer.
- Motel adjacent to gas station with takeout restaurant

Long Term:

- Development of Maple Crescent, 7 lots to be added to water and sewer (remaining portion of the Birch St subdivision)
- Development of 50-acre property adjacent to Hwy 11 opposite to lagoons.

Drinking Water Treatment System

The Powassan Urban Service Area is the only municipally served area in the Municipality. The Municipality of Powassan's municipal water system is a ground water system supplied by two (2) municipal drilled wells and delivers water through its distribution system (water mains). The original water distribution system dates back to the 1950's. In 2015 the water system was serving approximately 1,050 connected residents. The current water treatment facility, originally built in 1981, was upgraded in 2003 to meet regulatory requirements. In 2009, a newly constructed 1,278m³ in ground water storage reservoir was installed. In 2016, the Federal Budget announced the establishment of Clean Water-Wastewater Fund (CWWF). The Municipality of Powassan was approved for eight (8) separate projects which have since been completed.

The existing drinking water treatment system has a rated capacity of 1,313m³/day. The system is currently operating at 30% of the rated capacity (approximately 394m³/day), and can be increased to 80% of the rated capacity (1050 m³/day).¹ Based on the analysis by the OCWA the Drinking Water Treatment System is operating under capacity but has limited capacity to accommodate the projected water demands of the Development Growth Plan. The mid-term and long-term development plans will not be able to be implemented until the water treatment facility is expanded or upgraded.

Sewage Treatment System

The Municipality of Powassan has a sewage collection system which contains two pumping stations and a network of force mains and sewers, and Sewage Lagoon system consisting of three (3) cell lagoons. The lagoons are seasonally discharged in the spring and fall after being chemically treated.

¹ Note: The current operating capacity does not take the NOAH housing complex that was constructed in 2021 into account

The existing sewage system has a rated capacity of 940m³/day and is currently operating at 61% of the rated capacity (576 m³/day). The system can be increased to 80% of the rated capacity (752m³/day).² The systems operating under capacity at 60%, however, based on the OCWA analysis the existing Sewage Treatment System has limited capacity to accommodate the projected sewage flows from the proposed development plan.

The 2003 Official Plan Section 5.1 addresses policy related to the Urban Service Area and guide development including opportunities for intensification and revitalization. A timeline of water and wastewater upgrades needs to be determined to be able to accurately implement policy for sustainable growth in the Urban Centre. The Official Plan Update will require policy which addresses the water and wastewater capacity of the Urban Service area and develop a system for sustaining water and environmental features of the Municipality as growth continues.

In addition, the Official Plan review should look at the current policy direction for the designated community of Trout Creek. Perhaps there are opportunities to promote development while ensuring existing and future private services are protected.

4.4 Transportation Policy

Transportation in the Municipality of Powassan includes Provincial Highways, Municipal Roads, Local Roads, and Snowmobile Routes. These policies are currently described in Section 7 of the Official Plan. Municipal Roads are maintained on a permanent or seasonal basis and are shown on Schedule B of the Official Plan. Local roads are constructed on a 20-metre road allowance and are extensions of existing streets, wherever possible. The Municipality identifies snowmobile routes and recreations trails as an important component of the Municipal Transportation System.

Since roads are considered an Asset to the Municipality (see section 4.2 above) it is important for the Official Plan to provide policy to sustain the long-term service of the roads and for transportation systems to be visually represented on Official Plan Schedules.

4.5 Economic Development & Employment Policy

The 2003 Official Plan intended to form the foundation for decisions with respect to future land use and economic development. In 2013 the Municipality of Powassan released an Economic Development Strategic Plan with the goal of maximizing opportunities and working with key partners/stakeholders to develop and diversify the Economy of the Powassan Area. The Plan identifies several areas of focus including, housing and residential growth; Fairview Industrial Park; Support Local Businesses and Community Events; Pursue/Promote New Business Opportunity; Communicate Opportunity and Success; Recreation and Leisure. Although a dated Strategic Plan, it provides a guide for long term and sustainable economic development in the Official Plan Update.

Economic Development can be promoted by providing an appropriate mix and range of employment while maintaining a range of suitable sites for employment uses. The current Official Plan does not contain employment policies or identify employment areas. Therefore, the Official Plan Update shall draft employment policies and identify employment areas to encourage economic development in a sustainable manner.

² Note: The current operating capacity does not take the NOAH housing complex that was constructed in 2021 into account

4.6 Downtown Core

The Municipality of Powassan Official Plan designates two areas of land as Downtown Core, on Schedule 'C' in the Powassan Urban Service Area and Schedule 'D' in the Trout Creek Area. Section 5.4 of the current Official Plan identifies permitted uses and façade treatment for land in the Downtown Core. Lands identified as Downtown are encouraged to permit a wide range of commercial, institutional, and residential uses.

Official Plan Updates to the Downtown Core Policy must consider the needs and expectations of current and perspective businesses. Downtown Core updates can be incorporated into Community Improvement and mixed-use development opportunities that combine commercial and affordable (apartment) housing options.

4.6 Urban Forestry Guidelines

The Municipality of Powassan has expressed interest in the development of urban forestry guidelines and policies which can address existing streetscapes and natural areas. Urban forestry is defined by the Ontario Professional Foresters Association as:

The sustained planning, planting, protection, maintenance, and care of trees, forests, greenspace and related resources in and around cities and communities for economic, environmental, social, and public health benefits. This includes retaining trees and forest cover as populations expand into rural areas and restoring critical parts of the urban environment after construction.

The current Powassan Official Plan does not contain policy related to urban forestry or streetscapes. Therefore, there are many possibilities to incorporate urban forestry guidelines and policy into of the Official Plan Update. Implementation is always an important consideration before drafting applicable policies.

4.6 Rural Severances

Recently, the municipality has received pressure to develop (sever) in the rural designations as restrictions to the current municipal (Powassan) and private (Trout Creek) services prevent growth in the identified community designations. Perhaps less restrictive severance options could be carefully considered in certain circumstances.

SECTION 5 MINISTRY COMMENTS

5.1 Ministry of Municipal Affairs and Housing (MMAH)

The Ministry of Municipal Affairs and Housing (MMAH) works with local governments to build safe and strong urban and rural communities with dynamic local economies, high quality of life, and affordable and suitable homes for everyone. The MMAH is the primary Ministry contact for the Official Plan Review and guides the "One-Window Plan Review" service.

MMAH provided information about Housing, Tiny Homes, Life Leases, and Co-Owning a home through email on January 4th, 2022. Additional comments were provided during the pre-consultation meeting on January 11th, 2022.

MMAH requires several updates to the Official Plan to achieve consistency with the PPS 2020. The required updates are outlined below.

Section 2 of the Official Plan identifies factors that were considered when the Official Plan was prepared in 2003. Population data from 15 years prior (1988-2003) was used to determine future household and lot creation demands. Since 2003, there have been drastic changes in population and household trends. **MMAH requires that new population projections be completed to predict growth and housing needs.** New census data has been released in February 2022. **A minimum of a 3-year supply of services and a 25-year horizon for Employment lands must be completed and added to the Official Plan.**

An analysis of the current and previous census data is required to understand population projections.

Additionally, **MMAH requires Asset Management Planning policy to be added to the Official Plan.** Section 1.6 of the PPS (2020) identifies *asset management planning*. *Asset Management Planning* is a strategy used for planning infrastructure and public service facilities to determine the financial viability over their life cycle.

The MMAH requires the regional market area of the Municipality be defined in the Official Plan update and policies be created to support the definition. The PPS (2020) defines *regional market area* as:

“An area that has a high degree of social and economic interaction. The single-tier municipality, or planning area, will normally serve as the regional market area. However, where the regional market area extends significantly beyond these boundaries, then the regional market area may be based on the larger market area. Where regional market areas are very large and sparsely populated, a smaller area, if defined in an official plan, may be utilized.”

The MMAH requires affordable housing policy be updated during the Official Plan Review. Section 3.2 and section 5.3.2.1 of the 2003 Official Plan identify affordable housing as an objective for the municipality. **The Official Plan update needs to create targets for affordable housing and create policy based on the target.** The affordable housing updates to the Official Plan need to be consistent with the PPS (2020). Section 1.4.3 of the PPS (2020) states: *“Planning authorities shall provide an appropriate range and mix of housing options and densities to meet projected market-based and affordable housing needs of current and future residents of the regional market.”* **Part of the update to affordable housing policy in the Official Plan should include permitting and facilitating all housing options and all types of residential intensification including additional residential units.** The municipality has the option of implementing incentive tools to promote affordable housing options.

The Municipality is required to consult with Indigenous Communities throughout the Official Plan Review process. The Municipality of Powassan has no Reserves in the municipal boundary. However, the Municipality is located on the Traditional Territory for Anishinabewaki. The Territory is part of the Anishinabek Nation. Initial consultation will begin with contact with Anishinabek Nation.

Comment: Emails correspondence has been sent to all relevant areas to invite communities to participate in the Official Plan Review Update. Relevant documents will continue to be sent to communities to keep staff updated on process.

5.2 Ministry of Economic Development, Job Creation and Trade (MED)

The Ministry of Economic Development, Job Creation, and Trade (MED) supports job creation, innovation, and economic growth for all of Ontario. MED provided comments about economic development in the planning process during the pre-consultation meeting (January 11th, 2022).

MED requires that the *Employment* section(s) of the PPS be reviewed to ensure the Official Plan updates are consistent with the PPS. Section 1.3 of the PPS identifies Employment, including the protection and preservation of employment areas (1.3.2).

Section 5.6 of the 2003 OP identifies *Business Park* designation which includes lands for large-scale commercial and industrial development. Most of the Business Park designated lands are within the Powassan Urban Service Area with a small amount in Turtle Creek. Servicing and access are important factors in determining permitted uses. The goal is to focus on economic development opportunities in the Municipality in this area.

Comment: Due to the limited servicing in Powassan no changes to Business Area designated areas are suggested at this time.

5.3 Ministry of Northern Development, Mines, Natural Resources and Forestry

The Ministry of Northern Development, Mines, Natural Resources and Forestry oversees Ontario's mineral sector, promote economic development in Northern Ontario, and protects biodiversity and outdoor recreation. The Ministry provided comments in two parts: *Natural Resources (MNR)* and *Northern Development and Mines (NDM)*.

Natural Resources (MNR)

Comments from MNR regarding natural resources were received during the pre-consultation meeting (January 11, 2022). MNR suggests not much has changed. Provincial natural resources data (to form part of Official Plan schedules) is available through Ontario Geohub.

The Municipality has the option to review flooding data to determine if setbacks need to be changed around streams and rivers. Reviewing flood data in relation to the Climate Change Adaptation Policy of the PPS can assist in managing and directing land use patterns and resilient development in the Municipality of Powassan.

Comment: Due to flooding events over recent years, flooding data should be reviewed with the CBO to determine strategies for updating the OP policy to protect development and decrease economic deficits from flooding events.

MNR requires updates to the Official Plan Natural Resources Schedule to be completed to align with provincial Natural Resource Mapping. Specifically, updates of Provincially Significant Wetlands.

Section 4.22 “Wetlands” of the Official Plan (2003), identifies locally significant wetlands, which are shown on Schedule B.

Comment: Mapping analysis using the provincial natural resources data will be completed to create an up-to-date natural resource schedule for the Municipal Official Plan.

Northern Development and Mines (NDM)

Initial comments from NDM were received by email on December 30th, 2021. The comments were expanded during the pre-consultation meeting (January 11, 2022). The planning interest of NDM is the protection of long-term mineral resource supply (Section 2.4 PPS) and the protection of human health and safety (Section 3.2 PPS). The PPS (2020) states that mineral mining operations, known mineral deposits, and significant areas of mineral potential be identified on Official Plan Schedules.

NDM provided the following maps to the Municipality:

- Municipality of Powassan: Ontario Mineral Inventory (OMI) & Bedrock Geology
- Municipality of Powassan: Mining Lands Tenure and Abandoned Mines Information System (AMIS)
- Municipality of Powassan: Metallic Mineral Potential Estimation Tool (MMPET) Index
- Municipality of Powassan: Aggregate Resources of Ontario (Sand and Gravel)

NDM notes that the geology in the area is dominated by granite and similar materials classified as the large stone used for building material. There are four Ontario Mineral Inventory (OMI) sites, all of which are non-metallic occurrences. The Aggregate Resources (Sand and Gravel) mapping indicates Secondary and Tertiary sand and gravel resources in the area. There are two Abandoned Mine (AMIS) sites in the Municipality: the former Gomel clay pit and plant and the Nipissing quarry. The abandoned sites are shallow excavations and are considered not to be hazardous. Additionally, the AMIS map shows that there are areas of Crown Land that are available for mining claim registration under the Mining Act.

The following are Policy requirements for the Official Plan Update from NDM:

Section 4.14.2 of the Official Plan addresses requirements for rehabilitation or mitigation of mine hazards where development is proposed, it is **recommended the following be added to the effect “for development applications within 1000m of an AMIS site, it is required that NDM be contacted for an assessment of the AMIS features”.**

Section 4.4.3 of the Official Plan identifies resource extraction activities on Crown Land and the requirement for MNR authorization. It is recommended that the **policy be modified to include the distinction that aggregate resources and dimension stone extraction follow the requirements of the Aggregate Resources Act, administered by NRF, and other mineral extraction is regulated by the Mining Act, administered by NDM.**

Section 4.1.1 of the Official Plan provides protection of aggregate resources as identified on Schedule B. The areas identified as “Primary Sand and Gravel Resource Areas” on schedule B coincide with the areas designated as Secondary resources on the OGS. **It is recommended that, because of the relative scarcity of Secondary aggregate resources, Tertiary resources also be included on Schedule B as Aggregate Resource areas that should be protected for future use.** Tertiary resources can be analyzed and screened based on thickness for inclusion on the Schedule.

Section 4.1.3.vi. identifies applications for re-zoning to permit extractive activities, should be modified to state that *applications must consider “the requirements of the Ministry of Northern Development, Mines and Forestry under the Aggregate Resources Act (NRF jurisdiction) and Mining Act (NDM jurisdiction)”*.

Comment: Tertiary Resources should be discussed to determine how the Municipality would like to proceed with designating and protecting aggregate resources for future use.

The Ministry requires that aggregate resources and mines data be updated on the Official Plan Schedules.

Comment: Mapping analysis of the maps provided compared to the current Municipal mapping will need to be completed. The analysis findings will then be used to recommend updates for Official Plan schedules.

5.4 Ministry of Agriculture, Farming, and Rural Affairs (OMAFRA)

OMAFRA offers many services to individuals, companies, and municipalities about rural lands, food, and agriculture in Ontario. Regarding planning, OMAFRA implements policies for the longevity and protection of rural and agricultural lands as well as cohesion between land designations. OMAFRA provided initial comments at the Pre-consultation meeting (January 11th, 2022) and followed up with an email summarizing comments (January 11th, 2022).

The Provincial Policy Statement, 2020 has several policies relating to Rural and Agricultural Lands. Broad sections include:

Section 1.1.4 Rural Areas in Municipalities identifies the system of lands that make up a Rural Area (rural settlement areas, rural lands, prime agriculture areas, natural heritage areas and other resource areas), the economic and social importance of rural areas and the interdependence of rural and urban areas.

Section 1.1.5 Rural Lands in Municipalities identifies how development should be directed to rural lands and identifies the permitted uses in these lands.

Section 2.2.3 Identifies Agriculture, more specifically Prime Agricultural Areas and the long term-use of these areas for agriculture. Permitted uses include *agricultural uses, agricultural related uses, and on-farm diversified uses*.

OMAFRA gave comments and recommendations about the current Official Plan policies and Schedules relating to Agriculture land. The Official Plan (2003) does not designate *Prime Agricultura Areas*. Although not provincially required, the neighbouring municipalities of Nipissing and Chisholm do designate Prime Agricultural Areas. Powassan could choose to designate Prime Agricultural Areas which would create consistency with neighboring municipalities and add to the Ontario Agricultural System increasing protection of agriculture areas. If the Prime Agricultural Area designation is added to the Official Plan, policies will need to be added to be consistent with section 2.3 of the PPS (*Prime Agricultural Areas*).

Comment: Agriculture is an important resource in Ontario. Implementing a Prime Agricultural Area designation in the Municipality will allow for increased protection of agricultural lands and consistency to neighbouring municipalities.

Section 4.2.1 of the Official Plan (2003) addresses Minimum Distance Separation which is required for any development occurring in the vicinity of livestock operations and new/expanding livestock operations. Section 5.7.4 Agricultural Areas identifies that the Zoning By-Law will implement Minimum Distance Separation. **OMAFRA requires that outside of settlement areas MDS be referenced appropriately in accordance with OMAFRA *Minimum Distance Separation Formulae* and guidelines, to remain consistent with PPS 1.1.5.8.** Additionally, it is required that the Official Plan create agriculture supportive policies to address the *Nutrient Management Act* and remove policy that limits agriculture land designation based on age of use.

Comment: Updates to MDS and policy about agriculture need to be discussed before drafted for the updated OP. Nutrient Management policy will be discussed and drafted to align with the Municipalities agriculture features.

OMAFRA requires that appropriate *Permitted Uses* including, agriculture, agriculture related uses, on farm diversified uses and normal farm practices, *are allowed outside of settlement areas* to be consistent with section 1.1.5.2.d and the *Guidelines on Permitted uses in Ontario's Prime Agriculture Areas*.

Comment: Adding permitted uses to Agriculture Areas will align the OP with Provincial Policy. OMAFRA provides excellent publications to outline what the permitted uses allow and how they can be used to increase economic function of agriculture.

5.5 Ministry of Heritage Sport, Tourism, and Cultural Industry (MHSTCI)

The MHSTCI is interested in the Official Plan review under its mandate to develop policies and programs for the conservation of Ontario's cultural heritage and stimulate through growth and investment. The MHSTCI provided initial comments at the Pre-consultation meeting on January 11th, 2022 and followed up with an email of written comments on January 19th, 2022.

Cultural heritage resources include archaeological resources, built heritage resources, and cultural heritage landscapes. The related PPS policies are found under section 1.7.1 Sense of Place and 2.6 Cultural Heritage and Archaeology.

The Municipality of Powassan has no identified archeological sites but there are *potential areas* throughout the Municipality due to the presence of water bodies. **MHSTCI recommends that the OP update align with the PPS 2020, Section 2.6.2, and require archeological assessment for Planning Act applications in areas of archaeological potential.** Screening checklists have been developed by MHSTCI to assist municipalities, developers, and property owners to identify potential cultural heritage resources.

Comments: See Section 4.1.

5.6 Ministry of Transportation (MTO)

The MTO provided comments at the Pre-consultation meeting (January 11th, 2022) and identified Highway 11 as the primary interest with additional interest in Highway 512.

Section 7.1 of the current Official Plan identifies Provincial Highways.

The MTO requires notification if any development applications are submitted near major transportation systems. Additionally, the OP update is required to add awareness about changes to Highway 11 and circulation of Land Use (LU) permits adjacent to the highway.

Comments: Updates will need to be added to the Provincial Highways section of the Official Plan to address concerns by MTO, specifically Highway 11 and development.

SECTION 6 CONSULTATION

6.1 Indigenous Consultation

The Municipality of Powassan is on the traditional territory of the Anishinaabe peoples, in the Robison Huron and Williams Treaties areas. An important part of an Official Plan Update is to inform the First Nations communities in close proximity of the Update and formally invite the communities to participate and have an active voice in the process. On Friday, March 18th, 2022, a letter signed by Municipal CAO Clerk Maureen Lang was sent to the First Nations communities listed below to formally invite the communities to participate in the consultation process.

Treaty/Nation	Community
Robinson-Huron Treaty	Dokis First Nation
	Henvey Inlet First Nation
	Atikameksheng Anishnawbek
	Wahnapiatae First Nation
	Magnetawan First Nation
	Nipissing First Nation
Algonquin Anishinaabe	Pikogan First Nation
	Kebaowek First Nation
	Kitigan Zibi Anishinabe Reserve
	Anishnabe Nation of Lac Simon
	Long Point First Nation Anishinabe Aki
	Wahgoshig First Nation
Métis Nation of Ontario	Métis Nation of Ontario Consultation

6.2 Public Consultation

Date To Be Determined- Update to follow

6.3 Public Open House

Date To Be Determined- Update to follow

SECTION 7 PRELIMINARY RECOMMENDATIONS

Based on the preliminary review of the 2003 Official Plan, discussions with the Municipality, and pre-consultation with Provincial Ministries, the following recommendations have been drafted to assist in directing the Municipality of Powassan Official Plan Update.

Formatting

The Official Plan needs to be well written, concise and structured to facilitate use by professionals and non-professionals.

- It is recommended that we repeal and replace the current Official Plan with a new document that follows the current basic framework, making revisions and additions as required to meet all current provincial policies and reflect the current Council and the community's priorities with respect to future land use, economic development and environmental protection within the municipality. Re-structure the layout of the document to improve the flow of the policy. The proposed Table of Contents will follow the current one.

Definitions

- Add a *Definitions* section at the beginning or end of the Official Plan to assist readers' understanding. A list of terms to be defined should be drafted using input from the Municipality and the Provincial Ministries.

Future Growth and Demographic

The policy direction of the official plan is highly dependent on the amount of growth and the kind of growth estimated for the region. The growth projections for the Municipality can assist in identifying housing, economic, employment, and infrastructure needs.

- Add a Future Growth section to the Introduction of the Official Plan using statistics from the 2021 Census. Identify demographic, economic trends, and employment projections.

Regional Market Area

- Create a defined *Regional Market Area* and outline the area on applicable schedules.
- Use Regional Market Area as a boundary to address housing and industry growth in the defined area. Create policies for the protection and preservation of employment and economic development within the boundary.

Cultural Landscapes

- Identify *Cultural Heritage Landscapes and Assets* on Official Plan Schedules
- Update Cultural Landscape Section. Add an introduction to identify the importance of cultural heritage assets in establishing a sense of place and identity in the Municipality of Powassan. Commit to protecting the identified cultural heritage resources within Municipal Ownership.

Infrastructure

- Use the Ontario Clean Water Agency (OCWA) presentation and population projections to develop a 3-year supply of services consistent with section 1.6.6.1.a of the Provincial Policy Statement.

- Add a subsection to the *Urban Service Area* to address the water and wastewater needs of the area. The subsection should include in goals and objectives which align with housing and employment needs.

Transportation

- Develop goals and objectives of the Transportation system in the Municipality which include the protection and maintenance of the system.
- Update policy regarding Provincial Highway to address Highway 11 as a controlled access Highway. Require approval from the MTO for any development within the permit control jurisdiction of Highway 11 as a Controlled Access Highway.
- Require new development and entrances located within 50 metres of Highway 11 property to require a Ministry of Transportation Land Use Permit.

Employment Lands

- Add an *Employment Lands Area* subsection to the General Development Policies Section. Develop a 25-year horizon for Employment Areas which aligns with section 1.3.2 of the Provincial Policy Statement, using population projections and demographic updates for the Municipality of Powassan. Identify necessary infrastructure to support the current and projected needs of the community.
- Add an Economic Development subsection to General Development Policies Section. Develop Economic development goals and objectives for the Municipality that can be added to section in Official Plan.

Housing

- Add a *Housing* subsection to the General Development Policies Section. Use the population projections to identify the current and future housing needs in the area.
- Add policy in the Housing subsection to encourage the provision of *affordable housing* and a mix of housing options on a Municipal basis. Use a Mix of housing options including single detached, additional residential units, multiple-unit housing, housing for older people.
- Identify percentage targets for affordable housing in new developments.
- Add a subsection in *Housing* to address *All Housing Options* to meet social, health, and economic requirements of residents, including special needs.
- Add subsection in *Housing* to address *Second Units*.

Downtown Core

- Integrate *Downtown Core* into Settlement Areas section.
- Incorporate cultural landscape planning to Downtown Core by identifying assets in the Downtown areas.
- Create goals and objectives for the Downtown Core areas.
- Add “mixed-use” development as a permitted use to encourage economic development and housing options in the Downtown Core.

Agriculture and Rural Lands

- To encourage the protection and preservation of Ontario’s Agricultural System, the Municipality can add *Prime Agricultural Areas* designation to the Official Plan Schedules and policy. Identify Class 3 CLI lands as Prime Agricultural Areas to protect agriculture land for the long-term use of the municipality.

- Add Policy stating “In order to protect and optimize agricultural operations and reduce adverse impacts the lands may have on adjacent land use all farm and non-farm development must comply with Minimum Distance Separation (MDS) Formulae.
- Add Provincial Policy Statement Section 2.3.3, identified Permitted uses outside settlement areas, stating “Planning consideration must be given to the agricultural uses, agriculture-related uses and on-farm diversified uses that exist in the Municipality.”

Forestry

- Add *Urban Forestry* policy for private and public land within the Municipal area. Create urban forestry design criteria to promote sustainable urban forest management.

Asset Management Planning

- Ensure the Asset Management Policy is implemented when drafting policy related to economic development, infrastructure, sustainability, and climate change.

Schedules

- Update all schedules using data from provincial ministries including aggregates resources, natural resources, regional market area, cultural landscapes and assets, and transportation.

June 2022 National Indigenous History Month

June 21, 2022 National Indigenous Peoples Day

Whereas, in 2009, June was declared National Indigenous History month by the passing of a unanimous motion of the House of Commons;

and Whereas, recognizing National Indigenous History Month is an opportunity for citizens to learn more about the history of the Indigenous peoples in Canada - the first peoples of Canada;

and Whereas, in cooperation with Indigenous Peoples' national organizations, the Government of Canada designated June 21 as National Indigenous Peoples Day;

and Whereas, June 21 was chosen because it corresponds to the summer solstice, the longest day of the year, and for generations many Indigenous Peoples' groups have celebrated their culture and heritage at this time of year;

and Whereas, National Indigenous Peoples Day is a wonderful opportunity to become better acquainted with the cultural diversity of First Nations, Inuit and Métis peoples and to discover the unique accomplishments of Indigenous Peoples;

Now Therefore, I, Mayor Peter McIsaac, on behalf of Council, do hereby proclaim June 2022 as "National Indigenous History Month" and June 21, 2022 as "National Indigenous Peoples Day" in the Municipality of Powassan and urge all residents to take this opportunity to celebrate and recognize the contributions of the Indigenous peoples to our communities and Country.

Mayor Peter McIsaac

DATE OF COUNCIL MTG.	June 7/22
GENRA ITEM #	12.1

Women's Own Resource Centre

The Town of Powassan

Dear Mayor and Council,

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and a large donation network.

In 2021, our Centre recorded 1,726 drop-ins, 559 phone calls, 1,270 emails and 89 one to one consultations for business development, personal and crisis calls throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2021 through the process of starting a small business with 8 of these women launching businesses throughout the Almaguin Highlands and an additional 4 hoping to launch within the next year. Our Life Skills Training workshop supported 18 women in 2021 and 129 individual women participated in local Resource & Business Network Luncheons. WORC responded to 24 crisis calls which includes 13 in regards to violence against women. 629 clients accessed our donation network this past year, exceeding all previous tracking for this program.

In addition to core programming, WORC facilitated a Virtual Almaguin Market giving local entrepreneurs the opportunity to showcase their products and services to a larger audience at no cost to them. WORC partners with area groups to offer additional programming and support as well. One such program this year was assisting with the "Win This Space" program in partnership with the Village of Burk's Falls amongst others to help build opportunities for local entrepreneurs and foster economic development in the region. WORC's International Women's Day Celebrations were a great success this year with workshops being offered throughout the week that celebrated local women and their achievements, offering opportunities to connect and network while supporting local women-led businesses in the Almaguin Highlands.

WORC's services continue to be needed in our region, as indicated by engagement numbers, to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. Throughout the Corona Virus Pandemic, WORC has continued to support our clients virtually and via email through Business Plan Development, navigating

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: info@womensownresource.org

www.womensownresource.org

DATE OF COUNCIL MTG.	June 7/27
AGENDA ITEM #	18.2

Women's Own Resource Centre

support options, crisis counselling, even reaching out to seniors and those without access to transportation for contactless delivery of essential goods. As always, we will continue to be there for the residents of the Almaguin Highlands. We have been able to resume all in person events and have seen record numbers of women coming out to participate helping to ease some of the social isolation we have all experienced these last couple of years.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2022/23. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email jessica@womensownresource.org

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women in the Almaguin Highlands thrive.



Jessica Busch
Program Manager

RECEIVED
MAY 09 2022
The Municipality of Powassan

105 Ottawa Ave., Box 155, South River, ON P0A 1X0
Phone: (705) 386-9672 Toll Free: 1-888-640-8668
Fax: (705) 386-7111 Email: info@womensownresource.org
www.womensownresource.org



SAVE THE DATE

Where: Highview Golf Course

When: Friday, August 26, 2022

Fee: \$100 / golfer (18 holes / cart / dinner)

Reserve your space early - first 20 teams accepted!

For more information or to register your team, call 705-497-5555 #507 or

Email: kim@nearnorthcrimestoppers.com



RECEIVED
Municipality of Kawartha

Crime Stoppers is a non-profit, charitable organization that relies on fundraising for its operating budget. As such, it relies on events such as this golf tournament to carry on this essential community-based, Crime-Prevention Program.



1-800-222-TIPS
www.nearnorthcrimestoppers.com



OF COUNCIL MTG.	June 7/22
AGENDA ITEM #	13-1

Allison Quinn

Subject: FW: Ontario Land Tribunal

From: Tracy MacDonald <tmacdonald@orangeville.ca>
Sent: May 30, 2022 10:04 AM
To: doug.fordco@pc.ola.org; steve.clark@pc.ola.org; horwatha-qp@ndp.on.ca; info@ontariobigcitymayors.ca; tmrakas@aurora.ca; chair@regionofwaterloo.ca; info.leader@ontarioliberal.ca; admin@gpo.ca
Subject: Ontario Land Tribunal

Good afternoon,

Orangeville Council, at it's May 16, 2022 Council meeting passed the following resolution:

"2022-196

Moved: Councillor Peters

Seconded: Councillor Post

That the Town of Orangeville requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

And that a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

And that a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Result: Carried"

Regards,

Tracy Macdonald | Assistant Clerk | Corporate Services
Town of Orangeville | 87 Broadway | Orangeville ON L9W 1K1
519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256
tmacdonald@orangeville.ca | www.orangeville.ca

DATE OF COUNCIL MTG	June 7/22
AGENDA ITEM #	13.8



Office of the District Chair

SENT VIA EMAIL (premier@ontario.ca)

June 1, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

RE: Annual Emergency Exercise Exemption

On behalf of The District Municipality of Muskoka, I am writing to express key concerns regarding the requirement for Ontario municipalities to conduct an annual practice exercise for a simulated emergency incident as prescribed by Regulation 380/04. The simulations aim to validate response plans and procedures, train staff and identify areas of improvement to ensure emergency response is delivered at optimal levels. Exemptions are not currently permitted under this legislation. While the District of Muskoka acknowledges and supports the need for emergency exercises, Muskoka District Council strongly encourages the amendment of Regulation 380/04 to permit exemptions for municipalities who have responded to an actual emergency during the respective calendar year. A copy of the District's Health Services Committee resolution, as adopted by Muskoka District Council, is attached as Appendix I.

In 2021, The District's Emergency Control Group (ECG) convened twenty-four (24) times amounting to approximately 435 hours spent on emergency related activities. One of these incidents involved a watermain break in the Town of Bracebridge. Murray Advisory Services performed a critical analysis of the event and confirmed that the goals of an emergency exercise were achieved. The firm's final report included twelve (12) recommendations that helped improve the outcomes of a second water disruption event in the Town of Gravenhurst a few weeks later.

Despite the volume of actual emergencies managed by the ECG, the District of Muskoka must still conduct an annual exercise to remain compliant with the Regulation. This is not an efficient use of municipal resources and does not serve as a useful training mechanism for staff who have been over-extended by the emergency situations they have managed over the past year.

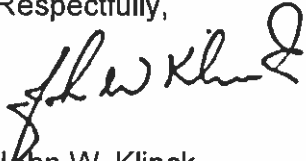
THE DISTRICT MUNICIPALITY OF MUSKOKA
70 Pine Street, Bracebridge, Ontario P1L 1N3
Phone: 705-645-2231 Toll-Free: 1-800-461-4210 (within 705) Fax: 705-645-5319
Email: info@muskoka.on.ca Website: www.muskoka.on.ca

DATE OF COUNCIL MEETING	June 7/22
AGENDA ITEM #	13.3

The Solicitor General granted a one-time exemption to municipalities in 2020 recognizing that municipalities were actively engaged in and managing various COVID-19 related initiatives. If pandemic management warrants an exemption to the annual simulation, surely there must be grounds to grant an exemption for the management of other emergency situations.

On behalf of Muskoka District Council, your consideration of this matter is appreciated.

Respectfully,



John W. Klinck
District Chair

THE DISTRICT MUNICIPALITY OF MUSKOKA

Cc: Honourable Steve Clark, Minister of Municipal Affairs and Housing
Honourable Sylvia Jones, Solicitor General
Norm Miller, MPP Parry Sound-Muskoka
All Municipalities in Ontario

Appendix I

R10/2022-HS

The District Municipality of Muskoka

Health Services Committee
February 24, 2022

Moved By: J. Klinck

Seconded By: R. Nishikawa

WHEREAS Ontario Regulation 380/04: Standards under the Emergency Management and Civil Protection Act sets the municipal standards for emergency management programs in Ontario and requires municipalities to conduct an annual exercise with their Emergency Control Group in order to evaluate the municipality's emergency response plan and procedures, O. Reg. 380/04, s. 12 (6);

AND WHEREAS Emergency Management Ontario previously granted municipalities exemption for the annual exercise requirement when the municipality experienced an actual emergency with documented proof of the municipality actively engaging their emergency management procedures and plan in response to the emergency;

AND WHEREAS on August 5, 2021 the Chief, Emergency Management Ontario (EMO) issued a memo to Community Emergency Management Coordinators stating that effective immediately, the Chief, EMO would no longer be issuing exemptions to the O. Reg. 380/04 requirement to conduct an annual exercise;

AND WHEREAS municipalities experience significant costs and burden to staff resources when faced with the response to an actual emergency and activation of their Emergency Control Group and/or Emergency Operations Centre;

AND WHEREAS a municipality's response to an actual emergency is more effective than an exercise in evaluating its emergency response plan and procedures as mandated by O. Reg. 380/04;

Appendix I

The District Municipality of Muskoka

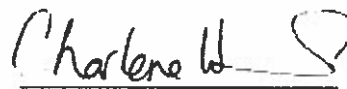
AND WHEREAS planning, conducting and evaluating an emergency exercise requires significant time and effort for the Community Emergency Management Coordinator and Municipal Emergency Control Group that is duplicated when the municipality experiences a real emergency;

NOW THEREFORE, BE IT RESOLVED THAT Muskoka District Council hereby **requests** the Province of Ontario to amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures;

AND THAT a copy of this resolution **be forwarded** to the Honourable Doug Ford, Premier of Ontario; the Honourable Norm Miller, MPP for Parry Sound-Muskoka; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Sylvia Jones, Solicitor General; and all other municipalities of Ontario.

Carried

Defeated



Deputy Clerk

**A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS,									
PR1131	05/17/22 Payroll from 5/1/2022 to 5/14/2022	05/17/22		05/17/22	\$7,934.08	\$7,934.08	10-10-33200	A/P FIT	\$0.00	(\$7,934.08)
PR1131	05/17/22 Payroll from 5/1/2022 to 5/14/2022	05/17/22		05/17/22	\$3,581.78	\$3,581.78	10-10-33210	A/P PIT	\$0.00	(\$3,581.78)
PR1131	05/17/22 Payroll from 5/1/2022 to 5/14/2022	05/17/22		05/17/22	\$2,386.84	\$2,386.84	10-10-33220	A/P EI	\$0.00	(\$2,386.84)
PR1131	05/17/22 Payroll from 5/1/2022 to 5/14/2022	05/17/22		05/17/22	\$6,207.84	\$6,207.84	10-10-33230	A/P CPP	\$0.00	(\$6,207.84)
						\$20,110.54				
						\$20,647.79				
Total GENERAL GOVERNMENT										
ENVIRONMENT										
9622	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0									
4295	05/10/22 SAFTEY INSPECTION	05/10/22		05/10/22	\$4,863.98	\$4,863.98	10-25-64830	GARBAGE VEHICLE	\$17,500.00	\$16,284.49
						\$4,863.98				
						\$4,863.98				
Total ENVIRONMENT										
Total Bills To Pay:										\$25,511.77

DATE OF COUNCIL MTG.	June 7/22
AGENDA ITEM #	15

A/P Preliminary Cheque Run (Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8890	05/24/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	05/24/22	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$5,200.00	\$2,228.02
157471					\$13.31				
8944	05/24/22	PSD CITYWIDE INC., 148 FULLARTON ST, 9 TH FLOOR, LONDON , ON, N6A 5P3	05/24/22	\$6,512.64	\$6,512.64	10-10-61580	ASSET MANAGEMENT	\$44,500.00	\$18,429.09
16896					\$7,232.00				
8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	05/24/22	\$19.39	\$19.39	10-10-61022	D PIEKARSKI-COUNCIL	\$0.00	(\$577.62)
2469525858	05/24/22	D PIEKARSKI CELL	05/24/22	\$24.55	\$24.55	10-10-61023	R HALL- COUNCIL	\$0.00	(\$598.22)
2469525858	05/24/22	R HALL CELL	05/24/22	\$52.80	\$52.80	10-10-61026	P MCISAAC-MAYOR	\$0.00	(\$1,220.59)
2469525858	05/24/22	P MCISAAC - CELL	05/24/22	\$19.72	\$19.72	10-10-61550	TELEPHONE & FAX	\$5,700.00	\$2,705.81
2469525858	05/24/22	DEPUTY TREASURER CELL	05/24/22	\$19.58	\$19.58	10-10-61550	TELEPHONE & FAX	\$5,700.00	\$2,705.81
2469525858	05/24/22	TREASURER CELL	05/24/22	\$19.49	\$19.49	10-10-61550	TELEPHONE & FAX	\$5,700.00	\$2,705.81
2469525858	05/24/22	CAO CELL	05/24/22	\$26.51	\$26.51	10-10-61550	TELEPHONE & FAX	\$5,700.00	\$2,705.81
2469525858	05/24/22	ROGERS CELL SERVICE	05/24/22	\$233.43	\$233.43				
9176	05/24/22	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/24/22	\$53.62	\$53.62	10-10-61640	OFFICE & EQUIPMENT	\$5,200.00	\$2,228.02
3376085					\$96.59				
9477	05/24/22	PLANSCAPE, 104 KIMBERLEY AVE. BRACEBRIDGE, ON, P1L 1Z8	05/24/22	(\$233.91)	(\$233.91)	10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$2,199.60)
474325 CR	05/24/22	CREDIT PLANNING FEES	05/24/22	\$519.80	\$519.80	10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$2,199.60)
474397	05/24/22	BECHARD PLANNING	05/24/22	\$519.80	\$519.80	10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$2,199.60)
474398	05/24/22	NICKERSON PLANNING	05/24/22	\$816.03	\$816.03				
9926	05/24/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/22	\$248.78	\$248.78	10-10-61550	TELEPHONE & FAX	\$5,700.00	\$2,705.81
3113358 522					\$402.26				
10059	05/24/22	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1	05/24/22	\$356.16	\$356.16	10-10-61600	POSTAGE/COURIER/COPI	\$25,000.00	\$16,794.82
2025811					\$395.50				
10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$147.64	\$147.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$4,233.42)
JUNE 2022	05/24/22	LIBRARY LIFE/DISABILITY INS	05/24/22	\$147.64	\$147.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$4,233.42)
MAY 2022	05/24/22	LIBRARY LIFE/DISABILITY INS	05/24/22	\$1,291.39	\$1,291.39	10-10-61510	BENEFITS	\$34,500.00	\$24,247.20
JUNE 2022	05/24/22	OFFICE LIFE/DISABILITY INS.	05/24/22	\$1,291.39	\$1,291.39	10-10-61510	BENEFITS	\$34,500.00	\$24,247.20
MAY 2022	05/24/22	OFFICE LIFE/DISABILITY INS.	05/24/22	\$2,878.06	\$2,878.06				
Total GENERAL GOVERNMENT									
\$18,393.65									
250 CLARK									
8890	05/24/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	05/24/22	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$9,500.00	\$6,435.30
157471					\$48.62				
8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	05/24/22	\$53.45	\$53.45	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
2469525858					\$53.45				

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8975	05/24/22	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	05/24/22	\$67.31	\$67.31	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
MAY22KH4	05/24/22	NO FRILLS - FERMENTING WORKSHOP	05/24/22	\$67.31	\$67.31				
9176	05/24/22	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/24/22	\$139.43	\$139.43	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
3376085	05/24/22	PEST CONTROL	05/24/22	\$21.45	\$21.45	10-12-61757	FITNESS CENTRE@250	\$4,000.00	\$1,631.28
3376085	05/24/22	PEST CONTROL	05/24/22	\$160.88	\$160.88				
9926	05/24/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/22	\$248.78	\$248.78	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
3113358 522	05/24/22	TELECOM @ 250 CLARK	05/24/22	\$248.78	\$248.78				
10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$108.75	\$108.75	10-12-61525	250 CLARK-JANITORIAL	\$9,500.00	\$6,435.30
JUNE 2022	05/24/22	250 CLARK	05/24/22	\$108.75	\$108.75	10-12-61525	250 CLARK-JANITORIAL	\$9,500.00	\$6,435.30
MAY 2022	05/24/22	250 CLARK	05/24/22	\$217.50	\$217.50				
10122	05/24/22	LUC BERNARD, . . .	05/24/22	\$91.57	\$91.57	10-12-61525	250 CLARK-JANITORIAL	\$9,500.00	\$6,435.30
MARKS 5/20/22	05/24/22	BOOT ALLOWANCE	05/24/22	\$91.57	\$91.57				
10219	05/24/22	VANESSA KELLY, 604 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0	05/24/22	\$60.00	\$60.00	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
MAY 24 2022	05/24/22	MOTHERSDAY GIFT BAGS	05/24/22	\$60.00	\$60.00				
10362	05/24/22	LESLIE ARMITAGE, . . .	05/24/22	\$60.00	\$60.00	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
MAY 24 2022	05/24/22	MOTHERSDAY GIFT BAGS	05/24/22	\$60.00	\$60.00				
10496	05/24/22	HEATHERS FUDGE, . . .	05/24/22	\$80.00	\$80.00	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
may 24 2022	05/24/22	MOTHERSDAY GIFT BAGS	05/24/22	\$80.00	\$80.00				
10501	05/24/22	ALGONQUIN SEWING DESIGN STUDIO, 100 MAIN ST, BOX 473, SUNDRIDGE, ON,	05/24/22	\$100.00	\$100.00	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
MAY 24 2022	05/24/22	MOTHERSDAY GIFT BAGS	05/24/22	\$100.00	\$100.00				
10568	05/24/22	DEBBIE GAUTHIER, , POWASSAN, ON, P0H 1Z0	05/24/22	\$210.00	\$210.00	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
MAY 24 22	05/24/22	MOTHERS DAY GIFT BAGS	05/24/22	\$210.00	\$210.00				
10569	05/24/22	LYNN WELLER, 26 HUNTER ST, BOX 309, SOUTH RIVER, ON, P0A 1C0	05/24/22	\$150.00	\$150.00	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$13,552.22
MAY 5 2022	05/24/22	MOTHERSDAY GIF BAGS	05/24/22	\$150.00	\$150.00				
Total 250 CLARK									
\$1,548.11									
FIRE DEPARTMENT									
8797	05/24/22	INSERVUS MANAGEMENT SYSTEMS, 1971 BOND STREET, NORTH BAY	05/24/22	\$47.84	\$47.84	10-15-62010	FIRE DEPT.-MAINTENANCE	\$54,600.00	\$35,004.07
1313	05/24/22	BUNKER GEAR CLEANING	05/24/22	\$47.84	\$47.84				
8890	05/24/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	05/24/22	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$54,600.00	\$35,004.07
157472	05/24/22	MAT RENTAL	05/24/22	\$17.55	\$17.55				

A/P Preliminary Cheque Run

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8954	05/24/22	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	05/24/22	\$45.97	\$45.97	10-15-62020	FIRE DEPT -INSURANCE	\$27,900.00	\$27,900.00
8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/24/22	\$19.54	\$19.54	10-15-62020	FIRE DEPT -INSURANCE	\$27,900.00	\$27,900.00
9059	05/24/22	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/24/22	\$33.81	\$33.81	10-15-62020	FIRE DEPT -INSURANCE	\$27,900.00	\$27,900.00
9926	05/24/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/22	\$153.05	\$153.05	10-15-62020	FIRE DEPT -INSURANCE	\$27,900.00	\$27,900.00
10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$181.30	\$181.30	10-15-61510	BENEFITS	\$0.00	(\$2,199.80)
10566	05/24/22	CATHY GIESLER, POWASSAN, ON, P0H 1Z0	05/24/22	\$181.30	\$181.30	10-15-61510	BENEFITS	\$0.00	(\$2,199.80)
10566	05/24/22	VALU MART, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/22	\$362.60	\$362.60	10-15-62010	FIRE DEPT -MAINTENANCE	\$54,600.00	\$35,004.07
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/24/22	\$19.60	\$19.60	10-20-63060	PUBLIC WORKS-	\$66,000.00	\$49,507.72
2469525858	05/24/22	PW ENGINEER CELL	05/24/22	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$2,265.29
2469525858	05/24/22	PUBLIC WORKS CELL	05/24/22	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$2,265.29
2469525858	05/24/22	PUBLIC WORKS SURFACE TABLET	05/24/22	\$19.85	\$19.85	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$2,265.29
2469525858	05/24/22	PW CELL 497-6169	05/24/22	\$19.40	\$19.40	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$2,265.29
9926	05/24/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/22	\$97.63	\$97.63	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$2,265.29
3115764 522	05/24/22	INTERNET	05/24/22	\$204.06	\$204.06	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$2,265.29
10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$204.06	\$204.06	10-20-63050	PUBLIC WORKS-	\$717,900.00	\$705,619.56
JUNE 2022	05/24/22	PW LIFE/DISABILITY INS	05/24/22	\$1,119.50	\$1,119.50	10-20-63050	PUBLIC WORKS-	\$717,900.00	\$705,619.56
MAY 2022	05/24/22	PW LIFE/DISABILITY INS	05/24/22	\$1,119.50	\$1,119.50	10-20-63050	PUBLIC WORKS-	\$717,900.00	\$705,619.56
10460	05/24/22	GREG JAMES, 202 YOUNG DRIVE, BOX 283, TROUT CREEK, ON, P0H 2L0	05/24/22	\$2,239.00	\$2,239.00	10-20-63060	PUBLIC WORKS-	\$66,000.00	\$49,507.72
walmart boot	05/24/22	BOOT ALLOWANCE	05/24/22	\$147.51	\$147.51	10-20-63060	PUBLIC WORKS-	\$66,000.00	\$49,507.72
Total PUBLIC WORKS									
ENVIRONMENT									
8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/24/22	\$4.83	\$4.83	10-25-64910	LANDFILL SITE-	\$44,000.00	\$41,917.69
2469525858	05/24/22	LANDFILL SITE-CELL	05/24/22	\$4.83	\$4.83	10-25-64910	LANDFILL SITE-	\$44,000.00	\$41,917.69

A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt
10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$102.57	\$102.57
JUNE 2022	05/24/22	MF LIFE/DISABILITY INS		\$102.57	
MAY 2022	05/24/22	MF LIFE/DISABILITY INS		\$102.57	

10567	05/24/22	RONALD CAMPBELL, 272 LINDQUIST LINE, POWASSAN, ON, POH 1Z0	05/24/22	\$98.70	\$98.70
PHOTO METRO		TRIPOD			

Total ENVIRONMENT

WATER

9059	05/24/22	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/24/22	\$44.70	\$44.70
7057243319 522		05/24/22 WATER PUMP HOUSE PHONE			

Total WATER

BUILDING DEPARTMENT

8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/24/22	\$20.18	\$20.18
2469525858		05/24/22 CBO CELL			

10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$260.89	\$260.89
JUNE 2022	05/24/22	BUILDING INSPECTOR LIFE/DISABILITY INS.		\$260.89	
MAY 2022	05/24/22	BUILDING INSPECTOR LIFE/DISABILITY INS.		\$260.89	

Total BUILDING DEPARTMENT

PROTECTION TO PERSONS & PROPERTY

8855	05/24/22	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	05/24/22	(\$1,853.56)	(\$1,853.56)
280103221252027	05/24/22	MONTHLY POLICING		\$40,600.00	\$40,600.00
301105220934028	05/24/22	MONTHLY POLICING		(\$436.00)	(\$436.00)
302203221342072	05/24/22	MONTHLY POLICING		(\$2,649.68)	(\$2,649.68)
311605221249027	05/24/22	MONTHLY POLICING		\$35,660.76	\$35,660.76

8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/24/22	\$19.44	\$19.44
2469525858		05/24/22 MLEO CELL			

Total PROTECTION TO PERSONS & PROPERTY

RECREATION

8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/24/22	\$19.39	\$19.39
2469525858		05/24/22 REC/GAP CELL			
9059	05/24/22	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/24/22	\$37.63	\$37.63
7057245689 522		05/24/22 SHCC MONTHLY PHONE BILL			

Account Number	Account Description	Budgeted \$	YTD Balance
10-25-61510	BENEFITS GARBAGE	\$0.00	(\$866.71)
10-25-61510	BENEFITS GARBAGE	\$0.00	(\$866.71)
10-25-64810	GARBAGE COLLECTION-	\$2,000.00	\$910.76
10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$10,159.39)
10-45-62710	BUILDING INSPECTOR-	\$6,500.00	\$3,529.85
10-45-62700	BUILDING INSPECTOR	\$123,400.00	\$121,286.08
10-45-62700	BUILDING INSPECTOR	\$123,400.00	\$121,286.08
10-50-62500	POLICING-OPP	\$495,200.00	\$324,510.27
10-50-62500	POLICING-OPP	\$495,200.00	\$324,510.27
10-50-62500	POLICING-OPP	\$495,200.00	\$324,510.27
10-50-62500	POLICING-OPP	\$495,200.00	\$324,510.27
10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$524.82)
10-55-67610	RECREATION-ADMIN-	\$500.00	\$422.44
10-55-67410	SHCC-MAT/SUPPLIES	\$18,000.00	\$16,161.41

A/P Preliminary Cheque Run

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total RECREATION									
HEALTH SERVICES									
8886	NORTH BAY PARRY SOUND DIST. HEALTH UNIT, 345 OAK ST W, NORTH BAY, ON, P1B 2T2								
	JAN TO MAY 2022	05/24/22 HEALTH UNIT LEVY JAN TO MAY 2022	05/24/22	\$41,044.59	\$41,044.59	10-60-65000	HEALTH UNIT	\$110,371.00	\$110,371.00
9661	POWASSAN & AREA FAMILY HEALTH TEAM, P.O. BOX 39, POWASSAN, ON, P0H1Z0								
	2020 SOFT COST	05/24/22 MEDICAL BUILDING SOFT COST BAL OF 2021	05/24/22	\$8,073.32	\$8,073.32	10-60-65330	MEDICAL -POWASSAN	\$0.00	\$0.00
Total HEALTH SERVICES									
HISTORICAL & CULTURE									
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5								
	3376097	05/24/22 PEST CONTROL	05/24/22	\$174.41	\$174.41	10-65-67680	POWASSAN LEGION	\$20,000.00	\$13,191.59
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
	3116364 522	05/24/22 TC SENIORS	05/24/22	\$51.01	\$51.01	10-65-66030	TROUT CREEK SENIOR	\$4,000.00	\$3,704.34
Total HISTORICAL & CULTURE									
PLANNING & DEVELOPMENT									
9477	PLANScape, 104 KIMBERLEY AVE, BRACEBRIDGE, ON, P1L 1Z8								
	474399	05/24/22 PLANNING CONSULTING	05/24/22	\$93.62	\$93.62	10-70-68005	PLANNING	\$15,000.00	\$12,921.30
9479	CGIS SPATIAL SOLUTIONS, 52 SOUTH STREET, PERTH, ON, K7H 2G7								
	44743	05/24/22 PLANNING & DEVELOPMENT-MAT/SUPPLIES	05/24/22	\$3,827.72	\$3,827.72	10-70-68010	PLANNING &	\$17,000.00	\$7,982.72
Total PLANNING & DEVELOPMENT									
TROUT CREEK COMMUNITY CENTRE									
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
	2469525858	05/24/22 TCCC CELL	05/24/22	\$19.06	\$19.06	10-75-61550	TELEPHONE & FAX &	\$3,000.00	\$2,011.14
9107	THE BEER STORE, ...								
	MAY 27 2022	05/24/22 STAG AND DOE SUPPLIES HAMPLE	05/24/22	\$1,457.74	\$1,457.74	10-75-61865	TCCC BAR EXPENSES	\$5,000.00	\$5,628.97
9184	RESURFICE CORP, 25 ORIOLE PARKWAY EAST, P.O. BOX, ELMIRA, ON, N3B 3A9								
	94445	05/24/22 HYDRAULIC PUMP KIT	05/24/22	\$1,246.35	\$1,246.35	10-75-61820	MAINTENANCE	\$20,000.00	\$14,912.96
Total TCCC									
\$57.02									

A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	9926	05/24/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/22	\$228.96	\$228.96	10-75-61550	TELEPHONE & FAX &	\$3,000.00	\$2,011.14
	3116366 522	05/24/22	PHONE AND INTERNET							
	10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$196.35	\$196.35	10-75-61510	BENEFITS	\$8,600.00	\$6,388.76
	JUNE 2022	05/24/22	TCCC LIFE/DISABILITY INS.							
	MAY 2022	05/24/22	TCCC LIFE/DISABILITY INS.							
	10143	05/24/22	BLACK & MCDONALD LTD, 328 Green Rd, Stoney Creek, ON, , L8E 2B2	05/24/22	\$357.18	\$357.18	10-75-61820	MAINTENANCE	\$20,000.00	\$14,912.96
	43-1292251		05/24/22 PLANT SHUT DOWN							
Total TROUT CREEK COMMUNITY CENTRE										
SPORTSPLEX										
	8807	05/24/22	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	05/24/22	\$293.58	\$293.58	10-80-61950	BUILDING REPAIRS &	\$25,000.00	\$20,908.04
	1533		05/24/22 REKY BUILDING							
	8954	05/24/22	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	05/24/22	\$53.57	\$53.57	10-80-61960	BUILDING SUPPLIES	\$5,000.00	\$4,560.63
	56130364313036		05/24/22 BUILDING SUPPLIES							
	8962	05/24/22	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/24/22	\$22.20	\$22.20	10-80-61550	TELEPHONE & FAX	\$500.00	\$414.43
	2469525858		05/24/22 SPORTSPLEX CELL							
	9926	05/24/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/24/22	\$255.08	\$255.08	10-80-61555	OFFICE EXPENSES	\$6,000.00	\$4,180.41
	3111682 522		05/24/22 OFFICE EXPENSES							
	10061	05/24/22	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/24/22	\$196.35	\$196.35	10-80-61510	BENEFITS	\$4,000.00	\$2,146.76
	JUNE 2022	05/24/22	SP LIFE/DISABILITY INS.							
	MAY 2022	05/24/22	SP LIFE/DISABILITY INS.							
Total SPORTSPLEX										
										\$1,017.13
Total Bills To Pay:										\$118,042.68

Total SPORTSPLEX

Total Bills To Pay:

\$118,042.68