

The Municipality of Powassan

AGENDA

Regular Council meeting to be held

Tuesday July 5, 2022 at 7:00 p.m. Powassan Council Chambers

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings"

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

6. ADOPTION OF MINUTES

6.1 Regular Council meeting of June 21, 2022

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

7.1 Public Works Committee minutes of June 13, 2022

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

8.1 Notice of public meeting Consent Application b10/Powassan/2022

8.2 Notice of a public meeting Draft Plan of Subdivision A1/Powassan/2022

8.3 Notice of a public meeting Consent Application b9/Powassan/2022

9. STAFF

9.1 Tender 2022-03 Supply and Delivery of Fuel

9.2 Boundary Road Capital Improvement – Alsace Road

9.3 Engineer Inspection of Bridges and Culverts

9.4 Lame Duck Council – Delegation of Authority

9.5 2nd Quarter Budget Variance Report

10. BY-LAWS

10.1 2022-21 Appoint an Acting Clerk

10.2 2022-23 Delegation of Authority

10.3 2022-22 Appoint Acting Deputy Clerk

11. UNFINISHED BUSINESS

11.1 Verbal Report – Eastholme Construction, D. Britton

11.2 Verbal Report – Delaying Arena Ice Schedule, R. Hall

11.3 Integrity Commissioner Report D. Piekarski – Resolution, M. Wand

12. NEW BUSINESS

12.1 Site Plan Agreement – 146 Osborne Street – Planning Report

13. CORRESPONDENCE

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

- 18.1 Identifiable Individuals-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees
- 18.2 Proposed Disposition or acquisition of land-Section 239(2)(c) and under 6(1)(c) of the Procedural Bylaw-a proposed or pending acquisition or disposition of land for municipal or local board purposes.
- 18.3 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees
- 18.4 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees
- 18.5 Security of Municipal Property 239(2)(a) of the Municipal Act

19. MOTION TO ADJOURN

Council Meeting
Tuesday, June 21, 2022, at 7:00 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Dave Britton, Councillor
Debbie Piekarski, Councillor
Markus Wand, Councillor

Staff: Kim Bester, Deputy Clerk
Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof:
M. Wand 15 Listed in Accounts Payable

- 2022-211** Moved by: R. Hall Seconded by: D. Britton
That the agenda of the Regular Council Meeting of June 21, 2022, be approved, with the addition of Item 14.1 – Appoint Deputy Clerk. **Carried**
- 2022-212** Moved by: D. Britton Seconded by: R. Hall
That the minutes of the Regular meeting of Council of June 7, 2022, be adopted. **Carried**
- 2022-213** Moved by: D. Britton Seconded by: R. Hall
That the minutes from the Municipal Arenas Committee meeting dated June 6, 2022, be received. **Carried**
- 2022-214** Moved by: M. Wand Seconded by: D. Britton
That the District of Parry Sound Social Services Administration Board's Chief Administrative Officer's Report dated June 2022, be received. **Carried**
- 2022-215** Moved by: D. Britton Seconded by: M. Wand
That the memo from Director of Public Works and Engineering, C. Munshaw, regarding the results of Tender 2022-05: Paving, be received,
And further that Tender 2022-05 for paving in the amount of \$109,587.78 including HST be awarded to Pioneer Construction Inc. **Carried**
- 2022-216** Moved by: M. Wand Seconded by: D. Britton
That the memo from Director of Public Works and Engineering, C. Munshaw, regarding the results of Tender 2022-04: Foundation Rehabilitation Design, be received,
And further that Tender 2022-04: Foundation Rehabilitation Design be reposted. **Carried**
- 2022-217** Moved by: D. Britton Seconded by: D. Piekarski
Be it resolved that the Municipality of Powassan staff withhold two months of Deputy Mayor Randy Hall's salary (July and August) and it be redirected to the Trout Creek Children's Booster Club, as it relates to Resolution 2022-114. **Carried**

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	4.1

2022-218

Moved by: M. Wand

2022-219

Moved by: D. Britton Seconded by: M. Wand

That the memo from Director of Public Works and Engineering, C. Munshaw, regarding the Entrance Permit Request on Lindquist Line, be received,

Ad further that council allows the property owner to construct an improved road from the end of Lindquist Line to their proposed entrance location, as per the requirements, specifications, and direction of Municipal staff.

Carried

2022-220

Moved by: D. Piekarski Seconded by: R. Hall

That the correspondence dated June 16, 2022, from the Township of Nipissing, regarding the Joint Jurisdiction Highway and Connecting Road Routine Maintenance and Repair Agreement, be received.

Carried

2022-221

Moved by: D. Piekarski Seconded by: R. Hall

That the Draft Agreement between the Corporation of the Municipality of Powassan and the Powassan Voodoo Hockey Club be received,

And further that the Acting Clerk be authorized to execute and sign the final agreement.

Recorded Vote: Requested By: R. Hall

Deputy Mayor Hall: NAY

Councillor Wand: YEA

Councillor Britton: YEA

Councillor Piekarski: YEA

Mayor McIsaac: YEA

Carried

2022-222

Moved by: D. Piekarski Seconded by: R. Hall

That Allison Quinn be appointed Deputy Clerk, effective immediately and that the details of this appointment be brought back to the next meeting of Council by By-Law.

Carried

2022-223

Moved by: D. Piekarski Seconded by: R. Hall

That the accounts payable listing reports of June 3rd, 6th, 10th, and 17th, 2022 in the total amount of \$574,045.87 be approved for payment.

Carried

2022-224

Moved by: D. Piekarski Seconded by: R. Hall

That Council now adjourns at 7:59 p.m.

Carried

Mayor

Clerk

MINUTES – Public Works Committee
Monday, June 13, 2022 – 6:30 pm

Present: Councillor/Chair D. Britton
Mayor P. McIsaac, Councillor D. Piekarski, Councillor R. Hall
Deputy Clerk/ Recording Secretary K. Bester, Director of Public Works & Engineering
C. Munshaw, Administrative Assistant A. Quinn / Public Works Foreman, S. Toebes

Two members of the Public were also in attendance

Absent: Councillor M. Wand

1. Meeting called to order at 6:30 pm.
2. All Members of Council present with exception of Councillor Wand who has sent his regrets.
3. P. McIsaac declared a Pecuniary Interest for Item 7.3 (his employer provides funding for this)

4. Moved D. Piekarski, Seconded R. Hall
That the agenda of the meeting of June 13, 2022 be approved Carried

5. Moved by R. Hall, Seconded by D. Piekarski
That the minutes of the May 10, 2022 meeting be approved. Carried

6. **Staff Reports**

6.1 **Entrances on Unopened Road Allowances** – C. Munshaw provided clarification that a resident whose property fronts on an unopened road allowances must bring a sufficient area of the unopened road allowance to provide access via a driveway, up to municipal standards, prior to being able to be issued an entrance or building permit.

7. **Unfinished Business**

7.1 **Poultry Waste Disposal** – C. Munshaw provided a quote of approximately \$66/cubic yard, plus an additional fee of \$50 per day to cover staff for days when landfill is not open. The cost to create a new cell for this refuse will be approximately \$3,600. An agreement could be put in place for a one year term, whereby the business owner would pay the \$3,600 upfront and the fee for each drop off would come off of this amount. The one year term would hopefully provide the business owner with the time required to put in place on-site disposal of this refuse; the agreement could be reviewed for possible extension after the year is up. It's estimated that approximately 0.8 cubic yards would be dropped off each time, with 3 deliveries per week initially. C. Munshaw to draft agreement and forward to business owner.

7.2 **Trailer / Equipment Purchases** – C. Munshaw advised that the grader should be delivered in late June – early July. A snowplow ordered for the 2011 Freightliner has come in at a bit higher cost than was estimated, but is still covered under the capital budget. The trailer to transport

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	7.1

lawncare equipment was budgeted for at \$19,500. A quote for an 8.5' x 20' enclosed trailer has been received and additional quotes will be requested. Lawncare equipment can then be stored inside the trailer at the Public Works yard during the winter months.

P. McIsaac excused himself from the meeting.

7.3 **Connecting Links Maintenance** – C. Munshaw is scheduling a meeting with the contractor to discuss this item in the coming weeks.

P. McIsaac rejoined the meeting.

7.4 **Gas Tender** – C. Munsaw and B. Robinson, Treasurer have issued a tender for a three (3) year term for the provision of fuel and tanks to be placed at the Public Works yard. The tender will close on June 24th and includes a fixed rate for delivery, allows for fluctuation in fuel prices and has an emergency situation provision.

7.5 **Slow Down / Safety Zone Signs** – these are available at the office for residents to pick up and place on their lawns. A notice to be put on the municipal website to advise residents.

7.6 **Glass Recycling** – The contractor from Bracebridge has provided a quote of \$225 plus a fuel surcharge per monthly pickup of a bin placed at the landfill for glass. C. Munshaw to request a quote for bi-monthly pickups and determine if there is an option to call for pickups when required. We will move forward with the monthly pickups for the summer-early Fall months (July-Sept) and determine the quantity of glass that is taken by residents to the landfill. From there can potentially change scheduling of pickups. We will reach out to this recycling company when we tender for recycling services next year. Residents to be advised of the option to bring glass to the landfill via the municipal website and electronic signs.

7.7 **Oakwood Road Truck Traffic** – D. Britton and C. Munshaw met with the owner of the quarry on Oakwood Road. The municipality allocates a portion of the municipal budget for calcium for use on gravel roadways within the municipality. C. Munshaw to research another product (Tembine) to determine if it might be a less expensive option for use instead of calcium. C. Munshaw clarified that aggregate royalties equaling approximately \$20,000 from all aggregate operations are provided to the municipality and are included within the municipal budget. The total budget for gravel road maintenance within the 2022 budget is approximately \$300,000.

8. **New Business**

8.1 **Extra Fuel Expense – Sweeping** – The Contractor has requested that consideration be given to providing extra compensation in the amount of \$2000 to cover the current cost of fuel. The agreement in place is in its second year of a 5 year term. The agreement was put into place, instead of tendering the service out, because it would stabilize the cost of sweeping. There is a termination clause in the current agreement. The decision by the committee was to not provide any extra compensation at this time.

8.2 **Trees on Main Street** – Concern was provided as to the current state of the trees on Main Street (some are dropping leaves). The roots under the interlocking brick have also caused buckling which is a trip hazard. The committee asked that the cost of removing the trees and replacing with stone planters similar to that which is downtown in North Bay, be provided. Trees could then be removed a few at a time, when Public Works staff can schedule.

8.3 **Ditch Maintenance** – We will only have 2 Public Works students this year to assist with grass cutting (beginning in early July). At this time Public Works staff is having difficulty keeping up to grass cutting of cemeteries, parks and municipal properties. It may not be possible to cut the

grass in ditches if there are not sufficient staff available.

- 8.4 **Amnesty Day** – The Committee decided that there would be no amnesty day at the landfill this year. Residents have had opportunities during the beginning of Covid 19 to bring items to the landfill free of charge.

9. **Correspondence**

- 9.1 **Email from Butler Drive Resident** – Speed bumps are not recommended by the Transportation Association of Canada for public roads as they can cause damage to vehicles and Public Works equipment. Speed humps are another option which could be considered – either permanent or rubber that are bolted down and removed before the Winter. The committee asked that a quote for speed humps be provided. As well, an additional No Exit sign will be installed at the entrance to the Butler Subdivision at this time. Committee decided not to install speed humps on Butler Drive at this time.

10. The Public Works Committee will not meet in July, unless the Chair feels it is necessary to call a meeting. An August meeting date will be decided upon in July.
12. No Closed Session
13. Moved by D. Piekarski, Seconded by R. Hall
That the meeting be adjourned at 8: pm Carried.

NORTH ALMAGUIN PLANNING BOARD

NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT

B10/POWASSAN/2022

(UNDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED)

TAKE NOTICE that the North Almaguin Planning Board (NAPB) will be considering the noted application for a consent under Section 53 of the *Planning Act* at a public meeting to be held Thursday 21 July 2022 at 5:30 p.m. at 250 Clark Street, Powassan, Ontario.

THE PURPOSE AND EFFECT of the proposed Consent is to:

Re-Establish Concession Lot 19 Concession 10

PROPERTY OWNER(s): Lorne Byers

IF A PERSON OR A PUBLIC BODY WISHES TO FILE AN APPEAL, BE NOTIFIED OF THE DECISION OR OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE UNDERSIGNED AND QUOTE FILE NUMBER B10/POWASSAN/2022.

DATED AT POWASSAN THIS 24th day of June 2022.

Due to COVID 19 containment regulations observation and participation at the meeting will be provided by virtual media. For instruction on using the virtual media platform(s) please email by Tuesday 19 July 2022.
PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email to northalmaguinplanningboard2018@gmail.com no later than Tuesday 19 July 2022.
NOTE that the COVID containment regulations recommend that persons entering the building must be symptom free and are encouraged to wear a mask while in 6m proximity to other persons.

**North Almaguin Planning Board
Box 57, Powassan ON P0H 1Z0**

705-724-6758 / Email northalmaguinplanningboard2018@gmail.com

SKETCH TO ACCOMPANY

LOT SEVERANCE APPLICATION

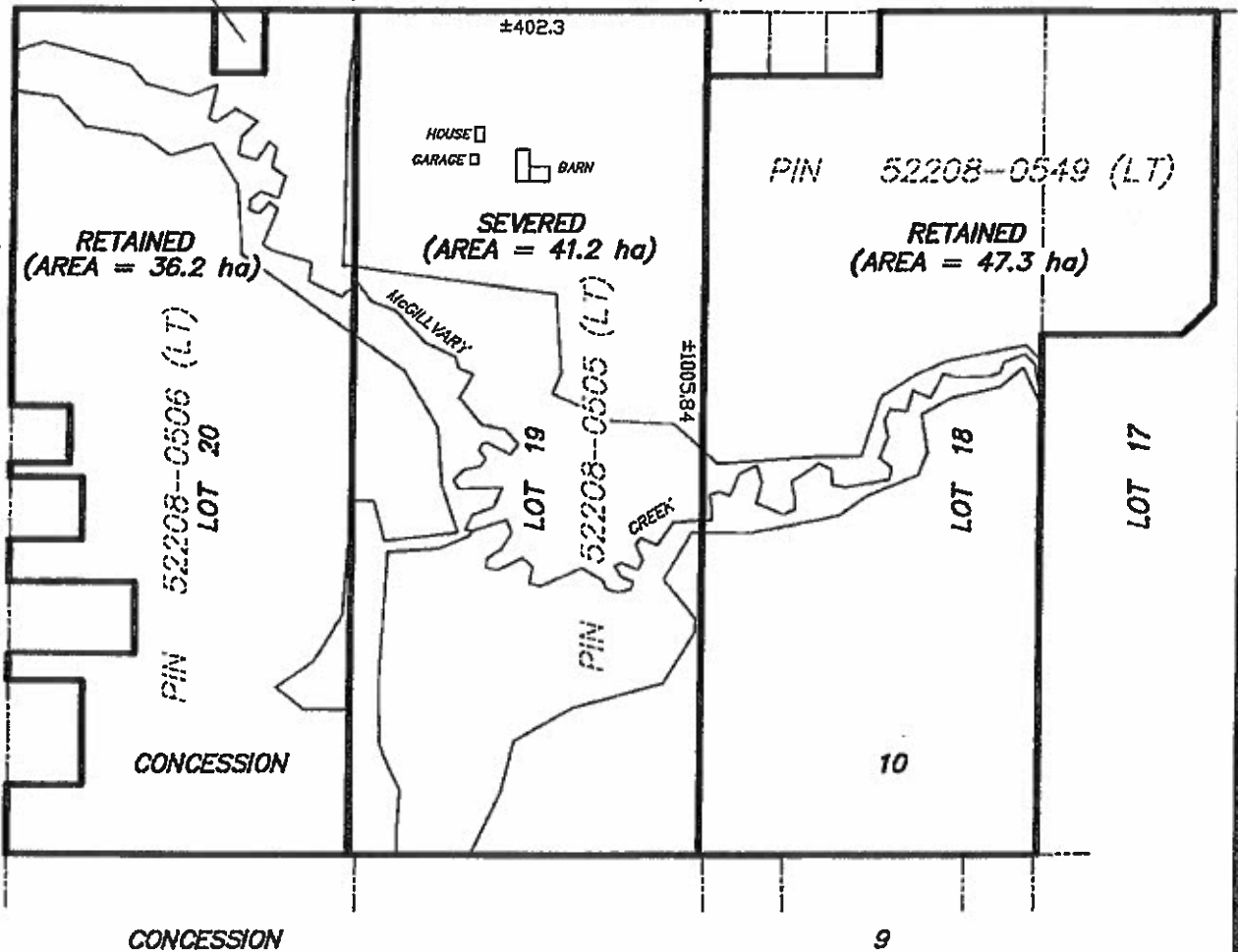
PART LOTS 17, 18 & 20 AND ALL LOT 19, CONCESSION 10
GEOGRAPHIC TOWNSHIP OF HIMSWORTH
MUNICIPALITY OF POWASSAN
DISTRICT OF PARRY SOUND



PIN 52208-0507 (LT)

ROAD ALLOWANCE BETWEEN CON 10 & 11
(KNOWN LOCALLY AS PURDON LINE)

ROAD ALLOWANCE BETWEEN LOT 21 & 20
(KNOWN LOCALLY AS MAPLE HILL ROAD)



METRIC:
DISTANCES SHOWN ON THIS SKETCH ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

COPYRIGHT:
THIS SKETCH WAS PREPARED EXCLUSIVELY FOR LORNE BYERS AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHERS.

© NO PERSON MAY COPY, REPRODUCE, DISTRIBUTE, OR ALTER THIS PLAN IN WHOLE OR IN PART WITHOUT THE WRITTEN PERMISSION OF PAUL GOODRIDGE, OLS.

CAUTION:
THIS SKETCH IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED FOR MORTGAGE OR TRANSACTION PURPOSES. IT IS TO BE USED SOLELY FOR THE EXPRESS PURPOSE STATED HEREON.

GOODRIDGE GOULET PLANNING & SURVEYING LTD.

ONTARIO LAND SURVEYOR - LAND USE PLANNER - DEVELOPMENT CONSULTANTS
UNIT 1 - 490 MAIN STREET EAST, NORTH BAY, ON P1B 1B3
705-493-1770 paul.goodridge@ggpald.com
705-493-7974 don.goulet@ggpald.com

FIELD	OFFICE	FILE
N/A	K. PHILLIPSON	1524-22

NORTH ALMAGUIN PLANNING BOARD

NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A DRAFT PLAN OF SUBDIVISION

A 1/POWASSAN/2022

TAKE NOTICE that the North Almaguin Planning Board (NAPB) invites your COMMENTS and QUESTIONS at a PUBLIC MEETING scheduled to be held on THURSDAY 21 JULY 2022 at 5:30 pm at 250 Clark Street, Powassan, Ontario, on an application under Section 51 of the Planning Act R.S.O. c P13, as amended, for a proposed draft plan of subdivision, as follows:

A thirteen (13) lot rural estate subdivision fronting respectively on Purdon Line and Maple Hill Road on land described as Part of Lot 20 Concession 11
Geographic Township of Himsworth in the Municipality of Powassan.

PROPERTY OWNER(s): Loxton, Ernie & Kelly
AGENT: Paul Goodridge, Goodridge Goulet Planning & Surveying Ltd.

IF A PERSON OR A PUBLIC BODY WISHES TO FILE AN APPEAL, BE NOTIFIED OF THE DECISION OR OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE UNDERSIGNED AND QUOTE FILE NUMBER A 1/POWASSAN/2022.

DATED AT POWASSAN THIS 24th day of June 2022.

Due to COVID 19 containment regulations observation and participation at the meeting will be provided by virtual media. For instruction on using the virtual media platform(s) please email northalmaguinplanningboard2018@gmail.com no later than Tuesday 19 July 2022. PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email to northalmaguinplanningboard2018@gmail.com no later than Tuesday 19 July 2022. NOTE that the COVID containment regulations recommend that persons entering the building must be symptom free and are encouraged to wear a mask while in 6m proximity to other persons.

North Almaguin Planning Board
Box 57, Powassan ON P0H 1Z0

705-724-6758 / Email northalmaguinplanningboard2018@gmail.com

8-2

NORTH ALMAGUIN PLANNING BOARD

NOTICE OF A COMPLETE APPLICATION AND A PUBLIC MEETING FOR A CONSENT

B9/POWASSAN/2022

(UNDER THE PLANNING ACT RSO 1990 CH P 13 AS AMENDED)

TAKE NOTICE that the North Almaguin Planning Board (NAPB) will be considering the noted application for a consent under Section 53 of the *Planning Act* at a public meeting to be held Thursday 21 July 2022 at 5:30 p.m. at 250 Clark Street, Powassan, Ontario.

THE PURPOSE AND EFFECT of the proposed Consent is to:

CREATE a 0.0975 ha PARCEL to be conveyed as a LOT ADDITION to 219 Main Street West (Trout Creek)
[to repeat of lapsed file B33 POWASSAN 2020]

PROPERTY OWNER(s): Tonya Jean Eckensviller

IF A PERSON OR A PUBLIC BODY WISHES TO FILE AN APPEAL, BE NOTIFIED OF THE DECISION OR OBTAIN ADDITIONAL INFORMATION, PLEASE CONTACT THE UNDERSIGNED AND QUOTE FILE NUMBER B9/POWASSAN/2022.

DATED AT POWASSAN THIS 24th day of June 2022.

Due to COVID 19 containment regulations observation and participation at the meeting will be provided by virtual media. For instruction on using the virtual media platform(s) please email by Tuesday 19 July 2022.

PLEASE EXPRESS ANY QUESTIONS or COMMENTS BY WRITTEN SUBMISSION via email to northalmaguinplanningboard2018@gmail.com no later than Tuesday 19 July 2022.

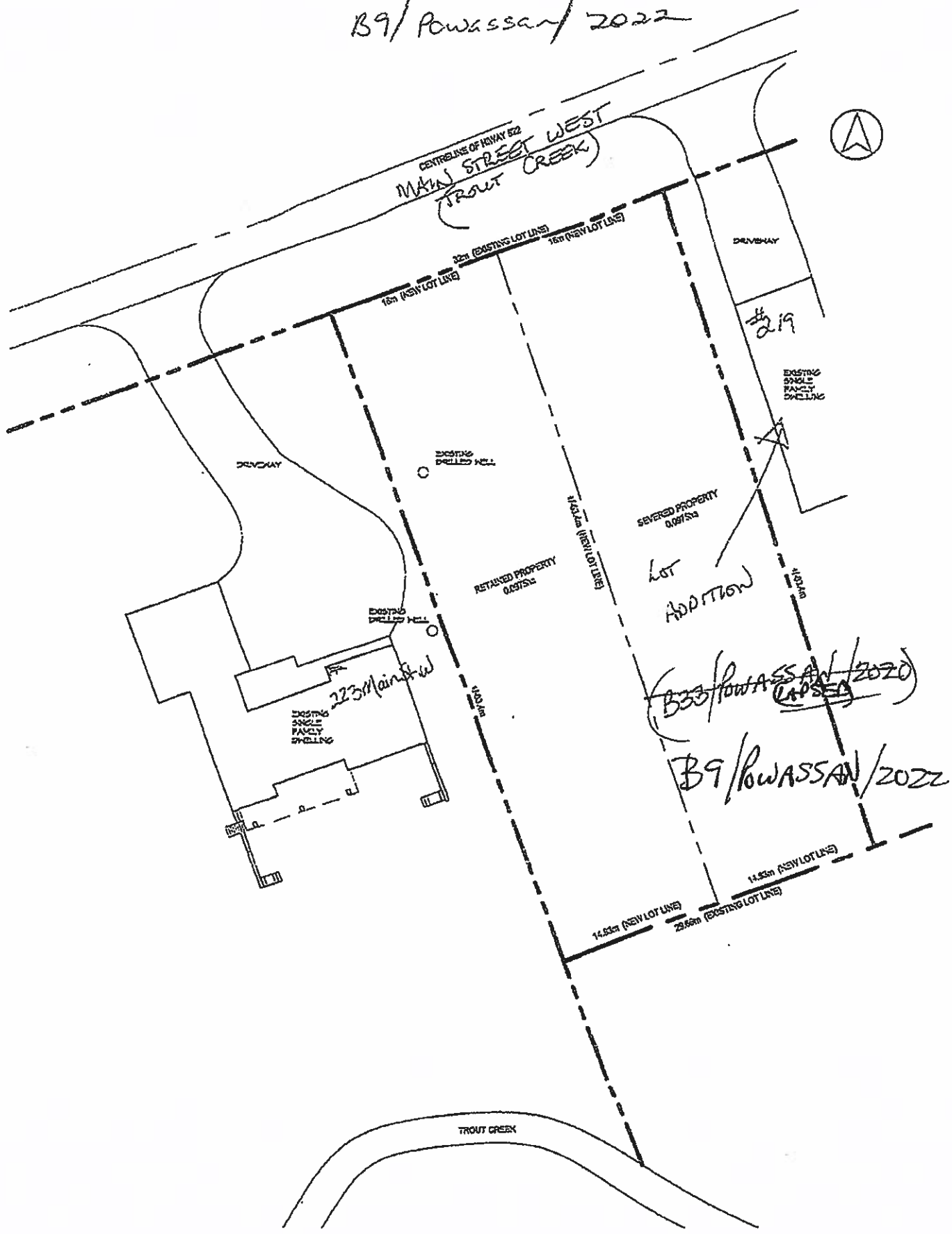
NOTE that the COVID containment regulations recommend that persons entering the building must be symptom free and are encouraged to wear a mask while in 6m proximity to other persons.

**North Almaguin Planning Board
Box 57, Powassan ON P0H 1Z0**

705-724-6758 / Email northalmaguinplanningboard2018@gmail.com

8.3

B9/Powassan/2022



~~B9/Powassan/2022~~
~~(LAPSEA)~~

B9/Powassan/2022

To: Clerk, Council
From: Director of Public Works & Engineering
Re: Tender 2022-03: Supply and Delivery of Fuel

ANALYSIS:

Below please find the summary of the Paving Tender that closed on June 24, 2022 at 12:00pm, and was opened at 250 Clark Street-Birch Room at 12:15pm. All submissions have been reviewed by staff, and Tender openings were witnessed by:

Codey Munshaw- Director of Public Works & Engineering, Allison Quinn – Admin Assistant, Lesley Marshall – Acting Clerk

One (1) Tender package was picked-up, emailed, or uploaded, and a total of One (1) bid was received.

Item	Cost/L	Company
Low Sulphur Diesel Delivery fee	\$0.04/L	Jim Moore Petroleum
Dyed Diesel Delivery fee	\$0.04/L	
Regular Gasoline Delivery fee	\$0.05/L	
Low Sulphur Diesel Total Cost (on June 22, 2022)	\$2.1652/L	
Dyed Diesel Total Cost (on June 22, 2022)	\$2.0036/L	
Regular Gasoline Total Cost (on June 22, 2022)	\$1.9713	

Signed bid form was included in Tenders


The Tender received was checked for errors and omissions, and none were found. The total costs per litre is the Shell Canada base rack price for Toronto, plus: delivery fee, carbon tax, federal excise tax, federal/provincial consumption tax, and HST.

DATE OF COUNCIL MTG.	July 5/22
APPROVA	9.1

RECOMMENDATION:

That Tender 2022-03 for the Supply and Delivery of Fuel be awarded to Jim Moore Petroleum

Respectfully submitted by,

Codey Munshaw: , Date: June 30, 2022
Director of Public Works & Engineering

To: Clerk, Council
From: Director of Public Works & Engineering
Re: Boundary Road Capital Improvement – Alsace Road

BACKGROUND:

On June 16, 2022, members from the Municipality of Powassan and the Township of Nipissing met to discuss the condition of Alsace Road. During the meeting the Township of Nipissing gave the Municipality of Powassan a letter requesting Alsace Road to be Pulverized in 2022, and for the roadway to be rehabilitated in 2023. In the letter the Township of Nipissing estimated the cost of pulverizing at \$10,000. Council received this letter during the June 21, 2022 council meeting.

On June 22, 2022, I received correspondence from Dan MacInnis – Township of Nipissing Road Superintendent with a quote for the pulverization of Alsace Road at \$4,636.00 (plus HST).

ANALYSIS:


It is my recommendation that the Municipality of Powassan covers half the cost to pulverize Alsace Road, as per the boundary road agreement, to a maximum amount of \$5,000. The Municipality of Powassan can reallocate funds from Capital-Bridges & Culverts to the Hardtop Maintenance-Mat/supplies budget line to pay for this work.

RECOMMENDATIONS:

That, council receives this memo.

And That, the Municipality of Powassan cover half the cost to pulverize Alsace Road to a maximum amount of \$5,000.

Respectfully submitted by,

Codey Munshaw, EIT:  Date: June 30, 2022
Director of Public Works & Engineering

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	9.2

To: Clerk, Council
From: Director of Public Works & Engineering
Re: Engineering Inspection of Bridges & Culverts

BACKGROUND:

In accordance with the Ontario Regulation 472/10, a structural integrity, safety, and condition inspection shall be performed at least once in every second calendar year by a professional engineer and in accordance with the Ontario Structure Inspection Manual (OSIM). We conducted an OSIM inspection in 2020, and the inspections to produce the 2022 OSIM report have taken place this year.

On June 22, 2022, I received correspondence from HP Engineering (the engineering firm that is conducting our OSIM report), regarding an inspected bridge and culvert that should have immediate/additional action taken.

ANALYSIS:

During the OSIM inspections, HP Engineering noticed deficiencies in the below listed structures, and made the following recommendations:

"Structure 14 (pedestrian bridge); The masonry abutments are severely undermined and it appears the undermining may have progressed since the last OSIM. The concrete walls appear to be rotated slightly inwards and the concrete bearing pads at the abutments do not appear to be providing much (if any) support for the timber girders. The deck is also somewhat out of plane (appears to be 'warped'), although I don't think this is due to the abutment issues. This structure should be put on a priority to rehabilitate or replace. In the meantime, closure should be considered or at least an increased level of monitoring."

"Structure 218 (culvert); One section of the culvert (± 5 m long under the roadway) is detached and the upper portion has slipped in behind the bottom section. In addition, there was significant inward bulging of the pipe wall at this point. There was no evidence of settlement of the roadway at this location, although the roadway appears to have been recently re-graded. It was difficult to inspect the entire pipe due to high water levels and turbid flow. In addition to the deterioration within the culvert barrel, the sheet pile retaining walls at the four corners have all rotated inward, although this does not appear to present as an urgent concern as the barrel condition. This structure should also be put on a priority to rehabilitate or replace (replacement is probably the only viable option here). In the meantime, there is some risk of collapse (or more significant movements) so this structure should be monitored more regularly, especially after periods of heavy rain. It might be difficult to predict anything here (i.e., if and when it might collapse or shift significantly) here but you would likely see some roadway settlement first if movement of the barrel continues to progress."

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	9.3

Bridge 14 is the pedestrian bridge located at Queen Street and Memorial Park Drive (see the attached pictures of abutments). In order to monitor the condition of the abutments, staff would have to inspect the abutments from the creek, which will become very difficult during high precipitation times or once we get into the winter months. The safety of our residents is our top priority. Based on the Engineers recommendation, I recommend that the pedestrian bridge be closed until the bridge can be replaced or decommissioned.

Culvert 218 is a multi-plate culvert located on Hunt Line. I have made arrangements for Public Works staff to monitor this culvert on a regular basis. Should the culvert continue to deteriorate, appropriate action will be taken by Public Works staff to preserve the safety of the general public. In the meantime, staff shall estimate the cost to replace this structure for council's consideration in the 2023 budget.


RECOMMENDATIONS:

That, council receives this memo.

That, pedestrian Bridge #14 at Queen Street and Memorial Park Drive be closed.

And That, Public Works shall monitor on a regular basis, culvert #218 on Hunt Line.

Respectfully submitted by,

Codey Munshaw, EIT: , Date: June 30, 2022
Director of Public Works & Engineering

MUNICIPAL STRUCTURE INSPECTION FORM

BRIDGE

SITE PHOTOGRAPHS

Site No.: 14

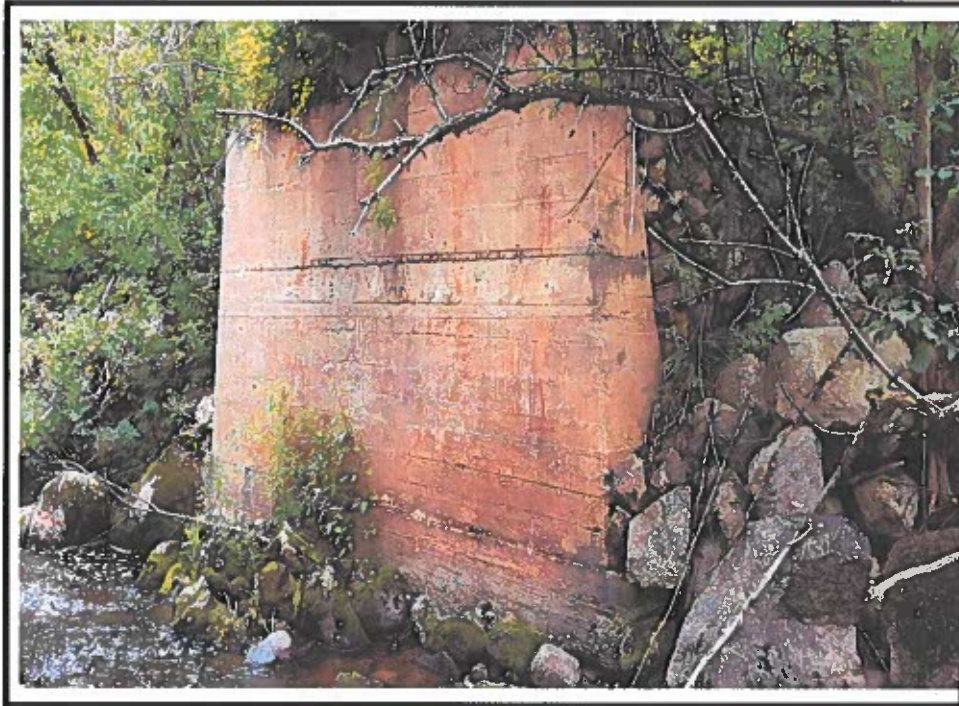


Photo 9 Loose/Missing mortar at abutment stone units

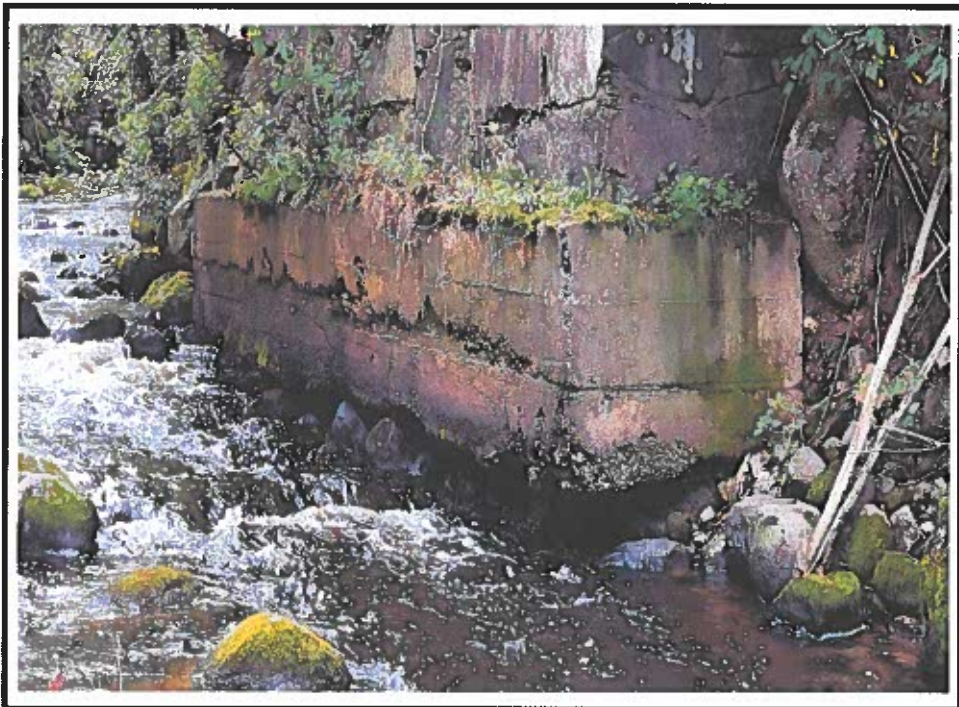


Photo 10 Undermining noted at south abutment wall

To: Council, Treasurer
From: Acting-Clerk
Re: Lame Duck Council – Delegation of Authority

Under Section 275 of the Municipal Act, S.O. 2001, c.25 Council is prohibited from performing certain actions in a municipal election year where it is determined that there will be a material change in its membership during the next term of office, this is referred to as "Lame Duck Council".

A municipal Council can be in a lame duck situation if it is determined there is the potential that three-quarters (75%) of the existing Council members will not be returning to office.

A lame duck position occurs twice during the municipal election period:

a) Between Nomination Day to the end of the current term (August 19, 2022 – November 14, 2022) - if less than 4 of 5 (75%) existing members are not running for Council, then Council will be restricted in its actions and be deemed lame duck.

b) From Voting Day to the end of the current term (October 24, 2022 to November 14, 2022) – to determine if a lame duck happens after voting day the question will be: will the new Council be composed of 4 of 5 (75%) of the incumbent (Old) Council and if the answer is "yes" then there is no lame duck. If the answer is "no" then council will be restricted in its actions and be lame duck.

Restrictions (section 275 of the Municipal Act, 2001): If a Council is in lame duck, the Council shall not take any of the following actions:

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditures or incurring any other liability which exceeds \$50,000.

Exceptions:

Clauses (c) and (d) above do not apply if the disposition or liability was included in the most recent budget adopted by the council before nomination day in the election.

Delegated Authority:

Council is permitted to delegate certain authority of the duties listed within Section 275(2) to maintain operations during established Lame Duck Council periods. However, this delegation is required prior to the periods coming into effect.

Analysis

Land Matters - With respect to Section 275(3)(c) (land matters), a municipality can close a real estate transaction during the lame duck period only if the council passed a by-law approving the execution of the agreement of purchase and sale in advance of the lame duck period or if the Clerk has been delegated the authority to do so.

Expenditures - A contract could be awarded by a lame duck council in excess of \$50,000 so long as the amount was included in the annual budget. However, the lame duck council would not be able to award the contract, if the amount of the tenders or bids exceeded the amount included in the budget.

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	9.4

Emergencies – The Act provides per Section 275(4.1) that nothing in this section prevents a municipality taking any action in the event of an emergency.

Planning ahead can help ensure the municipality doesn't run into problems during these restricted periods. Therefore it is being recommended that Council enact a By-Law to delegate the authority to the Clerk in the event that Council is lame duck. This delegation shall only come into effect if the present Council is subject to the "Lame Duck" per section 275 of the Municipal Act and shall not extend beyond the swearing in of the incoming Council.

ANALYSIS:

RECOMMENDATION

THAT approval of this report will agree with the recommendation for the delegation of authority to the Clerk in the event that Council is lame duck to address matters relating to:

1. the hiring or dismissal of any employee of the municipality;
2. the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal and
3. making expenditures or incurring any other liability which exceeds \$50,000

AND THAT the Municipal Clerk / Returning Officer advise Council following Nomination Day or Final Voting Day in the 2022 Municipal Election if it is determined that the restricted acts clause of the Municipal Act has been engaged.

Respectfully submitted by,

L. Marshall, June 29, 2022

To: Council
From: Treasurer
Re: Q2 Budget Variance Report

RECOMMENDATION:

Received for information purposes.

ANALYSIS:

Attached is a copy of the budget variance report as of June 30, 2022. Note that, due to the timing of this report, some accounts are still reflecting their May month-end balances; this includes all loan accounts, penalties and interest income, GAP program revenues, and administrative bank charges.

Most accounts are on track to perform relatively in line with the budget, and a significant overall variance is not anticipated at this time.

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	9.5

ACCOUNT	DESCRIPTION	2022 BUDGET	2022 YTD (06/30)	NOTES
	TAXATION REVENUE			
10-10-51000	Residential & Farm Taxes	(3,734,780)	(3,755,351)	
10-10-51010	Commercial & Industrial Taxes	(50,000)	-	Estimate for growth
10-10-51030	Railway	(6,856)	-	
10-10-51160	Grants in Lieu - Power Dams	(50,652)	-	
	Total Taxation Revenues	(3,842,288)	(4,335,322)	
	Operating Grant Revenue			
10-10-51950	Province of Ontario	-	-	COVID-19 operating grants
10-10-52020	Province of Ontario - OMPF	(1,031,100)	(515,550)	
10-10-52035	Grants, Donations, Fundraising	(1,000)	-	
	Total Operating Grant Revenues	(1,032,100)	(515,550)	
	Licenses			
10-50-53000	Animal Licenses	(800)	(550)	
10-10-53010	Lottery Licenses	(3,000)	(677)	3-year average
10-10-53015	Marriage Licencing & Officiating Rev.	(9,800)	(6,800)	3-year average
	Total Licenses	(13,600)	(8,027)	
	Service Charges			
10-45-53500	Interest & Tax Penalties	(101,550)	(36,486)	Average of 12.9% of prior year arrears collected as interest
10-45-53510	NSF Cheque Fees	(150)	(160)	
10-45-53520	Interest Earned	(4,900)	(3,125)	Interest on bank accounts
10-10-53530	Eides Interest Earned-Ministry of Health Fund	(2,044)	(1,045)	
10-50-53560	Policing Detachment Revenues	(10,200)	(4,939)	
10-50-53655	Parking Tickets/Court Fees	(400)	-	
	Total Service Charges	(119,244)	(45,755)	
	General Government			
10-10-54000	Administration Funds	(16,600)	(5,597)	MFIPPA requests, tax sale fees, other misc
10-65-57700	Municipal Logo Merchandise	(200)	(13)	logo merchandise/bags
10-10-54010	Tax Certificates	(3,675)	(2,364)	3-year average
10-10-54030	Photocopies & Faxes & Oaths	(1,500)	(1,045)	
	Total General Government	(21,975)	(9,019)	
	250 Clark Street			
10-12-57040	250 Clark-Sponsorships and Donations	(2,500)	(4,349)	
10-12-57041	250 Clark-Space/Room Rental	(18,500)	(14,984)	planning bd, agilis, EMS, other
10-12-57042	250 Clark-Program and Event Revenue	(25,000)	(9,531)	
10-12-57045	Fitness Centre @ 250 Clark	(35,000)	(14,919)	
10-12-57580	GAP Program Revenue	(15,000)	(3,845)	
	Total 250 Clark	(96,000)	(47,628)	
	Protection to Persons and Property			
10-15-53030	Fire - Fees	(10,700)	(12,169)	3-year average
10-15-55040	Fire- MTO Calls	(6,500)	(3,569)	
10-15-55030	Fire- Letters and Inspections	(580)	(630)	3-year average
10-45-54550	911 Service	(600)	(240)	3-year average
10-15-54600	Nipissing Twp -fire agreement	(600)	(600)	
	Total Protection Services	(18,980)	(17,208)	
	Building			
10-45-55000	Building Permits	(80,000)	(44,993)	per Mark's estimate
10-45-55010	Building - Zoning Letters	(2,000)	(495)	3-year average
10-45-55020	Building - Work Orders	(1,300)	(434)	3-year average
	Total Building	(83,300)	(45,922)	
	Transportation			
10-20-55500	Transportation	(20,000)	(1,080)	aggregate pmt, misc
	Total Transportation	(20,000)	(1,080)	
	Environment			
10-25-56200	Enviro-Lift Charges	(16,000)	(3,900)	commercial pick-ups
10-25-56210	Enviro-Blue Boxes	(50)	(30)	
10-25-56220	Enviro - Tags	(800)	(715)	3-year average
10-25-56230	Enviro - Gate Receipts	(29,700)	(15,453)	3-year average

ACCOUNT	DESCRIPTION	2022 BUDGET	2022 YTD (06/30)	NOTES
10-10-61560	Admin-Audit & Legal	39,100	37,258	3-year average less audit savings
10-10-61570	Admin-Computers	82,000	46,383	IT support, licensing fees
10-10-61600	Admin-Postage/Courier/Copier	25,000	9,843	
10-10-61610	Admin-Heat & Hydro	6,500	4,689	
10-10-61640	Admin-Office & Equipment Maint	5,200	3,519	
10-10-61650	Admin-Insurance	13,800	-	
10-10-61660	Admin-Bank Charges & Interest	10,000	4,696	
10-10-61670	Admin-Financial - Taxes Written Off	7,600	-	Taxes on municipally-owned properties
10-10-61675	Uncollectable Debt	2,000	-	
10-10-61690	MPAC	54,253	27,127	per levy notification
10-10-61730	Memberships & Association Dues	5,400	3,950	AMCTO, OMTRA, OGRA, MFOA
10-10-68410	B.I.A. - Material/Supplies	6,700	3,892	
Total General Government Expenses		1,017,453	510,318	
250 Clark				
10-12-61500	250 Clark-Labour	96,000	40,598	cleaning \$53,000; programming \$43,000
10-12-61525	250 Clark-Janitorial Expense	9,500	4,943	
10-12-61641	250 Clark-Building Maintenance	25,000	18,831	
10-12-61650	250 Clark-Insurance	20,600	-	
10-12-61753	250 Clark-Utilities	32,500	14,819	
10-12-61754	250 Clark- Program Expenses	20,000	8,900	
10-12-61755	250 Clark-Sponsored Program Expenses	1,000	100	
10-12-61757	Fitness Centre @ 250 Clark expense	4,000	2,578	
10-12-67510	GAP Program Labour	12,500	-	
10-12-67520	GAP Program Expense	5,000	-	
Total 250 Clark Expenses		226,100	90,769	
Fire Department				
10-15-61500	Fire Wages	71,100	37,352	per detailed calculation
10-15-62000	Fire Dept. - Answering Service	4,600	4,690	Who's Responding ~\$1,300/yr
10-15-62010	Fire Dept. - Maintenance	54,600	25,116	
10-15-62020	Fire Department - Insurance	27,900	-	
10-15-62030	Fire Dept. - Trucks	12,000	2,385	fuel, repairs, licenses etc.
10-15-62040	Fire Dept. - Equipment	20,000	6,889	bunker gear, gloves, coveralls, lights, nozzles, foam
10-15-62050	Fire Dept.- Gratuity/Wardens	45,000	-	
10-15-62060	Fire Prevention	3,000	1,891	
10-15-62061	Fire Dept- Training	10,000	-	
10-15-62064	Fire hydrants & maintenance & water usage	20,000	-	3 hydrants, metered water
Total Fire Department Expenses		268,200	78,323	
Protection to Persons and Property				
10-50-62500	Policing - OPP	495,200	211,290	per levy notification
10-50-62510	Police Services Board	2,000	-	
10-50-62555	911 and Signage	1,000	257	
10-50-61500	Emergency Management- CEMC	99,500	44,324	per detailed calculation
10-50-62600	Animal Control	3,200	4,030	
10-45-62700	Building Inspector	123,400	59,160	per detailed calculation
10-45-62710	Building Inspector - Mat/Supplies	6,500	2,992	training & conferences, forms etc
10-45-62715	CBO/Office Vehicle Expense	3,000	277	cbo/office vehicle-gas, maintenance
Total Protection Expenses		733,800	322,329	
Transportation Services				
10-20-63000	Street Lighting-Labour/Cont.Serv.	38,700	19,194	contract price
10-20-63010	Street Lighting - Mat/Supplies	6,500	1,782	
10-20-63020	Street Lighting - Power	15,400	6,534	inflationary increase over actuals
10-20-63040	Public Works - Training & Development	15,000	4,142	incl health & safety training, driver training, OGRA, CRS
10-20-61500	Public Works - Labour Expenses	717,900	389,448	per detailed calculation
10-20-63060	Public Works - Mat/Supplies	66,000	17,807	garage doors \$8,000, sand dome inspection
10-20-63062	Public Works Buildings Utilities	15,000	9,340	inflationary increase over actuals
10-20-63065	Public Works Admin. Mat/Supplies	7,000	5,065	
10-20-63070	Public Works-Health and Safety supplies	5,000	1,679	fire storage box \$2,000
10-20-63075	Public Works- Fuel	105,300	60,014	previously budgeted with vehicles
10-20-63110	Sidewalks - Mat/Supplies	15,000	-	maintenance & rehabilitation

ACCOUNT	DESCRIPTION	2022 BUDGET	2022 YTD (06/30)	NOTES
10-65-67800	Library Levy	102,364	34,121	per draft budget
10-65-67680	Legion Building Labour/Mat/Supplies	20,000	8,527	insurance, gas, hydro
10-65-61725	Municipal Logo Merchandise expense	500	-	
Total Recreation & Cultural Services		230,164	49,752	
Trout Creek Community Centre				
10-75-61500	TCCC Salaries	45,200	47,885	
10-75-61510	TCCC Benefits	8,600	6,071	
10-75-61516	Bar & Catering Labour TCCC	3,000	-	
10-75-61800	Supplies	5,000	750	
10-75-61820	Maintenance	20,000	7,766	
10-75-61610	Hydro	25,900	12,750	
10-75-61620	Natural Gas	5,900	3,876	
10-75-61550	Telephone	3,000	1,237	
10-75-61650	TCCC Insurance	11,500	-	
10-75-61840	Socials Expense - Spring	3,500	2,683	
10-75-61865	Bar Expenses	5,000	1,468	
10-75-61870	Fees	1,000	-	socan
Total TCCC Expenses		137,600	84,486	
Sportsplex				
10-80-61500	Salaries	146,800	84,332	
10-80-61510	Benefits	4,000	4,523	
10-80-61910	Clothing Allowance	1,000	-	
10-80-61610	Hydro	93,100	43,397	
10-80-61620	Heat-Natural Gas	19,100	10,674	
10-80-61920	Water and Sewer	11,000	4,136	
10-80-61930	Zamboni-Repairs & Maintenance	7,000	4,879	
10-80-61940	Equipment Repairs and Maintenance	15,000	14,945	
10-80-61945	Equipment Supplies	3,000	831	
10-80-61950	Building-Repairs and Maintenance	25,000	11,403	
10-80-61960	Building-supplies	5,000	493	
10-80-61650	Insurance	25,000	-	2021 was part-year only
10-80-61970	Mat Rentals	1,100	193	
10-80-61982	Bar supplies /expenses	8,000	4,919	
10-80-61550	Telephone	500	108	
10-80-61555	Office Expenses	6,000	2,190	
10-80-61985	Staff training	1,500	-	
Total Sportsplex Expenses		372,100	187,023	
Planning & Economic Development				
10-70-68005	Planning Consultants	15,000	2,172	
10-70-68010	Planning & Development - Mat/Supp	17,000	12,845	CGIS \$16,000; public notices, training, other misc \$1,000
10-70-68020	Green Plan	280	280	LAS Energy Planning tool
10-70-68040	Economic Development	10,000	5,000	ACED \$10,000
Total Planning & Economic Development		42,280	20,297	
TOTAL OPERATING EXPENDITURES		5,334,065	2,295,580	
NET OPERATING REVENUE- AVAILABLE FOR CAPITAL		(359,394)	(2,903,685)	
Capital Revenues				
10-10-99999	Prior Year Deficit (Surplus)	954,675	-	
10-10-51950	Province of Ontario	(367,708)	(268,924)	OCIF 102,030; MMP 90,429; NORDS 103,600; ICIP 8,840; REC 62,809
10-10-52025	Federal Grants	(139,922)	-	ICIP 35,360; FCM 29,185; REC 75,377
10-20-52040	Federal Grants - Infrastructure-Gas Tax	(338,000)	-	
10-10-53650	Loan Proceeds- General Government	(1,425,000)	-	\$425,000 for purchase of new grader; \$1,000,000 from water reserve
10-10-54060	Sale of Equipment	(25,000)	-	Sale of old grader, backhoe
10-10-54510	Transfer From Reserves	(401,000)	-	Total expensed in 10-10-61685; \$301,000 budget balancing figure
Total Capital Revenues		(1,741,955)	(268,924)	
Capital Projects				

ACCOUNT	DESCRIPTION	2022 BUDGET	2022 YTD (06/30)	NOTES
10-10-61710	Transfer to Reserve-General Funds	-	-	
10-20-63880	Transfer to Reserve -Working Capital	-	-	
10-20-63885	Transfer to Reserve -Accrued Pit Closure Costs	-	-	
10-25-64950	Landfill - Accrued Closure Costs	-	-	
10-80-99999	Surplus/Deficit Account	-	-	
Total Reserve Transfers		-	-	
NET CAPITAL EXPENDITURES		359,394	45,387	
BALANCE		(0)	(2,858,297)	

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-21

Being a by-law to appoint an Acting Clerk.

WHEREAS section 228(1) of the Municipal Act, 2001 states a municipality shall appoint a Clerk and provides for specific duties of said Clerk;

And WHEREAS Council deems it appropriate and expedient to appoint an Acting Clerk for the purposes of the municipal corporation.

NOW, THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That Lesley Marshall be and is hereby appointed as Acting Clerk for the Corporation of the Municipality of Powassan effective May 17, 2022
2. That the powers and duties of the Acting Clerk shall be all those powers and duties as set forth in the Municipal Act, 2001 as amended and every other Act that sets out powers and duties for a municipal Clerk.
3. That By-law 2021-31 to appoint a CAO-Clerk be repealed.

Read a First time, July 5th, 2022

To be read a second and third time and considered passed July 5th, 2022 for the immediate wellbeing of the Municipality

MAYOR

CLERK

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	10.1

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW 2022-23

Being a By-law to authorize delegated authority during the
'Lame Duck Period' of Council

WHEREAS Section 275 of the Municipal Act, 2001, c. 25 as amended, sets out restricted acts after Nomination Day;

AND WHEREAS under the provisions outlined in section 275 of the Municipal Act 2001, as amended, any administration that will "with certainty" not retain 75 percent of its current members in an upcoming election becomes Lame Duck.

AND WHEREAS Council can become Lame Duck during an election year in the following circumstances:

- a) At the close of Nomination Day (August 19, 2022) if 75 percent of the current members of Council are not nominated; and/or
- b) After Election Day (October 24, 2022) if the new Council is not made up of at least 75 percent of the outgoing Council members. (The current Council would sit as Lame Duck through to Inaugural Day)

AND WHEREAS the Municipal Act, S.O. 2001 c. 25 Section 23.1 (1) provides that a municipality may delegate its powers and authority to a person or body;

AND WHEREAS the Municipal Act, S.O. 2001 c. 25 Section 23.3 (1) provides for restrictions and powers which cannot be delegated;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan deems it desirable to delegate certain authority and powers during the 2022 Municipal Election should Council become Lame Duck;

AND WHEREAS Section 275 (3) of the Municipal Act, 2001, c. 25 restricts Council from taking action on the following:

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality, which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditures or incurring any other liability which exceeds \$50,000;

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	10.8

AND WHEREAS Section 275 (6) of the Municipal Act, 2001, c. 25 states that nothing in this section prevents any person or body exercising authority of a Municipality that is delegated to the person or body prior to nomination day for the election of the new council;

AND WHEREAS Council deems it expedient to delegate authority to Clerk to take action, where necessary, on certain acts during the "Lame Duck" period.

NOW THEREFORE the Municipal Council of the Corporation of the Municipality of Powassan hereby enacts as follows:

1. That the Clerk be delegated the authority to:
 - (a) approve contracts for projects approved by the Budget and be authorized to sign approved contracts;
 - (b) be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000.00;
 - (c) dispose of any real or personal property of the Municipality which has a value exceeding \$50,000.00 when it was acquired by the Municipality;
 - (d) be the authority to hire or remove any officer from/to employment with the Municipality of Powassan;

2. **THAT** the Clerk will report to Council on any actions taken under the restrictions listed in Section 275 (3) of the Municipal Act, 2001 between nomination Day and the commencement of the Council Term.

3. This Bylaw will only take effect and be limited to the "Lame Duck Period" of Council and shall expire on November 15, 2022

READ a **FIRST** time, and considered **READ** a **SECOND** and **THIRD** time and passed as such in open Council this the 5th day of July, 2022 for the immediate wellbeing of the Municipality.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2022-22

Being a By-Law to appoint an Acting Deputy Clerk

WHEREAS pursuant to the Municipal Act, 2001 Section 228 (2), the Council of a municipality may appoint a Deputy Clerk who has the powers and duties of the Clerk under this act and any other Act.

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That Allison Quinn be appointed as Acting Deputy Clerk for the Corporation of the Municipality of Powassan.
2. That the salary for this position be placed at Grade 6, training step of the Municipal pay structure
3. That this By-law be considered effective June 21, 2022

READ A FIRST time and considered read a SECOND and THIRD time and adopted as such in open Council meeting this 5th day of July, 2022

Mayor

Clerk

DATE OF COUNCIL MTG.	July 5 2022
AGENDA ITEM #	10.3

WHEREAS open and in-depth discussions of contentious matters during the regular session of council meetings are vital to support the transparency, accountability and integrity of Council to the public;

AND WHEREAS a decision whether to accept (or reject) Integrity Commissioner David King's report on code of conduct violations by Councillor Debbie Piekarski has not been made;

AND WHEREAS the Municipality of Powassan has a approved Code of Conduct for members of council;

AND WHEREAS the Municipality of Powassan has appointed David Kind as the Integrity Commissioner for the Municipality;

AND WHEREAS by receiving formal complaints, the Integrity Commissioner is compelled to investigate and publish reports on alleged contraventions of the Code of Conduct by members of council;

AND WHEREAS there is no appeal process for Integrity Commissioner rulings;

THEREFORE BE IT RESOLVED that Council accepts Integrity Commissioner David King's report on Code of Conduct violations by Councillor Debbie Piekarski and

BE IT FURTHER RESOLVED that Councillor Piekarski follow the lead of Deputy Mayor Randy Hall and donate 2 months of her councillors salary to a community organization in the Municipality.

DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	11.3

Planning Report – LOXTON, 146 Osborne St., Pcl. 4441 NS, Part of Lot 15, Concession 13 (South Himsworth), Powassan

Introduction

A Site Plan Agreement application has been submitted by Loxton Holdings Inc. to permit the construction of a new 7-unit, two-storey residential building at 146 Osborne St. in the Town of Powassan.

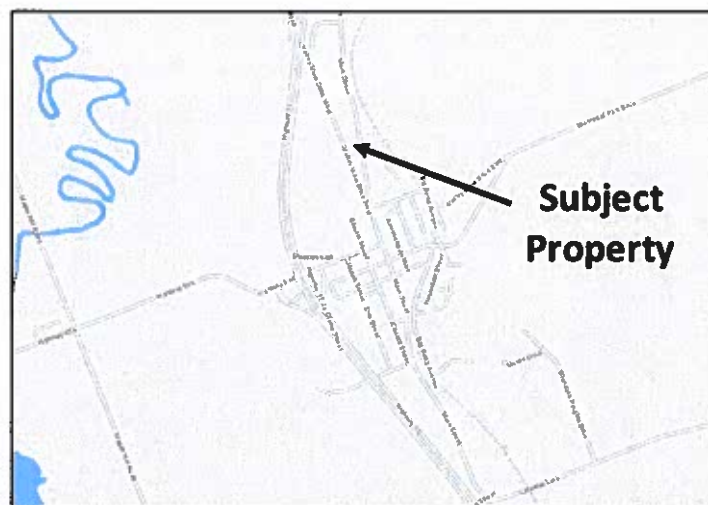
Background

In December 2016, Council approved a Zoning By-law Amendment (By-law 2016-39) to rezone the subject lands from Village Residential (RV1) to Multiple Residential Exception – Holding (RM-7-H). The purpose of the zone change was to permit the construction of a multi-unit residential building. In addition to including minimum setbacks, maximum lot coverage, maximum height, maximum units, maximum ground floor area, parking requirements, By-law 2016-39 also subjected the subject lands to a Holding (-H) symbol. The By-law directs the Holding (-H) can be lifted once: a) A site plan agreement is prepared by the Municipality and signed by the Owner; b) Any security required by the site plan agreement; and c) Municipal costs incurred in the review and preparation of item a) and b) have been reimbursed to the Municipality.

Location and Lot Description

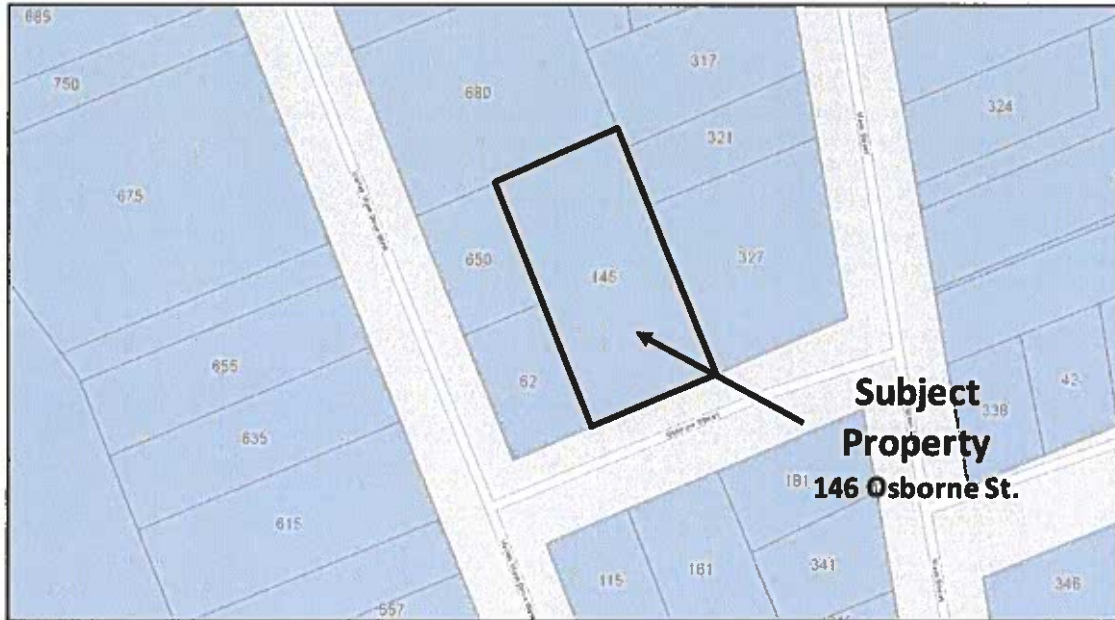
As shown on Figures 1 and 2, the subject property is known Municipally as 146 Osborne St., in the Town of Powassan, within the Municipality of Powassan. The subject property is approximately 0.182 ha in size with an existing 30.17 metres of frontage. The subject property is developed with an existing dwelling.

Figure 1. General Location Map



DATE OF COUNCIL MTG.	July 5/22
AGENDA ITEM #	12.1

Figure 2. Detailed Location Map



Proposed Development

The application proposes to construct a two-storey residential building that contains 7 dwelling units. The proposed building will have a ground floor area of 301 sq m and a total floor area of 598 sq m. Each dwelling unit is accessible by a separate entrance. Figure 3 includes the proposed site plan.

The proposed development complies with the requirements of the Zoning By-law and By-law 2016-38 (i.e. setbacks, coverage, height, parking, etc.).

It is noted that the application form indicates a total building floor area of 625 sq m and a building height of 9 metres, however the site plan drawing provided shows a total floor area of 598 sq m and a building height of 7.5 metres. By-law 2016-39 limits the maximum total floor area to 600 sq m and the maximum building height to 8 metres. The building details included on the site plan drawing comply but the details on the application form do not. The municipality can grant approval of the site plan agreement on the basis that the proposed site plan drawing complies with the requirements of the Zoning By-law.

Supporting Reports

In support of the proposed application a Functional Servicing Review was prepared by Antech Design and Engineering Group, dated May 2017. The review includes an assessment of sanitary sewers, storm sewers, water usage, and wastewater generation. The review also includes a stormwater management analysis to determine the post-development flows and the required quantity and quality controls for stormwater runoff.

Servicing

The subject lands are located within the Serviced Area boundary of the Powassan Urban Service Area on Schedule C of the Official Plan. The existing residential development is currently connected to full municipal water and sewage services. The proposed development is required to be connected to full municipal water and sewage services.

Parking and Access

By-law 2016-39 requires a minimum of 10 parking spaces to be provided and requires all parking spaces to be setback a minimum of 20 metres from the front lot line. The proposed site plan includes a total of 10 parking spaces that are setback more than 20 metres from the front lot line. The Functional Servicing Review indicates that a portion of the proposed parking area will be used to store stormwater during a 100 year rainfall event. It is recommended that a minimum of one parking space be provided as a barrier-free space in accordance with Ontario Regulation 191/11 - Integrated Accessibility Standards.

The existing residential dwelling is accessed via an existing driveway off Osborne Street. The existing access driveway will be removed and decommissioned, and new ditching created. A new access to the proposed parking lot is planned off Osborne Street.

Sufficient parking and access are provided for the proposed development.

Landscaping and Lighting

The proposed site plan includes landscaping details which consist of grass lawn area surrounding the proposed building and parking area. 15 trees are proposed to be retained along the easterly side lot line. Council could consider requiring additional landscaping details (i.e. trees and shrubs) located in the front yard, westerly interior side yard or rear yard if desired. The municipality has no site plan guidelines or by-law that specify the number or location of the required landscaping works. 38% of the lot will be landscaped open space.

All exterior lighting is proposed to be mounted to the building. No pole lighting is proposed.

Securities

The *Planning Act* allows municipalities to require the payment of securities as part of granting site plan approval. Securities are typically taken for landscaping, grading, stormwater management and servicing works. Some municipalities take securities in 100% of the value of the proposed work, while others take a lesser percentage (i.e. 50%).

In the case of grading, parking lot and stormwater management works, the securities amount is based on a cost estimate provided by the applicant's engineer. The cost of landscaping works is provided by a landscape architect, or similar landscape designer/contractor.

Municipality of Powassan
Planning Services - Loxton
June 28, 2022

Collection of securities is intended to protect the municipality in the event that the approved works are not completed as required or problems are identified. The securities are used in part, to compel the applicant to complete the required works and the securities can be taken by the municipality and used to rectify any deficiencies that are not addressed by the applicant.

The securities are returned in full to the applicant once the required works are completed and documentation/sign off is provided by the applicant's engineer or landscaper that the works were completed within acceptable tolerances. Some municipalities hold back 10% of the securities for the first year after development to ensure there are no longer term issues.

Payment of securities is authorized under the *Planning Act* but is not a planning related matter. The municipal Public Works and Engineering Departments should advise whether payment of securities should be taken for the grading, parking lot, and stormwater management works. Council has the discretion to take securities for landscaping.

Department Comments

The proposed application was circulated to municipal department for review. The following comments were received from the various departments.

Building Dept: No issues as the building will meet the requirements of the Ontario Building Code to pass a review before issuing a building permit.

Fire Dept: No major concerns. Acceptable hydrant coverage. Acceptable setbacks.

Public Works: Lots of spring runoff. Ditching needs to be cleared.

Engineering: New water/sewer services will be at the applicant's expense. Applicant to specify the new water/sewer sizes. Surface water from XXXX lot 13 to be directed into municipal ditch. If curb and gutters installed, install spillway into ditch. Entrance culvert to be 400mm in accordance with By-law and existing culvert, not 200mm culvert installation as per OPSD 802.010 and OPSD 805.010.

Next Steps

Council is currently the approval authority for Site Plan Agreement applications. Recent changes to the *Planning Act* through Bill 109 require municipalities to delegate the approval of all Site Plan Agreement application to staff or a designate. At this time a Delegation By-law has not been brought to Council to delegate approval to staff. This application has been brought to Council for approval in the interest of time.

Once the proposed Site Plan Agreement application has been approved by Council, the agreement is prepared and signed by the owner, and payment of securities are received (if required), a Zoning By-law

Municipality of Powassan
Planning Services - Loxton
June 28, 2022

Amendment application can be submitted to lift the Holding (-H) symbol. Notice of a public meeting is required as per the requirements of the *Planning Act* and a public meeting must be held.

The *Planning Act* obligates municipalities to lift a Holding (-H) symbol if the requirements of the Hold described in the By-law have been addressed to the satisfaction of the municipality. Similar to a typical Zoning By-law Amendment application, there is a 20 day appeal period that must pass before the amendment takes effect, however only the applicant has the ability to appeal a decision or non-decision. Once the appeal period has passed the owner can submit for building permits, upgrade the existing servicing connection and construct a new access.

Recommendation

It is recommended that the application be approved subject to the following conditions:

1. One of the proposed parking spaces be designated a barrier-free space and be sized in accordance with Ontario Regulation 191/11 - Integrated Accessibility Standards

Yours truly,

PLANSCAPE INC.



Rian Allen MSc, MCIP, RPP
Planning Consultant

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9798	06/30/22	DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, M5W 0K1	06/30/22	\$146.53	\$146.53	10-10-61600	POSTAGE/COURIER/COPI	\$25,000.00	\$15,157.42
8528565	06/30/22	POSTAGE/COURIER/COPIER			\$162.72				
9926	06/30/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/30/22	\$250.81	\$250.81	10-10-61550	TELEPHONE & FAX	\$5,700.00	\$2,371.73
3113358 622	06/30/22	INTERNET			\$408.96				
10059	06/30/22	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1	06/30/22	\$356.16	\$356.16	10-10-61600	POSTAGE/COURIER/COPI	\$25,000.00	\$15,157.42
2059005	06/30/22	COPIER LEASE			\$395.50				
10063	06/30/22	POSTMEDIA NETWORK INC, P.O. BOX 7400, LONDON, ON, N6Y4X3	06/30/22	\$474.81	\$474.81	10-10-61050	ADVERTISING	\$5,000.00	\$5,000.00
679030	06/30/22	TENDER ADVERTISING			\$527.26				
Total GENERAL GOVERNMENT					\$105,519.46				
<u>250 CLARK</u>									
8890	06/30/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	06/30/22	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$9,500.00	\$4,556.86
159500	06/30/22	MAT RENTALS			\$48.62				
9028	06/30/22	VAUGHAN PAPER PRODUCTS INC., 1598 MAIN ST WEST, NORTH BAY, ON, P1B 2X3	06/30/22	\$471.13	\$471.13	10-12-61525	250 CLARK-JANITORIAL	\$9,500.00	\$4,556.86
2400795	06/30/22	GARBAGE BAGS			\$471.13				
9176	06/30/22	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	06/30/22	\$139.43	\$139.43	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$11,099.94
3491447	06/30/22	PEST CONTROL			\$21.45			\$4,000.00	\$1,422.34
3491447	06/30/22	PEST CONTROL			\$160.88				
9926	06/30/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/30/22	\$250.80	\$250.80	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$11,099.94
3113358 622	06/30/22	TELECOM @ 250 CLARK			\$250.80				
10326	06/30/22	CHRIS FARQUHAR, 126 SHALLLOT CRESCENT, NORTH BAY, ON, P1A 3X3	06/30/22	\$356.16	\$356.16	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$11,099.94
JUNE 30 2022	06/30/22	JULY 14 2022 MAGIC SHOW			\$356.16				
10447	06/30/22	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4	06/30/22	\$263.29	\$263.29	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$6,169.20
1466525	06/30/22	POWER OUTAGE RESET			\$263.29				
10576	06/30/22	PERMAFROST SNACKS, , NORTH BAY, ON,	06/30/22	\$100.00	\$100.00	10-12-61754	250 CLARK-PROGRAM	\$20,000.00	\$11,099.94
KATHIE	06/30/22	MOTHERSDAY GIFT BAG			\$100.00				
Total 250 CLARK					\$1,650.88				
<u>FIRE DEPARTMENT</u>									
8792	06/30/22	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	06/30/22	\$438.05	\$438.05	10-15-62020	FIRE DEPT.-INSURANCE	\$27,900.00	\$25,140.39
200233599007 722	06/30/22	FIRE DEPT.-OPERATIONS			\$438.05				
8797	06/30/22	INSERVUS MANAGEMENT SYSTEMS, 1971 BOND STREET, NORTH BAY	06/30/22	\$454.41	\$454.41	10-15-62010	FIRE DEPT.-MAINTENANCE	\$54,600.00	\$32,243.13
1273	06/30/22	BUNKER.GEAR CLEANING			\$454.41				
Total FIRE DEPARTMENT					\$1,346.51				

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8890	06/30/22	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	06/30/22	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$54,600.00	\$32,243.13
159501	06/30/22	MAT RENTAL							
9040	06/30/22	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	06/30/22	\$927.15	\$17.55	10-15-62020	FIRE DEPT.-INSURANCE	\$27,900.00	\$25,140.39
9059	06/30/22	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	06/30/22	\$43.59	\$927.15	10-15-62020	FIRE DEPT.-INSURANCE	\$27,900.00	\$25,140.39
7057246880	06/30/22	FIRE DEPT.-OPERATIONS							
9079	06/30/22	PETTY CASH, , , ,	06/30/22	\$30.00	\$43.59	10-15-62010	FIRE DEPT.-MAINTENANCE	\$54,600.00	\$32,243.13
3116364	06/30/22	COFFEE CREAM, COFFEE AND SNOW BLOWER REPAIRS							
9237	06/30/22	DYNAMIC ONLINE MARKETING CORP., 241 APPLEWOOD CRESCENT # 4, CONCORD, ON, L4K 4E6	06/30/22	\$325.63	\$30.00	10-15-62040	FIRE DEPT.-EQUIPMENT	\$20,000.00	\$13,110.90
131708	06/30/22	EXTRICATION TOOLS							
9926	06/30/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/30/22	\$152.64	\$325.63	10-15-62020	FIRE DEPT.-INSURANCE	\$27,900.00	\$25,140.39
3116364	06/30/22	TC FIRE HALL PHONE AND INTERNET							
10035	06/30/22	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	06/30/22	\$466.06	\$152.64	10-15-62010	FIRE DEPT.-MAINTENANCE	\$54,600.00	\$32,243.13
31859	06/30/22	MECHANICAL SEAL							
31993	06/30/22	CARBON MONOXIDE DETECTOR CALIBRATION	06/30/22	\$1,475.52	\$466.06	10-15-62010	FIRE DEPT.-MAINTENANCE	\$54,600.00	\$32,243.13
				\$1,941.58					
				\$4,330.60					
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8687	06/30/22	FREIGHTLINER NORTH BAY, 40 COMMERCE COURT, NORTH BAY, ON, P1A 0B4	06/30/22	\$502.12	\$502.12	10-20-63520	2011 FREIGHTLINER-	\$14,000.00	\$12,300.32
4846	06/30/22	DUST SHIELDS							
8689	06/30/22	CANADIAN NATIONAL, NON FREIGHT, P.O. 6089, SUCC. CENTRE VILLE, MONTREAL, PQ, H3C 3H1	06/30/22	\$326.50	\$502.12	10-20-63470	SAFETY DEVICES/CN-	\$17,000.00	\$8,578.00
91633684	06/30/22	MONTHLY GATE CROSSING MAINTENANCE							
8775	06/30/22	GIN-COR., 5151 HWY 17 WEST, MATTAWA, ON, P0H 1V0	06/30/22	\$137.27	\$326.50	10-20-63560	2013 FREIGHTLINER	\$19,000.00	\$2,498.03
73435	06/30/22	DRIVE END BREAINGS							
73435	06/30/22	DRIVE END BREAINGS	06/30/22	\$137.28	\$137.28	10-20-63780	2014 FREIGHTLINER-	\$18,000.00	\$9,026.46
8799	06/30/22	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	06/30/22	\$740.26	\$274.55	10-20-63626	BACKHOE CAT420	\$4,000.00	\$2,800.19
77843	06/30/22	BACKHOE REPAIRS							
8912	06/30/22	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	06/30/22	\$10.00	\$740.26	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$1,934.71
26521	06/30/22	WATER							
26921	06/30/22	LUNCH ROOM SUPPLIES	06/30/22	\$89.08	\$10.00	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$1,934.71
				\$89.08					
				\$99.08					

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8922	06/30/22	POLLARD DISTRIBUTION INC., P.O. BOX 280, HARROW , ON, N0R 1G0	06/30/22	\$9,715.62	\$9,715.62	10-20-63370	LOOSETOP	\$77,000.00	\$67,619.17
6328	06/30/22	DUST CONTROL							
8982	06/30/22	SPECTRUM TELECOM GROUP LTD, 505 FLOOD ROAD, SUDBURY, ON, P3C 5A2	06/30/22	\$323.60	\$323.60	10-20-63062	PUBLIC WORKS BLDGS	\$15,000.00	\$5,660.44
1234674	06/30/22	TOWER RENTAL							
9053	06/30/22	ANDERSON & ROSS LTD., 1350 FRANKLIN ST., NORTH BAY, ON, P1B 2M3	06/30/22	\$279.78	\$279.78	10-20-63060	PUBLIC WORKS-	\$66,000.00	\$48,192.68
75655	06/30/22	DOOR REPAIRS							
9256	06/30/22	LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1	06/30/22	\$75.44	\$75.44	10-20-63060	PUBLIC WORKS-	\$66,000.00	\$48,192.68
10685992	06/30/22	CYLINDER RENTAL							
9622	06/30/22	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	06/30/22	\$625.81	\$625.81	10-20-63540	2014 GMC -	\$3,000.00	\$1,839.99
5078	06/30/22	BATTERIES						\$1,500.00	\$1,425.07
4997	06/30/22	OIL FILTER		\$80.83	\$80.83	10-20-63580	2019 CHEVY	\$3,000.00	\$2,305.99
4966	06/30/22	OIL CHANGE		\$100.14	\$100.14	10-20-63600	2015 GMC-		
9926	06/30/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/30/22	\$203.52	\$203.52	10-20-63065	PUBLIC WORKS MAT &	\$7,000.00	\$1,934.71
3115764 622	06/30/22	INTERNET							
10126	06/30/22	TOROMONT INDUSTRIES LTD, 3131 HWY 7, CONCORD, ON, L4K5E1	06/30/22	\$426,353.90	\$426,353.90	10-20-63790	EQUIPMENT-CAPITAL	\$460,400.00	\$460,400.00
4433501	06/30/22	GRADER							
10280	06/30/22	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1	06/30/22	\$424.02	\$424.02	10-20-63626	BACKHOE CAT420	\$4,000.00	\$2,800.19
247473	06/30/22	plow blade						\$8,000.00	\$6,440.73
247399	06/30/22	PLOW BLADES		\$999.71	\$999.71	10-20-63660	99 GRADER-		
10575	06/30/22	AVERY'S MOBILE SERVICES, 15 TILlicum BAY ROAD, CALLANDER, ON, P0H 1H0	06/30/22	\$1,745.18	\$1,745.18	10-20-63520	2011 FREIGHTLINER-	\$14,000.00	\$12,300.32
1653	06/30/22	SAFETY INSPECTION						\$18,000.00	\$9,026.46
1647	06/30/22	TRUCK REPAIRS		\$1,790.98	\$1,790.98	10-20-63780	2014 FREIGHTLINER-		
Total PUBLIC WORKS				\$3,536.16	\$444,661.04				\$73,314.44
ENVIRONMENT									
9363	06/30/22	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5	06/30/22	\$7,537.06	\$7,537.06	10-25-64965	LANDFILL SITE-	\$88,600.00	\$73,314.44
15310	06/30/22	LANDFILL SITE-MAINTENANCE RE C OF A							
10230	06/30/22	SGS CANADA INC., 185 CONCESSION STREET, PO BOX 4300, LAKEFIELD, ON, K0L 2H0	06/30/22	\$3,586.02	\$3,586.02	10-25-64965	LANDFILL SITE-	\$88,600.00	\$73,314.44
11514936	06/30/22	LANDFILL SOIL SAMPLING							
10538	06/30/22	GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5	06/30/22	\$9,828.74	\$9,828.74	10-25-64940	RECYCLING PROGRAM	\$116,900.00	\$78,093.13
138962	06/30/22	MONTHLY RECYCLING CONTRACT						\$116,900.00	\$78,093.13
138962	06/30/22	MONTHLY RECYCLING CONTRACT		\$141.25	\$141.25	10-25-64940	RECYCLING PROGRAM	\$116,900.00	\$78,093.13
Total ENVIRONMENT				\$9,969.99	\$21,093.07				

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
WATER									
9030	06/30/22	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	06/30/22	\$76.31	\$76.31	10-30-64510	WATER PUMPHOUSE-	\$30,000.00	\$18,527.89
510444	722	INTERNET			\$76.31				
9059	06/30/22	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	06/30/22	\$44.47	\$44.47	10-30-64510	WATER PUMPHOUSE-	\$30,000.00	\$18,527.89
7057243319	622	WATER PUMP HOUSE PHONE			\$44.47				
9653	06/30/22	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	06/30/22	\$140.33	\$140.33	10-30-64750	WATER METER CAP EXP	\$7,500.00	\$7,225.03
21028	06/30/22	WATER METER CHANGE			\$140.33				
21029	06/30/22	WATER METER CHANGE			\$159.51	10-30-64750	WATER METER CAP EXP	\$7,500.00	\$7,225.03
21030	06/30/22	WATER METER CHANGE OUT			\$136.82	10-30-64750	WATER METER CAP EXP	\$7,500.00	\$7,225.03
21031	06/30/22	WATER METER CHANGE			\$122.11	10-30-64750	WATER METER CAP EXP	\$7,500.00	\$7,225.03
21032	06/30/22	WATER METER CHANGE OUT			\$122.11	10-30-64750	WATER METER CAP EXP	\$7,500.00	\$7,225.03
Total WATER									\$680.88
PROTECTION TO PERSONS & PROPERTY									\$801.66
8855	06/30/22	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	06/30/22	\$40,600.00	\$40,600.00	10-50-62500	POLICING-OPP	\$495,200.00	\$283,910.27
300806221027083		MONTHLY POLICING			\$40,600.00				
9123	06/30/22	MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0	06/30/22	\$680.60	\$680.60	10-50-62600	ANIMAL CONTROL &	\$3,200.00	(\$830.00)
6649		ANIMAL PERDATIONS SEE 6609 2X			\$680.60				
Total PROTECTION TO PERSONS & PROPERTY									\$41,280.60
RECREATION									
9059	06/30/22	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	06/30/22	\$37.41	\$37.41	10-55-67410	SHCC-MAT/SUPPLIES	\$18,000.00	\$15,835.43
7057245684	622	SHCC MONTHLY PHONE BILL			\$37.41				
9221	06/30/22	K & T PORT A JOHN, P.O. BOX 750, CALLANDER, ON, P0H 1H0	06/30/22	\$1,221.12	\$1,221.12	10-55-67010	PARKS-MAT/SUPPLIES	\$11,000.00	\$9,258.28
4370		PORT A JOHNS			\$1,221.12				
10577	06/30/22	HANNAH CONRAD, , TROUT CREEK, ON, P0H 2L0	06/30/22	\$54.98	\$54.98	10-55-67110	POOL-MATERIAL &	\$10,000.00	\$7,506.06
JUNE 17 2022		RECREATION MILEAGE			\$54.98				
10578	06/30/22	RATE PAYER	06/30/22	\$240.00	\$240.00	10-55-57490	RECREATION ACTIVITIES	\$20,000.00	\$13,640.00
GOLF REFUND		REFUND GOLF TOURNAMENT SPORTSPLEX			\$240.00				
10579	06/30/22	RATE PAYER	06/30/22	\$340.00	\$340.00	10-55-57490	RECREATION ACTIVITIES	\$20,000.00	\$13,640.00
JUNE302022		GOLF TOURNAMENT REFUND			\$340.00				
Total RECREATION									\$1,893.51

ENVIRONMENT

Total ENVIR

**Municipality of Powassan
A/P Preliminary Cheque Run**
(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>HISTORICAL & CULTURE</u>									
9176 34149646	06/30/22	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5 06/30/22 PEST CONTROL	06/30/22	\$174.41	\$174.41	10-65-67680	POWASSAN LEGION	\$20,000.00	\$11,472.71
9926 3116364 622	06/30/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 06/30/22 TC SENIORS	06/30/22	\$50.88	\$50.88	10-65-66030	TROUT CREEK SENIOR	\$4,000.00	\$3,431.55
Total HISTORICAL & CULTURE									
<u>TROUT CREEK COMMUNITY CENTRE</u>									
9926 3116366 622	06/30/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 06/30/22 PHONE AND INTERNET	06/30/22	\$228.96	\$228.96	10-75-61550	TELEPHONE & FAX &	\$3,000.00	\$1,763.12
Total TROUT CREEK COMMUNITY CENTRE									
<u>SPORTSPLEX</u>									
9176 3491383	06/30/22	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5 06/30/22 PEST CONTROL, AIR REMEDY	06/30/22	\$368.37	\$368.37	10-80-61950	BUILDING REPAIRS &	\$25,000.00	\$14,066.06
9926 311682 622	06/30/22	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 06/30/22 OFFICE EXPENSES	06/30/22	\$250.00	\$250.00	10-80-61555	OFFICE EXPENSES	\$6,000.00	\$3,810.29
10381 875955B	06/30/22	BLUE SKY PLUMBING, 623 BROMLEY AVE, NORTH BAY, ON, P1B 9J1 06/30/22 SEWER INSPECTION	06/30/22	\$295.00	\$295.00	10-80-61950	BUILDING REPAIRS &	\$25,000.00	\$14,066.06
Total SPORTSPLEX									
Total Bills To Pay:								\$622,598.44	