

The Municipality of Powassan

AGENDA

Regular Council meeting to be held
Tuesday December 7, 2021 at 7:00 p.m.
Powassan Council Chambers

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings"

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

6. ADOPTION OF MINUTES

6.1 Regular Council Meeting of November 16, 2021

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

7.1 Trout Creek Community Centre Board minutes of November 10, 2021

7.2 Recreation Committee minutes of November 18, 2021

7.3 Verbal- Maple Syrup Committee- D.Piekarski

7.4 Powassan Maple Syrup Festival Planning Committee minutes of November 24, 2021

7.5 Recreation Committee minutes of December 1, 2021

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

8.1 North Bay Mattawa Conservation Authority minutes of September 22, 2021

8.2 Almaguin Community Economic Development (ACED) Board minutes of November 15, 2021

8.3 The Golden Sunshine Municipal Non-Profit Housing Corp Board minutes 2021-06

8.4 Powassan and District Union Public Library Board minutes of November 22, 2021

9. STAFF REPORTS

9.1 Treasurer B.Robinson – 2021 Budget report regarding Reg.284/09

9.2 Treasurer B.Robinson- RFP 2021-006 for External Audit Services

10. BY-LAWS

10.1 By-Law 2021-32 Zoning Amendment-Accessory Buildings in Rural

10.2 By-Law 2021-33 Remove Hold (H) NOAH

- 10.3 By-Law 2021-34 Mutual Assistance Agreement
- 10.4 By-Law 2021-35 Auditor Services
- 10.5 By-Law 2021-36 Appoint Director of Public Works and Engineering

11. UNFINISHED BUSINESS

- 11.1 Verbal- R.Hall re Optometrist Appointments

12. NEW BUSINESS

- 12.1 OCWA-2021 Management Review Report- Drinking Water Quality Management System
- 12.2 Consent Application- B32/POWASSAN/2021 -FAIM International Inc.
- 12.3 Verbal- P.McIsaac- Cost of Living Increase

13. CORRESPONDENCE

- 13.1 FONOM- Resource Extraction Revenue sharing
- 13.2 NORDS Fund- MNDM info
- 13.3 Near North Crime Stoppers
- 13.4 Minister of Infrastructure- Building Broadband Faster

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

- 16.1 Schedule of Council and Board Meetings- Dec. 21st Council meeting-verbal P.McIsaac

17. PUBLIC QUESTIONS

18. CLOSED SESSION

- 18.1 Adoption of Closed Session Minutes of November 16, 2021
- 18.2 Identifiable Individual- Section 239(2)(b) of the Municipal Act and under 6 (1)(b) of the Procedural By-Law- matters regarding an identifiable individual, including municipal or local board employees
- 18.3 Legal Advice-Section 239(2)(f) and under 6 (1)(f) of the Procedural Bylaw- advice that is subject to solicitor-client privilege

19. MOTION TO ADJOURN

Council Meeting

Tuesday, November 16, 2021, at 7:00 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Dave Britton, Councillor
Debbie Piekarski, Councillor
Virtual: Markus Wand, Councillor

Absent with regrets: Randy Hall, Deputy Mayor

Staff: Maureen Lang, CAO/Clerk
Brayden Robinson, Treasurer
Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof:

Dave Britton Item 8.3 Wife employed by NBPS District Health Unit

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- 2021-354** Moved by: D. Britton Seconded by: D. Piekarski
That the agenda of the Regular Council meeting of November 16, 2021 be approved,
with the addition of Item 16.3 Public Works meeting date. **Carried**
- 2021-355** Moved by: D. Piekarski Seconded by: D. Britton
That the minutes of the Regular Meeting of Council of November 2, 2021 be adopted. **Carried**
- 2021-356** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes from the Town of Parry Sound EMS Advisory Committee meeting of
October 28, 2021, be received. **Carried**
- 2021-357** Moved by: D. Piekarski Seconded by: D. Britton
That the District of Parry Sound Social Services Administration Board's Chief
Administrative Officer's Report dated November 2021, be received. **Carried**
- 2021-358** Moved by: M. Wand Seconded by: D. Piekarski
That the North Bay Parry Sound District Health Unit's report dated November 1, 2021
regarding Public Health Funding for 2022, be received. **Carried**
- 2021-359** Moved by: D. Piekarski Seconded by: D. Britton
That the Municipality of Powassan consolidates Reserve General Ledger accounts
to a smaller number of accounts as per the attached schedule. **Carried**
- 2021-360** Moved by: D. Britton Seconded by: D. Piekarski
That the draft Tax Collection Policy from Treasurer B. Robinson, be received,
AND further that Council adopt the Policy for inclusion in the Municipal Policy and
Procedure Manual. **Carried**
- 2021-361** Moved by: M. Wand Seconded by: D. Piekarski
That the memorandum dated November 10, 2021 from Deputy Clerk L. Marshall regarding
municipal office hours and closures during the holiday season, be received,

AND further that the office closes for the week and staff use vacation for two days.

Carried

2021-362

Moved by: M. Wand Seconded by: D. Britton
That the memorandum dated October 26, 2021 from Deputy Clerk K. Bester, regarding Cemetery Fees, be received.

Deferred

2021-363

Moved by: D. Britton Seconded by: M. Wand
That the staff report from Chief Building Official M. Martin regarding Building Department Fees, be received.

Carried

2021-364

Moved by: D. Britton Seconded by: M. Wand
That the Council of the Municipality of Powassan concurs with the request in Consent Applications B22/POWASSAN/2021 and B23/POWASSAN/2021 for the creation of one new lot and a lot addition on Highway 534 for Applicant Evan Hughes.

And requests that the North Almaguin Planning Board issue the following conditions for approval of the subject Consent application:

1. That the lot frontage of the severed lot for application B22/2021 be brought into compliance with the minimum lot frontage requirements of the Zoning By-Law.
2. That entrance permits be obtained for the proposed severed and retained lots for severance application B22/2021 on Highway 534 or that confirmation be provided from the Ministry of Transportation that adequate access can be provided to the severed and retained lots for severance application B22/2021 from Highway 534.
3. That confirmation be provided from the North Bay Mattawa Conservation Authority the severed and retained lots for application B22/2021 can adequately be serviced with private sewage services.

Carried

2021-365

Moved by: D. Piekarski Seconded by: M. Wand
That the correspondence from CUPE regarding OMERS investment performance be received, AND, further that staff be directed to prepare a resolution for the next meeting.

Defeated

2021-366

Moved by: D. Britton Seconded by: D. Piekarski
That the correspondence from MPAC dated November 4, 2021, regarding the postponement of the province-wide assessment update, be received.

Carried

2021-367

Moved by: M. Wand Seconded by: D. Piekarski
That the accounts payable listing reports November 3, 5, 12, 2021 in the total amount of \$328,829.67 be approved for payment.

Carried

2021-368

Moved by: D. Britton Seconded by: M. Wand
That Council now adjourns to closed session at 7:50 to discuss:
18.1 Adoption of Closed Session minutes of November 2, 2021
18.2 Identifiable Individual – Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural By-Law – matters regarding an identifiable individual, including municipal or local board employees.

Carried

2021-369

Moved by: D. Piekarski Seconded by: D. Britton
That council now reconvenes to regular session at 8:15 p.m.

Carried

2021-370

Moved by: D. Piekarski Seconded by: M. Wand
That Council now adjourns at 8:15 p.m.

Carried

Mayor

CAO/Clerk



**TROUT CREEK COMMUNITY CENTRE BOARD
WEDNESDAY, NOVEMBER 10, 2021
@ 7:00PM
TROUT CREEK COMMUNITY CENTRE**

1. Call to Order

Motion 2021-30

Moved By: Elva Taggart

Seconded By: Randy Hall

That the meeting be called to order at 7:01 pm

PRESENT:

Elva Taggart
Jeff Eckensviller-Chair
Randy Hall-Councillor
Peter McIsaac-Mayor
Brian Eckensviller
Ted Hummel

Absent with regrets:

Tyson Hummel
Karen Chadbourn
Jeff Conrad
Trina Hummel

Staff:

Dale Jardine-Arena Manager
Norma Conrad-Recording Secretary

2. Disclosure of pecuniary interest and general thereof:

None

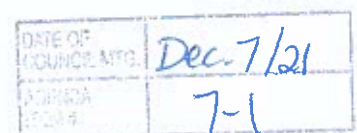
3. Approval of Agenda

Motion 2021-31

Moved By: Randy Hall

Seconded By: Elva Taggart

That the agenda is approved



4. Presentation(s)/Guest(s)

Brian Eckensviller advised everyone that his guest Chris Varey couldn't make it to the meeting tonight. Hopefully he will be able to join us at to our next meeting in December.

5. Approval of Minutes

Motion 2021-32

Moved By: Randy Hall

Seconded By: Elva Taggart

That the minutes of the previous meeting of September 8, 2021 be adopted.

6. Manager's Report

Arena Manager Dale Jardine advised that ice rentals are down, but hopefully will pick up soon. He then advised he would like to advertise ice time available on the Municipal Facebook page, and on the Municipal electronic signs. The members were all in agreement with advertising. Dale mentioned that he has received a complaint from the neighbour across the road that one of our parking lights shine in their window. They asked Dale if it could be turned off. There was a brief discussion. They determined that the light is used for security and safety purposes and that the light will remain on.

7. Bar/Event/Food Coordinator

Received an update from our CAO Maureen Lang that our Trout Creek Bar/Food/Event Coordinator is not going to be able to take on the role of the Bar Manager position at this time. The Board had a brief discussion, and advised that they would like to place an ad for a Bar/Food/Event Coordinator and Bar Servers as well on our Municipal website and face book page. There is one stipulation that they must have their smart serve. A motion was then passed.

Motion 2021-33

Moved By: Brian Eckensviller

Seconded By: Ted Hummel

That the Trout Creek Community Centre Board recommends the Municipality post a job for a new Bar/Food/Event Coordinator and Bar Servers with Smart Serve.

8. Member's Report:

Brian Eckensviller mentioned that the Sportsman's League Hockey is going very well and adapting to all the Health and Safety issues with Covid-19.

Chair Jeff Eckensviller mentioned that a Commercial Flooring Rep dropped by at his work place. They had a brief discussion about the flooring problems in the lobby at the Trout Creek Arena. The Flooring Rep presented a flooring sample to Jeff, and stated that this is a skate safe flooring product that might just fix the problem in your lobby. Jeff replied to the Flooring Rep that he would discuss this matter further with the Board members, and if passed, then it will be added to their budget for 2022.

9. Review Action Items

9.1) Volunteer Recognition

The Board is trying to come up with a plan to recognize the hardworking volunteers that volunteer their time and effort at the Trout Creek Community Centre. There was brief discussion on using a section of area at the Community Centre or around the Town. Which we could install a small marble plaque

12 x 24 below a planted Maple or Oak tree, or we can sell a bench with a plaque attached to it. These are some of the ideas that will be considered more at their next meeting in December.

9.2) Carnival

This topic is deferred to the December 8, 2021 meeting. All members were in agreement and did advise that the Carnival for 2022 may have a low-key version for this year do to Covid-19 Health and Safety issues. This will be discussed more at the next scheduled meeting in December.

9.3) Band Road House (Carnival 2022)

The Band Manager from Roadhouse sent an email asking if the Carnival dance for 2022 is ago or would the Board like to reschedule this event for 2023, and he did advise that there would be a slight increase of \$300.00 to reflect 2023 pricing. There was a brief discussion. A motion was then passed.

Motion 2021-34

Moved By: Brian Eckensviller

Seconded By: Elva Taggart

That the Trout Creek Community Centre Board recommends requesting their \$1000.00 deposit back from the Road House Band booked for carnival 2022 or alternately book them for carnival 2023.

9.4) Darts

The Board received an email from Kim Gauthier wanting to run the Dart League again this year. She is wanting permission to from the Board to do so. There was a brief discussion. A motion was then passed.

Motion 2021-35

Moved By: Ted Hummel

Seconded By: Randy Hall

The Trout Creek Community Centre Board recommends Kim Gauthier run a dart league in the upstairs hall weekly October 2021 to April 2022. The Trout Creek Community Centre will be running the bar.

10. New/Old Business/Correspondence

10.1) Structural Report

Chair Jeff Eckensviller mentioned that he has noticed and also told by the Arena Manager Dale Jardine that condensation drippings are coming down from the roof structure over the ice surface. It is a safety issue concern that needs to be inspected as soon as possible. There was a brief discussion. A motion was then passed.

Motion 2021-36

Moved By: Brian Eckensviller

Seconded By: Randy Hall

That the Trout Creek Community Centre Board recommends having a structural report to assess the roof above the ice. The RFP will be sent to three bidders with estimated cost of \$8,000 - \$10,000.

10.2) New Ramp Project

Chair Jeff Eckensviller advised that he would like to have a general discussion with the Board about cancelling and reallocate a funding grant within the Trout Creek Community Centre. He asked Is it

possible that a funding grant could be used on another project. There was a brief discussion. Councillor Randy Hall advised that the funding grant cannot be reallocated to something else. It has to be that specific item that was applied for.

10.3) Update on Trout Creek Community Centre Flooring project

Chair Jeff Eckensviller updated everyone on the flooring project, material has been ordered and also mentioned that our Arena Manager Dale Jardine has been in contact with three businesses, J & J Equipment, Advanced Railing Systems and North Bay Welding for price quotes on the accessibility railing for the front entrance. Dale reported he has received one quote back from Advanced Railing Systems for \$2,890.00.

10.4) Update Canteen Lease Agreement

The canteen lease agreement was added to the agenda package for the members to view and discuss.

10.5) Update Canteen Rental Fees

The Recording Secretary advised the Board that she had received a call from our Canteen Rental renter Faye King. She would like to know how much her rental cost for the 2021-2022 season will be. There was a brief discussion. A motion was then passed.

Motion 2021-37

Moved By: Elva Taggart

Seconded By: Brian Eckensviller

That the Trout Creek Community Centre Board recommends a \$50.00/month canteen fee for the 2021/2022 season during ice rental season.

10.6) Trout Creek Walkers

Sue Linklater activity coordinator for the Trout Creek Friendship Club sent an email asking permission for their walking group to have access to the upstairs Hall for exercise on Wednesday mornings from 9:00am till 10:00am starting on November 17, 2021, and also asked the question if the Board would accept the same fee of \$300.00 as the year before. There was a brief discussion. A motion was then passed.

Motion 2021-38

Moved By: Randy Hall

Seconded By: Ted Hummel

That the Trout Creek Community Centre Board recommends \$300.00 for the walking group for the 2021/2022 winter season

10.7) Modernization Plans & Reports

Councillor Randy Hall mentioned that he would like to see the Trout Creek Community Centre Board get a feasibility study done for upgrades to modernize and to improve accessibility to the Trout Creek Community Centre. There was a brief discussion. A motion was then passed.

Motion 2021-38

Moved By: Randy Hall

Seconded By: Ted Hummel

That the Trout Creek Community Centre Board recommends getting a feasibility study completed for upgrades to modernize and provide accessibility to the Trout Creek Community Centre Board with the estimated cost of \$10,000 - \$15,000. Three firms are to be contacted.

11. Addendum

None

12. Accounts Payable

Motion 2021-39

Moved By: Brian Eckensviller

Seconded By: Elva Taggart

That the accounts payable listing in the total amount of \$5,598.24 (October/November) be approved for payment.

13. Notice of Meeting

Motion 2021-40

Moved By: Brian Eckensviller

Seconded By: Ted Hummel

That the next meeting be scheduled for December 8, 2021 at 7:00 p.m.

14. Closed Session

None

15. Adjournment

Motion 2021-41

Moved By: Brian Eckensviller

Seconded By: Ted Hummel

That the committee adjourned at 8:56p.m.

Chair

Recording Secretary

Recreation Committee Minutes November 18, 2021

Attendees: Gerry Giesler, Mayor Peter McIsaac, Councillor Markus Wand, Kim Lindsay (Curling Club Rep), Mallory Slingerland, Erin Thompson (PMHA Rep)

Absent with regrets: Wendy Carrothers

Guests: Jeff Eckensviller

Staff: Mike Heasman, Recreation and Facilities Manager

1. Call to Order @ 7:00 PM by G. Giesler

2. Agenda

Moved by: M. Slingerland Seconded by: E. Thompson

That the agenda be adopted as circulated

Motion Carried

3. Disclosure of Pecuniary Interest

None

4. Presentations

J. Eckensviller asked the Recreation Committee to consider paying for a feasibility study to determine the possible need for upgrading the Trout Creek playground to meet accessibility standards. The Committee decided to budget for it in 2022, and to have M. Heasman look at the possibility of redirecting the TCCC ramp funding to the playground.

5. Minutes

Moved by: M. Slingerland Seconded by: P. McIsaac

That the minutes from the October 6, 2021, meeting be accepted as circulated.

Motion Carried

6. Correspondence

The Recreation Committee received an email from Ian Fleming expressing his concerns with the Sportsplex Protocols when a parent might be late arriving for their children's on ice activity.

Moved By: M. Slingerland Seconded By: K. Lindsay

That the Sportsplex will hire minimum wage workers to do the screening in the evenings and weekends.

Motion carried.

7. Outstanding Business

a) Sportsplex Update

- The Sportsplex Staff are to park at the back of the Sportsplex.
- Public Skating will start in December, once the front door staff have been hired.

b) Trails Funding

- M. Heasman and the Municipal Engineer met and inspected the stairs. The Engineer will provide drawings in the New Year for the tender package.

8. New Business

a) New Years Eve Celebrations

- The Recreation Committee will put on the fireworks show at the TCCC, but no food or drinks will be served this year to encourage patrons to remain in their vehicles for the show.
- J. Eckensviller will talk to the TCCC Board about running Public Skating from 4 pm to 6 pm on December 31st.

b) Beerfest

- Work on the 2022 Beerfest will start in the New Year

9. Community Updates

- E. Thompson – PMHA is reducing the number of teams in the Keith Barton tournament due to travel restrictions.
- E. Thompson – PMHA would like the Municipality to run the bar for the Family Tournament in January.
- G. Giesler – Missed the opportunity to attend the Discovery Routes Trail meeting.

Next Meeting: January 5, 2022 @ 7:00 PM @ 250 Clark

Meeting adjourned at 8:26 PM

Chair

Recreation & Facilities Manager

**POWASSAN MAPLE SYRUP FESTIVAL
PLANNING COMMITTEE MEETING MINUTES
WED., NOV 24, 2021**

The meeting was called to order at 6:05 p.m. with 11 members in attendance.

(Audrey & Dave Matthews / Mike Odrowski / Mary Heasman / Monika Gibbings / Andy Straughan / Lori Costello/ Joann Long / Mike McCoy & Rhonda Czaikowsky) / Debbie Piekarski (Councillor) / Kimberly Bester - Staff-Secretary / Ben Moussau – Staff - Protective Services Official.

Meeting called to order by Secretary Kimberly Bester

Ben Mousseau – Discussions re: how Covid-19 may impact potential for a 2022 festival

Ben advised that the current regulations would limit the outdoor attendees to approximately 5000 (75% capacity) and that proof of vaccine status and contact tracing would be required for any indoor events.

Given the outdoor open gate nature of the festival, it would be very difficult to measure or have control over the number of attendees.

Inside attendance (i.e. Sportsplex / pancake breakfasts, etc.) would be very difficult given that attendees would have to provide proof of vaccination and id in order to enter municipal buildings and contract tracing records would be necessary. Private groups (i.e. church groups) would also have the onus put on them to ensure adherence to whatever Covid-19 regulations are in place.

March 2022 may bring a lifting of the current restrictions IF the trend of declining Covid-19 cases continues. At that time there may be no requirement for masks or proof of vaccines.

New Business –

Linda Penny has resigned from the committee and someone will have to take on the Vendor Coordinator role.

A Chair and Co-Chair will be elected at the next meeting.

Councillor Piekarski was asked to provide Council's feedback / recommendation as to whether or not a 2022 festival should be prepared for.

Members raised concerns about the number of people from outside of our area who could potentially attend or participate in a 2022 festival, and what the ramifications would be if Covid-19 numbers increased specifically due to this event. It would also probably be difficult to monitor / enforce mask use and vaccine status confirmation if these regulations were still in place in April.

Producers were open to planning a 2022 festival, but felt that if Council and/or Covid-19 restrictions made this difficult, that the safer course of action would be to not have a festival.

Budget discussions included –

Fixed costs (EMS / OPP) and how a scaled down festival (with a smaller number of vendors participating – i.e. no inside vendors) would impact the budget.

There is no option for the festival expenses to outweigh revenues and there is limited cash in the bank account at this time.

Approximately 45 vendors had requested that we hold onto their vendor fees (from 2019) – but approximately half of these are normally inside the Sportsplex.

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Covid-19 materials and measures might also be necessary (i.e. hand sanitizing stations, masks, limiting the number of vendors or placing them further apart).

Musical entertainment could consist of local performers only and a shortened performance time.

Andy to reach out to Great Canadian Lumberjack Show to determine availability and whether a shortened, less costly show could be put on.

Lori to reach out to the Sheep Shearer, Tom Redpath.

Science North would be available to provide a free (indoor or outdoor) presentation. Kim to confirm their availability for our date and advise that we would probably be closer to determining if we will be having a festival in 2022 in January-February.

Kim to reach out to Bala Cranberry Festival organizers to determine how their recent event went and how Covid-19 restrictions impacted it. Kim to also touch base with Elmira and other festival organizers to determine whether they plan to schedule a 2022 event.

A meeting date of **January 19, 2022** was set to determine current Covid-19 status and regulations and whether or not we should continue moving forward with planning a 2022 festival.

Recreation Committee Minutes December 1, 2021

Attendees: Gerry Giesler, Mayor Peter McIsaac, Councillor Markus Wand, Mallory Slingerland, Erin Thompson (PMHA Rep), Wendy Carrothers, Jeff Eckensviller (TCCC Rep)

Absent with regrets: Kim Lindsay (Curling Club Rep)

Staff: Mike Heasman, Recreation and Facilities Manager

1. Call to Order @ 7:00 PM by G. Giesler

2. Agenda

Moved by: M. Slingerland Seconded by: W. Carrothers

That the agenda be adopted as circulated

Motion Carried

3. Disclosure of Pecuniary Interest

None

4. Presentations

None

5. Minutes

Moved by: M. Slingerland Seconded by: E. Thompson

That the minutes from the November 18, 2021 meeting be accepted as circulated.

Motion Carried

6. Correspondence

None

7. Outstanding Business

a) Sportsplex Update

- Public Skating will start on December 12th @ 1 pm. The schedule will be posted on the Municipal website and Facebook page.
- M. Heasman is going through the applications for front door screeners at the Sportsplex, approximately twelve people have applied.
- Security Cameras have been installed and are functioning.

b) Trails Funding

- Progress report will be completed as soon as the form is posted on the Provincial One-Key website.

DATE OF COUNCIL MTG.	Dec 7/21
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c) New Year's Eve celebrations

- Fireworks have been ordered
- J. Eckensviller will communicate the TCCC plans for New Year's Eve to the M. Heasman for promotional purposes.

8. New Business

a) New Recreation Committee Member

Moved By: M. Slingerland Seconded By: W. Carrothers

That the Trout Creek Community Centre be appointed one position on the Recreation Committee.

Motion Carried.

9. Community Updates

- W. Carrothers – Jingle All the Way will be taking place on December 20th. Participants will be walking from Valu-Mart to Eastholme.

Next Meeting: January 5, 2022 @ 7:00 PM @ 250 Clark

Meeting adjourned at 7:25 PM

Chair

Recreation & Facilities Manager

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

EIGHTH meeting of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on September 22, 2021 as an electronic meeting via Zoom.

MEMBERS PRESENT:

Bonfield, Township of	-	Jane Lagassie	(5:30pm – 6:30 pm)
Callander, Municipality of	-	Irene Smit	(5:30pm – 6:30pm)
Calvin, Township of	-	Sandy Cross	(5:30pm – 6:30pm)
Mattawa, Town of	-	Loren Mick	(5:30pm – 6:30pm)
Mattawan, Municipality of	-	Michelle Lahaye	(5:30pm – 6:30pm)
North Bay, City of	-	Dave Mendicino	(5:30pm – 6:30pm)
North Bay, City of	-	Chris Mayne	(5:30pm – 6:30pm)
Papineau –Cameron, Township of	-	Shelley Belanger	(5:30pm – 6:30pm)
Powassan, Municipality of	-	Dave Britton	(5:30pm – 6:30pm)

MEMBERS ABSENT:

Chisholm, Township of	-	Nunzio Scarfone
East Ferris, Municipality of	-	Rick Champagne
North Bay, City of	-	Vacant

ALSO PRESENT:

Brian Tayler, CAO, Secretary-Treasurer
Kurtis Romanchuk, Water Resources Engineer
Paula Scott, Director of Planning and Development/ Deputy CAO
Rebecca Morrow, Administrative Assistant
Sue Buckle, Manager, Communications and Outreach
Troy Storms, Manager, Lands & Stewardship

1. Approval of the Agenda

The Chair welcomed everyone to the meeting after which the following resolution was presented:

Resolution No. 65-21, Mayne-Smit

THAT the agenda be approved as presented.

Carried Unanimously

2. Delegations

No delegations.

DATE OF COUNCIL MEETING	Dec 7/21
AGENDA ITEM #	8-1

3. Declaration of Pecuniary Interest

None declared.

4. Adoption of Previous Minutes of August 25, 2021

After discussion, the following resolution was presented:

Resolution No. 66-21, Belanger-Lagassie

THAT the minutes from August 25, 2021 are adopted as presented.

Carried Unanimously

5. Section 28 Approvals and Interim Reporting on Timelines

The members reviewed the report. After discussion the members thanked Valerie for her hard work and dedication. After discussion the following resolution was presented:

Resolution No. 68-21, Belanger-Cross

THAT the Development, Interference with Wetlands and Alterations to Shorelines and watercourses September 16, 2021 board report and Interim report on Timelines is received and appended to the minutes of this meeting.

Carried Unanimously

6. Acknowledgement of Indigenous Traditional and Treaty Lands

The members reviewed the report. After discussion the members thanked Sue Buckle for her work on the report. Afterwards a recorded vote was requested and the following resolution was presented:

Resolution No. 69-21, Mick-Lahaye

THAT the Members include an acknowledgement of Indigenous, Traditional, Ancestral and Treaty Lands as a component of each formal meeting of the Members, and further,

THAT the acknowledgement be read at the beginning of all future meetings of the Members, and NBMCA's related events; and

THAT the Members receive and accept the Chairs Report and append it to the minutes of this

meeting.

Recorded Vote Results:

Municipality	Member	Vote	Present/Absent
Powassan	Dave Britton	y	yes
Mattawan	Michelle Lahaye	y	yes
Bonfield	Jane Lagassie	y	yes
North Bay	Chris Mayne	y	yes
Mattawa	Loren Mick	y	yes
Papineau/Cameron	Shelley Belanger	y	yes
North Bay	Dave Mendicino	y	yes
Callander	Irene Smit	y	yes
Calvin	Sandy Cross	y	yes
Chisholm	Nunzio Scarfone	-	No
North Bay	vacant	-	No
East Ferris	Rick Champagne	-	No

Carried

7. Miskwaadesi Project – Memorandum of Understanding with North Bay Indigenous Friendship Centre

Sue Buckle reviewed her report with members. The members thanked Sue for the report and update. After discussion the following resolution was presented:

Resolution No. 67-21, Lagassie-Belanger

THAT the Members approve partnering with the North Bay Indigenous Friendship Centre regarding the construction, maintenance, management and indigenous programming of Miskwaadesi; and

THAT this report be received and appended to the minutes of this meeting.

Carried Unanimously

8. Conservation Authorities Act – update

Brian Tayler gave an update on the Conservation Authorities Act. After discussion, the members thanked Brian for his update.

9. Laurentian Ski Hill Update

Brian Tayler gave an update to members on the Laurentian Ski Hill and Snowboarding Club (LSHSC). He informed the members of a request from LSHSC for assistance in securing funding for the purchase of a groomer. After discussion the members thanked Brian for his update and the following resolution was presented:

Resolution No. 70-21, Britton-Mayne

THAT the Members approve of a loan guarantee for the Laurentian Ski Hill Snowboarding Club of not more than \$145,000.00 or as an alternative approve of granting to Laurentian Ski Hill Snowboarding Club a loan in the same amount from the North Bay – Mattawa Conservation Authority for a term of not more than seven years for the purchase of a snow groomer.

Carried Unanimously

10. 701 Oak Street East, North Bay – update

Kurtis Romanchuk gave an update to members on the progress of the ongoing project at 701 Oak Street East North Bay. Kurtis explained to members that there has been some scheduling issues, and that they are being addressed. The members thanked Kurtis for his diligent work on the project.

11. New Business

The Chair informed members of the resignation of Simon Blakeley from the NBMCA Board of Directors. The members wished to express their appreciation to Simon for his service to the NBMCA as a Board Member. After discussion the following resolution was presented. A recorded vote was requested:

Resolution No. 71-21, Britton-Mick

THAT the Members thank Simon Blakeley for his service representing the City of North Bay on the North Bay-Mattawa Conservation Authority.

Recorded Vote Results:

Municipality	Member	Vote	Present/Absent
Powassan	Dave Britton	y	yes
Mattawan	Michelle Lahaye	y	yes
Bonfield	Jane Lagassie	y	yes
North Bay	Chris Mayne	y	yes
Mattawa	Loren Mick	y	yes
Papineau/Cameron	Shelley Belanger	y	yes
North Bay	Dave Mendicino	y	yes
Callander	Irene Smit	y	yes
Calvin	Sandy Cross	y	yes
Chisholm	Nunzio Scarfone	-	No
North Bay	vacant	-	No
East Ferris	Rick Champagne	-	No

Carried

Jane Lagassie inquired about the amount of rain recently received, and area flooding. Kurtis Romanchuk was able to address Jane's concerns.

13. Adjournment (6:30 p.m.)

As there was no further new business, the following resolution was presented:

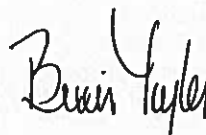
Resolution No. 72-21, Smit-Belanger

THAT the meeting be adjourned, and the next meeting be held at 5:30 pm on Wednesday October 27, 2021 at in a format to be decided or at the call of the Chair.

Carried Unanimously



Dave Mendicino, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES November 15, 2021

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on November 15, 2021 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Anthony Rizzo, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Ron Begin, FedNor
Brenda Scott, Village of South River
Kelly Elik, Township of Strong
Delynne Patterson, Township of Ryerson
John Wilson, Village of Burk's Falls
Melanie Alkins, MNDMNR
Tim Brunton, Municipality of Magnetawan

Regrets: Tim Bryson, Township of Joly
Jennifer Farquhar, AHCC Representative
Lyle Hall, Village of Sundridge
Peter McIsaac, Municipality of Powassan

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Ciara Ryan, Regional Brand Coordinator
Nicole Gourlay, Municipality of Magnetawan

Call to Order

The meeting was called to order at 6:01 pm.

Minutes

The minutes of the meeting of Monday, October 18, 2021 meeting were adopted as amended.

Director of Economic Development (DED) Report

The ACED Board reviewed the November report from the Director of Economic Development.

Director of Economic Development (DED) Report cont'd

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.
2. The report updated different projects:
 - a) Community Organization G.R.O.; South River/Machar Agricultural Society has begun the program. Outreach to other organizations will resume through November and into the New Year.
 - b) Regional Recreation Support; The Staycation in Almaguin project was completed at the end of October 2021. Photos and videos of the region and various Staycation events will be available to regional stakeholders following their receipt.
 - c) Regional Brand Strategy Implementation: The Regional Brand Coordinator has reached out to municipalities to appoint one staff member to liaise for the program. The RBC is Developing and implementing a schedule for this program.
 - d) Commercial/Residential Development Partnership in Strong/Sundridge; The developer will provide more information to move this project forward.

2022 Draft Budget

The Board reviewed an updated version of the 2022 draft budget.

New Business

ACED has received and forwarded some training information regarding investment readiness for communities from MNDMNRF. The Director will be taking the training and is encouraging appropriate staff members from municipalities to take the training.

Science North has approached ACED for assistance with the Science North Roadshow which promotes homegrown tourism. ACED will assist. Any municipality interested in participating please contact the Director of Economic Development.

Explorer's Edge is planning to release Snowmobiling content from 2020 on the Almaguin Highlands Tourism website and Facebook.

ACED is gathering statistics from planning boards across the region to understand application activity over the last five years. This information could provide insight in to COVID related activity and growth in the region.

ACED Board member Survey

Based on the responses received through the survey, the Director of Economic Development gave a presentation of the Why, When and How economic development planning has been accomplished in our region, what studies have been completed and implemented.

Post 2023 ACED Department Outlook and Funding

The Board discussed how ACED could be funded after our grant is completed and which of the partners will still be interested in being involved with Regional Economic Development. This item will be added to all future agendas for further discussion.

Updates

FEDNOR

Still working from home. New Minister has been appointed. Reviewing the applications, they have received. Many grants available for tourism. Officers may be able to travel in December 2021.

MENDM

Held a seminar for hiring employees to support employer which was well attended. Anyone wanting a transcript or recording of the event, please contact Melanie. Officers are working on a hybrid model between home and the office but are able to meet clients. Again, lots of interest in their programs. New resource development funding coming soon. Free tourism fall training available.

Resolutions

1. 2021-028– Moved by Kelly Elik; Seconded by Delynne Patterson;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of October 18, 2021, as circulated. Carried

Adjournment

2. 2020-029 – Moved by Brenda Scott;
Be it resolved that the Almaguin Community Economic Development Board adjourn the November 15, 2021 ACED meeting at 7:18 p.m. Carried

The next meeting will be December 13, 2021 at 6:00 p.m. If this changes, members will be advised.

2022 Budget Sheets - Actuals as of December 31st, 2021

Regional Economic Development

Operating Budget - Page 1

GL Number	Description	2021 Actual	2021 Budgeted	2022 Department Estimate	Notes
	Revenues				
13-807-000	ACED surplus	\$0.00	\$0.00	\$0.00	
15-370-000	Municipal & Chamber Contributions				
	Armour	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Burk's Falls	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Joly	(\$3,750.00)	(\$5,000)	(\$5,000)	
	Magnetawan	(\$7,500.00)	(\$10,000)	(\$7,500)	Note 1: Contribution for period ending Sept. 30, 2021.
	Perry	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Powassan	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Ryerson	(\$7,500.00)	(\$10,000)	(\$10,000)	
	South River	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Strong	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Sundridge	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Chamber of Commerce	(\$5,000.00)	(\$10,000)	(\$10,000)	
	Total Municipal & Chamber Contri.	(\$76,250.00)	(\$105,000)	(\$102,500)	
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	(\$10,000)	\$0	
15-370-008	Stacycation contributions	(\$15,250.00)	\$0	\$0	
15-371-000	CIINO Funding	(\$94,127.00)	(\$129,500)	(\$162,000)	Note 2: Represents 84.27% of total salaries + 28% in benefits.
15-371-002	FedNor - Harvest Spin/Stacycation	(\$1,901.00)	(\$19,717)	\$0	
15-371-003	FedNor - Implement Brand Strategy	\$0.00	(\$40,000)	(\$86,000)	Note 3: 36.17% of \$239,000 (Shared in 15-372-003 & 15-370-000)
15-371-005	OBIAA Funding - Intern	(\$4,897.21)	(\$4,850)	\$0	
15-371-007	NECO - Stacycation Program	(\$10,000.00)	\$0	\$0	Note 4: Applied for and disbursed in 2021 (non-budgeted).
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	Note 5: Non active. Applied for and disbursed in 2020.
15-372-000	NOHFC Funding - Intern	(\$22,883.14)	(\$7,280)	\$0	Note 6: Internship closed Sept. 30, 2021.
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	(\$15,000)	\$0	Note 7: Application not submitted in favour of Reconnect.
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	Note 8: Final payment retroactively paid in 2020.
15-372-003	RED - Implement Brand Strategy	\$0.00	(\$60,000)	(\$119,500)	Note 9: 50% of \$239,000 (shared in 15-371-002 & 15-370-000).
15-373-001	MHSTIC - Reconnect Grant	(\$13,160.00)	\$0	\$0	
	Total Regional Economic Development revenues	(\$238,468.35)	(\$391,347)	(\$470,000)	

2022 Budget Sheets - Actuals as of December 31st, 2021

Regional Economic Development

Operating Budget - Page 2

GL Number	Description	2021 Actual	2021 Budgeted	2022 Department Estimate	
	Expenditures				
16-801-000	Salaries & Benefits	\$157,887.86	\$210,050	\$259,869	Note 10: Reflects salaries for 3 employees for a full year.
16-804-001	Office Supplies	\$2,252.06	\$3,000	\$3,000	
16-804-005	Audit & Accountant Fees	\$0.00	\$4,000	\$4,500	
16-804-007	Legal Fees	\$0.00	\$0	\$0	
16-804-010	Advertising & Promotion	\$3,544.79	\$3,550	\$4,500	
16-804-020	Telephone	\$1,435.45	\$2,500	\$2,500	
16-804-025	Website	\$237.75	\$2,500	\$2,500	
16-804-030	Events & Seminars	\$1,086.75	\$4,000	\$4,000	
16-804-040	Training & Workshops	\$2,839.39	\$4,000	\$4,000	
16-804-050	Travel	\$2,068.69	\$6,000	\$6,000	
16-804-060	Office Rental	\$0.00	\$0	\$0	
16-804-062	Regional Relief & Recovery Program	\$0.00	\$0	\$0	
16-804-063	Almaguin Harvest Spin	\$0.00	\$45,000	\$0	
16-804-064	Almaguin Brand Strategy	\$0.00	\$0	\$0	
16-804-065	Regional Projects	\$6,452.13	\$26,747	\$9,703	Note 11: May change based on any 2021 surplus.
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$80,000	\$169,428	
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	Note 12: \$239,000 less salaries & benefits in 16-801-000.
16-804-071	Staycation Program	\$32,086.43	\$0	\$0	
	Total Regional Economic Development expenditures	\$209,891.30	\$391,347	\$470,000	
	Total Regional Economic Development	(\$28,577.05)	\$0	\$0	

**The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2021-06**

Tuesday October 12, 2021

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday October 12, 2021

Present: Dave Britton, Doug Walli, Bernadette Kerr, Sheila Hodgins, Zigmas Rybij and Amber McIsaac - Temporary Property Manager

Regrets: Debbie Piekarsk

1. Call to order

Resolution No. 2021-40– Moved by Doug, seconded by Bernadette that the meeting was called to order at 9:30 a.m. Carried

2. Additions to Agenda – None

3. Approval of the Agenda

Resolution No. 2021-41– Moved by Doug, seconded by Bernadette that the agenda be adopted as presented. Carried

4. Conflict of Interest Disclosure – No conflict of interest

5. Approval of the Minutes from September 7, 2021 board meeting

Resolution No. 2021-42– Moved by Bernadette, seconded by Zigmas that the minutes from the Board meeting on September 7, 2021 are adopted as presented. Carried

6. Business arising

a) DPSSAB Contract Agreement

DATE OF CONVO. MTG.	Dec. 7/21
AGENDA ITEM	8-3

Mitzi Dinsmore, Pam Nelson and Meaghan Mullen from the Parry Sound Social Services Administration Board joined the meeting virtually to discuss the terms of the GSMNP contract agreement.

A discussion took place and the following terms were agreed on:

- 5 Year Term
- \$30, 000 per year
- Subsidized cost increase from 2020 prior audited financial statements for the following accounts:
 1. Insurance
 2. Municipal Taxes
 3. Water/ Sewer
 4. Road Maintenance Costs (Snowplowing, Sanding, Sweeping)
- Subsidize Energy costs above \$25, 000 per year (Gas, Hydro)
- Continue in the DSSAB's Capital Projects funding Program

Amber to follow up with the DSSAB before the next meeting to finalize the terms to be voted on at the next board meeting.

b) Make up Air Unit

The DSSAB will fund 50% of the project through its capital projects program.

Amber and Dave met with Rob Prudhomme from Ainsworth on site. Project expected to start next spring but the retaining wall needs to be repaired/removed before the MUA can be installed. Dave to follow up with Evan Hughes for a quote to have this done. The DSSAB has agreed to include the cost of the wall into the MUA project.

c) COCHI Funding

Amber reported that Canada- Ontario Community Housing initiative funding will be available in the spring to help pay for balcony repairs, accessibility patios and exterior lighting. Actual amount of funding available unknown at this time.

d) Insurance

Cost presented to the board for insurance for November 1, 2021 to October 31, 2022 from HSC Insurance Company. Cost increased by 13% to \$6, 213.33.

Amber noted the credit was missing for mandatory tenant insurance and will follow up with the insurance company.

7.New Business

a) Covid 19 Vaccination Policy

Covid 19 vaccination policy submitted to the board that follows all Public Health guidelines for staff, tenants and contractors.

Staff, board members, and contractors will be required to show proof of vaccination.

A sign in book to be introduced in the common room and all tenants who wish to gather in the common room must be fully vaccinated.

Sheila made a recommendation for Clorox wipes to be put in the laundry room for tenants to wipe down the machines after use. Amber to follow up with this.

b) Closed Session

Resolution No. 2021-43– Moved by Doug, seconded by Bernadette that the meeting goes into closed session.

8. Correspondence

a) Manager's Report

Apartment 202 will be vacant as of October 15th. New tenants to move in on November 1, 2021.

b) Financial Report –

Resolution No. 2021-44 – Moved by Bernadette, seconded by Zigmas that the board approves the September 2021 and October 2021 Financials that were presented. Carried

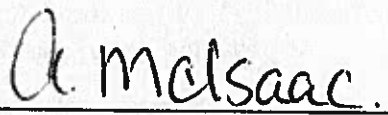
9. Next Board Meeting - Tuesday November 9, 2021 in the Common Room @ 9:30am

10. Adjournment

Resolution No. 2021-45– Moved by Zigmas, seconded by Sheila that the board meeting be adjourned at 11:47. Carried



President, Dave Britton



Property Manager, Amber McIsaac



Library Board Minutes
November 22, 2021 at 5:30 pm

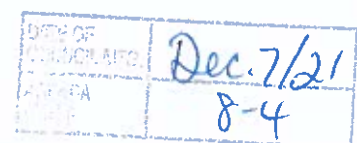
Attendance via Zoom: Tina Martin, Steve Kirkey

In-person: Bob Elliott, Bernadette Kerr, Debbie Piekarski, Debbie Piper, Doug Walli, Gloria Brown, Marie Rosset

- 1. Respect and Acknowledgement Declaration** Read by CEO
- 2. Disclosure of pecuniary interest** – none
- 3. Approval of general consent motion:**
Motion # 2021-23 Elliott-Piekarski: That the Consent Agenda for November 2021, which includes:
 - a) the November 22, 2021 agenda,
 - b) the Minutes for the September 27, 2021 meeting,
 - c) the Financial Report for September, October 2021,
 - d) and the Library Report for August, September, October 2021, be adopted as presented.
- 4. Business Arising**
 - a) Current Library Services Update**
As per the Provincial mandate:
 - The library is open to the public at 100% capacity (we seldom have more than 5 people at a time) no passport required to browse, all COVID protocol observed (2 meters, and masks)
 - Computers are available to the public – one hour time limit – vaccine passport required.
 - Lifelab services continue to operate Mondays and Thursdays from 8am to 12pm under appropriate safety protocols.
 - Several groups (Book Club, French, Rug hookers, Knitters, Tech Help, and Friends of the Library) are now meeting at library – vaccination passport required for everyone 12 and over
 - Children programming will restart in January 2022.
 - b) New Schedule Proposal**
 - The library plans to open fully in January 2022. The approved new schedule, is as follows:
Monday, Wednesday and Friday 10am-5pm;
Tuesday and Thursday 10am-7pm and
Saturday 10am-2pm.
By cutting on evening hours, we were able to add Wednesday to the schedule, something our patrons have been requesting for years. This modification totals 42 hours, one more hour per week than pre-pandemic.

Motion # 2021-24 Piekarski-Kerr:

That the Board approves the new Schedule B starting in January 2022



c) Board Meeting Starting Time

Moving forward the Board meetings will start at 6pm. It is more convenient for the majority of members.

d) Trillium Resilience Grant

Marie is working with Kim Bester to complete the application. Deadline is December 8, 2021.

e) Little Free Library (LPL)

A LPL is now featured at Memorial Park at the corner of Main and Memorial Park Drive. Alex Degagné built it with the help of his father, André, for his volunteer hours.

5. Correspondence

None to report.

6. Committee Reports

a) Property Committee Report

- i. Indoor ventilation – Harwood Plumbing and Heating, who installed the huge ventilator in our storage room during our renovations in 2018, came to assess the requirements for the library to have proper ventilation to address COVID-19. He identified the issue - fix the faulty furnace fan controls at the cost of \$597, which we opted to do immediately for the safety of the staff and patrons. The library now has safe ventilated air throughout the whole building.
- ii. Accessible Parking spot – the area was repaired by the paving company and is no longer an issue.

b) Financial Property

- The financial property plans to meet in January to discuss and finalize the 2022 Budget

c) Policy Committee Report

- i. **Strategic Plan 2023-2027**
The process to renew our Strategic Plan will begin in 2022. The Board will form a Strategic Plan Committee in early 2022. It will consist of at least a couple of Board members, two volunteers from the public, and the CEO.
- ii. **RES-04 Health & Safety Policy** was reviewed with no changes.
- iii. **RES-07 Code of Conduct Policy** was reviewed with no changes.
- iv. **GOV-08 Terms of Reference: Property Committee**
Motion # 2021-25 Piekarski-Elliott: That the **GOV-08 Terms of Reference: Property Committee** be adopted as presented
- v. **SERV-03 Children and Teens' Services Policy** was reviewed with no change
- vi. **Vaccine Mandate Policy**
Motion # 2021-26 Elliott-Brown: That the Municipality of Powassan Vaccine Mandate Policy be adopted for the Powassan & District Union Public Library with the required date to

be fully vaccinated with a Health Canada or World Health Organization recognized COVID-19 vaccine by November 30 2021, instead of the original December 31, 2021.

d) Friends of the Library Report

The Friends August /September and October minutes were presented. They are planning a Christmas basket auction, starting December 7, 2021, and donated \$200 to cover some of the costs of this year's Christmas StoryWalk.

7. New Business

a) New Xerox Contract

The library's photocopier is being updated. It will reduce the monthly costs and be more efficient.

b) Personnel Designations

Currently the library has only two designation levels, the CEO and all other staff members at the Library Clerk level. Marie would like to add a junior level and a Head Librarian level. It would allow for greater recognition of actual performed work and allow for more flexibility in remuneration. This idea was agreed in principle, further discussion to be held regarding duties and remuneration for these new position descriptions

c) Upcoming November Events:

- Christmas StoryWalk

A Christmas Storywalk is now up in downtown Powassan. It starts at the LFL at Main and Memorial Park Drive and is featured in the windows of 16 businesses on Main Street.

- Holiday Reading Challenge: Families read a Holiday book a day from December 1st to Christmas, record it on a calendar and return it to the Library to be entered in a draw

- Santa's Library Visit

His visit will be on December 7 from 5:30pm to 7. It will be done with all safety protocols in place.

- Children Craft Event on December 17 at 5:30pm.

8. Adjournment

Motion # 2021-27: Brown: That the November 22, 2021 meeting be adjourned at 6:50 pm.

Next Meeting: Monday, January 24, 2022 at 6:00pm

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO

**The Corporation of the Municipality of Powassan
Municipal Act, 2001 Ontario Regulation 284/09
2021 Budget**

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, *for a transition period*, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities and accounting for reserves/reserve funds.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are recorded as expenditures for which revenue must be raised in the year of purchase; under a PSAB-based method of budgeting, the budgeted expense would equal the annual amortization of all existing tangible capital assets (purchase price divided by the number of years an asset is expected to be useful). Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget.

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may currently (during the transition period, the length of which has not been publicized) exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses.

The anticipated effect of the 2021 budget of the Municipality on the overall accumulated surplus is shown below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus

Per PSAB accounting rules, the following estimated expenses will be recorded in 2021. These expenses have been excluded from the 2021 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	1,159,120	2021 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	4,046	Assuming 2% inflationary increase and no change in the underlying assumptions.
Total excluded expenses	1,163,166	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$1,163,166 as a result of amortization and accrued landfill closure costs.

2. Other Budget Deviations from PSAB Accounting

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2021 budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Surplus carried forward from prior year - Powassan	(441,632)	Elimination of prior-year budgeted Powassan surplus
Capital acquisitions	2,563,300	Excludes items not likely to be capitalized in the year.
Transfers to reserves	29,000	Total budgeted transfers to reserve for operating and capital purposes
Transfers from reserves	(40,154)	Budgeted transfers from reserves in the year. Transfers from OCIF and gas tax obligatory reserves are revenue under PSAB accounting rules so are not included here
Net long-term debt transactions	(125,269)	New loan proceeds net of loan and tangible capital lease repayments
Total non-PSAB net expenditures included in the 2021 budget	1,985,245	

3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Municipality's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	(441,632)	Elimination of prior-year budgeted operating surplus
Net book value of tangible capital assets	1,404,180	Capital acquisitions in excess of amortization expense
Reserves	(11,154)	Transfers from reserves in excess of transfers to reserves
Unfunded landfill closure and post-closure costs	(4,046)	Anticipated increase in liability for the year
Unfunded municipal debt	(125,269)	Anticipated increase for the year
Overall anticipated change in surplus	811,855	

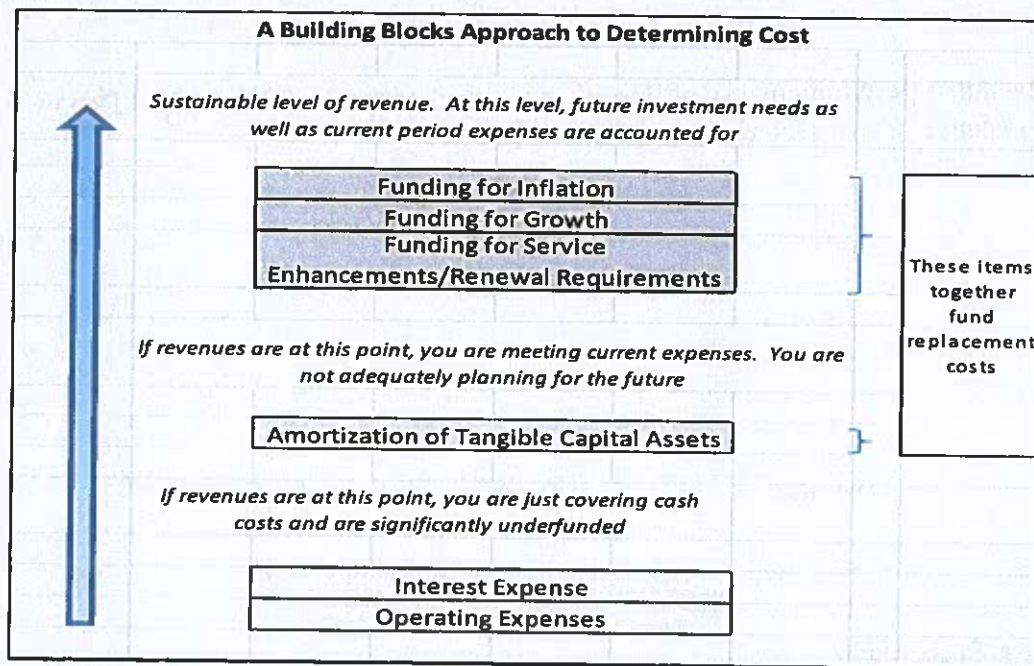
The above analysis shows that in 2021 the Municipality should anticipate an increase in its overall surplus of approximately:
812,000

Funds Available to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Municipality's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Municipality's estimated 2021 amortization expense is \$1,159,120. This can be compared to the Municipality's current level of permanent/predictable annual funding for capital asset purchases of \$707,835, as detailed below:

a) net operating income generated by the 2021 budget	438,683
b) approximate annual gas tax funding	219,152
c) approximate annual OCIF funding	50,000
	707,835

The Municipality is generating approximately 60% of the predictable funding required to cover the current amortization of historical costs. The outlook becomes more dismal when considering that this figure excludes those costs for fully amortized assets, and that replacement value is substantially higher than historical cost. This indicates that if the Municipality is to move towards sustainable investment in tangible capital assets, through the taxation and fee policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.



Resolution no. 2021 - _____

Date: December 7, 2021

Moved by: _____

Seconded by: _____

Be it resolved that the Municipality of Powassan Council adopt the 2021 Budget Report, excluding expenses as per Ontario Regulation 284/09.

Carried _____ Defeated _____ Deferred _____ Lost _____

Mayor _____

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

To: Clerk, Council
From: Treasurer
Re: RFP 2021-006 External Audit Services

ANALYSIS:

The External Audit RFP closed on November 19, 2021 at 4:00 p.m. A total of four submissions were received and reviewed by staff. The following firms submitted a response to the RFP:

- Baker Tilly SNP LLP
- BDO Canada LLP
- KPMG LLP
- Pahapill and Associates Professional Corporation

Staff have evaluated and rated each of the proposals. Interviews were held with the two highest-scoring proponents, and reference checks were conducted.

RECOMMENDATION:

That RFP 2021-006 for External Audit Services be awarded to Baker Tilly SNP LLP, for a three-year contract to conduct audits for the 2021-2023 fiscal years.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(Accessory Buildings Located in the Front Yard in the Rural (RU) Zone)
BY-LAW NO. 2021-32

Being a By-law to amend By-law No. 2003-38, as amended, the Zoning By-law for the Municipality of Powassan.

WHEREAS the Council of the Corporation of the Municipality of Powassan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the Municipality of Powassan proposes to amend By-law No. 2003-38, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan deems it advisable to amend By-Law 2003-38, as amended;

AND WHEREAS the matters hereinafter set out comply with the Official Plan in effect for the Municipality of Powassan;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. Notwithstanding Section 3.1.f of Zoning By-law No. 2003-38, as amended, is hereby further amended by the addition of the following subsection:

3.1.f.v) Front Yard

Notwithstanding the foregoing provisions, a detached private garage or other accessory building or structure may be erected and used in the front yard in the Rural (RU) zone, provided the minimum required setback from the front lot line is met.

2. This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act, 1990.

READ A FIRST AND SECOND TIME on the 7th of December, 2021

READ A THIRD TIME and finally passed this 21st of December, 2021

Mayor

Clerk

DATE OF COUNCIL MTG.	Dec-7/21
AGENDA ITEM #	10-1

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NUMBER 2021-33

Being a By-law under the provisions of Section 34 and 36 of the Planning Act, R.S.O. 1990, as amended, to remove a Holding (H) symbol from By-law No. 2003-38 as imposed under By-law 2018-39

WHEREAS pursuant to Sections 34 and 36 of the Planning Act, R.S.O. 1990, as amended, a Holding (H) symbol was applied to the lands described in this By-law, by By-law No. 2003-38, the Municipality of Powassan's Comprehensive Zoning By-law, as amended by By-law No. 2018-39;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan has received a request to amend By-law No. 2003-38, as amended by By-law No. 2018-39, to remove the Holding (H) symbol from the Multiple Residential Exception (RM-12) (H) Zone on the lands described in this By-law;

AND WHEREAS Council has confirmed that the conditions for the removal of the Holding (H) symbol have been satisfied;

AND WHEREAS Council deems it appropriate to remove the said Holding (H) symbol on the lands described in this By-law;

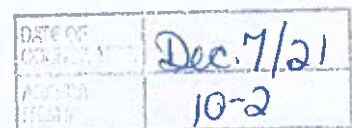
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule "A" to Zoning By-law 2003-38 as amended, is further amended by removing the Holding (H) symbol from the Multiple Residential Exception (RM-12) (H) Zone on the lands described in this By-law and shown on Schedule A-1 hereto.
2. THAT this By-law shall take effect as of the date of passing, subject to the provisions of the Planning Act, R.S.O. 1990, Chapter P.13, as amended.

BY-LAW read a first, second and third time and finally passed this 7th day of Dec. 2021.

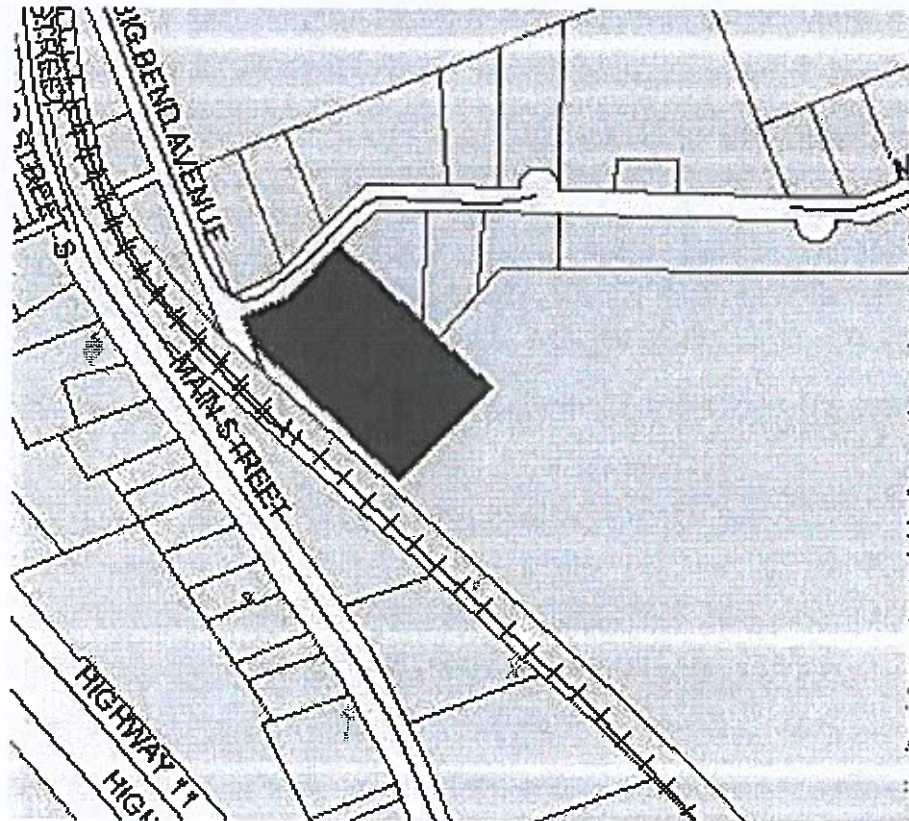
Mayor: Peter McIsaac

Clerk/CAO: Maureen Lang



**SCHEDULE 'A-1' TO
ZONING BYLAW NO. 2021-33
PART OF LOT 15, CONCESSION 11**

**Geographic Township of Himsworth
Municipality of Powassan
District of Parry Sound**



Lands subject to the removal of the H symbol

This is schedule 'A-1' to Zoning Bylaw 2021-33.

Passed this ____ day of December, 2021.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-34

Being a By-Law to authorize an agreement between the Municipality of Powassan and the Municipalities of Bonfield, Callander, Chisholm, East Ferris, and Nipissing for mutual aid and assistance in the event of an emergency situation.

WHEREAS the Corporation of the Municipality of Powassan is desirous of entering into an agreement with Municipalities of Bonfield, Callander, Chisholm, East Ferris, and Nipissing for mutual aid and assistance in the event of an emergency situation;

NOW THEREFORE be it resolved that the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That the Mutual Aid Agreement outlined in Appendix "A" attached to and forming part of this By-law be adopted.
2. That the Mayor and the CAO-Clerk be and are hereby authorized to execute the agreement.
3. That By-law 2016-37 be rescinded.
4. That this agreement become in force upon its execution.

Adopted December 7, 2021

Mayor

CAO/Clerk

THIS MUTUAL ASSISTANCE AGREEMENT
made this 31st day of December, 2021.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF BONFIELD

and

THE CORPORATION OF THE MUNICIPALITY OF CALLANDER

and

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

and

THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS

and

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

and

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

(collectively, the "parties")

WHEREAS Section 13.(3) of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E. 9. (the "Emergency Management and Civil Protection Act") provides that the council of a municipality may make an agreement with the council of another municipality for the provision of any personnel, service, equipment or material during an Emergency;

AND WHEREAS the parties wish to provide for mutual aid and assistance through the provision of personnel, services, equipment or material to one or the other within the meaning of the *Emergency Management and Civil Protection Act*;

AND WHEREAS each of the parties has an emergency plan pursuant to the *Emergency Management and Civil Protection Act*;

NOW THEREFORE in consideration of the mutual covenants herein contained, the parties agree as follows:

1. Definitions

1.1 In this Agreement,

- 1.1.1 "Assisted Municipality" means the municipality receiving aid or assistance pursuant to this Agreement;
- 1.1.2 "Assisting Municipality" means the municipality providing aid or assistance pursuant to this Agreement;
- 1.1.3 "Emergency", "Emergency Area" and "Emergency Plan" shall have the same meanings as in the *Emergency Management and Civil Protection Act*;
- 1.1.4 "Agreement" means this Mutual Assistance Agreement and the attached Schedule(s) which embody the entire Agreement between the parties;
- 1.1.5 "Requested Party" means the municipality which has been asked for aid, assistance or both pursuant to this Agreement;
- 1.1.6 "Requesting Party" means the municipality asking for aid, assistance or both pursuant to this Agreement;
- 1.1.7 "Emergency Control Group" means the organizational entity, as defined in their respective Emergency Plans, responsible for directing and controlling the Assisted Municipality's response to an Emergency.

2. Role of the Minister of Solicitor General

- 2.1 The parties acknowledge that pursuant to the *Emergency Management and Civil Protection Act* the Solicitor General for the Province of Ontario is responsible for the administration of the Act and is the principal contact for all Emergencies.
- 2.2 The Requesting Party also agrees to notify as soon as reasonably practicable, the Office of the Fire Marshal and Emergency Management ("OFMEM"), of the Ministry of the Solicitor General of any request for assistance made under this Agreement.

3. Authorization to Request/Offer Assistance

- 3.1 Each party hereby authorizes its Chief Administrative Officer/Clerk, or such other senior officer of the party as the Chief Administrative Officer/Clerk has designated (hereinafter "CAO/Clerk") to request assistance, to accept requests for assistance, to offer to provide assistance, or to accept offers to provide assistance pursuant to this Agreement on behalf of that party.

4. Requests for Assistance

- 4.1 The parties agree that in an Emergency, a Requesting Party may request assistance in the form of qualified personnel, services, equipment, or material from any other party.
- 4.2 The request for assistance shall be made, after consultation with the CEMC and Head of Council, by the CAO/Clerk of the Requesting Party to the CAO/Clerk of the Requested Party. The CAO/Clerk may make the initial request for assistance orally; however, a written request should follow as soon as reasonably practicable. The Requested Party may request such reasonable additional information as it considers necessary to confirm the existence of the Emergency and to assess the type, scope, nature and amount of assistance to be provided.
- 4.3 The Requested Party shall respond to the request within one (1) day, and may in its sole discretion determine the type and scope, nature and amount of assistance, if any, it will provide. The Requested Party may respond to the request orally however a written response should follow as soon as reasonably practicable. (See Section 4.5)
- 4.4 The agreement to provide assistance shall be confirmed in writing as soon as reasonably practicable using the form set out in Schedule "A" attached hereto. The CAO/Clerk of the Requesting Party shall complete, sign and forward the form to the CAO/Clerk of the Requested Party, who shall then return a signed copy. The written confirmation shall set out in detail the specific personnel, services, equipment or material that has been requested as assistance, and which the Assisting Municipality has agreed to provide.
- 4.5 The parties may by mutual agreement amend the assistance to be provided to the Assisted Municipality under this Agreement. Amendments to the scope, type, nature or amount of assistance shall be confirmed in writing by the parties using the form set out in Schedule "A" attached hereto within three (3) days of being agreed upon.

5. Limitations on Assistance Provided

- 5.1 Nothing in this Agreement shall require or obligate or be construed to require or obligate a party to provide assistance. Each party shall retain the right to refuse the request to provide assistance, and the right to offer alternative suggestions to the assistance that has been requested.
- 5.2 No liability shall arise against the Requested Party if it fails, for any reason whatsoever, to respond to a request for assistance made under this Agreement.
- 5.3 When assistance has been offered or provided by the Assisting Municipality, the Assisting Municipality shall not be obligated to provide any further assistance or to do anything or take any action beyond that which is specifically agreed to by the acceptance of the request for assistance.
- 5.4 Nothing in this Agreement shall prevent the Assisting Municipality, in its sole discretion, from withdrawing any or all assistance being provided to the Assisted Municipality. Any withdrawal of assistance by the Assisting Municipality shall only be made upon twenty-four (24) hours' notice to the Assisted Municipality, unless the Assisting Municipality is responding to an actual or pending Emergency within its own geographical boundaries, in which case it may withdraw assistance from the Assisted Municipality immediately without notice.
- 5.5 The Assisted Municipality may determine in its sole discretion that its requirement for assistance has ceased and shall notify the Assisting Municipality of this in writing.

6. Term, Termination and Withdrawal

- 6.1 This Agreement shall be in effect for a period of 5 years from the date on which the last party signs the Agreement unless renewed in writing before then.
- 6.2 Despite any other section of this Agreement, any party may withdraw from and terminate its participation in this Agreement upon sixty (60) days' written notice to the other parties. The effective date of any such withdrawal and termination shall be the end of the notice period. In the event of the withdrawal and termination of any party, this Agreement shall survive and continue among the remaining parties.

7. Costs

- 7.1 The parties agree that any and all direct and indirect costs for assistance are to be paid for by the Assisted Municipality. Such costs shall include all wages, salaries, overtime, shift premium, and similar charges and expenses incurred in providing the assistance including those wages, salaries, overtime and shift premium charges incurred resulting from staffing requirements in its home jurisdiction during the period of the assistance, providing all such costs are reasonable in the circumstances. In addition, a flat 10% surcharge of actual wages will be used to offset the costs of benefits.
- 7.2 The Assisted Municipality shall also be responsible for all actual operating costs for all personnel, services, equipment, machinery or material furnished, including, but not limited to, costs of fuel, repairs, parts and any and all other items directly attributable to the operation of equipment and machinery, services and material furnished as assistance to the Assisted Municipality under this Agreement. The Assisted Municipality shall be responsible for the cost of replacing equipment or material furnished by the Assisting Municipality if damaged beyond reasonable repair.
- 7.3 The Assisting Municipality shall provide to the Assisted Municipality, if practical, an estimate of the cost of providing the assistance.

8. Payment

- 8.1 Payment by the Assisted Municipality for costs incurred for the assistance provided, shall be subject to the Assisted Municipality's receipt of an invoice from the Assisting Municipality. Such invoice shall set out in sufficient detail the costs actually incurred by the Assisting Municipality in providing assistance, and where practically available, receipts for disbursements shall be forwarded in support of the invoice.
- 8.2 The Assisted Municipality shall remit payment of the amount owing for the assistance provided within thirty (30) days of the receipt of the Assisting Municipality's invoice.
- 8.3 Any amount remaining unpaid and outstanding after the thirty (30) day period referred to in sub-section 8.2 of this Agreement shall bear interest at the rate of 1% per month.

9. Employment Relationship

- 9.1 Despite the fact that the employees, contractors, servants and agents (collectively "the workers") of the Assisting Municipality may be assigned to perform duties for the Assisted Municipality, and the fact that, for the duration of the Emergency, the Assisted Municipality shall reimburse the Assisting Municipality for the costs of the wages, salaries and expenses of the workers, in all other respects the workers of the Assisting Municipality retain their employment or contractual relationship with the Assisting Municipality. The parties acknowledge and agree that the Assisted Municipality is not to be deemed the employer of the Assisting Municipality's employees, agents, or contractors or servants, under any circumstances or for any purposes whatsoever. The Assisting Municipality shall remain responsible for all statutorily required deductions, contributions and/or payments, such as E.I. CPP, etc.

10. Indemnity

- 10.1 The Assisted Municipality shall indemnify and save harmless the Assisting Municipality from all claims, costs, all manner of action or actions, cause and causes of action, accounts, covenants, contracts, demands or other proceedings of every kind or nature whatsoever at law or in equity arising out of this Agreement and out of assistance provided pursuant to this Agreement. The indemnity herein provided shall include all costs, including but not limited to duties, dues, accounts, demands, penalties, fines and fees.

11. Insurance

- 11.1 During the term of this Agreement, each party shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability and property damage. Such policy shall:
- 11.1.1 have inclusive limits of not less than Five Million Dollars (\$5,000,000) for injury, loss or damage resulting from any one occurrence;
 - 11.1.2 contain a cross-liability clause endorsement and severability of interests clause of standard wording;
 - 11.1.3 name the other parties as an additional insured with respect to any claim arising out of the Assisted Municipality's obligations under this Agreement or the Assisting Municipality's provision of personnel, services, equipment or material pursuant to this Agreement; and
 - 11.1.4 include a Non-Owned Automobile endorsement.
- 11.2 During the term of this Agreement, each party shall obtain and maintain in full force and effect, automobile liability insurance in the amount of Five Million Dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence.
- 11.3 Upon the request of any other party, each party shall provide proof of insurance in a form satisfactory to the requesting party's CAO/Clerk.
- 11.4 In the case of any conflict between the provisions of this document and any other provisions speaking to contractual indemnity or insurance clauses, the provisions of this Agreement will govern.

12. Collective Agreements

- 12.1 Each Party agrees to review the provisions of this Agreement with its appropriate local bargaining units for the purpose of seeking amendments to local agreements, if necessary, to reflect the terms of this Agreement. Each party further agrees to advise the other party as soon as practicable if it becomes aware of any impediments or obstacles to meeting its obligations under this Agreement imposed by its local agreements.

13. Liaison and Supervision

- 13.1 The Assisting Municipality shall have the right, to be exercised in its sole discretion, to assign an employee or agent (the "Liaison Officer") of the Assisting Municipality to the Emergency Control Group of the Assisted Municipality. The Liaison Officer shall provide a liaison between the Assisting Municipality and the Emergency Control Group of the Assisted Municipality. The parties acknowledge that the role of the Liaison Officer shall be to permit communication between the Assisted and Assisting Municipalities. Subject to the *Municipal Freedom of Information and Protection of Privacy Act*, the Liaison Officer shall be permitted to inform the Assisting Municipality on the status of the Emergency and the actions taken by the Assisted Municipality. The Liaison Officer shall have the right to obtain information about the Emergency and the use of the assistance provided in order to report to the Assisting Municipality, during and after the provision of assistance and the Emergency. The Assisting Municipality shall keep confidential and not disclose any information concerning the Emergency or the assistance provided, without the prior written consent of the Assisted Municipality, except as may be legally required.
- 13.2 The Assisting Municipality shall assign its personnel to perform tasks as requested by the Emergency Control Group of the Assisted Municipality. The Assisting Municipality shall have the right to assign supervisory personnel to operate or supervise the operation of any of the Assisting Municipality's personnel and or equipment furnished as assistance to the Assisted Municipality. Such supervision shall be in accordance with the instructions of the Emergency Control Group.

14. Information Sharing

- 14.1 If requested, and subject to the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), each party shall respond to the other party's request for information regarding specified types of personnel, services, equipment or material in the possession of each party that may be used in the provision of assistance under this Agreement. All such information shall be provided without any warranty of any kind as to its accuracy, reliability, usefulness or other characteristics.

15. Food and Lodging

- 15.1 For the duration of the assistance provided under this Agreement, the Assisted Municipality shall be responsible for providing all food, lodging and accommodation required by the personnel furnished pursuant to this Agreement. Where food and lodging cannot be provided in-kind, the Assisted Municipality shall pay a reasonable *per diem* to personnel for any food and lodging purchased by personnel of the Assisting Municipality. The per diem shall be no less than the Assisted Municipality pays to its own employees as a matter of policy or agreement.

16. Notice

- 16.1 Any written notice to be given pursuant to this Agreement shall be addressed, in the case of notice to the Township of Bonfield, to the Chief Administrative Officer/Clerk. In the case of the Municipality of Callander, to the Senior Municipal Director. In the case of the Township of Chisholm, to the CAO-Clerk-Treasurer. In the case of the Municipality of East Ferris, to the Chief Administrative Officer. In the case of the Township of Nipissing, to the Municipal Administrator. In the case of the Municipality of Powassan, to the CAO-Clerk/Treasurer.
- 16.2 If hand delivered, the notice is effective on the date of delivery; if faxed, the notice is effective on the date and time the receipt of the fax is confirmed; and if mailed, the notice is deemed to be effective on the fifth business day following the day of mailing.
- 16.3 Any notice given shall be sufficiently given if signed by the CAO/Clerk or by a person authorized by or acting under the direction or control of the CAO/Clerk.

17. Rights and Remedies

- 17.1 Nothing contained in this Agreement shall be construed as restricting or preventing either party from relying on any right or remedy otherwise available to it under this Agreement, at law or in equity in the event of any breach of this Agreement.

18. Binding Effect

- 18.1 This Agreement shall enure to the benefit of, and be binding upon the parties and their respective successors, administrators and assigns.
- 18.2 This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third parties, and no third party shall have any right of action arising in any way or manner under this Agreement for any cause whatsoever.

19. Incorporation of Schedules

- 19.1 This Agreement and the attached Schedule "A" embody the entire Agreement

20. Provisions Surviving Termination

- 20.1 Sections 2, 5.2, 7, 8, 9, 10, 11, 16, 17, 20, 21 and 22 of this Agreement shall survive termination of this Agreement.

21. Governing law

- 21.1 The parties agree to be governed by the laws of the Province of Ontario and Canada.

22. Arbitration

- 22.1 The parties herein agree that in the event of any dispute arising under or pursuant to this Agreement, which dispute cannot be resolved by the mutual agreement of the parties' CAO/Clerks, the CAO/Clerks shall refer the dispute to the respective Heads of Council of the parties for resolution. In the event that the Heads of Council cannot resolve the dispute, either party may, on providing ninety (90) days' written notice to the other, refer the dispute to a third party arbitrator of their mutual choice for resolution. Such arbitration shall be conducted pursuant to the *Arbitration Act, 1991*, S.O. 1991 c. 17, as amended.

IN WITNESS WHEREOF the parties have executed this Agreement.

Township of Bonfield

_____ Date: _____
Mayor

_____ Date: _____
CAO/Clerk

Municipality of Callander

_____ Date: _____
Mayor

_____ Date: _____
Senior Municipal Director

Township of Chisholm

_____ Date: _____
Mayor

_____ Date: _____
CAO-Clerk-Treasurer

Municipality of East Ferris

_____ Date: _____
Mayor

_____ Date: _____
CAO

Township of Nipissing

_____ Date: _____
Mayor

_____ Date: _____
Municipal Administrator

Municipality of Powassan

_____ Date: _____
Mayor

_____ Date: _____
CAO-Clerk/Treasurer

SCHEDULE "A"

Mutual Assistance Agreement

I, _____, Chief Administrative Officer/Clerk/Designated Official of
_____, duly authorized to do so by the Council of _____
_____, do hereby confirm my request of
_____ to provide assistance in the
form of

____ PERSONNEL

____ SERVICES

____ EQUIPMENT

____ MATERIAL

AS IS MORE PARTICULARLY SET OUT IN DETAIL AS FOLLOWS:

The above confirms the assistance verbally requested on _____, and
which assistance _____ has agreed to provide.

Dated at _____ this _____ day of _____,

Chief Administrative Officer/Clerk

(Assisted Municipality)

Confirmed at _____ this _____ day of _____,

Chief Administrative Officer/Clerk

(Assisting Municipality)

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-35

BEING A BY-LAW TO APPOINT A MUNICIPAL AUDITOR

WHEREAS Section 296(1)(a) of the Municipal Act, 2001, provides that a municipality shall appoint an auditor licensed under the public Accounting Act, 2004 who is responsible for annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit.

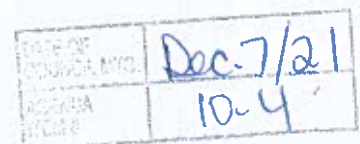
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

1. That the firm of Baker Tilly SNT LLP be appointed as Auditor for the Municipality of Powassan for the fiscal years 2021, 2022, 2023.
2. That By-law 2009-01 be repealed.
2. That this by-law shall become effective January 1, 2022

Adopted December 7, 2021.

Mayor

CAO/Clerk



THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-36

Being a By-Law to appoint a Director of Public Works and Engineering

WHEREAS pursuant to the Municipal Act, 2001, as amended the Council of a municipality may appoint municipal employees to govern its affairs.

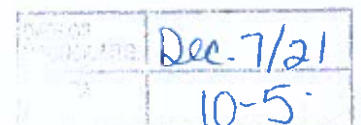
NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That Codey Munshaw be appointed as Director of Public Works and Engineering for the Corporation of the Municipality of Powassan.
2. That the annual salary and conditions for this position are outlined on Schedule "A" attached hereto and forming part of this By-Law be adopted.
3. That By-Law 2018-37 be repealed.
4. That the position is effective January 1, 2022

READ a **FIRST** and **SECOND** time, and **READ** a **THIRD** and **FINAL** time considered passed as such in open Council on the December 7, 2021

Mayor

CAO-Clerk



Schedule "A" to By-Law no. 2021-36

- 1. Annual Salary for the position of Director of Public Works and Engineering reflect Grade 11, Step 1 of the Municipality of Powassan pay grid.**

Mayor

CAO-Clerk

Director of Public Works and Engineering

Municipality of Powassan

Task List

2021-10-29 18:20:29

Summary:	Provides professional engineering services in-house and shared with neighbouring municipalities. Manages the PW department (roads, bridges, drinking water, waste and recycling operations).		
Location:	Powassan	Group:	(none)
Department:	Public Works	Family:	
Scenario:	all jobs	Reports To:	CAO/Clerk
Job Id:	73	Last Update:	2018-06-23

Tasks:

Management

1. Develops and recommends the long term and annual strategies for the Department and develops, implements, monitors, evaluates annual work plans, and ensures that they remain aligned with the long term plan of the Municipality.
2. Develops, recommends and ensures successful implementation of programs, services and standards for road maintenance and construction, bridges, waste water collection, waste water treatment, waste management, buildings, parks, trails and facility maintenance.
3. Develop, implement and recommend to Council, short and longterm plans for roads, sanitary sewer collection system, landfill sites, drainage, equipment, vehicles and facilities.
4. Develop, implement and monitor department measures to assess quality and effectiveness of services and communicate results.
5. Ensure the development and maintenance of all required record keeping, maintenance of up to date filing systems, record keeping and necessary backup for the Department.
6. Develops, reviews, revises and recommends departmental policies, procedures, service levels and standards.
7. Develops relationships and partnerships with community groups, social agencies, other departments/levels of government, utilities, consultants, contractors, developers, professional associations, etc., on matters relating to PW projects and operations.
8. Directs all construction activities including the planning, design, costing and tendering projects, monitoring contractors to ensure work is carried out according to municipal standards and plans.
9. Develops and recommends department budget, monitors and takes corrective actions as required.
10. Proactively monitors the availability of grants, subsidies and other forms of funding and ensures eligibility, scheduling/timing and implementation requirements are fulfilled.
11. Implements new technologies in line with extending the life of assets and the development of ongoing new standards.
12. Monitors safety compliance and initiatives.
13. Evaluates and responds to operational challenges and opportunities for improvement.
14. Provides regular reports to Council/Committees on the PW operation, capital projects, information on maintenance programs and investigation of complaints.
15. Responds to inquiries and investigates complaints from the public and public agencies.
16. Works closely with Supervisor to ensure a high level of communication and coordination between departments on policy and operational issues.
17. Has signing authority for design changes during construction.
18. Attends Council, Department Heads and team meetings

19. Ensure the review of new and amended legislation that may apply to the Municipality in the areas of responsibility and advises Council of the potential impact of related new legislation, regulations, policies, procedures and guidelines.
20. Liaise with other levels of government, financial institutions , community groups, committees and agencies.
21. Manage the development and delivery of an asset management program, operations and services for the maintenance and improvement of Municipal assets.

Engineering

22. Recommends design standards for new developments.
23. Acts as representative of the municipality with business pertaining PW legal issues.
24. Manages multiple construction projects as part of a shared service agreement with a number on municipalities including the Municipality of Powassan
25. Applies design standards and comments on various development submissions for all contracted municipalities.
26. Monitors construction progress and activities, provides directives and changes orders.
27. Designs and prepares engineering drawings for construction works
28. Reviews and approves engineering drawings for subdivision developments and ensures compliance.

Operations Management

29. Directs and oversees new construction and construction administration.
30. Manages, monitors and reports on landfill site operations.
31. Manages inventory of equipment, supplies and materials required for maintenance and construction programs and makes recommendations to Council on the purchase of materials and equipment.
32. Prepares tenders and contracts for various PW activities and administers construction.
33. Ensures adherence to and compliance with all related legislative and regulatory standards such as Occupational Health and Safety, MTO, CVOR, OPSS, MOE, NMBCA, MNR, MOL and WDO.
34. Works with consultants to make recommendations regarding waste and recycling operations to extend life of waste site and increase recycling.
35. Reviews and makes recommendations on planning applications, new entrances, civic addressing, lot grading, drainage plans and new development proposals affecting PW services.
36. Regularly inspects or initiates inspections in a proactive manner dealing with problems of potential problems and making necessary repairs before they become a safety hazard or inconvenience to the public.

Human Resources

37. Develops long and short-term plans regarding staffing and organizational requirements for their department.
38. Recruits, hires, trains, implements and completes performance reviews and disciplines up to termination (if required) of all staff assigned.
39. Ensures compliance and training with various employment related acts such as WHMIS, Occupational Health & Safety, etc.
40. Provides effective and regular feedback to staff as part of ongoing performance management
41. Modifies work schedules when required to deal with emergency situations and disruptions of services.

Other

42. Performs other tasks as assigned by management.
43. Complies with Municipality of Powassan policies and procedures.

Skills and Abilities

44. Licensed Professional Engineer on Ontario (P.Eng.) and member of Professional Engineers of Ontario

- (PEO) or working on becoming licensed within 2 (two) years.
45. Knowledge of design criteria including local and provincial government design practices and permitting requirements, Transportation Association of Canada (TAC) guidelines and Ontario Provincial Standards (OPS).
 46. Working knowledge of legislation, regulations, etc., such as Min of Transportation, MMAH, TSSA, Municipal Act, MOE, MOL, OH&S, WHMIS, Employment Standards Act, Safe Drinking Water Act, WSIB, Health and Safety, waste water, fuels, electrical, etc.
 47. Good understanding of road construction and maintenance, ditches, bridges, drainage, storm water, gained through five (5) years working in road construction and maintenance.
 48. Knowledge of sewer and water main design criteria and construction practices and a general understanding of water supply and sewage treatment.
 49. Thorough knowledge of provincial and municipal bylaws, regulations, statutes, codes and standards that apply to the range of services provided by the department.
 50. Good understanding of policies and procedures and the capability of researching and writing policies, procedures, bylaws and reports, etc.
 51. Leadership, negotiation and people management skills.
 52. Strong time and project management skills.
 53. Ability to identify hazards and provide guidance for the safety of the public and staff.
 54. Demonstrated supervisory/management experience.
 55. Good public and interpersonal skills to clarify facts, provide accurate information and respond to complaints in a timely manner.
 56. Ability to interpret blueprints and design specifications.
 57. Sound understanding of maintenance needs.
 58. Excellent interpersonal, communication and organizational skills.
 59. Good working knowledge of finance and budgeting.
 60. Good understanding of municipal human resource policies and procedures.
 61. Good computer skills with proficiency in ms word, excel, powerpoint and related departmental software programs.
 62. Knowledge of the principles of storm water management.
 63. Experience with over seeing and coordinating sub consultants, procurement, design, construction and commissioning.
 64. Strong analytical skills in data management with proficiency in the use of MS Office Suite programs, CAD and other engineering related software.
 65. Thorough knowledge of municipal and provincial review processes and standards for permitting and approvals.
 66. Effective technical and oral communication skills.
 67. Ability to multi task and prioritize a number of projects concurrently and leading staff teams.
 68. Good record management skills.
 69. Good research skills.
 70. Knowledge of GIS.
 71. Ability to review, assess and write complex reports.
 72. Good contract management and administration skills.
 73. Knowledge of tendering.

The Corporation of the Municipality of Powassan 2021 Management Review Report

Prepared By Joshua Gravelle (PCT) QEMS
Representative,
Attended By Yvan Rondeau (Safety, Process and
Compliance Manager) QEMS Representative,

Paul Dyrda (Senior Operations Manager)
Darren Aljoe (Senior Operator/Mechanic, ORO)
November 1, 2020 to October 31, 2021



12-1

DATE OF COUNCIL	7/21
AGENDA ITEM	12-1

Drinking Water Quality Management System

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2021 Management Review	
Date/Location of Management Review:	November 30, 2021 @ Meeting VIA Teleconference between Callander Office/South River WTP and Compliance Office
Attendees:	Paul Dyrda – Senior Operations Manager, Joshua Gravelle – PCT , Yvan Rondeau – SPC Manager, Darren Aljoe – Senior Operator/Mechanic, ORO

Introduction to DWQMS Management Review

The requirement to conduct a management review is dictated by Element # 20 'Management Review' of the Ministry of the Environment, Conservation and Parks (MECP) DWQMS. This element requires that a management review be conducted at least once every calendar year to evaluate the effectiveness and adequacy of the Quality Management System (QMS).

Through this management review process, any deficiencies identified shall be detailed in action plans, which include the personnel responsible and proposed timelines for implementation.

The management review process looks at certain indicators that show how well QMS has been implemented, and how effectively it is operating.

Management reviewers are required to consider:

- Incidents of regulatory non-compliance,
- Incidents of adverse drinking-water tests,
- Deviations from critical control point limits and response actions,
- The efficacy of the risk assessment process,
- Internal and third-party audit results,
- Results of emergency response testing,
- Operational performance,
- Raw water supply and drinking water quality trends,
- Follow-up on action items from previous management reviews,
- The status of management action items identified between reviews,
- Changes that could affect the QMS,
- Consumer feedback,
- The resources needed to maintain the QMS,
- The results of the infrastructure review,
- Operational plan currency, content and updates,
- Staff suggestions and
- Consideration of applicable Best Management Practices (BMPs)

Executive Summary

This report contains a summary of information that Top Management must review annually in accordance with the Management Standard.

The DWQMS is the key tool that supports and ensures that Council, as the Owner of the drinking water systems, is meeting its duties and responsibilities under the Safe Drinking Water Act and Standard of Care.

The DWQMS has been designed for continual improvement, which is the foundation of the DWQMS Policy endorsed by Top Management and Council.

The current review is for the period of November 1, 2020 to October 31, 2021 (the “review period”).

Highlights of the review findings are:

- There are no outstanding action items from the previous management review;
- Annual risk assessment review completed on July 21, 2021;
- Internal Audit was completed on DWQMS 2.0 on July 21 and 22, 2021 listed 0 NCR, 7 opportunities for improvement (OFI)s;
- Offsite external 12 Month Surveillance audit completed May 11, 2021, no findings identified. Accreditation Certificate issued May 21, 2019;
- Critical Shortage of Staff contingency was tested and reviewed on October 7, 2021 and October 28, 2021;
- The facility had 0 non-compliance issues identified during the review period;
- The Powassan Drinking Water System was last inspected by MECP on November 26, 2020, provided a grade of 100%; 0 non-compliance issues and 0 best management practices were noted by the inspector;
- There were 17 callouts received and 4 relating to critical control points;
- There were 0 adverse water quality incident (AWQI);
- Staff is following procedures and showing a commitment to continual improvement

In short, the 2021 Management Review shows the DWQMS is being implemented successfully and reinforces the fact that the Municipality of Powassan produces and supplies high quality, safe drinking water.

Opening Remarks

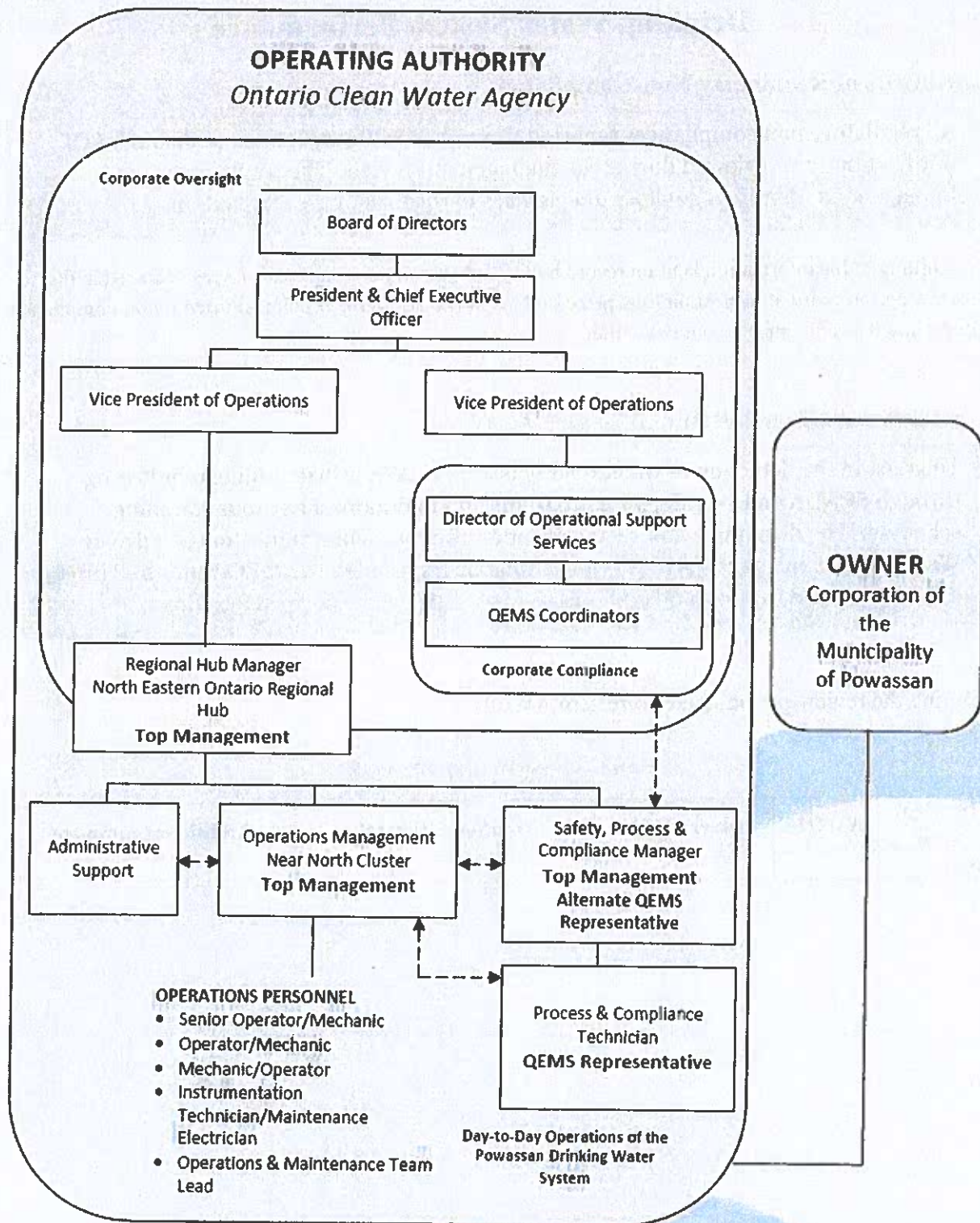
The QEMS representative leading the management review will give a brief overview of the requirements of DWQMS and the purpose of the management review. Reviews are conducted once every calendar year and include the PCT (QEMS Rep.), Senior Operations Manager (Top Management), Safety, Process and Compliance Manager (Top Management/Alternate QEMS Rep) and at least one facility operator, at a minimum. The QEMS Representative ensures that minutes of and action plans resulting from the Management Review meeting are prepared and distributed to the appropriate OCWA management and personnel and to the Municipal Owner.

The discussion lead for the management review was Joshua Gravelle, Process and Compliance Technician (PCT) for OCWA. Minutes from the previous management review were reviewed.

Roles and Responsibilities Outlined in the DWQMS

Element 9 of the DWQMS requires that the Operational Plan document an organizational structure, roles, responsibilities and authorities of the Operating Authority (OCWA). The table below outlines the structure of all personnel who have a role in delivering safe drinking water.

See Organizational Chart on page 6.



Drinking Water System Performance

Incidents of Regulatory Non-Compliance

All regulatory non compliances reported through MECP inspections or through PCT notifications are reviewed during the management review. The results help Management identify regulatory deficiencies in the drinking water system.

According to the information kept on record by OCWA, zero non-compliance issues occurred in the review period. MECP inspection took place on November 26, 2020, which identified 0 non-compliance items and 0 best practice recommendation.

Incidents of Adverse Drinking Water Tests

To assist in the detection of water quality issues, OCWA utilizes online monitoring through SCADA and Wonderware programs and maintains a rigorous sampling schedule. The drinking water regulation identifies particular indicators of Adverse Water Quality incidents (AWQI) which must be reported to the MECP and the Ministry of Health (MOH) and establishes how to carry out specific corrective actions.

During the review period, there were zero AWQIs.

Table 1: Adverse Water Quality Incidents

Incident Date	AWQI#	Adverse issue	Corrective action taken	Additional comments
N/A				

Deviations from critical control point (CCP) Limits

A Critical Control Point (CCP) is a step in the process where some control can be administered to prevent or eliminate a drinking water health hazard or to reduce it to an acceptable level. A CCP limit is the point at which a response procedure is deemed required. CCPs were established through the Risk Assessment exercise and are monitored through the SCADA and Wonderware systems. Any deviation from normal CCP limits is recorded in logbook and does not necessarily mean that unsafe drinking water was delivered to the consumer.

For this facility, 2 CCP's were identified within the water treatment process.

Table 2: Critical Control Points

CCP listed	Setpoints
Primary Disinfection (Sodium Hypochlorite System)	Free Chlorine residual: At 0.80 mg/L lock out of pump occurs and alarm is sent, no delay Minimum CT required = 0.45 mg/L
Secondary disinfection	Operational Low: greater than 0.2 mg/L Free Chlorine residual High: less than 4.0 mg/L Free Chlorine residual Regulatory Low: greater than 0.05 mg/L Free Chlorine residual

Operators record any CCP deviation in their facility logbook. Additionally, any afterhours deviations are recorded in the facility's call out reports (Maximo). During this review period, there were seventeen (17) incidents that required the operator's attention outside regular business hours. A total of four (4) incidents were related to CCP's, low treated free chlorine residual. The others were: five (5) related to power failure alarms, three (3) related to well pump failure alarms, three (3) related to reservoir loss of communications and two (2) related to reservoir low level.

For more information on all call outs during the review period, refer to the Maximo Call Out Summary and/or facility logbook.

Operational Performance

The operational performance section is used to discuss the MECP's latest inspection rating and determine any actions required to maintain or improve the water treatment system and all associated programs.

The latest inspection held on November 26, 2020 provided a grade of 100%. There were zero best management practices provided by the inspector.

The safety of the drinking water is not reflected by the MECP's score. The MECP district office determines a risk factor and grants each question a value. The rating is calculated based on each inspector's answers. Although inspectors cannot themselves provide their own rating, opinions sometimes influences the answers given for a specific topic which could affect the score provided for the inspection.

Any issues raised from the MECP inspection are reviewed and appropriate actions are taken to prevent future occurrences. To help preserve the drinking water system, flushing and valve maintenance is conducted bi- annually. Hydrants are inspected simultaneously.

Raw Water Supply and Drinking Water Quality Trends

Raw water and drinking water trends are monitored through OCWA's SCADA and Wonderware systems and numerical data is maintained within our Process Data Management (PDM) program.

The facility has a Permit to Take Water (PTTW) which limits the amount of water the Water Treatment Plant (WTP) can obtain from a surface or ground water supply.

This facility's PTTW limits are 1313 m³/d from the two ground wells combined. Flow rates are limited to 15.2 L/s per well. The system's Municipal Drinking Water Licence provides a rated capacity for the WTP which is determined to be 1313 m³/d.

Raw and treated flows were within limits.

Raw water characteristics are monitored at this facility by sampling for the following parameters: Turbidity, *E.coli* and Total Coliforms. Bacteriological data is consistently having no coliforms or *E. coli*.

Bacteriological samples are taken weekly to monitor raw, treated and distribution water health. Regulations require that pesticides and other chemicals (schedule 23/24) be tested every three years as well as sodium and fluoride which are on a 60 month rotation. Schedule 23/24 parameters were sampled on January 18, 2021. Sodium completed February 27, 2017 and fluoride completed January 14, 2019. All results were below the Ontario Drinking Water Standards.

THMs are being collected and tested quarterly in 2021. The running annual average for the system at the end of October is 0.003 mg/L (RAA limit = 0.1 mg/L).

The HAAs are also being collected and tested quarterly. The system has a running annual average <0.0053 mg/L at the end of October. The maximum RAA allowable limit of 0.08 mg/L came into effect on January 1, 2020.

OCWA has sampled at the far end of the distribution system in 2017, near the plant and middle of the distribution system in 2018 and 2019 as per guidance provided in a Ministry's letter "HAA Concerns" dated May 9, 2018. It should be noted that all THM and HAA results are very low throughout the distribution system as the system is fed by wells. After following a Best Management Practice based on MECP guidance in 2018, HAA were sampled at various locations throughout the distribution system to find the most elevated results. See HAA RAA Summary for further information. Based on sampling and MECP guidance, the recommended sampling point for future sampling is 21 Birch St. Due to Covid-19, sampling point changed to public location (LCBO) 601 Main St. Levels are low throughout system.

Currently, the system is in exemption for plumbing lead sampling, which means alkalinity and pH are taken in the distribution at 2 locations bi-annually and lead, alkalinity and pH are taken every third year, bi-annually. There were no samples taken during this review period which required adverse notifications.

The Powassan Drinking Water System continually provides good quality drinking water to the community.

Consumer Feedback

Community complaints are reported the Operating Authority, either directly from consumers or through the Municipal office. Complaints are promptly dealt with and the source of the problem identified. Below is a list of all community complaints received for this facility during the review period.

During this review period, there were zero (0) community complaints received.

Table 3: Community Complaints

Complaint	Date	Root cause/actions taken
N/A		

Management System Performance

Internal and Third Party Audits

The DWQMS requires each Operating Authority to implement a procedure that ensures internal audits are conducted at least once every calendar year to evaluate conformance to the Standard. External audits are conducted by a third party accreditation body every 12 months for off-site audits and every 3 years for on-site audits. All internal and external audit results are reviewed during management reviews and action plans created for all outstanding items found. The table below lists all audit results along with actions required and implementation date.

An internal audit was conducted on DWQMS 2.0 on July 21 and 22, 2021 with 7 OFIs identified. Internal audits are performed by PCTs and include a review of documents and an onsite visit where operators are interviewed to verify implementation of the QEMS. Every year, PCTs focus on a particular subject when conducting audits based on non-conformances found within the Organization throughout Ontario and problems found in other locations within the Hub. The QEMS for Powassan is maintained, as it should be; therefore, continual improvement is the main focus of the internal audit.

Off-site external 12 Month Surveillance audit completed May 11, 2021, no findings identified. Accreditation Certificate issued May 21, 2019.

Non conformances, Opportunity For Improvements (OFIs) and comments from each audit can be found in the table below.

Table 4: Internal and External Audit Results

Audit	Conformance issue	Action Plan	Resolution Date
Internal	OFI – OP-03 Recent new employee to OCWA (Dan Finnigan) requires EC 101 course.	Dan Finnigan has not completed EC 101 course. EC 101 course was not available for some time due to COVID; however, it is now available online. Dan registered in EC 101 course, which took place from October 19-21, 2021.	October 21, 2021
Internal	OFI – OP-05 Consider adding E- Facility Log Book to OP-05A to capture the newly introduced E-Log books.	Add E – Facility Log Book to OP-05A and include link to eRIS.	August 23, 2021
Internal	OFI – OP-06 Consider updating raw water characteristics to 2020.	Update raw water characteristics to contain 2020 data.	August 23, 2021

Audit	Conformance issue	Action Plan	Resolution Date
Internal	OFI – OP-09 It is preferably not have names of personnel in the Operational Plan as people come and go, except where signatures are required. This was an external audit finding for another facility.	Update section 3.1, remove name of personnel.	August 23, 2021
Internal	OFI – OP-12 It is preferred to refrain from using the phrase “essential suppliers and service providers”. It is recommended to instead use the phrase “suppliers of essential supplies and services”. It is the products and services that are essential, and not the suppliers. This was an external audit finding from another facility.	OP-12 will be updated throughout with phrase “suppliers of essential supplies and services.	August 23, 2021
Internal	OFI – OP-16 Consider updating OP-16 with proper location of the Continuous Monitoring Data Review SOP.	Update paragraph below 3.4 to mention location of Continuous Monitoring Data Review SOP is in the SOP Binder.	August 23, 2021
Internal	OFI – OP-18 Consider updating old obsolete info in the reviewed SOPs.	Minor updates required to Communication Failure Alarm and Unauthorized Entry Alarm.	August 23, 2021

A root cause analysis and documented corrective actions are mandatory for any minor or major non-conformances uncovered during the internal or external audits.

The Risk Assessment Process

Element 7 requires a risk assessment procedure be documented that would identify potential hazards and assess the ranks related to each hazardous event. Control measures must be identified for each hazardous event and critical control points must be recognized along with their limits. Risk assessments are required to be verified annually and re-assessed for the system every 36 months.

The last 3 year risk assessment re-write was conducted on August 19, 2020 by Joshua Gravelle (PCT, QEMS Rep.), Paul Dyrda (Senior Operations Manager) and John Hemingway (Senior Operator/Mechanic, O&M Team Lead). Added new hazardous event (pandemic) in response to current Corona Virus situation, see OP-08A table 3 and revision history for details. Annual risk assessment review completed on July 21, 2021. The next 3 year risk assessment re-write is scheduled for August 2023.

Emergency Response Testing

An emergency is considered a situation that could potentially result in a loss of ability to maintain service to the customers. The DWQMS requires that the Operating Authority list potential emergency situations and provide emergency response programs. OCWA maintains 6 mandatory contingency plans which cover the majority of possible emergency situations: Spill Response; Critical Injury; Critical Shortage of Staff; Loss of Service; Unsafe Water; and, Security Breach.

For this review period, the Critical Shortage of Staff contingency was reviewed and tested on October 7, 2021 and October 28, 2021 by all staff in the Near North Cluster. The Essential Supplies and Services list was updated on March 22, 2021. Specifics of the test and scenario are listed within the Contingency Plan Review/Test Summary Form.

Action Items from Previous Management Reviews

Action Items are initiated during management reviews when deficiencies are found within the Quality Management System. These action items are required to be completed by the person and date listed within them. At each management review, the status of the previous action items is to be examined.

For this review period, there were no action items from previous Management Review.

Status of Other Actions Items identified Between Reviews

Action items are sometimes initiated in response to other audits or incidents. These items are to be reviewed during the management review process.

For the Powassan Drinking Water System, there were no other action items which arose between reviews.

Changes that could Affect the Quality Management System

This discussion is held to examine any changes which have occurred within the organization, the Municipality or the Quality Management System throughout this review period.

New version DWQMS 2.0 has been implemented and Operational Plan has been updated to include all the new requirements of DWQMS 2.0. Endorsement of new Operational Plan completed May 17, 2018.

Resources needed to maintain the DWQMS

Resources are defined as those things needed to implement or maintain the QMS such as physical work, financial resources and time involved by personnel. At each management review, it should be discussed what resources will be required to maintain or improve the QMS for the next review period.

The PCTs maintain the DWQMS and ensures management is kept informed of all aspects of the QEMS. An internal auditing and management review schedule is maintained by the PCTs and adequate time is provided to conduct each of these. Internal and external audit results confirm a well-documented and implemented QEMS for the Powassan Drinking Water System.

Current resources were reviewed and were deemed to be adequate for the next review period.

Infrastructure Review

An infrastructure review is required annually by contractual obligations and DWQMS requirements. Infrastructure is assessed and recommendations are made to maintain or optimize the facility. The Operating Authority presents this review, in the form of a Capital Letter, to the Municipality and together, it is decided where resources should be prioritized.

Work on capital projects are in progress. Regular maintenance is performed as needed and all emergencies were provided adequate funding by the Municipality.

- During the review period, sodium hypochlorite pump failed. Replacement pumps on order.
- Hydrant repair at arena completed and returned to service.
- Replacement sodium hypochlorite pump installed.
- Rebuild kit installed in Cla-Val valve at well house.
- Purchased two hydrant relief valves with fittings for use in the distribution when the reservoir is isolated and the system is operated as a pressurized grid.
- Hydrant #15 was replaced on Memorial St.
- Severe electrical storm damaged the reservoir communications network, which caused operational difficulties and extensive troubleshooting. Radios replaced with spares and damaged radios sent off for assessment for repair/replace.
- Issues with communications were due to generator malfunction at Reservoir causing loss of power to radio. Val's Equipment contacted for generator service. Reservoir generator offline while the gas company checks pressure and troubleshoots issues with gas line. Gas regulator was changed. Locates. Dig for repair to be scheduled.

The 2022 capital plans have been created. The Municipality has been provided with the plans and will provide feedback on accepted expenses sometime in the New Year once budget approvals have been completed.

Operational Plan: Currency, Content, Updates

The DWQMS requires the Operating Authority to documents QMS for the drinking water system in the form of an Operational Plan. This operational plan is updated regularly to correspond with ongoing changes and to include any improvements made to the QMS.

The DWQMS operational Plan has only had minor revisions made during this review period. All updates have been done due to action items which were found through internal and external audits. This information can be found in Table 4.

The DWQMS Operational Plan version 2.0 was endorsed on May 17, 2018 after numerous updates. The DWQMS Operational Plan was updated August 23, 2021 to resolve action items from internal and external audits.

Staff Suggestions, Recommendation for Improvement

Staff suggestions are made, either directly to the Manager or the Process and Compliance Technician, and are reviewed during the Management review. Should the suggestions be accepted, action items are created and assigned to the appropriate personnel to complete.

For this review period, there was no staff suggestions presented.

Consideration of applicable Best Management Practices (BMPs)

The QEMS Representative and/or Operations Management in consultation with the SPC Manager will review and consider applicable internal and/or external BMPs identified by internal and/or external sources as part of the Management Review (OP-20).

BMPs may include, but are not limited to:

- Facility/Regional Hub practices developed and adopted as a result of changes to legislative or regulatory requirements, trends from audit findings or Powassan Drinking Water System performance trends;
- OCWA-wide BMPs/guidance or recommended actions;
- Drinking water industry based standards/BMPs or recommendations; or
- Those published by the Ministry of the Environment, Conservation and Parks.

At a minimum, applicable BMPs must be reviewed and considered once every 36 months.

There were zero applicable BMPs identified during the review period, none identified in most recent MECP inspection report.

Description of Findings	Type	Action	Responsibility/ Assignee	Resolution Target Date	Resolution Date
N/A					

There were no applicable BMPs to consider during the review period.

Next Management Review Meetings

Scheduled for November 2022.

Action Items Resulting from Review			
Root Location of Action Within Minutes	Action Item	Personnel Responsible	Proposed Timeline
	None to report		

Powassan Drinking Water System - 2021 Summary of Findings

Revision 4: November 28, 2018

Corrective Actions		Preventative Actions		Other Actions		BMP - Best Management Practices			
Mj - Major Non-conformance	OFI - Opportunity for Improvement	OFI - Opportunity for Improvement	OFI - Opportunity for Improvement	AI - Action Item	AI - Action Item				
Mn - Minor Non-conformance				C/Obs - Comments or Observations	C/Obs - Comments or Observations				

IMPORTANT NOTE: A root cause analysis must be completed for all Corrective Actions

Section	Description of Findings	Type	Action	Responsibility/Assignee	Resolution Target Date	Resolution Date	Verification/ Effectiveness of Action (include date and details)
Management Review: (November 30, 2021)							
No Findings							
External Audit (S2 - 12 Month Surveillance): (Offsite: May 11, 2021)							
No Findings							
Internal Audit: (Desktop: July 6, 2021, Onsite: July 21, 2021)							
Commitment and Endorsement	Recent new employee to OCWA (Dan Finnigan) requires EC 101 course.	OFI	Dan Finnigan has not completed EC 101 course. EC 101 course was not available for some time due to COVID; however, it is now available online. Dan registered in EC 101 course, which took place from October 19-21, 2021.	Dan Finnigan (Senior Operator/Mechanic OCWA) and Joshua Gravelle (QEMS REP. OCWA)	Oct-21	21-Oct-21	Now completed the course is effective in instructing new employee on environmental compliance as it related to OCWA's operations. Training record entered into OCWA's Training Database to verify completion.
Document and Records Control	Consider adding E- Facility Log Book to OP-05A to capture the newly introduced E-Log books.	OFI	Add E - Facility Log Book to OP-05A and include link to eRIS.	Joshua Gravelle, PCT/QEMS Rep. (OCWA)	Oct-21	23-Aug-21	Now updated OP-05A is effective at showing location of the new E-log book. Updated OP-05A sent to Operator and Municipality to update copies onsite. This will be verified during next annual internal audit.

Section	Description of Findings	Type	Action	Responsibility/ Assignee	Resolution Target Date	Resolution Date	Verification/ Effectiveness of Action (include date and details)
3. Drinking Water System	Consider updating raw water characteristics to 2020.	OFI	Update raw water characteristics to 2020.	Joshua Gravelle, PCT/QEMS Rep. (OCWA)	Oct-21	23-Aug-21	Now updated OP-06 is effective at showing up to date info. Updated OP-06 sent to Operator and Municipality to update copies onsite. This will be verified during next annual internal audit.
1. Organizational Structure, Roles, Responsibilities and Authorities	It is preferably not have names of personnel in the Operational Plan as people come and go, except where signatures are required. This was an external audit finding for another facility.	OFI	Update section 3.1, remove name of personnel.	Joshua Gravelle, PCT/QEMS Rep. (OCWA)	Oct-21	23-Aug-21	Now updated OP-09 is effective at showing up to date info. Updated OP-09 sent to Operator and Municipality to update copies onsite. This will be verified during next annual internal audit.
2. Communications	It is preferred to refrain from using the phrase "essential suppliers and service providers". It is recommended to instead use the phrase "suppliers of essential supplies and services". It is the products and services that are essential, and not the suppliers. This was an external audit finding from another facility.	OFI	OP-12 will be updated throughout with phrase "suppliers of essential supplies and services."	Joshua Gravelle, PCT/QEMS Rep. (OCWA)	Oct-21	23-Aug-21	Now updated OP-12 is effective at showing up to date info. Updated OP-12 sent to Operator and Municipality to update copies onsite. This will be verified during next annual internal audit.
5. Sampling, Testing and Monitoring	Consider updating OP-16 with proper location of the Continuous Monitoring Data Review SOP.	OFI	Update paragraph below 3.4 to mention location of Continuous Monitoring Data Review SOP is in the SOP Binder.	Joshua Gravelle, PCT/QEMS Rep. (OCWA)	Oct-21	23-Aug-21	Now updated OP-16 is effective at showing up to date info. Updated OP-16 sent to Operator and Municipality to update copies onsite. This will be verified during next annual internal audit.

Section	Description of Findings	Type	Action	Responsibility/ Assignee	Resolution Target Date	Resolution Date	Verification/ Effectiveness of Action (include date and details)
L8. Emergency Management	Consider updating old obsolete info in the reviewed SOPs.	OFI	Minor updates required to Communication Failure Alarm and Unauthorized Entry Alarm.	Joshua Gravelle, PCT/QEMS Rep. (OCWA)	Oct-21	23-Aug-21	Now updated the Communication Failure and Unauthorized Entry Alarm SOPs are up to date and effective. Updated SOPs sent to Operator to insert in the SOP binder on site. This will be verified during next annual internal audit.
MECP Inspection: (November 26, 2020 report issued in 2021) (Optional Section)							
			No BMPs identified in MECP inspection.				
			Action Items Identified Between Management Reviews (include date item was identified)				

Date: December 7, 2021

Moved by _____

Seconded by _____

That the Council of the Municipality of Powassan concurs with the request in Consent Application B32/POWASSAN/2021 for the creation of one new lot for Applicant Faim International Inc.

And requests that the North Almaguin Planning Board issue the following conditions for approval of the subject Consent application:

1. That the severed lot must comply with the Municipality of Powassan's Official Plan policies and Zoning Bylaw.
2. That confirmation be provided from the North Bay Mattawa Conservation Authority that the severed lot for application B32/2021 can adequately be serviced with private sewage services.
3. That appropriate frontage for the severed lot on an assumed road be established, which may be achieved via either the McKenzie Street road allowance and/or McDonald Street.

Carried _____

Defeated _____

Deferred _____

Lost _____

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					



NORTH ALMAGUIN PLANNING BOARD

250 Clark Street, Suite 126
P.O. Box 57, Powassan Ontario P0H 1Z0
705-724-6758

Email: northalmaguinplanningboard2018@gmail.com
Website: <http://napb.ca>

B32 / POWASSAN / 2021

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P.13

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

1.1 Applicant(s):

Name(s) of Property Owner(s): FAIM INTERNATIONAL INC.

Day Time Phone #s: Home: _____ Mobile: _____ Business: _____

Mailing Address: 27 ROYTEC ROAD, SUITE 10 WOODBRIDGE, ON L4L 8E3

Postal Code: L4L 8E3 Email Address: italo@wilsondale.ca

1.2 Agent for the Applicant

The property owner(s) may appoint a person or a professional firm to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: MILLER & CURSO SURVEYING INC (RICK MILLER)

Phone #s: Home: _____ Mobile: _____ Business: 705-474-1210 Fax: 705-474-1783

Address: 1501 SEYMOUR STREET NORTH BAY, ON

Postal Code: R1A 0G5 Email Address: rmiller@msurveying.com

2. LOCATION OF THE SUBJECT LAND

2.1 District of Parry Sound:

Tax Roll Number: _____

Municipality / Unincorporated Township: MUNICIPALITY OF POWASSAN

Municipal Address (Civic Address): CORKERY STREET

Legal Description: Concession: 3 Lot Number: 24 Registered Plan: 4-9 Lot(s): 6, 7 Reference Plan: 42A-21340 Part(s): 142

Parcel Number: _____ PIN: 52210-0078(LT), 52210-0066

2.2 If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of the relevant documentation.



3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

☒ Create a new lot (or re-establish an existing parcel) / ☐ Lot Addition / ☐ Easement

Other: Charge ☒ / Release a Mortgage ☐ Lease ☐ Validate Title ☐ [Lands located in Municipality of Powassan only per O. Reg. 697/98]

3.2 Name of Person(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

3.3 If a lot addition, identify the lands to which the parcel will be added?

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Fully complete each Section in order that your application can be process. Incomplete applications will be delayed until they are complete.)

4.1 Description / Size Metric and Imperial	SEVERED	RETAINED
Frontage 49.722m Corkery St 25.89m McDonald St	69.84 metres feet	40.23 metres feet
Depth	180.7 metres feet	140.94 metres feet
Area	1.2216 hectare acres	4.0082 hectare acres
4.2 Existing Use of Property:	FORMER NURSING HOME	VACANT
4.3 Existing Building or Structures and date of construction	FORMER NURSING HOME (CONSTRUCTION DATE UNKNOWN)	
4.4 Proposed Use of the Severed and Retained Parcels	RE PURPOSE THE BUILDING	NEW NURSING HOME
4.4 Road Access: Provincial highway MANDATORY: Provide written comments from MTO North Bay. 705-497-5401		
Municipal road, maintained all year	CORKERY STREET	CORKERY STREET
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement (see Section 4.8 for private roads)		
MNRF Road Allowance (Provide written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office. 705-475-5550)		
4.5 Water Access Lots: Documented proof of on-shore parking and docking facilities is mandatory. (e.g. lease with an existing marina or dedication of a portion of the retained parcel provided the retained parcel provided it is accessible by land.) Also provide the approximate distance of these facilities from the subject land and the nearest public road.		

(Page 2 of 7)



4.5 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system		
Privately owned and operated individual well	✓	✓
Privately owned and operated communal well		
Lake or other water body		
Other means		
Does your property abut a lake? <i>(Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load? **1-800-461-6290 for enquiries)</i>		

4.6 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank <i>(MANDATORY: Attach documentation of the results of the Planning Act proposal review by the North Bay Mattawa Conservation Authority 705-474-5420)</i>	EXISTING	TO BE DESIGNED
Privately owned and operated communal septic tank		
Privy		
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litre requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)		

4.7 Other Services (indicate which service(s) are available)	SEVERED	RETAINED
Electricity	✓	✓
School Bussing	✓	✓
Garbage Collection	✓	✓

4.8 IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY WAS INDICATED IN SECTION 4.4, advise who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year:



5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Please contact the Municipality of Powassan for this information.)

DOWNTOWN / RESIDENTIAL (SEVENED) RESIDENTIAL (RETAINED)

5.2 What is the Zoning, if any, on the subject land? (Please contact the Municipality of Powassan for this information.)

INSTITUTIONAL (SEVENED) RR RURAL RETAINED

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number? _____

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 750 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard <i>[MANDATORY: Attach MOS work sheets from OMAFRA (Ontario Ministry of Food Agriculture and Rural Affairs)]</i>	NO	NO
A landfill	NO	NO
A sewage treatment plant or waste stabilization plant	NO	NO
A provincially significant wetland <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	NO	NO
A provincially significant wetland within 120 meters of the subject land <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	NO	NO
Flood Plain	NO	TROUT CREEK
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land	NO	NO
An active mine site		
An industrial or commercial use, and specify the use (eg gravel pit)	NO	NO
An active railway line		
Utility corridors (Natural Gas / Hydro Corridor)	NO	TRANS CANADA PIPE LINE



6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? ☐ NO ☒ YES ☐ UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

B/9/POWASSAW/2019

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

B/9/POWASSAW/2019 APPLICATION IS THE SAME
SEE THE ATTACH DECISION

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☒ NO ☐ YES ☐ UNKNOWN

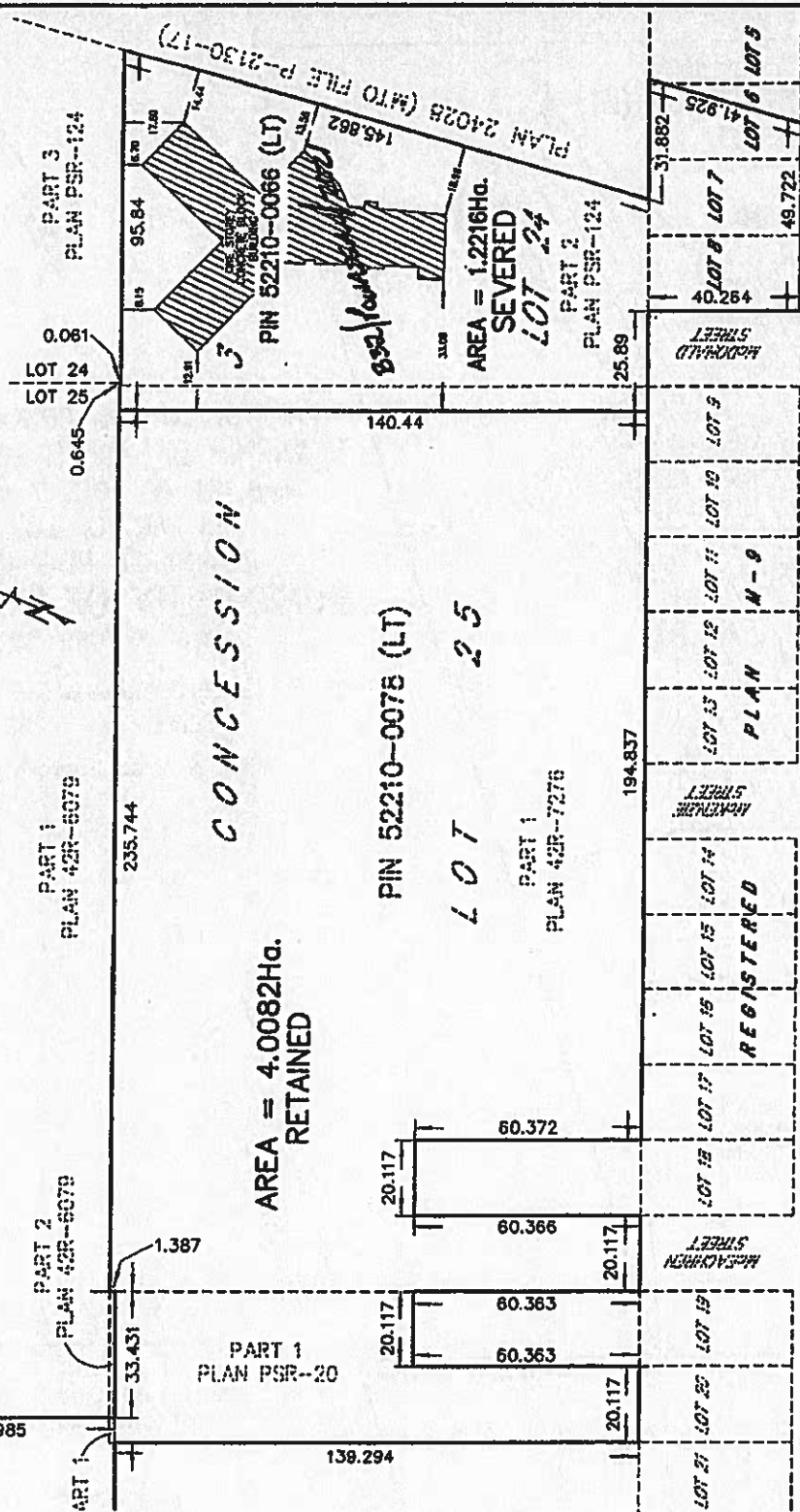
If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☒ NO ☐ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application.

SCALE = 1 : 1500



TS 7 & 8
RED PLAN M-9
SION 3
TH

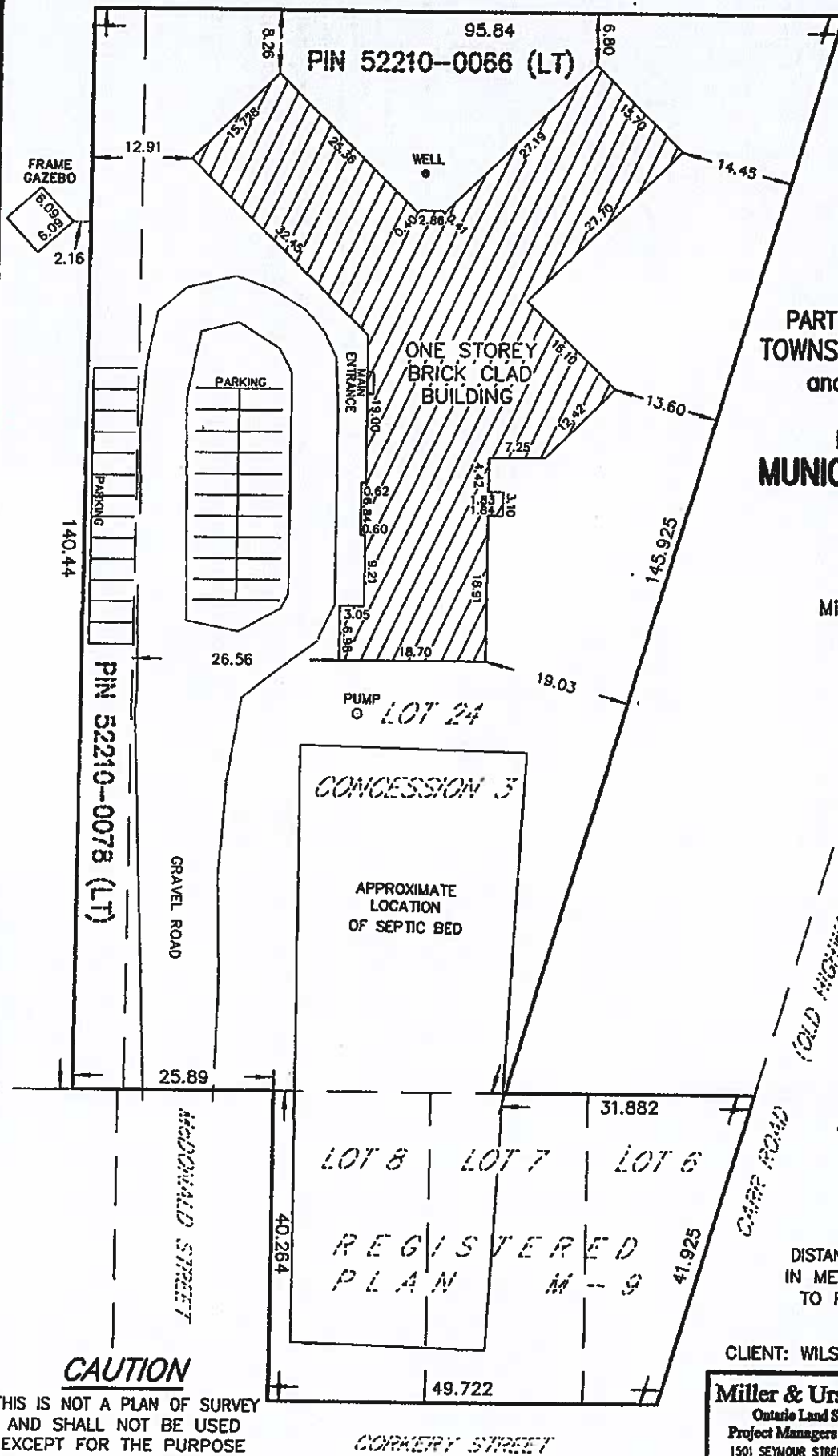
METRIC

CAUTION

- a) THIS IS NOT A PLAN OF SURVEY
AND SHALL NOT BE USED
EXCEPT FOR THE PURPOSE
INDICATED IN THE TITLE BLOCK.
- b) THIS SKETCH IS PROTECTED
BY COPYRIGHT ©



CUSTOMER: ROBERTO & ITALO FERRARIS



SITEPLAN OF
PART OF LOT 24, CONCESSION 3
TOWNSHIP OF SOUTH HIMSWORTH
and ALL OF LOTS 7 AND 8,
and PART OF LOT 6,
REGISTERED PLAN M-9
MUNICIPALITY OF POWASSAN

DISTRICT OF PARRY SOUND
0 10 20 30m

SCALE = 1 : 750

Miller & Urso Surveying Inc.

LOT COVERAGE

AREA OF PROPERTY = 1.2216Ha.
AREA OF BUILDING = 0.1992Ha.
LOT COVERAGE = 16.3%

METRIC

DISTANCES SHOWN ON THIS PLAN ARE
IN METRES AND CAN BE CONVERTED
TO FEET BY DIVIDING BY 0.3048.

CLIENT: WILSONDALE ASSETS MANAGEMENT INC.

Miller & Urso Surveying Inc.

Ontario Land Surveyors • Engineers
Project Managers • Planning Consultants
1501 SEYMOUR STREET NORTH BAY ON P1A 0C5
TEL: (705) 474-1210 FAX: (705) 474-1783
EMAIL: emiller@musurveying.com



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2021 CPI and Inflation Rates for Ontario

This table shows the monthly All-Items Consumer Price Index (CPI-U) and annual inflation rates for Ontario in 2021. You can find upcoming CPI release dates on our schedule (<https://inflationcalculator.ca/cpi-release-schedule/>) page. These numbers are released by *Statistics Canada*.

Month	CPI	Monthly Inflation Rate (%)	Yearly Inflation Rate (%)
January	139.5	0.5	1.1
February	140.2	0.5	1.1
March	141.1	0.6	2.2
April	141.8	0.6	3.3
May	142.6	0.6	3.7
June	143.1	0.4	3.2
July	143.7	0.4	3.5
August	144.1	0.3	4.0
September	144.4	0.2	4.4
October	145.7	0.9	4.9
Annual	142.620	0.500	3.140

DATE OF COUNCIL MEETING	Dec 7/21
MINUTES	12-3



The Federation of Northern Ontario Municipalities

November 24, 2021

MEDIA RELEASE

FONOM is extremely pleased and thankful for the announced resource sharing

The Federation of Northern Ontario Municipalities (FONOM) is welcoming the announcement today that the provincial government will share resource extraction revenues with Northern Ontario municipalities.

Announced by Greg Rickford, Ontario's Minister of Northern Development, Mines, Natural Resources and Forestry, this new revenue-sharing arrangement will see funding dispersed to municipalities to help offset costs associated with repairing and maintaining local infrastructure impacted by resource operations.

"This funding is very welcome. It will help communities address their impacted road networks, said FONOM President Danny Whalen, noting FONOM was grateful to be involved at the onset of this new funding opportunity. "We were pleased to work with ministry staff and provide input in the development of this new funding stream."

FONOM and many of its member municipalities have lobbied successive governments for this type of funding arrangement. The extraction of resources from Northern Ontario drives a large part of the economic engine for the province and communities throughout the North. There are, however, impacts on municipal infrastructure when resources are moved through a community.

As Minister Rickford explained, municipalities will determine the local projects to which the resource funding will be applied. Municipalities will be able to stack the funding for three years, allowing them to tackle larger projects.

"We are thankful that the Ford Government has listened to our members and provided much-needed financial assistance to them," said President Whalen.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.

A handwritten signature in blue ink, appearing to read "Danny Whalen", is written over a faint circular stamp.

President Danny Whalen
705-622-2479

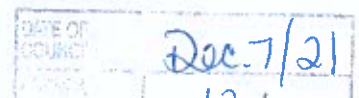
Powassan \$103,600

615 Hardy Street North Bay, ON P1B 8S2

Email: fonom.info@gmail.com

Tel: (705) 478-7672

Website: www.fonom.org



Northern Ontario Resource Development Support (NORDS) Fund

Melanie Alkins, Northern Development Advisor

Northern Development Division, Regional Economic
Development Branch, MNDRF

December 1, 2021

DATE	Dec. 7/21
FILE	13-2

Background

- NDMNRF is introducing the NORDS Fund to help offset some of the impacts resource development has on municipal infrastructure.
- The NORDS Fund will provide \$15 million annually over five years for municipalities in Northern Ontario to help them invest in local municipal and community infrastructure impacted by resource development.
- This new funding program shares the benefits of resource development with municipalities in Northern Ontario by helping to invest in local infrastructure, in recognition of the impacts that resource development has on municipal infrastructure.
- Recognizing the benefits of providing stable funding, the NORDS Fund is not directly tied to varying resource revenues.
- The NORDS Fund is new funding in addition to current sources of funding and does not replace existing funding from the province to municipalities.

Program Parameters

Parameter	Description
Who is eligible?	All 144 municipalities in Northern Ontario
Funding allocation amounts	Allocations are based on the size of municipality (2020 household counts as identified by the Municipal Property Assessment Corporation). Provides a minimum base amount of \$50,000 plus a per household amount (approx. \$36 per household) to reflect municipal size and infrastructure needs, as well as a maximum cap of \$400,000.
Definition of infrastructure / eligible projects	<p>Projects may include:</p> <ul style="list-style-type: none"> - repairs or upgrading of existing infrastructure which is impacted by resource industry use; - the construction of new infrastructure that will reduce or mitigate the impact of resource industry use; - the construction or upgrading of new or existing infrastructure to enable, mitigate, or attract future use by resource industry; or - other Capital Projects that may be able to demonstrate impacts of resource development.
Demonstrate resource development impact	Municipality will self-identify impacts. Program Guide will include details on program requirements related to demonstration of resource development impacts. Examples – forestry, aggregates, mining, etc...
Partnership / joint projects	<p>The municipality that owns the asset will act as the project lead (NDMNRF will enter into a transfer payment agreement with that recipient).</p> <p>Partner municipalities, who are not the lead, will advise and confirm with NDMNRF that they wish to transfer all or a portion of their allocation to the lead municipality to support the project through a Council resolution.</p>
Stacking	NORDS Fund permits stacking with other programs in accordance with other funders stacking rules.
Accumulation of funds	Recipients may accumulate ("bank") their unused allocation in any given year to utilize in a future year. The recipient must identify an approved project in future years to be able to disburse the funding to them. Accumulated funding must be held in an interest-bearing account, and municipalities must report on interest earned during their year-end reporting. All funding must be utilized by March 31, 2026.

Additional Program Details

- **Program Guidelines:**
 - The NORDS Guidelines will be made public on December 7th when municipalities can begin submitting their Project Information Forms in TPON. I will send the guidelines out as soon as I receive them.
- **Other/Quality of Life Projects:**
 - The municipality must demonstrate / describe how the project is impacted by resource development and, if applicable, that it is aligned with an existing municipal planning document.
 - For projects that are not directly related to a resource development but will improve local quality of life, the municipality must identify how the improved quality of life will support local or neighbouring resource development activities (e.g. help to attract / retain skilled labour, help to attract resource development investments in the region)

Program Status

- Municipal letters were sent out **the week of November 29th**.
- Please let me know if you have not received your letter.

Northeast	Armour Tp	1,286	\$96,381.16
Northeast	Burk's Falls V	535	\$69,295.43
Northeast	Callander M	1,806	\$115,135.59
Northeast	Chisholm Tp	671	\$74,200.43
Northeast	Joly Tp	286	\$60,314.94
Northeast	Kearney T	1,303	\$96,994.28
Northeast	Machar Tp	913	\$82,928.46
Northeast	Magnetawan M	2,071	\$124,693.14
Northeast	McMurrich-Monteith Tp	863	\$81,125.15
Northeast	Nipissing Tp	1,322	\$97,679.54
Northeast	Perry Tp	1,726	\$112,250.29
Northeast	Powassan M	1,486	\$103,594.40
Northeast	Ryerson Tp	630	\$72,721.72
Northeast	South River V	532	\$69,187.23
Northeast	Strong Tp	997	\$85,958.02
Northeast	Sundridge V	512	\$68,465.90

Program Implementation and Key Dates

- Eligible municipalities will need to use Transfer Payment Ontario (TPON) to submit a "Project Information Form" which outlines how the use of the funds will meet the program objectives and outcomes to receive initial allocation disbursement by March 31, 2022. The program will be open on TPON on **December 7, 2021**.
- The Year 1 application deadline is **January 27, 2022**.
- For subsequent years, recipients are required to submit a report of how the funds were utilized the previous year (by March 31) and submit an updated annual workplan of projects that will be undertaken in the upcoming year (April 1 to March 31), prior to funding being disbursed for that year.
- Recipients are able to submit reports and updated workplans beginning January 1 for the next program year, which begins April 1, to allow municipalities to confirm eligible projects and begin planning or procurement processes before the next program year begins. For example, a recipient can submit their annual report for Year 2 and updated workplan for the upcoming Year 3 on January 1, 2023.
- Disbursement of funds would begin as early as April 1 of the program year once program requirements have been met.

Project Information Forms Opens	Project Information Forms Closes	Allocation Notification	Allocation Disbursement	Project Start Date	Project End Date	Final Report Due Date
December 7, 2021	January 27, 2022	December 1, 2021	By March 31, 2022	On or after April 1, 2022	On or before March 31, 2023	From January 1, 2023, March 31, 2023.

Project Information Form

- Project Information Form is a streamlined product that is intended to replace an application but that which still captures the necessary information for the province to ensure accountability and that the funds are being used as per the intent of the program.
- It will include the following:
 - Contact information
 - Description of the proposed project(s);
 - Description of how the project(s) are impacted by resource development and how the project is addressing or mitigating those impacts;
 - Identification of total project costs, NORDS funding requirements, and other funding sources, as well as proposed timelines;
 - Confirm if the proposed project is aligned with existing municipal planning documents;
 - Confirm that assets associated with the project are owned by the recipient; and
 - Municipal certification.

REDB Roles and Responsibilities

- Each municipality will be provided a REDB contact person through a letter from the Minister / ADM.
- REDB will support the NORDS Fund through direct contact and support for eligible municipalities:
 - Outreach to municipalities to communicate program details, including program parameters, project information form process, and program timelines.
 - If required, providing direct municipal support of the Fund's streamlined TPON proposal.
 - Acting as NORDS liaison officers on behalf of the Ministry. (e.g. answering programming questions as required).

NEAR NORTH CRIME STOPPERS RECEIVED

P.O. Box 382
North Bay, ON P1B 8H5
Tel: 705-497-5555 #507
Tipline: 1-800-222-8477(TIPS)
nearnorthcrimestoppers.com

November 22, 2021

NOV 23 2021

kim@nearnorthcrimestoppers.com

Municipality of Powassan

The Municipality of Powassan

Dear Mayor McIsaac and Councillors,

Near North Crime Stoppers (NNCS), which serves the Districts of Nipissing and Parry Sound is a non-profit program designed to enhance community safety. Despite all the modern technology available to law enforcement agencies, one of the most cost effective and successful methods to prevent or solve crime is when someone anonymously reports a TIP to Crime Stoppers through the TIPLINE or website. We do not subscribe to any call tracing technology, so tips remain confidential and are passed on to the appropriate law enforcement agency.

The success of Crime Stoppers rests heavily with community engagement through awareness and support of many partners, with municipalities being a key stakeholder. Recently, municipalities across Ontario have gone through the process of establishing **Community Safety and Well Being Plans**. Recognizing and supporting Crime Stoppers helps municipalities to support their local plans.

To date, NNCS has received over 20,762 calls from tipsters, contributing to the arrest of 1,738 individuals. Over \$4.2 million in property has been recovered, and over \$52 million in drugs destined for our communities have been seized because of Crime Stoppers valuable information.

We rely on volunteer fundraising activities as well as charitable donations from a wide range of stakeholders. These funds support our reward payments, education, and promotion of our program. NNCS does not receive any government funding. Several municipalities already contribute to Crime Stoppers, and for those that do, we are most appreciative. If your municipality does not yet support Crime Stoppers, we are hoping you will consider doing so with an annual donation.

In order to enhance the relationship with your municipality, we would be pleased to have one of our Board Members attend a council meeting to deliver a brief presentation on Crime Stoppers, and to answer any questions you may have.

January is Crime Stoppers Month. We are asking your council to pass a resolution recognizing Crime Stoppers Month 2022, and post messaging on your social media sites and electronic boards in your community.

Please contact NNCS by email or phone if your council agrees to proclaim January as Crime Stoppers month, if you would like a presentation, and/or you're able to provide financial support. A representative will contact you directly. Thank you

Sincerely,

Chad Evans
Chairperson

DATE OF COUNCIL MTG.	Dec. 7/21
ATTENDEE	13-3

"Fingerprinting, DNA and Crime Stoppers are the top three innovations in modern-day policing."

Thomas B. O'Grady, Retired Canadian Association of Chiefs of Police

Maureen Lang

Attachments:

Building Broadband Faster with Guideline.pdf

From: Minister of Infrastructure <Minister.MOI@ontario.ca>

Sent: December 1, 2021 11:01 AM

To: Minister of Infrastructure <Minister.MOI@ontario.ca>

Subject: [SPAM KEYWORD] - Building Broadband Faster in Ontario | Update/Accélérer le déploiement de l'accès haut débit en Ontario | Point de situation - Found word(s) use in the Text body

Our government is committed to ensuring that communities across Ontario have access to high-speed internet by committing nearly \$4 billion funding-based opportunities for unserved and underserved communities. This includes \$2.8 billion in the 2021 Budget to support the acceleration of access to high-speed internet with the aim of connecting all regions in Ontario by the end of 2025.

In addition to regional projects already in process, in July and October 2021, Ontario announced \$16.2 million for 17 projects under the Improving Connectivity for Ontario (ICON) Program, which will bring high-speed internet access to as many as 17,900 households and businesses. Ontario and the federal government also announced over \$1.2 billion in 58 new projects through the provincial ICON and the federal government's Universal Broadband Fund.

On September 9, 2021, we also launched a new innovative and competitive process which will enable qualified ISPs to bid for opportunities to provide high-speed internet access to remaining underserved and unserved communities across the province by the end of 2025. This process is now well underway and is being led by Infrastructure Ontario.

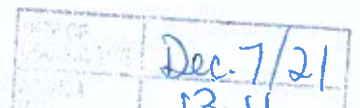
To help remove barriers and support a more streamlined approach to the deployment of high-speed broadband infrastructure, in April 2021, the Government enacted the *Building Broadband Faster Act, 2021* (BBFA) along with amendments to the *Ontario Energy Board Act* through the passage of the *Supporting Broadband and Infrastructure Expansion Act, 2021* (SBIEA). On November 30, 2021, the Ministry of Infrastructure and Infrastructure Ontario issued the **Building Broadband Faster Act Guideline (Guideline)**, and **two BBFA regulations** ("**Prescribed Loss or Expense**" and "**Designated Broadband Projects**"), effective as of that date.

The Guideline and regulations support a new, standardized, more coordinated process and sets out the collaboration expected of all partners, including municipalities, to reduce barriers and expedite deployment of broadband infrastructure.

To further support timely progress toward our 2025 commitment, a Statement of Intent was released on November 30 and included in the Guideline, the government is also considering future legislative and regulatory enhancements to remove additional barriers to the deployment of high-speed internet. We will also put in place a Technical Assistance Team to provide project implementation and support to municipalities.

We are actively consulting on the proposed legislative measures, including with municipalities and communities and stakeholders. If passed, these additional measures will provide greater certainty, and ensure expanded access to high-speed internet can be achieved for all homes and businesses in Ontario by the end of 2025.

My ministry will also be reaching out to your officials to provide them with this update and further details on the Guideline, regulations and future proposals.



Thank you for your support to ensure that the people we serve have the access they need to participate in the digital world, and to help Ontario recover and grow.

Should you have any questions, please do not hesitate to contact my office.

Yours sincerely,

The Honourable Kinga Surma
Minister of Infrastructure

Attachment

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9									
2398127820	11-22-21 D PIEKARSKI CELL	11-22-21		\$19.39	\$19.39		10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	(\$701.09)
2398127820	11-22-21 R HALL CELL	11-22-21		\$24.48	\$24.48		10-10-61023	R.HALL- COUNCIL	\$0.00	(\$753.29)
2398127820	11-22-21 P.MCISAAC - CELL	11-22-21		\$53.84	\$53.84		10-10-61026	P.MCISAAC-MAYOR	\$0.00	(\$1,123.91)
2398127820	11-22-21 ROGERS CELL SERVICE	11-22-21		\$479.96	\$479.96		10-10-61550	TELEPHONE & FAX	\$6,000.00	\$4,570.87
2398127820	11-22-21 CAO CELL	11-22-21		\$19.45	\$19.45		10-10-61550	TELEPHONE & FAX	\$6,000.00	\$4,570.87
2398127820	11-22-21 DEPUTY TREASURER CELL	11-22-21		\$19.85	\$19.85		10-10-61550	TELEPHONE & FAX	\$6,000.00	\$4,570.87
2398127820	11-22-21 250 CLARK PROGRAM CELL	11-22-21		\$56.09	\$56.09		10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$1,637.76)
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2									
3113358 1121	11-22-21 TELECOM @ 250 CLARK	11-22-21		\$497.05	\$497.05		10-10-61753	250 CLARK-BUILDING	\$0.00	(\$13,770.13)
Total GENERAL GOVERNMENT										
FIRE DEPARTMENT										
8935	POWASSAN FIREFIGHTERS ASSC., POWASSAN, ON, P0H 1Z0									
2021 GRATUITIES	11-23-21 2021 ANNUAL GRATUITIES	11-23-21		\$32,694.04	\$32,694.04		10-15-62050	FIRE DEPT.-	\$45,000.00	\$45,000.00
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9									
2398127820	11-22-21 B COX CELL	11-22-21		\$20.25	\$20.25		10-15-62020	FIRE DEPT -OPERATIONS	\$62,000.00	\$26,983.14
9019	TROUT CREEK FIREFIGHTERS, P.O. BOX 263, TROUT CREEK, ON, P0H 2L0									
2021 GRATUITIES	11-23-21 2021 ANNUAL GRATUITIES	11-23-21		\$12,305.14	\$12,305.14		10-15-62050	FIRE DEPT.-	\$45,000.00	\$45,000.00
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2									
3116364 1121	11-22-21 TC FIRE HALL PHONE AND INTERNET	11-22-21		\$152.64	\$152.64		10-15-62020	FIRE DEPT -OPERATIONS	\$62,000.00	\$26,983.14
Total FIRE DEPARTMENT										
PUBLIC WORKS										
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9									
2398127820	11-22-21 PW ENGINEER CELL	11-22-21		\$19.77	\$19.77		10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,051.22
2398127820	11-22-21 PW CELL 497-6169	11-22-21		\$19.85	\$19.85		10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,518.69
2398127820	11-22-21 PUBLIC WORKS CELL	11-22-21		\$19.42	\$19.42		10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,518.69
2398127820	11-22-21 PUBLIC WORKS SURFACE TABLET	11-22-21		\$19.39	\$19.39		10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,518.69
2398127820	11-22-21 PW CELL 497-6164	11-22-21		\$19.49	\$19.49		10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,518.69
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2									
3115764 1121	11-22-21 INTERNET	11-22-21		\$203.52	\$203.52		10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,518.69
Total PUBLIC WORKS										

DATE OF COUNCIL MTG.	Dec 7/21
AGENDA ITEM #	15

Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
ENVIRONMENT									
8962 2398127820	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 11-22-21 LANDFILL SITE-CELL		11-22-21	\$4.83	\$4.83	10-25-64910	LANDFILL SITE-	\$36,000.00	(\$2,336.18)
Total ENVIRONMENT									
BUILDING DEPARTMENT									
8962 2398127820	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 11-22-21 CBO CELL		11-22-21	\$19.47	\$19.47	10-45-62710	BUILDING INSPECTOR-	\$5,000.00	\$4,007.11
Total BUILDING DEPARTMENT									
PROTECTION TO PERSONS & PROPERTY									
8962 2398127820	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 11-22-21 MLEO CELL		11-22-21	\$19.57	\$19.57	10-50-62580	BY-LAW	\$25,000.00	\$23,511.93
Total PROTECTION TO PERSONS & PROPERTY									
RECREATION									
8962 2398127820	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 11-22-21 REC/GAP CELL		11-22-21	\$19.39	\$19.39	10-55-67610	RECREATION-ADMIN-	\$1,000.00	\$799.90
Total RECREATION									
HISTORICAL & CULTURE									
9926 3116364 1121	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 11-22-21 TC SENIORS		11-22-21	\$50.88	\$50.88	10-65-66030	TROUT CREEK SENIOR	\$4,000.00	\$2,952.63
Total HISTORICAL & CULTURE									
TROUT CREEK COMMUNITY CENTRE									
8962 2398127820	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 11-22-21 TCCC CELL		11-22-21	\$19.72	\$19.72	10-75-61550	TELEPHONE & FAX &	\$2,100.00	(\$641.98)
9926 3116366 1121	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 11-22-21 PHONE AND INTERNET		11-22-21	\$220.86	\$220.86	10-75-61550	TELEPHONE & FAX &	\$2,100.00	(\$641.98)
Total TROUT CREEK COMMUNITY CENTRE									
				\$240.58					

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SPORTSPLEX									
8962 2398127820	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9 11-22-21	SPORTSPLEX CELL	11-22-21	\$19.07		10-80-61550	TELEPHONE & FAX	\$1,300.00	\$93.25
8992 9054030	T.S.S.A., P.O. BOX 4577 STN A, 3300 BLOOR STREET WEST, TORONTO, ON, M5W 4V8 11-22-21 inspection		11-22-21	\$150.00	\$19.07	10-80-61940	EQUIPMENT-REPAIRS &	\$15,000.00	\$9,359.13
9926 3111682 1121	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 11-22-21 OFFICE EXPENSES		11-22-21	\$254.40	\$254.40	10-80-61555	OFFICE EXPENSES	\$9,000.00	\$4,889.39
Total SPORTSPLEX									
									Total Bills To Pay:
									\$47,692.69

Total Bills To Pay:

\$47,692.69

Total SPORTSPLEX

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0									
55437	11-25-21 GARBAGE BAGS	11-25-21	\$80.36		\$80.36		10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,589.01
55685	11-25-21 STORAGE BOX	11-25-21	\$18.31		\$18.31		10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,589.01
55694	11-25-21 RETURNED STORAGE BOXES	11-25-21	(\$18.31)		(\$18.31)		10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,589.01
54854	11-25-21 GRILL BRUSH	11-25-21	\$22.88		\$22.88		10-10-61640	OFFICE & EQUIPMENT	\$10,000.00	\$3,114.49
8940	PRICE ADVERTISING INC, 7 JOHN ST UNIT 4, HUNTSVILLE, ON, P1H 1H5					\$252.93				
3211	11-25-21 MONTHLY BILLBOARDS	11-25-21	\$508.50		\$508.50		10-10-68410	BIA-MAT/SUPPLIES	\$10,000.00	\$5,212.73
8959	EMPLOYEE					\$508.50				
11/25/21 DENTAL	11-25-21 DENTAL	11-25-21	\$25.00		\$25.00		10-10-61510	BENEFITS	\$30,000.00	\$4,294.10
9266	DUDLEY INSTALLATIONS LTD., 132B BEAR CREEK ROAD, CALLANDER, ON, P0H 1H0					\$25.00				
2964	11-23-21 INSTALL CANADIAN FLAGS	11-23-21	\$610.56		\$610.56		10-10-68410	BIA-MAT/SUPPLIES	\$10,000.00	\$5,212.73
9477	PLANScape, 104 KIMBERLEY AVE, BRACEBRIDGE, ON, P4L 1Z8					\$678.00				
47073	11-23-21 DUPUIS	11-23-21	\$389.85		\$389.85		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
474072	11-23-21 BECHARD	11-23-21	\$64.98		\$64.98		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
474075	11-23-21 POLLARI	11-23-21	\$552.29		\$552.29		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
474076	11-23-21 BUCKLEY	11-23-21	\$487.31		\$487.31		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
474081	11-23-21 MUNDINATZ	11-23-21	\$584.78		\$584.78		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
474082	11-23-21 BUSUTTL	11-23-21	\$519.80		\$519.80		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
9632	DELL CANADA INC, 155 GORDON BAKER RD, SUITE 501, NORTH YORK, ON, M2H 3N5					\$2,888.88				
1016504032	11-23-21 LAP TOPS	11-23-21	\$3,796.21		\$3,796.21		10-10-61570	COMPUTERS	\$70,000.00	(\$11,841.06)
9808	REALTAX INC., 17705B LESLIE ST, SUITE 1A, NEWMARKET, ON, L3Y 3E3					\$4,215.53				
80812	11-25-21 TAX REGISTRATION 1154700	11-25-21	\$435.05		\$435.05		10-10-24500	A/R OTHER	\$0.00	(\$48,478.51)
80813	11-25-21 TAX REGISTRATION 2200300	11-25-21	\$435.05		\$435.05		10-10-24500	A/R OTHER	\$0.00	(\$48,478.51)
80814	11-25-21 TAX REGISTRATION 2208700	11-25-21	\$435.05		\$435.05		10-10-24500	A/R OTHER	\$0.00	(\$48,478.51)
80815	11-25-21 TAX REGISTRATION 2313950	11-25-21	\$435.05		\$435.05		10-10-24500	A/R OTHER	\$0.00	(\$48,478.51)
80816	11-25-21 TAX REGISTRATION 3300200	11-25-21	\$435.05		\$435.05		10-10-24500	A/R OTHER	\$0.00	(\$48,478.51)
80817	11-25-21 TAX REGISTRATION 3301100	11-25-21	\$435.05		\$435.05		10-10-24500	A/R OTHER	\$0.00	(\$48,478.51)
10059	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1					\$2,610.30				
1870854	11-25-21 COPIER LEASE	11-25-21	\$356.16		\$356.16		10-10-61600	POSTAGE/COURIER/CO	\$25,000.00	\$6,635.16
10542	JARED DUPUIS, , , ,					\$395.50				
NOV 25 2021	11-25-21 PLANNING REFUND	11-25-21	\$110.15		\$110.15		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
10543	MATTHEW BUCKLEY, , , ,					\$110.15				
NOV 2 2021	11-25-21 PLANNING REFUND	11-25-21	\$12.69		\$12.69		10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$4,500.00)
Total GENERAL GOVERNMENT										
						\$16,983.66				

Municipality of Powassan

A/P Preliminary Cheque Run (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
250 CLARK									
8831	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0								
321670	11-25-21	EMT OFFICE PAINTING	11-25-21	\$1,100.00	\$1,100.00	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$13,691.67
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
55279	11-25-21	CLEANER	11-25-21	\$78.31	\$78.31	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$6,733.19)
55849	11-25-21	GLOVES	11-25-21	\$23.40	\$23.40	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$6,733.19)
55634	11-25-21	MOLD CLEANER	11-25-21	\$8.85	\$8.85	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$13,691.67
55703	11-25-21	MOLD CONTROL	11-25-21	\$11.69	\$11.69	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$13,691.67
55711	11-25-21	LUMBER	11-25-21	\$17.47	\$17.47	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$13,691.67
55756	11-25-21	DRYWALL TAPE	11-25-21	\$36.61	\$36.61	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$13,691.67
55830	11-25-21	PAINT	11-25-21	\$61.03	\$61.03	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,842.38)
10306	BRIX TOYZ, 133 GIROUX ST, NORTH BAY, ON, P1B 7Y6								
LEGO CAMP	11-25-21	LEGO CAMP	11-25-21	\$640.00	\$640.00	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,842.38)
10459	THE STUDIO, 33 BEAVER CRESENT, NORTH BAY, ON, P1A 3N1								
ZUMBA 11/21	11-25-21	ZUMBA CLASS	11-25-21	\$360.00	\$360.00	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,842.38)
10495	ANGIE LEGERE, ...								
GLASS WORK	11-25-21	GLASS WORK SHOP	11-25-21	\$160.00	\$160.00	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,842.38)
Total 250 CLARK									
FIRE DEPARTMENT									
8787	HEARTZAP SERVICES INC., 1185 FRANKLIN BLVD SUIT 2, CAMBRIDGE, ON, N1R 7Y5								
4931	11-25-21	FIRST AID INSTRUCTOR TRAINING	11-25-21	\$894.47	\$894.47	10-15-62061	FIRE DEPT-HEALTH &	\$6,900.00	\$6,900.00
8797	INSERVUS MANAGEMENT SYSTEMS, 1971 BOND STREET, NORTH BAY , ON, P1B 4V7								
1172	11-23-21	BUNKER GEAR REPAIRS	11-23-21	\$345.48	\$345.48	10-15-62010	FIRE DEPT.-	\$10,000.00	\$1,150.86
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
55503	11-25-21	TOILET GASKETS	11-25-21	\$14.19	\$14.19	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$26,810.25
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057246880 1121	11-23-21	FIRE DEPT.-OPERATIONS	11-23-21	\$33.48	\$33.48	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$26,810.25
9216	M & L SUPPLY, 14935 COUNTRY RD #2, P.O. BOX 269, INGLESIDE, ON, K0C 1M0								
9817	11-25-21	BUNKER GEAR	11-25-21	\$1,944.41	\$1,944.41	10-15-62040	FIRE DEPT.-	\$20,000.00	\$8,161.51
9237	DYNAMIC ONLINE MARKETING CORP., 241 APPLEWOOD CRESCENT # 4, CONCORD, ON, L4K 4E6								
130709	11-23-21	EQUIPMENT	11-23-21	\$396.86	\$396.86	10-15-62040	FIRE DEPT.-	\$20,000.00	\$8,161.51
9622	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0								
2850	11-25-21	NEW BRAKES FOR FIRE PREVENTION	11-25-21	\$815.95	\$815.95	10-15-62030	FIRE DEPT.-TRUCKS	\$21,000.00	\$14,087.16
Total FIRE DEPARTMENT									

Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10332	ICONIX WATERWORKS, 19900 84 TH AVENUE, LANGLEY, BC, V2Y 3C2		11-23-21	\$1,389.58		10-15-62064	FIRE HYDRANTS/MAINT	\$15,000.00	\$13,788.76
2116120322	11-23-21 PIPE CUTTER								

Total FIRE DEPARTMENT

\$1,389.58
\$1,389.58
\$5,834.42

PUBLIC WORKS

8667	FREIGHTLINER NORTH BAY, 40 COMMERCE COURT, NORTH BAY, ON, P1A 0B4								
3540	11-25-21 FILTER KIT		11-25-21	\$82.98		10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$4,325.67
3563	11-25-21 OIL CHANGE		11-25-21	\$62.54		10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$4,325.67
3540	11-25-21 FILTER KIT		11-25-21	\$82.98		10-20-63560	2013 FREIGHTLINER-	\$26,000.00	\$12,239.15
3540	11-25-21 FILTER KIT		11-25-21	\$165.97		10-20-63780	2014 FREIGHTLINER-	\$28,000.00	\$25,195.70
3563	11-25-21 OIL CHANGE		11-25-21	\$157.34		10-20-63780	2014 FREIGHTLINER-	\$28,000.00	\$25,195.70
8689	CANADIAN NATIONAL, NON FREIGHT, P.O. 6089, SUCC. CENTRE VILLE, MONTREAL, PQ, H3C 3H1								
91603057	11-25-21 GATES MAINTENANCE VALLEY VIEW		11-25-21	\$326.50		10-20-63470	SAFETY DEVICES/CN-	\$75,000.00	\$59,305.39
8743	HUBB CAP, 300 KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5								
1026487	11-23-21 CULVERT		11-23-21	\$2,217.18		10-20-63270	ROADSIDE	\$40,000.00	\$10,938.95
1026862	11-23-21 CULVERT		11-23-21	\$1,895.18		10-20-63895	CAPITAL-GAS TAX	\$425,000.00	\$154,840.71
8775	GIN-COR., 5151 HWY 17 WEST, MATTAWA, ON, P0H 1V0								
69809	11-25-21 TRIP WING HINGE		11-25-21	\$1,013.83		10-20-63780	2014 FREIGHTLINER-	\$28,000.00	\$25,195.70
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0								
76958	11-23-21 PINS BRAKE FLUID GREASE		11-23-21	\$165.22		10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,031.45
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1								
581285	11-23-21 FUEL FOR 2014 FREIGHTLINER		11-23-21	\$342.24		10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$9,403.19)
581285	11-23-21 FUEL FOR 2011 FREIGHTLINER		11-23-21	\$342.24		10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$4,325.67
581287	11-23-21 2014 CHEV FUEL		11-23-21	\$231.40		10-20-63540	2014 GMC -	\$7,500.00	\$206.42
581285	11-23-21 FUEL FOR 2013 FREIGHTLINER		11-23-21	\$342.23		10-20-63560	2013 FREIGHTLINER	\$26,000.00	\$12,239.15
581287	11-23-21 F150 FUEL		11-23-21	\$231.40		10-20-63580	2009 FORD 1/2 TON -	\$5,000.00	(\$588.63)
581287	11-23-21 CHEV TRUCK FUEL		11-23-21	\$231.40		10-20-63600	2015 GMC-	\$5,000.00	(\$2,770.04)
581286	11-23-21 FUEL FOR 710 BACKHOE		11-23-21	\$96.20		10-20-63620	710 BACKHOE-	\$12,500.00	\$5,702.01
581286	11-23-21 CAT420 FUEL		11-23-21	\$288.61		10-20-63626	BACKHOE CAT420	\$7,500.00	(\$2,776.43)
581286	11-23-21 FUEL FOR 96 BACKHOE		11-23-21	\$96.20		10-20-63640	96 BACKHOE-	\$10,000.00	(\$745.50)
581286	11-23-21 FUEL FOR GRADER		11-23-21	\$481.01		10-20-63660	99 GRADER-	\$35,000.00	\$4,873.29
581287	11-23-21 LAWN EQUIPMENT-MAT/SUPPLIES		11-23-21	\$77.14		10-20-63740	LAWN EQUIPMENT-	\$4,000.00	(\$2,283.46)
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0								
26851	11-25-21 LUNCH ROOM SUPPLIES		11-25-21	\$97.69		10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,237.02
8922	POLLARD DISTRIBUTION INC., P.O. BOX 280, HARROW, ON, N0R 1G0								
5378	11-23-21 CALCIUM FOR MAPLEHILL		11-23-21	\$8,525.43		10-20-63860	CAPITAL-	\$1,466,300.00	\$774,654.23

\$8,525.43
\$8,525.43

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Municipality of Powassan
A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
55471	11-25-21 GARDEN HOE		11-25-21	\$22.38	\$22.38	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,031.45
54926	11-25-21 SPRAY PAINT		11-25-21	\$67.10	\$67.10	10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,237.02
55028	11-25-21 BATTERIES		11-25-21	\$13.16	\$13.16	10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,237.02
55415	11-25-21 WINDSHIELD WASHER		11-25-21	\$121.89	\$121.89	10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,237.02
55696	11-25-21 FILTERS, SCREWS		11-25-21	\$106.54	\$106.54	10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$1,237.02
55486	11-25-21 FUEL STABILIZER		11-25-21	\$9.15	\$9.15	10-20-63740	LAWN EQUIPMENT-	\$4,000.00	(\$2,283.46)
9074	BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3			\$340.22	\$340.22				
553082/D	11-25-21 GLOVES AND GREASE		11-25-21	\$165.51	\$165.51	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,031.45
564738/D	11-23-21 SNOW PLOW PARTS		11-23-21	\$45.02	\$45.02	10-20-63420	WINTER CONTROL-	\$75,000.00	\$7,300.49
9256	LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1			\$210.53	\$210.53				
66808105	11-25-21 CYLINDER RENTAL		11-25-21	\$152.64	\$152.64	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,031.45
66939175	11-25-21 WELDING SUPPLIES		11-25-21	\$79.12	\$79.12	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,031.45
9658	JEFF KIMITH, P.O. BOX 22, TROUT CREEK, ON, P0H 2L0			\$231.76	\$231.76				
10077	11-23-21 MAPLEHILL DITCHING		11-23-21	\$1,434.82	\$1,434.82	10-20-63240	CAPITAL-BRIDGES	\$45,000.00	\$14,980.80
9669	SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5			\$1,434.82	\$1,434.82				
73782	11-25-21 DIESEL EXHAUST FLUID		11-25-21	\$17.60	\$17.60	10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$4,325.67
73782	11-25-21 DIESEL EXHAUST FLUID		11-25-21	\$17.60	\$17.60	10-20-63560	2013 FREIGHTLINER	\$26,000.00	\$12,239.15
73782	11-25-21 DIESEL EXHAUST FLUID		11-25-21	\$17.60	\$17.60	10-20-63780	2014 FREIGHTLINER-	\$28,000.00	\$25,195.70
9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9			\$52.80	\$52.80				
84550062011066	11-25-21 PUBLIC WORKS-MATERIAL & SUPPLIES		11-25-21	\$35.35	\$35.35	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,031.45
10126	TOROMONT INDUSTRIES LTD, 3131 HWY 7, CONCORD, ON, L4K5E1			\$35.35	\$35.35				
F1970701	11-25-21 PUMP RENTALS TC DITCHING		11-25-21	\$8,972.09	\$8,972.09	10-20-63270	ROADSIDE	\$40,000.00	\$10,938.95
10524	BEST SAFETY TRAINING & CONSULTING, 10 ONTARIO ROAD, UNIT 4, ST THOMAS, ON,			\$8,972.09	\$8,972.09				
3139	11-25-21 ASBESTOS TRAINING		11-25-21	\$1,063.39	\$1,063.39	10-20-63040	TRAINING &	\$10,000.00	\$3,864.38
Total PUBLIC WORKS									\$29,893.87
ENVIRONMENT									
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1								
581285	11-23-21 FUEL FOR GARBAGE TRUCK		11-23-21	\$342.24	\$342.24	10-25-64830	GARBAGE VEHICLE	\$31,000.00	(\$765.34)
9622	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0			\$342.24	\$342.24				
2502	11-25-21 OIL CHANGE		11-25-21	\$324.37	\$324.37	10-25-64830	GARBAGE VEHICLE	\$31,000.00	(\$765.34)
10378	NOEL LACHAPELLE, 348 WICKSTEAD AVE, NORTH BAY, ON, P1A 3L8			\$324.37	\$324.37				
1016	11-23-21 REFRIGERANT RECOVERY		11-23-21	\$375.00	\$375.00	10-25-64910	LANDFILL SITE-	\$36,000.00	(\$2,341.01)

Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10538	GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5								
138506	11-23-21	MONTHLY RECYCLING CONTRACT	11-23-21	\$141.25	\$141.25	10-25-64940	RECYCLING PROGRAM	\$105,000.00	\$22,689.06
138506	11-23-21	MONTHLY RECYCLING CONTRACT	11-23-21	\$9,243.62	\$9,243.62	10-25-64940	RECYCLING PROGRAM	\$105,000.00	\$22,689.06
					\$9,384.87				
					\$10,426.48				
Total ENVIRONMENT									
<u>WATER</u>									
8907	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST.	SUITE 500, MISSISSAUGA, ON, L5A 4G1							
15883	11-25-21	WATER SERVICE	11-25-21	\$8,541.25	\$8,541.25	10-30-64720	WATER-OCWA	\$114,000.00	\$28,587.50
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN	, ON, P0H 1Z0							
55256	11-25-21	SPRAY PAINT	11-25-21	\$134.20	\$134.20	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$1,184.78
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057243319	11-23-21	WATER PUMP HOUSE PHONE	11-23-21	\$44.37	\$44.37	10-30-64510	WATER PUMPHOUSE-	\$35,000.00	\$18,323.30
					\$44.37				
					\$8,719.82				
Total WATER									
<u>SEWER</u>									
8907	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST.	SUITE 500, MISSISSAUGA, ON, L5A 4G1							
15883	11-25-21	WWT LAGOON	11-25-21	\$5,399.75	\$5,399.75	10-40-64120	SEWERS-OCWA	\$65,000.00	\$11,002.50
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN	, ON, P0H 1Z0							
54828	11-25-21	CHLORINE PUCKS, SPARK PLUG	11-25-21	\$85.46	\$85.46	10-40-64110	SEWER PUMPHOUSE-	\$5,000.00	\$4,662.10
					\$85.46				
					\$5,485.21				
Total SEWER									
<u>BUILDING DEPARTMENT</u>									
9684	EMPLOYEE								
11/09/21	DENTAL	11-25-21	DENTAL	\$622.00	\$622.00	10-45-61510	BENEFITS	\$0.00	(\$1,700.00)
					\$622.00				
					\$622.00				
Total BUILDING DEPARTMENT									
<u>PROTECTION TO PERSONS & PROPERTY</u>									
8855	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3								
28101121114056	11-23-21	MONTHLY POLICING	11-23-21	\$41,265.00	\$41,265.00	10-50-62500	POLICING-OPP	\$564,745.00	\$150,723.30
					\$41,265.00				
					\$41,265.00				
Total PROTECTION TO PERSONS & PROPERTY									

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>RECREATION</u>									
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057245689	11-23-21	SHCC MONTHLY PHONE BILL	11-23-21	\$37.30	\$37.30	10-55-67410	SHCC-MAT/SUPPLIES	\$5,000.00	\$2,087.77
					\$37.30				
					\$37.30				
Total RECREATION									
<u>HEALTH SERVICES</u>									
8745	EASTHOLME, BOX 400, POWASSAN , ON, P0H 1Z0								
4 TH QUARTER	11-23-21	4 TH QUARTER 2021 LEVY	11-23-21	\$28,166.00	\$28,166.00	10-60-66200	EASTHOLME LEVY	\$122,906.00	\$28,166.00
					\$28,166.00				
					\$28,166.00				
Total HEALTH SERVICES									
<u>HISTORICAL & CULTURE</u>									
8954	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8								
109550013140739	11-25-21	POWASSAN LEGION EXPENSE	11-25-21	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION	\$30,000.00	\$19,842.09
					\$151.55				
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5								
2947081	11-25-21	PEST CONTROL	11-25-21	\$169.94	\$169.94	10-65-67680	POWASSAN LEGION	\$30,000.00	\$19,842.09
					\$169.94				
					\$321.49				
Total HISTORICAL & CULTURE									
<u>PLANNING & DEVELOPMENT</u>									
8972	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA , ON, L3V 6J3								
73-104-071	11-25-21	SMITH ROBBINS DEEMING BY LAW	11-25-21	\$486.91	\$486.91	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
					\$486.91				
9477	PLANScape, 104 KIMBERLEY AVE, BRACEBRIDGE, ON, P1L 1Z8								
474070	11-23-21	PLANNING SERVICES	11-23-21	\$1,173.17	\$1,173.17	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
474071	11-23-21	PLANNING SERVICES MCRAE/PIERCEY	11-23-21	\$117.02	\$117.02	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
474074	11-23-21	PLANNING SERVICES HUGHES	11-23-21	\$321.82	\$321.82	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
474078	11-24-21	CHISWICK LINE EASEMENT	11-24-21	\$87.77	\$87.77	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
474079	11-24-21	BOLTON SUBDIVISION	11-24-21	\$251.61	\$251.61	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
474080	11-24-21	PLANNING MECHEFSKE	11-24-21	\$263.30	\$263.30	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
474083	11-24-21	PLANNING ADVICE BURGESS	11-24-21	\$117.02	\$117.02	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
474084	11-25-21	PLANNING ADVICE	11-25-21	\$58.51	\$58.51	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
475001	11-23-21	PLANNING SERVICES GIESLER	11-23-21	\$234.05	\$234.05	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
					\$2,624.27				
10544	MARGARET SMITH,...								
11/25/21	11-25-21	PLANNING FEES REFUND	11-25-21	\$259.31	\$259.31	10-70-68005	PLANNING	\$15,000.00	\$9,515.49
					\$259.31				
					\$3,370.49				
Total PLANNING & DEVELOPMENT									

Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
TROUT CREEK COMMUNITY CENTRE									
8799 17701	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0 11-23-21	OLYMPIA REPAIRS	11-23-21	\$96.79	\$96.79	10-75-61820	MAINTENANCE	\$20,000.00	\$11,776.40
8927 55025 55668 55813	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 11-25-21 11-25-21 11-25-21	GREASE LAMPS TOILET TANK LEVER	11-25-21 11-25-21 11-25-21	\$35.30 \$17.04 \$11.99	\$96.79 \$35.30 \$17.04 \$11.99 \$64.33	10-75-61820 10-75-61820 10-75-61820	MAINTENANCE MAINTENANCE MAINTENANCE	\$20,000.00 \$20,000.00 \$20,000.00	\$11,776.40 \$11,776.40 \$11,776.40
9188 MARKS WORK	EMPLOYEE 11-25-21 WORK BOOT ALLOWANCE		11-25-21	\$122.05	\$122.05	10-75-61510	BENEFITS	\$11,000.00	\$5,267.40
Total TROUT CREEK COMMUNITY CENTRE									
SPORTSPLEX									
8927 55852	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 11-25-21	POPCORN	11-25-21	\$317.93	\$317.93	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,315.18
9165 156177	BAY GRINDING INC. 69 COMMERCE CRESCENT, NORTH BAY, ON, P1B 8G4 11-24-21	sharpen blades	11-24-21	\$213.70	\$317.93 \$213.70	10-80-61930	ZAMBONI-REPAIRS &	\$7,000.00	\$5,654.32
9737 100638280	TRUE STEEL SECURITY, 230 ALDER ST, SUDBURY, ON, P3C 4J2 11-25-21	DEFIB MONITOR REPAIRS	11-25-21	\$167.14	\$213.70 \$167.14	10-80-61940	EQUIPMENT-REPAIRS &	\$15,000.00	\$9,209.13
10143 43-1243129	BLACK & MCDONALD LTD, 328 Green Rd, Stoney Creek, ON, , L8E 2B2 11-25-21	REPALOE RELIEF VALVES	11-25-21	\$1,159.50	\$167.14 \$1,159.50	10-80-61940	EQUIPMENT-REPAIRS &	\$15,000.00	\$9,209.13
10545 WALMART	EMPLOYEE 11-25-21 BOOT ALLOWANCE		11-25-21	\$142.49	\$1,159.50 \$142.49 \$142.49 \$2,000.76	10-80-61510	BENEFITS	\$8,000.00	\$2,892.48
Total SPORTSPLEX									
Total Bills To Pay:					\$155,907.03				

Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT											
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, ...										
PR1088	11-15-21 Payroll from 2021-10-31 to 2021-11-13				11-15-21	\$7,834.60	\$7,834.60	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
PR1089	11-22-21 Payroll from 2021-10-31 to 2021-11-13				11-22-21	\$551.96	\$551.96	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
PR1088	11-15-21 Payroll from 2021-10-31 to 2021-11-13				11-15-21	\$3,465.60	\$3,465.60	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
PR1089	11-22-21 Payroll from 2021-10-31 to 2021-11-13				11-22-21	\$262.83	\$262.83	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
PR1088	11-15-21 Payroll from 2021-10-31 to 2021-11-13				11-15-21	\$1,365.23	\$1,365.23	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR1089	11-22-21 Payroll from 2021-10-31 to 2021-11-13				11-22-21	\$91.58	\$91.58	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR1088	11-15-21 Payroll from 2021-10-31 to 2021-11-13				11-15-21	\$4,114.86	\$4,114.86	10-10-33230	A/P CPP	\$0.00	(\$2,875.88)
PR1089	11-22-21 Payroll from 2021-10-31 to 2021-11-13				11-22-21	\$447.68	\$447.68	10-10-33230	A/P CPP	\$0.00	(\$2,875.88)
						\$18,134.34					
						\$18,134.34					

Total GENERAL GOVERNMENT

Total Bills To Pay:

\$18,134.34

\$18,134.34

\$18,134.34

A/P Preliminary Cheque Run

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Vendor

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8848	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9								
PR1087	11-01-21	Payroll from 2021-10-17 to 2021-10-30	11-01-21	\$1,334.23	\$1,334.23	10-10-33320	A/P EHT	\$0.00	\$1,967.20
PR1088	11-15-21	Payroll from 2021-10-31 to 2021-11-13	11-15-21	\$1,302.48	\$1,302.48	10-10-33320	A/P EHT	\$0.00	\$1,967.20
PR1089	11-22-21	Payroll from 2021-10-31 to 2021-11-13	11-22-21	\$99.44	\$99.44	10-10-33320	A/P EHT	\$0.00	\$1,967.20
PR1090	11-29-21	Payroll from 2021-11-14 to 2021-11-27	11-29-21	\$1,435.20	\$1,435.20	10-10-33320	A/P EHT	\$0.00	\$1,967.20
				\$4,171.35					
8903	OMERS, EY TOWER, 900-100 ADELAIDE ST W, TORONTO, ON, M5H OE2								
PR1087	11-01-21	Payroll from 2021-10-17 to 2021-10-30	11-01-21	\$10,503.96	\$10,503.96	10-10-33310	A/P OMERS	\$0.00	(\$6,993.10)
PR1088	11-15-21	Payroll from 2021-10-31 to 2021-11-13	11-15-21	\$10,042.62	\$10,042.62	10-10-33310	A/P OMERS	\$0.00	(\$6,993.10)
PR1089	11-22-21	Payroll from 2021-10-31 to 2021-11-13	11-22-21	\$723.02	\$723.02	10-10-33310	A/P OMERS	\$0.00	(\$6,993.10)
PR1090	11-29-21	Payroll from 2021-11-14 to 2021-11-27	11-29-21	\$11,298.16	\$11,298.16	10-10-33310	A/P OMERS	\$0.00	(\$6,993.10)
				\$32,567.76					
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3								
PR1087	11-01-21	Payroll from 2021-10-17 to 2021-10-30	11-01-21	\$2,228.21	\$2,228.21	10-10-33330	A/P WSIB	\$0.00	\$554.24
PR1088	11-15-21	Payroll from 2021-10-31 to 2021-11-13	11-15-21	\$2,173.99	\$2,173.99	10-10-33330	A/P WSIB	\$0.00	\$554.24
PR1089	11-22-21	Payroll from 2021-10-31 to 2021-11-13	11-22-21	\$169.80	\$169.80	10-10-33330	A/P WSIB	\$0.00	\$554.24
PR1090	11-29-21	Payroll from 2021-11-14 to 2021-11-27	11-29-21	\$2,400.65	\$2,400.65	10-10-33330	A/P WSIB	\$0.00	\$554.24
				\$6,972.65					
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, ...								
PR1090	11-29-21	Payroll from 2021-11-14 to 2021-11-27	11-29-21	\$8,712.26	\$8,712.26	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
PR1090	11-29-21	Payroll from 2021-11-14 to 2021-11-27	11-29-21	\$3,936.32	\$3,936.32	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
PR1090	11-29-21	Payroll from 2021-11-14 to 2021-11-27	11-29-21	\$1,387.52	\$1,387.52	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR1090	11-29-21	Payroll from 2021-11-14 to 2021-11-27	11-29-21	\$3,976.20	\$3,976.20	10-10-33230	A/P CPP	\$0.00	(\$2,875.86)
				\$18,012.30					
				\$61,724.06					
Total GENERAL GOVERNMENT									
FIRE DEPARTMENT									
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3								
nov 2021 fire dept	11-30-21	WSIB FIRE DEPT	11-30-21	\$927.15	\$927.15	10-15-62020	FIRE DEPT.-OPERATIO	\$62,000.00	\$26,762.58
				\$927.15					
				\$927.15					
Total FIRE DEPARTMENT									

Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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Total Bills To Pay:

\$62,651.21