

Application for Appointment to Agencies, Boards and Commissions

The Public Appointments Secretariat will only consider information on the application form. Please do not attach a separate resume or submit any other supporting material including reference letters.

Please mail your completed application to the Public Appointments Secretariat, Room 2440, Whitney Block, Queen's Park, Toronto, Ontario M7A 1W4 or Fax to (416) 327-2633.

TITLE

FIRST NAME

LAST NAME

HOME ADDRESS

Street

City

Province

Postal Code

Telephone #

Fax #

Cell #

Email Address

BUSINESS ADDRESS

Street

City

Province

Postal Code

Telephone # (daytime)

Fax #

1. Name the agency, board or commission to which you are applying.

2. **Educational Background** Please indicate the institution attended, degree or credentials attained and year of completion.

3. Professional and Employment Background Please provide a chronology of all relevant work experience, including a description of consulting projects, starting with the most recent. Indicate employer, your title/position, the dates you held the position, and a summary of your responsibilities.

4. Community Involvement Please include the name of the organization served, your position and the dates you were involved.

5. Memberships in professional organizations (if applicable)

6. Do you have a high degree of proficiency to read, write and speak English?

Do you have a high degree of proficiency to read, write and speak French?

7. Additional Information Include any additional skills or experience that relate to the position to which you are applying. (If applicable, include specific position applied for)

8. References Please provide the names and contact information for three persons who could provide a reference for you. Include name, occupation, address and telephone number.

The personal information requested on this Application Form is being collected and used by the Public Appointments Secretariat and the Ontario agency, board or commission to evaluate the suitability of all potential candidates for appointment to an Ontario agency, board or commission. The qualifications of intended appointees are subject to a review by an all-party committee of the Legislature. Additional personal information will be required from you if you are a candidate who is considered for appointment. Personal information about you may also be collected from the organizations or from the references you have provided and used to evaluate your suitability as a candidate, as well as to verify the truth and accuracy of the information you have provided, and for no other purpose. This information will not be disclosed except as required for the above-noted purposes. Any questions about the collection, use or disclosure of personal information requested on this form should be directed to the Public Appointments Secretariat at 416-327-2640.

Signature

Date