

**THE CORPORATION OF THE  
MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2001-35**

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BEING a By-law to authorize the carrying on of a Community Program of Recreation within the meaning of the regulations under the Ministry of Tourism and Recreation Act.

1. The Council of the Corporation of the Municipality of Powassan enacts as follows:
  - (a) Pursuant to Regulations made under the Ministry of Tourism and Recreation Act, a Community Program of Recreation is hereby established for the residents of the Municipality.
  - (b) The said Community Program of Recreation shall be directed, managed and controlled on behalf of the Council of the Corporation by a Committee known as **The Municipality of Powassan Recreation Committee**, hereinafter referred to as the **“COMMITTEE”**.
  - (c) Pursuant to Section 207 Sub-Section 52 of the Municipal Act a program of Parks Management is hereby established for the residents of the Municipality.
  - (d) Pursuant to the Community Recreation Centres Act and the Regulations made thereunder, a Community Centre(s) is hereby established for the residents of the Municipality.
2. The **COMMITTEE** shall be appointed for a period of three years by the council of the Corporation as follows:
  - (a) Two members of Council of the said Municipality
  - (b) Members of the said Municipality
3. Each member of the said **COMMITTEE** shall hold office for a term of three years and thereafter until his/her successor is appointed.
4. If a member misses three consecutive meetings without cause the member will be replaced by Council

**ADMINISTRATION**

1. Subject to the approval of Council, the said **COMMITTEE** shall formulate policies, rules and regulations for and relating to the administration of community programs of recreation.
2. The said **COMMITTEE** shall be responsible for all policies, rules and regulations relating to the administration of the community programs of recreation which are conducted directly by that **COMMITTEE** or its employees, and it shall have the powers to adopt by-laws, rules and regulations pertaining to the property conduct of such community program of recreation.
3. The said **COMMITTEE** may make rules and regulations for the conduct of the community program of recreation or any part thereof and to govern the conduct of all persons who in any way participate in or be in attendance at any

part of the program.

4. The said **COMMITTEE** shall hold meetings as required.
5. At any meeting of the said **COMMITTEE** a quorum shall consist of a minimum of five members.
6. The said **COMMITTEE** shall elect a chairman annually from among its members and such other officers as may be required.
7. The said **COMMITTEE** shall submit to council an annual report of its activities and such other reports as may be required from time to time.
8. The said **COMMITTEE** is authorized to work jointly with other municipal services in establishing, operating and maintaining a supervised public recreation system of facilities and activities.
9. When advisable, the said **COMMITTEE** may appoint area recreation committees to establish and operate area community programs of recreation, and the **COMMITTEE** shall provide such services as it deems necessary to assist these area committees in carrying on their activities.
10. The said **COMMITTEE** may appoint as it deems necessary such committees to act in an advisory capacity to the **COMMITTEE**.
11. In carrying out the provisions of this by-law, the said **COMMITTEE** shall at all times by the agent of the Municipal Corporation and while acting bona fide within the limits of the authority of this by-law neither the **COMMITTEE** nor any member thereof shall incur any liability by reason of anything done or left undone by the **COMMITTEE**; provided however, that nothing in this paragraph contained shall authorize or empower the **COMMITTEE** to incur any debt, liability or obligation for which the Municipal Corporation shall become liable without having previously obtained the consent of the Council of the Corporation.

#### **FINANCE**

1. On or before the first day of March in each year, the said **COMMITTEE** shall submit and interpret to Municipal Council a detailed estimate of its budget requirements for the then current year.
2. The books and accounts of the said **COMMITTEE** shall be kept by the Treasurer of the Corporation.
3. No debt or obligation shall be incurred by the said **COMMITTEE** and no payments shall be made by or on behalf of the said **COMMITTEE** unless duly authorized by resolution of the Council.
4. The said **COMMITTEE** may prescribe fees for participating in or admittance to any part of the community program of recreation or facilities used.
5. The said **COMMITTEE** may solicit or receive any gifts or bequests of money or services. Any donations to be applied, principal or income, for either the temporary or permanent use for facilities, equipment, program or other recreational purposes.

## **PROGRAM AND FACILITIES**

1. The said **COMMITTEE** shall conduct or encourage and assist the programs of recreation which will meet the needs and interests of the inhabitants of the Municipality. Such programs shall include the social, cultural and physical aspects of recreation as applied to each age group, both male and female.
2. The said **COMMITTEE** shall assist, encourage and advise groups, organizations and persons to initiate and carry on recreational activities in the Municipality.
3. The said **COMMITTEE** shall conduct a program of recreation and shall conduct and supervise recreational activities.
4. The said **COMMITTEE** shall assist, encourage and provide advisory services on request to all groups, organizations, or persons carrying on recreation activities in the Municipality.
5. The **COMMITTEE** shall conduct and supervise organized public recreation activities and is authorized to work jointly with other municipal departments to provide and establish, operate, conduct and maintain a supervised recreation system and to operate, improve and maintain property, both real and personal, for parks, playgrounds, recreation centres, and other recreation facilities and activities.
6. The said **COMMITTEE** shall assist in the co-ordination of community recreational activities.
7. The said **COMMITTEE** shall develop on behalf of the said Corporation all recreational centres, parks, playground and other real property of a like nature vested in or leased by the Corporation and used or designed for recreational purposes and shall make available for recreational purposes all recreational equipment, recreational facilities and other personal property belonging to the said Corporation and used or designed for recreational purposes.

## **STAFF AND PUBLIC RELATIONS**

1. The said **COMMITTEE** may appoint part time recreation workers on a paid or a voluntary basis and shall be responsible for assigning the duties and responsibilities of such persons.
2. The said **COMMITTEE** shall at all times keep the inhabitants of the municipality aware of the recreation opportunities which are available and continually interpret to the public the total community program of recreation.
3. The said **COMMITTEE** shall inform the residents of the municipality of the benefits of and the opportunities for recreation, and shall publicize the community programs of recreation.

Resolution Number 2001-06 Moved by Fred Busch

Seconded by Carole Dobbs

Be it resolved that the Council of the Corporation of the Municipality of Powassan approves the first and second reading of By-Law Number 2001-26 to By-Law Number 2001-42 with the exception of By-Law Number 2001-32 and approves the third reading and final passing of said by-laws.

Carried.

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Mayor

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Clerk Treasurer

