



**SEALED TENDERS WILL BE RECEIVED BY:**

The Corporation of the Municipality of Powassan  
250 Clark Street, PO Box 250  
POWASSAN, ON, P0H 1Z0

**TENDER NUMBER: 2025-008**

**SOUTH HIMSWORTH COMMUNITY CENTRE WALL REPAIRS**

**TENDER CLOSING DATE AND TIME:** 12:00 P.M LOCAL TIME July 24, 2025

**TENDER OPENING TIME:** 12:15 P.M LOCAL TIME July 24, 2025  
To be awarded at the council meeting of  
July 29, 2025

**TENDER FOR:** Wall repairs at the South Himsworth  
Community Centre

**This complete tender package must be submitted in a sealed envelope, clearly  
marked "Tender 2025-008- SHCC"**

## **LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED**

### **Location Of Work:**

The location of work is to be: South Himsworth Community Centre, 7 Glendale Heights Drive, Powassan ON P0H 1Z0.

### **Schedule of Contract Documents:**

1. The following information for bidders
2. The following Special Provisions
3. Bid Form
4. Standards OPSS.MUNI 100 (These forms are not attached hereto)
5. Appendix A: South Himsworth Community Centre Pictures
6. Appendix B: Engineered Drawings

### **General Information:**

All inquiries concerning the tender, prior to tender closing shall be directed to:

**Brayden Robinson, Director of Corporate Services/Treasurer  
Municipality of Powassan  
250 Clark Street, Powassan ON P0H 1Z0  
Email: [brobinson@powassan.net](mailto:brobinson@powassan.net)**

For the purposes of this document, a company performing work for the Municipality of Powassan, will hereby be referred to as a "Contractor".

The Contractor will submit their sealed Tenders by traditional mail/drop-off at the previously stated Municipal building before Tender closure.

A Contractor may amend their Tender at any time prior to the set closing date/time by submitting a signed and sealed amendment. No amendments will be accepted post Tender closure. A Tender may be voided by superseding it with a later Tender or letter of withdrawal, prior to the closing date and time.

Any and all Tenders that are received after the Tender closing date/time, will be rejected by the Municipality. Any and all unsigned Tenders will be deemed unacceptable and will be rejected by the Municipality.

Notification of Acceptance of Tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The Date of Acceptance shall be deemed to be the date the Contractor receives the Notification of Acceptance.

### **Project Details:**

Over the past several years, the North side block wall at the South Himsworth Community Centre has experienced progressive cracking and deterioration. It is anticipated that this is due to repeated freeze-thaw cycles.

Generally, the scope of work is to remove all existing cracked, chipped, spalled, or otherwise heavily deteriorated block and parts of the existing foundation wall and footings, as specified by the municipal Engineer, and reconstruct with a foundation wall and footings extending below 4—0" in depth. Existing doors and jambs to be replaced or refurbished.

The complete scope of work is as per the Engineered Drawings attached as Appendix B and forming part of the contract documents.

### **To be completed as soon as possible, but no later than October 30, 2025**

Should the Contractor anticipate the need for sub-contractors, the Contractor shall include in their Tender submission a list of the sub-contractors and their experience with similar projects.

The work shall be completed during daylight hours only.

For the unit price bid, the Contractor shall supply all materials, labour, tools, blocking and jacking, equipment, environmental protection, and all other things necessary to complete the work in accordance with these contract documents and to the satisfaction of the Chief Building Official or his representative.

### **Delivery and Official Closing Time:**

A physical copy of the tender submission must be submitted to:

Brayden Robinson, Director of Corporate Services/Treasurer  
Municipality of Powassan  
250 Clark Street, Powassan ON P0H 1Z0  
Email: brobinson@powassan.net

Tenders must be received no later than 12:00 p.m. on July 24, 2025. The time clock in the Council Chambers at the Municipal Office is the official time for the deadline for submission.

### **Acceptance or Rejection of Tenders:**

The Owner reserves the right to reject any or all tenders or to accept any tender should it be deemed in the interests of the Owner to do so, and, in particular, if only one tender is received, the Owner reserves the right to reject it.

Neither the Consulting engineer nor any officer or employee of the Engineer has the authority to make or accept an offer or to enter into Contract on behalf of the Owner or to create any right

against or to impose any obligations on the Owner. Recommendation of a Tender to the Owner for acceptance does not constitute acceptance of the Tender by the Owner.

The Owner shall not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by any Tenderer prior to, subsequent to or by reason of the acceptance of the non-acceptance of a Tender save as provided in the contract. Tenders are subject to a formal Contract being prepared and executed. The Owner reserves the right to reject any or all Tenders and to waive formalities as the interests of the Owner may require without stating reasons, therefore, the lowest or any Tender will not necessarily be accepted.

**Performance Evaluation:**

Failure to execute the contract in a competent and timely manner will result in the disqualification of the Contractor from bidding on the Municipality of Powassan's contracts for a period of two (2) years.

**Liability/Indemnification:**

The Contractor shall indemnify the Municipality, its officers, employees and agents from all claims, demands, actions, or other proceedings initiated by others arising out of or attributable to anything done, or omitted to be done by the Contractor, its officers, employees or agents in connection with the services performed or required to be performed under this Contract.

**Liability/Insurance:**

The Contractor shall maintain a policy of motor vehicle liability insurance for both owned and non-owned licensed vehicles having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The Contractor shall maintain a policy of general liability insurance having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The general liability policy shall include the Municipality as an additional insured, but only in respect of and for the duration of the services to be performed under this contract and shall contain a cross liability clause endorsement.

The Contractor shall provide proof of valid WSIB coverage.

Prior to the beginning of the Contract the Contractor must provide proof of insurance (certificate of insurance or certified copy of policy) to the Clerk of the Municipality.

POLICY NO.: \_\_\_\_\_ INSURANCE CO.: \_\_\_\_\_  
AMOUNT: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_

**Required Completion Date:**

The scope of work is to be completed as soon as possible, but no later than October 30, 2025 (the 'Required Completion Date').

The Contractor agrees to pay the Municipality, as liquidated damages, the amount of two hundred fifty dollars (\$250.00) per day for each calendar day beyond the Required Completion Date that the project is not completed to the satisfaction of the Municipality, in its sole discretion.

Any damage, loss, expense, and/or delay incurred or experienced by the Contractor in the execution of the work, by reason of unanticipated difficulties, shall be borne by the Contractor and shall not be the subject of a claim for additional compensation.

**Contractors Ability To Perform Work:**

The Contractor is required to complete the following statements, and is required to include the said statements using the space provided or similar documentation provided by the Contractor in their Tender submission.

Statement A: The Contractor must state contracts and/or experience in successfully performing similar projects.

Statement B: The Contractor must list all senior supervisory staff to be used during the completion of the contract, and the relative experience of each listed staff member.

Statement C: Give the list and cost value of all work performed by sub-contractors.

**Motor Vehicles and Excess Loading:**

The Service Provider will be responsible for any damage that may occur relative to the execution of all operations arising from the contract. Any damage done to municipal or private property must be made good to the satisfaction of the Municipality.

The Service Provider will supply adequately trained and competent persons to conduct work during this project.

**Health & Safety:**

All work performed under this Contract must be carried out in accordance with the Municipality's Health and Safety Policy and any federal and provincial health and safety legislation and regulations. Failure to comply with this condition will be considered a breach of contract. The Contractor shall ensure that all staff on the job site wear appropriate PPE (Personal Protective Equipment), and that all safety measures are in place to minimize and/or prevent their staff and the general public from harm or injury.

**Breach of Contract and Contract Termination:**

If the Contractor or Municipality fails to meet the terms of the contract herein explained, the party conforming to the contract will have the opportunity to terminate the contract due to the other party breaching the contract. When a non-conformance is noticed by a party, the conforming party has a responsibility to notify (either by letter or email) the nonconforming party. The non-

conforming party will have 10 business days to meet the terms of the contract; failure to do so will be a breach of contract and will be grounds for immediate dismissal.

Additionally, should the Contractor or Municipality knowingly provide false information during the completion of this contract document, it will be henceforth considered that the complying party was given insufficient information to formally accept the contract, meaning that the contract will be considered void unless both parties can agree on new terms to this contract.

**Bid Form:**

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location and understands and accepts the said conditions and specifications, and for the prices set forth in this quote, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications for the sum provided in the table below:

<b>Item</b>	<b>Spec</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Bid Price</b>	<b>Total Bid</b>
1	S.P.	SHCC Wall Repairs	Lump Sum	1	\$	\$
					HST	\$
					<b>Total Bid</b>	\$

**I/We (the Contractor) promise that: I/we are over the age of 18, are of right mind, are not under the influence of alcohol or controlled substances, wish to enter into a legally binding contract with the Municipality of Powassan, and agree to perform the work without undue delay to ensure that work is completed as specified by the above stated Tender no later than: OCTOBER 30, 2025**

Name of Individual or Firm \_\_\_\_\_

hereinafter referred to as the

"Contractor" (Print)

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Witness or Firm Seal \_\_\_\_\_

**Required Statements:**

Statement A – Contractor’s Experience for Reference:

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Statement B – Senior Supervisors and Experience:

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Statement C – List of Sub-Contractors:

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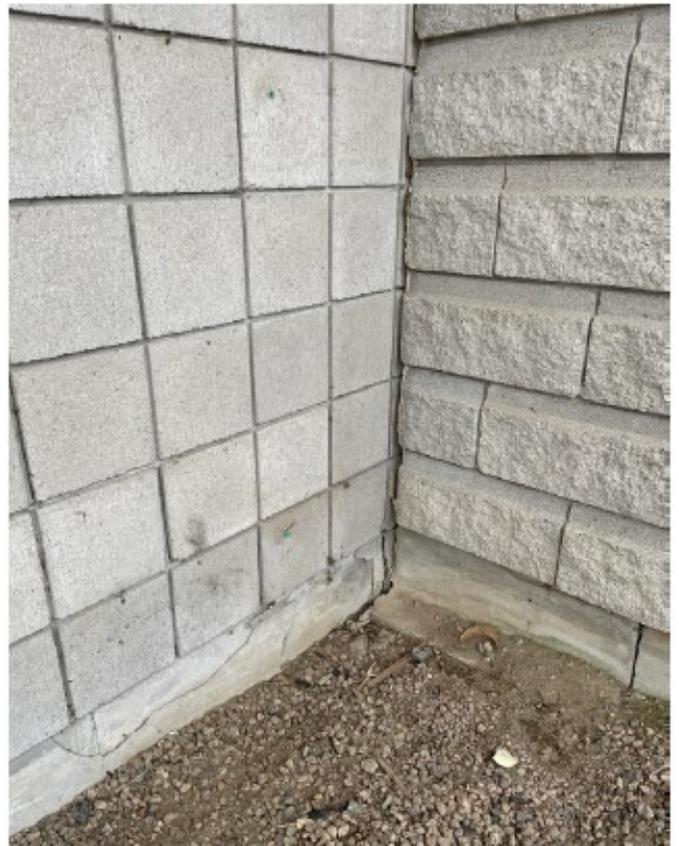
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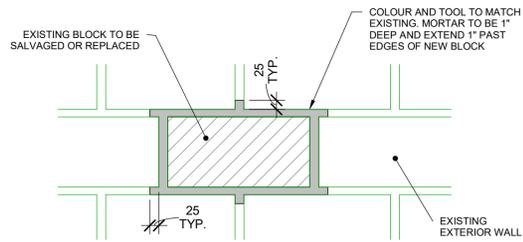
Appendix A: Site Pictures



**Appendix B: Engineering Drawings**



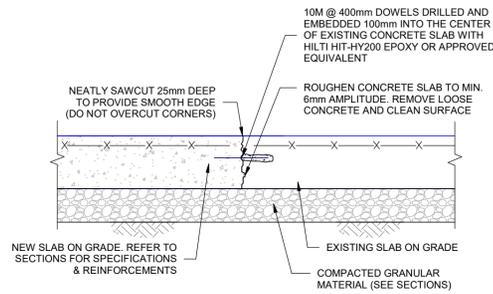




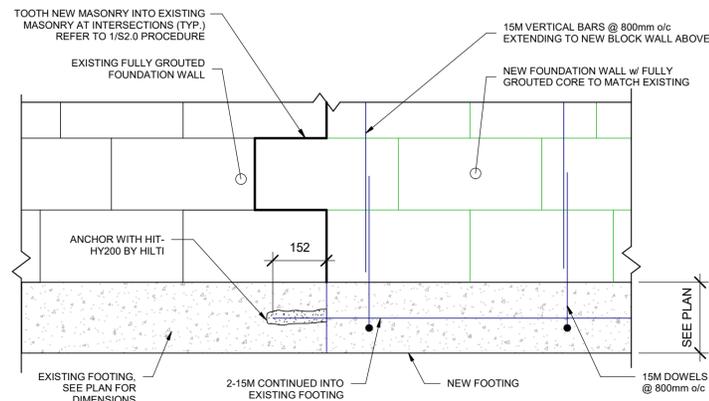
**PROCEDURE:**

1. REMOVE ALL CRACKED, CHIPPED, SPALLED OR OTHERWISE HEAVILY DETERIORATED BLOCK SPECIFIED BY ENGINEER ON SITE.
2. TAP ALL BLOCKS IN THE VICINITY OF SPALLED AREAS TO ENSURE THE FACE OF THE BLOCK IS SOILED AND SOUND.
3. CLEAN THE OPENING THOROUGHLY.
4. INSTALL NEW BLOCK IN FULL BED OF MORTAR.
5. CAREFULLY LOOSEN AND REMOVE DETERIORATED MORTAR USING HAND TOOLS UNTIL SOUND MORTAR IS ENCOUNTERED OR TO A MINIMUM DEPTH OF 25mm.
6. GRIND AWAY ANY REMAINING MORTAR TO A DEPTH OF 25mm AND CLEAN AFFECTED JOINTS.
7. TOOL MORTAR INTO EXISTING PREPARED JOINTS (MAINTAIN ANY EXISTING WEEP HOLES).
8. CLEAN EXCESS MORTAR FROM SURROUNDING BLOCK FACES.

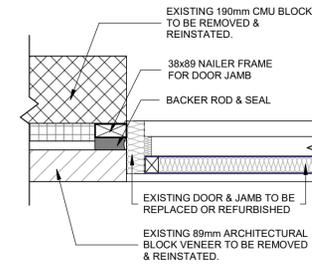
**1**  
S2.0 **BLOCK REPAIR DETAIL**  
SCALE: N.T.S.



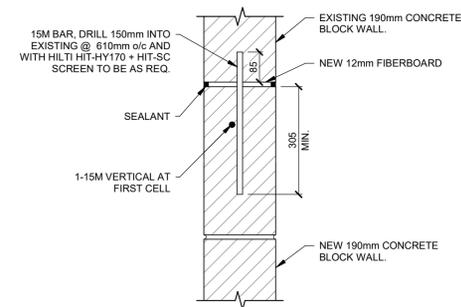
**2**  
S2.0 **TYPICAL NEW TO EXISTING SLAB CONNECTION DETAIL**  
SCALE: 1:20



**5**  
S2.0 **TYP CMU/FOUNDATION CONNECTION DETAIL**  
SCALE: 1:10



**3**  
S2.0 **TYPICAL EXTERIOR DOOR JAMB CONNECTION DETAIL**  
SCALE: 1:10



**4**  
S2.0 **TIE IN DETAIL PLAN VIEW AT LINTEL**  
SCALE: 1:10

KEY PLAN

GENERAL SPACE - NOTES - LEGEND

**DISCLAIMER & COPYRIGHT**  
CONTRACTOR MUST VERIFY ALL DIMENSIONS AND BE RESPONSIBLE FOR SAME. ANY DISCREPANCIES MUST BE REPORTED TO THE ENGINEER BEFORE COMMENCING WORK. DRAWINGS ARE NOT TO BE SCALED.  
TATHAM ENGINEERING LIMITED CLAIMS COPYRIGHT TO THIS DRAWING WHICH MAY NOT BE USED FOR ANY PURPOSE OTHER THAN THAT PROVIDED IN THE CONTRACT BETWEEN THE OWNER/CLIENT AND THE ENGINEER WITHOUT THE EXPRESS CONSENT OF TATHAM ENGINEERING LIMITED.

BENCHMARKS

VERSION	DATE
ISSUED FOR PERMIT & CONSTRUCTION	JUNE 19/25

DESIGN BY CG DRAWN BY MPG/SL CHECKED BY MPS

STAMP



COLLINGWOOD - BRACEBRIDGE - ORILLIA - BARRIE - OTTAWA - GUELPH

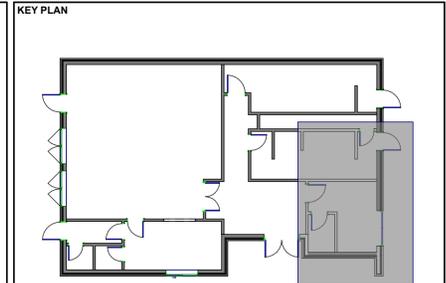
PROJECT TITLE

**GLENDALE PARK REC CENTRE  
(WALL REPAIR)**

DRAWING TITLE

**TYPICAL DETAILS**

PROJECT	SCALE	DRAWING
224503-06	AS NOTED	S2.0



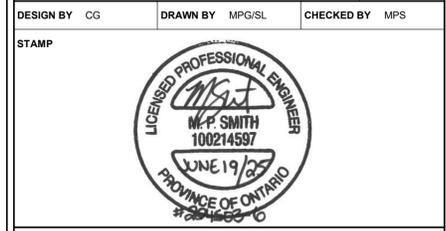
GENERAL SPACE - NOTES - LEGEND

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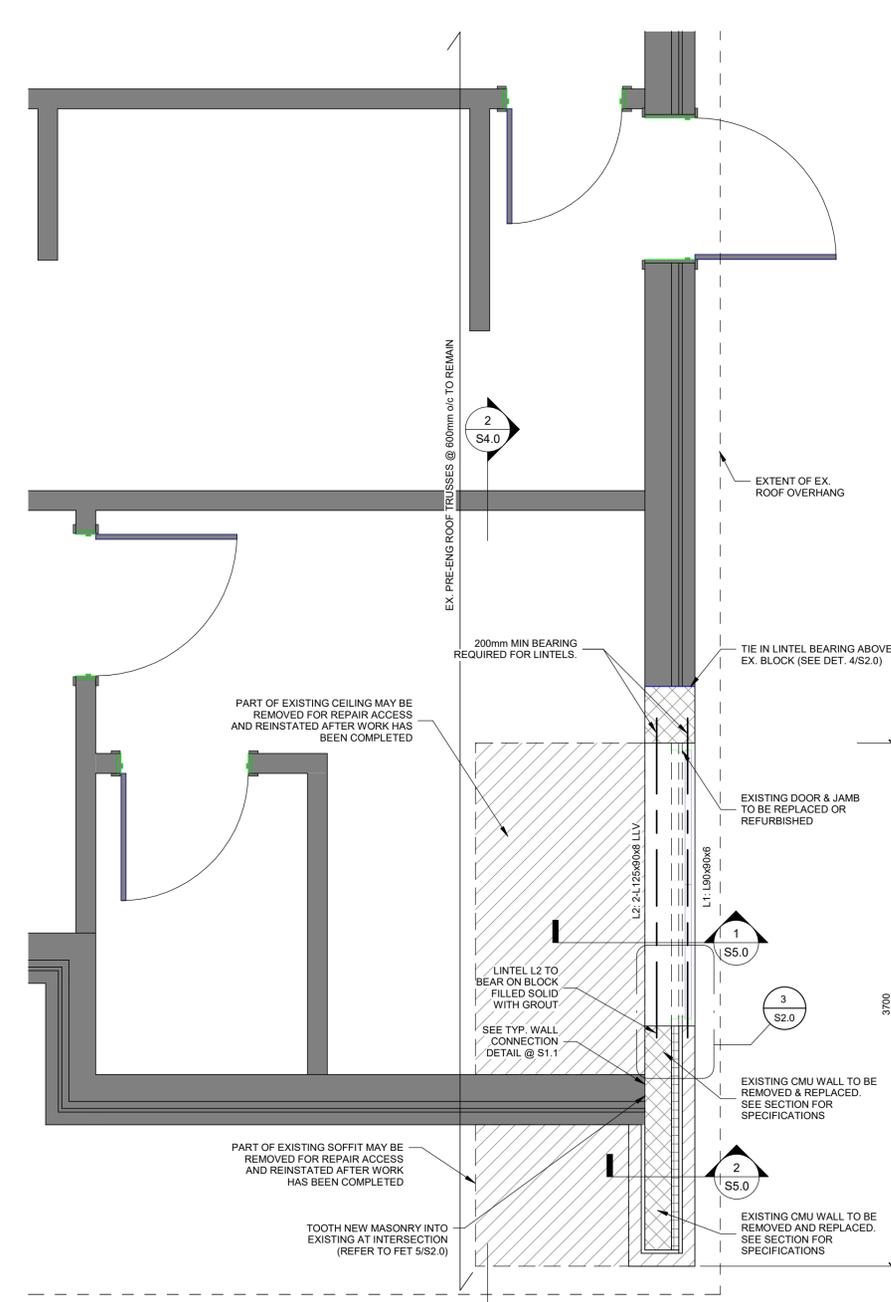
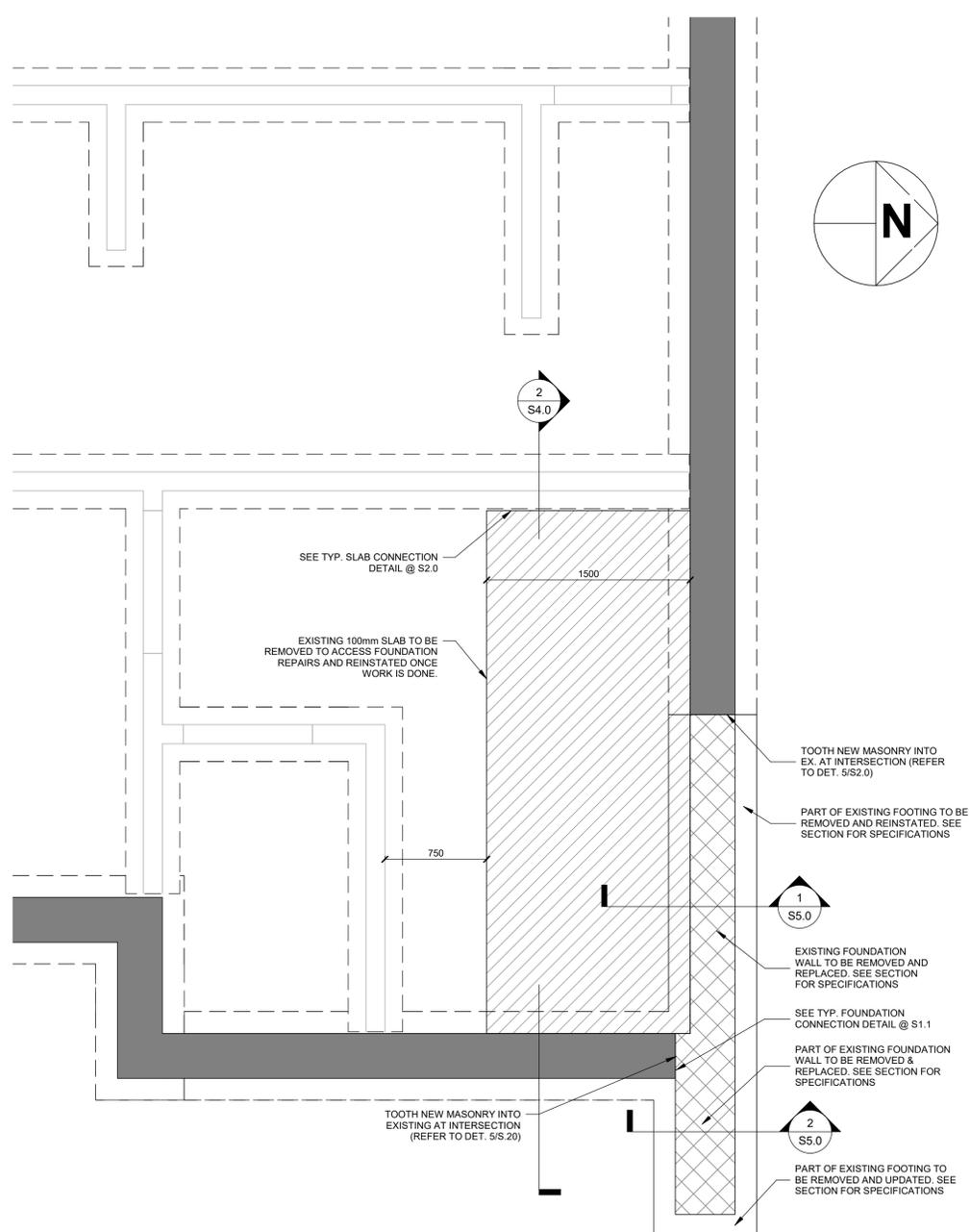


COLLINGWOOD - BRACEBRIDGE - ORILLIA - BARRIE - OTTAWA - GUELPH

PROJECT TITLE  
**GLENDALE PARK REC CENTRE  
 (WALL REPAIR)**

DRAWING TITLE  
**FOUNDATION & FRAMING  
 PLANS**

PROJECT	SCALE	DRAWING
224503-06	AS NOTED	S3.0



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GENERAL SPACE - NOTES - LEGEND

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BENCHMARKS

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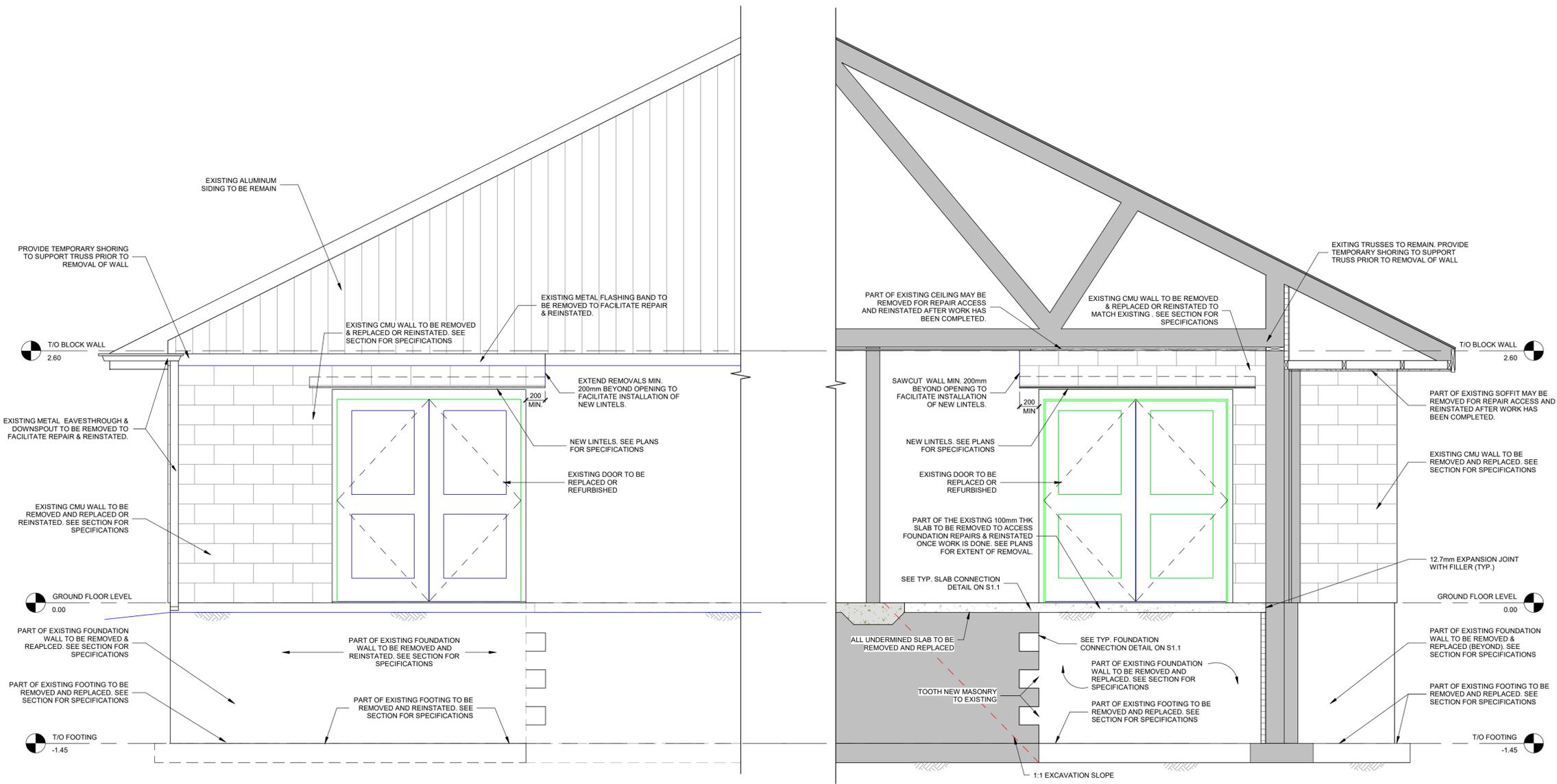


COLLINGWOOD - BRACEBRIDGE - ORILLIA - BARRIE - OTTAWA - GUELPH

PROJECT TITLE  
**GLENDALE PARK REC CENTRE  
 (WALL REPAIR)**

DRAWING TITLE  
**BUILDING ELEVATION &  
 SECTION**

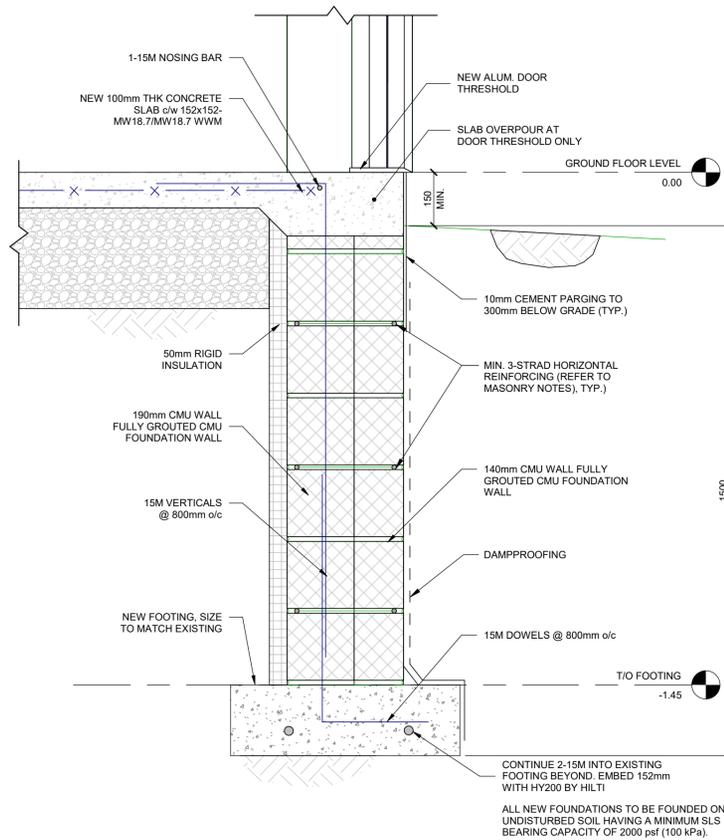
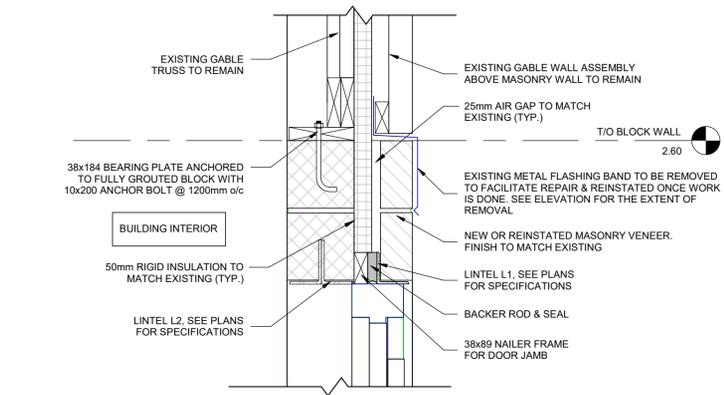
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224503-06	1 : 25	S4.0



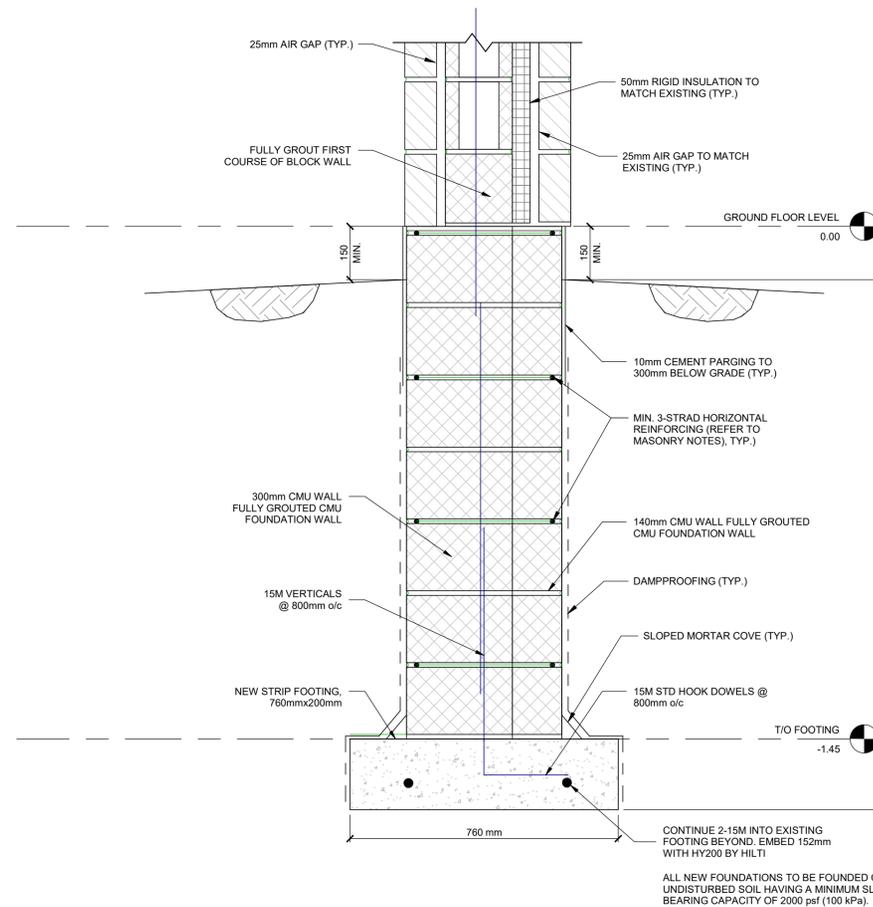
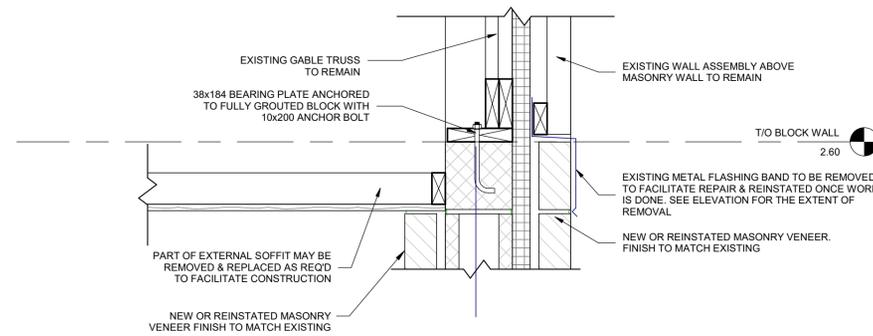
**1 BUILDING ELEVATION (NORTH)**  
 SCALE: 1 : 25

**2 BUILDING SECTION**  
 SCALE: 1 : 25

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1 WALL SECTION 1 - DOOR OPENING  
S5.0 SCALE: 1 : 10



2 WALL SECTION 2 - WALL PROJECTION  
S5.0 SCALE: 1 : 10

KEY PLAN

GENERAL SPACE - NOTES - LEGEND

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STAMP



COLLINGWOOD - BRACEBRIDGE - ORILLIA - BARRIE - OTTAWA - GUELPH

PROJECT TITLE

**GLENDALE PARK REC CENTRE  
(WALL REPAIR)**

DRAWING TITLE

WALL SECTIONS

PROJECT	SCALE	DRAWING
224503-06	1 : 10	S5.0

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