The Municipality of Powassan
The Heart of Good Living

AGENDA

Regular Council Meeting
Tuesday, February 3, 2026, at 6:30 p.m.
Powassan Council Chambers
252 Clark Street, Powassan, ON

1. CALL TO ORDER

2. LAND ACKNOWLEDGMENT

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, under the terms of the Robinson-Huron Treaty of 1850 and the Williams Treaties of 1923. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude towards the Indigenous peoples for their past and present stewardship over these lands, waterways, and resources. May we continue to honour their history, culture, and teachings as we work towards reconciliation."

3. ROLL CALL

4. DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF

5. APPROVAL OF THE AGENDA

6. DELEGATIONS TO COUNCIL

7. ADOPTION OF MINUTES OF PREVIOUS OPEN SESSION MEETINGS OF COUNCIL

7.1 Regular Council Meeting of January 20, 2026

8. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

9. MINUTES AND REPORTS FROM APPOINTED BOARDS

9.1 The Golden Sunshine Municipal Non-Profit Housing Corporation – Minutes of December 16, 2025
9.2 Powassan and District Union Public Library – Minutes of December 15, 2025
9.3 Powassan and District Union Public Library – 2025 Annual Report
9.4 Powassan and District Union Public Library – 2026 Operating Budget Proposal

10. STAFF REPORTS

10.1 Manager of Operations, T. Keefe – Pothole Prevention and Repair Program Funding Approval
10.2 Manager of Operations, T. Keefe – Public Works Shop Replacement Well Drilling

11. BYLAWS

12. UNFINISHED BUSINESS

12.1 Councillor Hall – Advantages of Powassan Funding their own library

13. NEW BUSINESS

13.1 Ontario Clean Water Agency – Powassan Water and Wastewater Quarterly Operations Report (October 1 – December 31, 2025)

13.2 North Bay Parry Sound District Health Unit – 2026 Municipal Levy

13.3 City of North Bay – Household Hazardous Waste Program 2026 Levy

14. CORRESPONDENCE

14.1 Pauline Rochefort, Member of Parliament – Potential funding for Hummel Bridge

14.2 Ministry of Northern Economic Development and Growth - Rural Ontario Development Program

15. ADDENDUM

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. CLOSED SESSION

17.1 Adoption of Closed Session Minutes of December 9, 2025

17.2 Identifiable Individuals – Section 239(2)(b) of the Municipal Act and under Section 9(4)(b) of the Procedural Bylaw – matters regarding an identifiable individual, including municipal or local board employees.

18. MOTION TO ADJOURN

The Municipality of Powassan

Regular Council Meeting
Tuesday, January 20, 2026, at 6:30 pm
Council Chambers

Present: Peter McIsaac, Mayor
Randy Hall, Councillor, Virtually
Leo Patey, Councillor
Dave Britton, Councillor

Staff: Allison Quinn, Clerk
Trevor Keefe, Manager of Operations

Absent, With Regrets: Markus Wand, Deputy Mayor

Presentations: ACED (Almaguin Community Economic Development) Update – Coutney Metcalf and David Grey

Disclosure of Monetary Interest and General Nature Thereof: None.

2026-18 Moved by: L. Patey Seconded by: R. Hall
That the agenda of the Regular Council Meeting of January 20, 2026, be approved. **Carried**

2026-19 Moved by: L. Patey Seconded by: D. Britton
That the minutes of the Regular Meeting of Council of January 6, 2026, be adopted, with the following amendment, under Resolution 2026-08:

The above Resolution prompted a discussion, led by Councillor Hall, about the idea of the Municipality of Powassan running their own library out of 250 Clark. Councillor Hall agreed to put a plan together to determine feasibility. **Carried

2026-20 Moved by: D. Britton Seconded by: L. Patey
That the District of Parry Sound Social Services Administration Board CAO's Report of January 2026, be received. **Carried**

2026-21 Moved by: D. Britton Seconded by: R. Hall
That the memo from Clerk, A. Quinn, regarding 2026 Budget Meeting dates, be received; and,

FURTHER that Council set the date for the first Special Budget Meeting of Council for Wednesday, February 25, 2026; the second for Tuesday, March 10, 2026; and the third if needed for Tuesday March 24, 2026. All meetings will begin at 6pm and be held in Council Chambers. **Carried**

2026-22 Moved by: R. Hall Seconded by: L. Patey

That the memo from Manager of Operations, T. Keefe, regarding Recycling Services – Clarification of Municipal Responsibilities, be received; and,

THAT staff be directed to confirm that the Municipality does not provide or fund recycling services for industrial, commercial, or institutional properties; and,

THAT commercial users be advised that they are responsible for arranging and paying for their own recycling services; and,

FURTHER that the existing landfill recycling depot be maintained as a temporary convenience measure for a transition period of three (3) months, recognizing that it is not required or funded under the Circular Materials program. After a duration of three (3) months, an update will be presented to Council, including the cost of operating the depot. **Carried**

2026-23 Moved by: L. Patey Seconded by: D. Britton

That the memo from Manager of Operations, T. Keefe, regarding Empty Alcohol Containers with deposit – Municipal Practices Update, be received for information purposes. **Carried**

2026-24 Moved by: L. Patey Seconded by: R. Hall

That the memo from Fire Chief R. Giesler, regarding the purchase of a 2007 International Pumper Tanker from the Municipality of East Feris Fire Department, be received for information purposes. **Carried**

2026-25 Moved by: L. Patey Seconded by: D. Britton

That the memo from Protective Services Official, M. Peddle, regarding an Update to the Municipal Parking Bylaw, be received; and,

FURTHER that any comments be returned to staff by January 29, 2026. **Carried**

2026-26 Moved by: D. Britton Seconded by: L. Patey

That the information provided by Councillor Hall regarding the Municipality of Powassan funding their own library in 250 Clark, be received for information purposes. **Deferred**

2026-27 Moved by: D. Britton Seconded by: R. Hall

That the Municipality of Powassan supports the application to the Seniors Active Living Centre program for the 2026-27 period and hereby commits to including $5,500 in the 2026 budget for this program, along with $7,500 for in-kind support (use of 250 Clark meeting rooms, kitchen and gymnasium, and use of other municipal building spaces). **Carried**

2026-28 Moved by: L. Patey Seconded by: R. Hall

That the correspondence from the District of Parry Sound Social Services Administration Board regarding The Path Forward Event: DSSAB's Approach to Housing Loss Prevention & Encampments, be received. **Carried**

2026-29 Moved by: R. Hall Seconded by: D. Britton

That the correspondence dated January 2026 from Near North Crime Stoppers regarding Crime Stoppers Month, be received. **Carried**

2026-30 Moved by: D. Britton Seconded by: L. Patey

That the correspondence dated January 12, 2026, from the Ministry of Agriculture, Food and Agribusiness regarding the 2026 Agricultural Impact Assessment Guidance Document, be received. **Carried**

2026-31 Moved by: L. Patey Seconded by: D. Britton

That Council now adjourns at 7:19 p.m. **Carried**

_____ _____

Mayor Clerk

THE GOLDEN SUNSHINE MUNICIPAL NON-PROFIT HOUSING CORPORATION

BOARD OF DIRECTORS MEETING MINUTES
Common Room – December 16, 2025

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday December 16, 2025

Present: Bernadette Kerr, Mieke Markus, Dave Britton, Dave Yemm, Leo Patey, Nancy McFadden, Amber McIsaac, Kalvin Young and Lynne Roy

1. Call to Order
The meeting was called to order by Bernadette Kerr

Resolution 2025-64:
the Golden Sunshine Non-Profit Housing Corporation calls the Board of Directors meeting on December 16, 2025, at: 9:27 am.
Moved by: Dave B **Seconded by:** Dave Y **Carried.**

2. Additions to Agenda

Business arising g) Thank you letters- Correspondence d) Deposit to Reserves

3. Approval of the Agenda
The agenda was reviewed and approved as amended.

Resolution 2025-65
the Golden Sunshine Non-Profit Housing Corporation hereby approves the amended agenda for December 16, 2025 board of directors meeting.
Moved by: Dave Y **Seconded by:** Kalvin **Carried.**

4. Conflict of Interest Disclosure: No conflicts of interest were declared.

5. Approval of the Minutes from November 18, 2025
The minutes from the November 18, 2025 board meeting were reviewed and approved.

Resolution 2025-66:
the Golden Sunshine Non-Profit Housing Corporation hereby approves the minutes of the November 18, 2025.
Moved by: Mieke **Seconded by:** Dave Y **Carried.**

6. Business Arising

a) Appointment of Tennant Representative

Resolution 2025-67:
the Golden Sunshine Non-Profit Housing Corporation hereby appoints Lynne Roy as the Tenant Representative to the Board of Directors, effective Immediately.
Moved by: Leo **Seconded by:** Kal **Carried.**

b) Funding and Elevator Quotes

Amber advised that the COCHI funding agreement has been executed, securing $180,000 for GSMNP to support elevator modernization and apartment upgrades. Elevator quotes discussed.

Resolution 2025-68:
the Golden Sunshine Non-Profit Housing Corporation hereby awards the COCHI Elevator modernization to TK Elevator in the amount of $149, 765 plus HST and authorizes Amber McIsaac to execute the contract and oversee the project in accordance with COCHI funding requirements.
Moved by: Dave Y. **Seconded by:** Dave B. **Carried.**

c) 2026 Budget- Differed

d) Pay Grid Suggestions

Discussion took place. Amber was excused from the meeting.

Resolution 2025-69:
the Golden Sunshine Non-Profit Housing Corporation meeting entered closed session and 9:49 am.
Moved by: Dave Y **Seconded by:** Leo **Carried.**

Resolution 2025-70:
the Golden Sunshine Non-Profit Housing Corporation meeting returned to open session at 10:04 am.
Moved by: Kal **Seconded by:** Lynne **Carried.**

Resolution 2025-71:
That the Golden Sunshine Non-Profit Housing Corporation approve a wage increase for the cleaner position to $23.00 per hour, effective January 1, 2026.
Moved by: Kal **Seconded by:** Dave B **Carried.**

Resolution 2025-72:
That the Golden Sunshine Non-Profit Housing Corporation approve a wage increase for the Property Manager position to $32.00 per hour, effective January 1, 2026.
Moved by: Dave Y **Seconded by:** Dave B **Carried.**

Resolution 2025-73:
the Golden Sunshine Non-Profit Housing Corporation approve a one-time performance-based payment of $500 to the Property Manager for the 2025 calendar year.
Moved by: Dave Y **Seconded by:** Leo **Carried.**

e) Phone Policy- Differed

f) Volunteer and Staff Gift Cards

Resolution 2025-74:
That the Golden Sunshine Non-Profit Housing Corporation approve the distribution of Christmas gift cards for 2025 in the following amounts: $100 each for Kalvin Young and Mieke Markus; $200 for Rhonda Czaikowsky; and $50 for Lynne Roy, and that the Property Manager be authorized to purchase and distribute the gift cards.
Moved by: Dave Y **Seconded by:** Mieke **Carried.**

g) Thank You Letters

Dave Britton read the thank-you letters issued to DSSAB, Kenalex, and HSC on behalf of the Board in appreciation of their support for the Patio Project.

7. Correspondence

a/b) Financials

The Board reviewed and accepted all financial documents and correspondence as presented.

Resolution 2025-75:
The Golden Sunshine Non-Profit Housing Corporation has received and approved the October and November 2025 financial transaction reports, and the November 2025 income statement as presented.
Moved by: Leo **Seconded by:** Mieke **Carried.**

c) World Source

Amber presented the Reserve Fund management fee ratio to the Board at the request of Dave Britton.

d) Reserves Deposit

Resolution 2025-76:
That the Golden Sunshine Non-Profit Housing Corporation approve the return of the remaining $10,000 from the Patio Project contingency fund to the Reserve Fund, as the funds were not required for the project.
Moved by: Kal **Seconded by:** Dave Y **Carried.**

8. Next Meeting
The next meeting of the Board is scheduled for February 17, 2026 @ 9:30am.

9. Adjournment
There being no further business, the meeting was adjourned at 10:40 a.m.

Resolution 2025-77:
Be it resolved that the Board of Directors meeting of December 16, 2025, is hereby adjourned
Moved by: Dave B **Seconded by:** Dave Y **Carried.**

Bernadette Kerr, President

Amber McIsaac, Secretary

Powassan & District Union Public Library

Minutes for Monday, December 15, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Debbie Piper, Steve Kirkey, Bernadette Kerr, Jennie Leblond, Pat Stephens, Larry Woodword, Marie Rosset

Via Zoom: Randy Hall at 7pm **Absent with regrets:** Valerie Morgan **Guest:** Sue Oshell

Recording of meeting

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.	
3. General Consent Motion: Presented the general Consent Motion for December 2025, which includes: a) Approval of Agenda with amendment b) Approval of Minutes from the November 17, 2025 meeting with amendment c) Approval of the November 2025 Financial Statements d) Approval of the September, and October Library Reports	**Motion: 2025-44** **That the General Consent Motion for December 2025 be adopted as amended.** **Moved by**: Bernadette Kerr **Seconded by**: Stephen Kirkey Carried.	
4. Disclosure of pecuniary interest	None	
5. Business a) Welcome to Larry Woodward, new Board Member from Nipissing	- Following the resignation of Brenda Lennon appointed Larry Woodward until the end of the end of the term.	

b) CEO meeting with 3 CAOs - outcomes	- CAOs recommended the library have a HR review which would include a pay equity review. Board discussed and decided to forgo since a review of the pay equity/parity documents was done two years ago, and the cost of a formal HR review would be prohibitive. - CEO will provide a list of patrons with addresses without any identifying personal info to the M of Powassan.	 CEO
c) Planning for Hiring new CEO	- Pat Stephens contacted OLS to ask what they can offer to assist the Board in the process. They were very forthcoming and willing to help and advise. They referred her to their website where they have a series of helpful sections, such as **CEO Recruitment Guide:** A comprehensive guide for library boards that covers the entire recruitment process. - She then presented a comprehensive plan with steps for tasks and timeline. - A Hiring Committee was formed consisting of Pat Stephens, Steve Kirkey, Jenny Leblond, Debbie Piper, and Marie Rosset. - At this point a member from Chisholm is included with the assumption that a Library Agreement will happen. - First meeting will be in January 2026 - The goal is to start the interviewing process in March/April 2026.	Pat Stephens Hiring Committee
d) Bill C15 – postal fees	- So far, the Federal Government will continue having Canada Post provide mailing services to libraries at reduced cost, though the law will remain unchanged.	
e) Valuing Ontario Libraries Toolkit (VOLT)	- This toolkit provides a way for libraries to compute and present the Return on Investment information to councils across Ontario. Many libraries have used it successfully. - Pat Stephens offered to investigate further.	 Pat Stephens

f) Grants update	- OTF Resilience and Capital Grants are completed. Final Payment received for OTF Capital and for OTF Resilience Grants - 2026 Canada Summer Job grant application submitted prior to Dec 11 deadline. CEO will write letter to MP Pauline Rochefort to make her aware we have applied for it. - Enbridge Grant for volunteer hours completed. Carpets were cleaned throughout library and a box was built to replace damaged one for the wild flower garden. - 2026/2027 Seniors Community Grant, application titled Senior Technology Empowerment Program (STEP) will be submitted by December 18, 2025. Asking for wages and benefits for extra hours for IT instructor - 2026 Connectivity Grant application was submitted and approved. Received $2,040 to cover the cost of WIFI at the library, thus covering cost of free WIFI 24/7.	CEO
g) Library Agreement Renewal Update	Meetings are going forward, deadline has been extended to early next year. CEO has supplied patron information to Powassan, while maintaining confidentiality	
h) Upcoming Activities	- Starting in January 2026 a representative from Service Canada will offer monthly sessions of either one on one consultations with patrons or general presentation. The first theme will be information on CPP. - CEO will discuss any possibility of using any wage grants from YES Employment to cover some library wages.	CEO
6. Correspondence	- Letters were written by CEO to all retiring Board members thanking them for their services to the Board - Motion from Nipissing re: the appointment of Larry Woodward to the Board	

7. Committee Reports a) Property Committee	- Asset Management Plan, might be useful for the library facilities – to be tackled by new CEO - CEO was informed by the Elevator Repair employee that there is a bit of water in the elevator well, which needs to be taken care of. It was recommended that the Mark Martin, the Municipality of Powassan Building Inspector, be made aware of the situation. - CEO, with Building Committee, will investigate how to remedy the situation. - CEO also informed the Board that the leaky faucet in the kitchen needs to be replaced.	CEO CEO
b) Financial Committee	- The 2026 budget was presented and discussed at the December meeting. - Expenses to hire new CEO were discussed. Board agreed to use Reserves to cover the extra costs. Staff wages were increased according to the approved 5 Year Pay Parity Plan. - There was a discussion on the logic of opening every Saturday, since the usage numbers are extremely low. A suggestion was made to have a survey to identify which day the public would rather have the library close.	 CEO, Breya
c) Policy Committee	- RES-07SP Code of Conduct – Summer Program was presented anew, after having been reviewed and improved by a legal expert. **<u>Motion: 2025-45</u>** **That the Board approve the RES-07SP Code of Conduct – Summer Program Participants as presented.** **Moved by**: Stephen Kirkey **Seconded by**: Bernadette Kerr **Carried.**	
d) Friends of the Library	- Suggestion was made, for CEO to suggest to the Friends to help with the replacement of the faucet in the kitchen. - Elevator was also mentioned, however CEO opined that since that was more maintenance, it would be unlikely.	CEO

8. Adjournment	**Motion: 2025-46** That the December 15, 2025 meeting be adjourned at 8:10 pm. **Moved by**: Jenny Leblond	Next meeting: January 19, 2026 at 6:15 pm

Chair: _____ **Recorder:** _____

Debbie Piper **Marie Rosset, CEO**

2025 Annual Report

Powassan
and District Union
Public Library

Serving:

The Municipality of Powassan,
the Township of Chisholm,
the Township of Nipissing,
& Restoule LSB.

A Visit will Get You Thinking!
Our Library is Fully Acessible

GOAL: Continue Building Partnerships within the community

One of our most enjoyable collaborations is with our local hockey team, the **Powassan Voodoos**. The Players came to lend us a hand, whether it be at Raising Readers, or a Mapleridge School visit, our Kids Christmas Shopping Day or even to paint and put together a Christmas float! Thank you Coach Peter for encouraging this partnership and for your willingness to also lend a hand!

Our friends at **Mapleridge Public School -** A special thanks to all of the teachers and students who come to our Kids Holiday Shopping, or make time for class visits. Having the kids in the library is a delight and we hope it inspires them to become future patrons and take advantage of all the library has to offer.

Other notable organizations who were willing to partner with us in 2025 are as follows:

- Gerry Giesler from **Giesler Boats** who delivered the hatchery and the 2,000 Lake Trout eggs to be released in Love Lake in Trout Creek in March 2026.
- **Municipality of Powassan** Gap program, with the end-of-summer Dance Event. Replenishing their little free library.
- The **Lifesaving Society** and Mark Giesler from **Giesler Marine** who supplied the 18 Lifejackets for our new lifejacket lending program.
- The **Nipissing Museum** with their historical display in our Doug Mackey Art Gallery and hosting a game-night event with their Historical Quiz Game.
- **Ontario Parks**, for the fourth year have supplied us with three Park Passes to the majority of the Provincial Parks in Ontario.
- The **Schulich School of Education at Nipissing University** has a Community Placement Opportunity Program which requires their graduating students to complete 60 hours of volunteer hour with a local organization. One student ran our March Break program.
- For our summer program we partnered with the **TD Summer Program** and were subsidized by many local businesses and clubs, namely the **Ontario Bug Shirt Company**, the **Powassan Lions Club**, **Maple Health and Fitness, Arborworks**, and **Jennifer Taun**.
- For our Musical Festival in August 2025 we need to acknowledge the musicians who donated their time and art, namely, **Paul Wilson, Sam Despatie, Bernie** and **Gord Kerr, Steve Morrin, Davey Meloy, Jesse Thomas, Ron Nigrini,** and **Andy McClelland**. Set up was by **Scotty Matthews** and **Robin** from Long and McQuade North Bay.

- Linda and Bernie Penney from **Penney and Company** wall papered the interior of our elevator and contributed many hours organizing the Friends of the Library annual Crafting Items Sale.
- **Scotia Bank** by offering very favourable rates to the Library.
- Powassan United Church

The Partnerships continue... many donors believed in our mission in 2025 and have contributed above and beyond our expectations.

- Royal Canadian Legion Branch 453
- Friends of the Powassan Library
- Mary & Scott Houghton
- CUPE Local 1339
- Retired Teacher of Parry Sound Unit 6-1
- Linda & Denis Lawrence
- Anita Reuteman
- Heather & James Gadsen
- Cheryl & Peter Purdon
- Bill & Sue Finnis
- Kristen Walli
- Arlene Hummel
- Harvey Bittorf
- Dan & Lori Costello
- Linda Conway
- Kelly Market
- Zigmas Rybij (Ziggy)
- Maureen Burleson
- Wand Family Farm
- Bill Blumsom
- Katherine Giroux
- Anonymous donor

Though we do our best, we sincerely apologize if there are any accidental omissions from this list as it was not our intention.

GOAL: Be Relevant to the Community!

In 2025 your library...

- Loaned **28,700** items, (of which **12,800** were downloaded from our online Libby service)
- Registered **200** new members,
- over **28,500** individuals visited the library
- Added **500** new items,
- Provided free WIFI to the community **24/7**, often from our parking lot,
- Held over **1000** Programming sessions, attended by over **11,500** adults and children,
- Gratefully received over **800** hours of volunteer assistance,
- Logged at least **125,000** Facebook impressions, **24,800** Instagram impressions, and **8,000** visits to our website,
- LifeLabs held **95** clinics at the library, attended by over **4,900** people.

Financial Goals:

Increase our self-generated revenues and pay our dedicated employees wages that are fair and comparable to those of other local libraries.

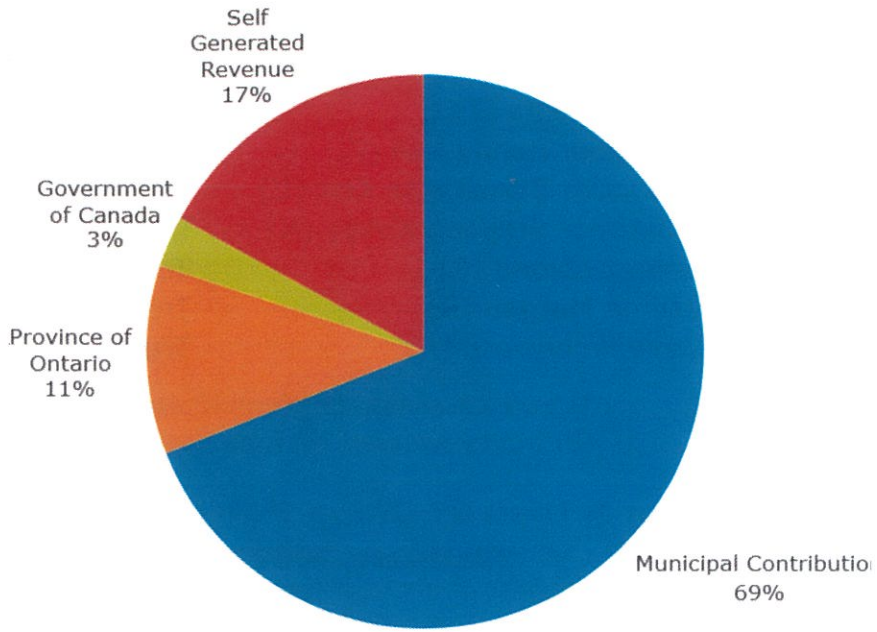
How we were funded in 2025

Self Generated Revenue		**16.5%**
Donations	5.1%	
Rentals	4.4%	
Fundraising	1.8%	
Contract - Restoule	1.6%	
Copier Revenue	1.5%	
Other fees	1.3%	
Friends of the Library	0.7%	
Municipal Funding		**69.5%**
Municipality of Powassan	47.6%	
Township of Nipissing	14.0%	
Township of Chisholm	7.9%	
Government Grants		**14.0%**
Province of Ontario	10.9%	
Government of Canada	3.1%	
Total		**100%**

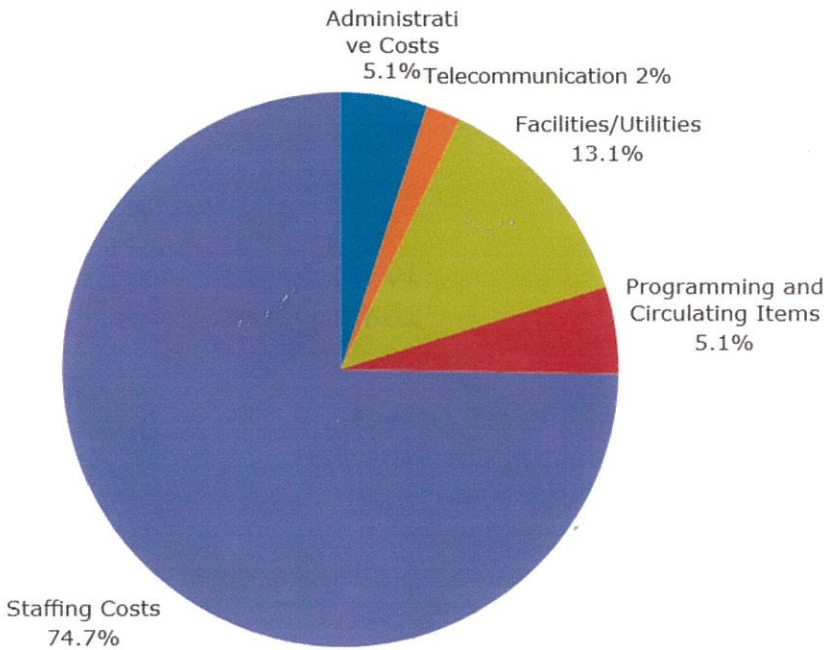
What we spent in 2025

Staffing Costs		**73.8%**
Wages	58.3%	
Benefits	12.1%	
Student wages & benefits	3.4%	
Programming & Circ. Items		**5.4%**
Circulating Items	2.4%	
Facilities/Utilities		**13.2%**
Elevator	1.4%	
Insurance	2.2%	
Hydro & Heating	1.9%	
Maintenance	2.0%	
Janitorial Services	1.8%	
Others	4.3%	
Telecommunication		**2.3%**
Administrative		**5.0%**
Audit Fees	1.4%	
Copier Fees	1.3%	
Office Supplies and others	2.3%	
Total		**100%**

2025 Revenue



2025 Expenses



Powassan & District Union Public Library Board
(January 2026)

Debbie Piper (P)	Chair
Pat Stephens (P)	Vice-Chair
Councillor Randy Hall (P)	Trustee
Councillor Bernadette Kerr (C)	Trustee
Councillor Stephen Kirkey (N)	Trustee
Jenny Leblond (C)	Trustee
Valerie Morgan (R)	Trustee
Larry Woodward (N)	Trustee

(C) from Chisholm, (N) from Nipissing,
(P) from Powassan, R) from Restoule

Powassan & District Union Public Library Staff
(January 2026)

Marie Rosset	CEO
Jennifer Fryer	Head Library Clerk
Breya Market-Matthews	Prog. & Com. Coordinator
Sam Duquette	Junior Library Clerk

Library Hours

Monday	8am - 6pm
Tuesday	10am - 6pm
Wednesday	10am - 6pm
Thursday	8am - 7pm
Friday	10am - 5pm
Saturday	10am - 2pm
Sunday	Closed

324 Clark Street
Powassan, ON P0H 1Z0
(705) 724-3618
Email: powlib@gmail.com
Website: www.powassanlibrary.com

Powassan
and District Union
Public Library

January 28, 2026

Mayor Peter McIsaac
Municipality of Powassan
250 Clark Street
Powassan ON P0H 1Z0

Re: Library Budget 2026

Mayor McIsaac and Member of Council,

On behalf of the Library Board, we are pleased to submit the Library's 2026 operating budget for your consideration.

After careful review and with full awareness of the financial pressures currently facing the municipality, the Board believes this proposed budget represents a fair and reasonable request that balances fiscal responsibility with the continued delivery of essential library services.

For 2026, the Library requires **$232,133.96 from the three union municipalities** to operate for the full twelve months. This represents an increase of **$26,393.18** over last year's municipal funding. Included in this amount is **$4,000** earmarked for necessary elevator repairs. This increase reflects rising inflationary costs and the ongoing need to close the funding gap required to maintain safe, accessible, and reliable library services.

The distribution of this total request among the participating municipalities will be determined through the final Library Agreement currently under negotiation. We respectfully request that monthly payments continue at last year's rate until the agreement is finalized, at which point payments can be adjusted accordingly.

We recognize and sincerely appreciate that **almost 70% of the Library's operating funding is provided by our municipal partners**. The remaining **30%** is supplied through **provincial grants, donations, and fundraising efforts**. Please note that the **provincial operating grant amount has remained unchanged for more than 25 years**. While the nominal provincial contribution has stayed the same, its real value has declined significantly due to inflation and population growth, resulting in municipalities carrying an increasing share of the responsibility for sustaining local library services. The Library operates in full compliance with the **Ontario Public Libraries Act** and is governed under the authority of the **Ministry of Heritage, Arts and Culture**, ensuring accountability, transparency, and adherence to legislated service standards.

→

Despite these challenges, our Library continues to operate as a well-run, welcoming, and highly utilized community hub that makes a meaningful contribution to the **overall quality of life in our community**. Beyond its traditional role, the Library supports **lifelong learning, digital access, workforce readiness, and social connection**, all of which are key factors in **attracting and retaining residents, families, and businesses**.

> *"A library outranks any one thing a community can do to benefit its people. It is a never-failing spring in the desert."*
>
> — Andrew Carnegie (1835–1919)

Warm regards,

Debbie Piper, Chair
Library Board
Powassan and District Union Public Library

Attachments:

Detailed 2026 Budget (3 pages)
2025 Annual Report

Powassan & District Union Public Library
2026 Budget - Final

			2025 Levy	206,740.78	Diff.	25,393.18
			2026 Levy	232,133.96	% inc.	
		Dec 2025 YTD	2025 Year End	Budget 2025	YE vs 2025 Budget % Diff	Budget 2026
1	**REVENUE**					
2	**Operating Grants**					
3	Provincial - Operating Grant	14,500.00	14,500.00	14,500.00	0.00	14,500.00
4	Provincial Pay Equity Grant	7,601.00	7,601.00	7,601.00	0.00	7,601.00
4.5	Municipal Contribution					232,133.96
5	Municipal - Powassan	129,815.96	141,617.43	141,617.43	-8.33	%TBD
6	Municipal - Chisholm	23,568.45	23,568.45	23,568.45	0.00	%TBD
7	Municipal - Nipissing	41,754.92	41,554.90	41,554.90	0.48	%TBD
8	Municipal - Restoule	4,854.36	4,854.36	5,083.94	-4.52	5,083.94
9	**Total Operating Grants**	222,094.69	233,696.14	233,925.72	-5.06	259,318.90
11	**Project Grants**					
12	OTF Resilience Grant - Technology	2,200.00	2,200.00	0.00	0.00	0.00
13	OTF Capital Grant - 2024	5,000.00	5,000.00	0.00	0.00	0.00
14	Prov. Senior Community Grant 2024	1,034.34	1,034.34	0.00	0.00	0.00
15	Internet Connectivity Grant	2,040.00	2,040.00	2,760.00	-26.09	2,100.00
16	**Total Project Grants**	10,274.34	10,274.34	2,760.00	272.26	2,100.00
18	**Student Grants**					
19	Federal Grant Student	9,095.00	9,095.00	4,928.00	84.56	4,224.00
20	**Total Student Grant**	9,095.00	9,095.00	4,928.00	84.56	4,224.00
21						
22	**Other Revenue**					
23	Room Rental Fees	2,712.23	2,712.23	2,200.00	23.28	3,000.00
24	Service Fees	865.79	865.79	600.00	44.30	1,000.00
25	Program Fees	30.00	30.00	100.00	-70.00	50.00
26	Interest Earned	192.02	2,611.38	350.00	-45.14	1,500.00
27	Copier Revenue	4,545.59	4,545.59	4,500.00	1.01	4,700.00
28	OLS Interloan Revenue	0.00	450.00	550.00	-100.00	450.00
29	Coffee Revenues	50.40	50.40	100.00	-49.60	100.00
30	Life Labs Room Rental	10,450.00	10,450.00	10,477.00	-0.26	10,925.00
31	Art Gallery Revenue	383.00	383.00	250.00	53.20	250.00
32	Misc. Fundraising	4,920.81	4,920.81	0.00	0.00	0.00
33	**Total Other Revenues**	24,149.84	27,019.20	19,127.00	26.26	21,975.00
34						
35	**Donations**					
36	Used Book Sales	2,267.34	2,267.34	3,000.00	-24.42	2,500.00
37	Cash	12,921.04	12,921.04	8,000.00	61.51	9,000.00
38	Friends of the Library	2,138.25	2,138.25	4,000.00	-46.54	3,000.00
39	**Total Donations**	17,326.63	17,326.63	15,000.00	15.51	14,500.00
40						
41	**TOTAL REVENUE**	282,940.50	297,411.31	275,740.72	2.61	302,117.90

		Dec 2025 YTD	2025 Year End	Budget 2025	YE vs 2025 Budget % Diff	Budget 2026
42						
43	**EXPENSE**					
44						
45	**Payroll Expenses**					
46	Regular Wages & Salaries	172,983.94	172,983.94	171,119.00	1.09	190,000.00
47	Student and Intern Wages & Benefits	9,945.12	9,945.12	6,028.80	64.96	6,336.00
48	EI Expense	3,100.84	3,100.84	3,969.96	-21.89	4,270.00
49	CPP Expense	9,262.09	9,262.09	10,181.58	-9.03	11,144.00
50	WSIB Expense	486.21	679.64	671.13	-27.55	706.81
51	EHT Expense	0.00	1,887.67	1,676.97	-100.00	1,924.09
52	Employee Benefits	0.00	8,044.56	9,000.00	-100.00	9,000.00
53	Employee Pension	12,169.23	12,169.23	13,496.60	-9.83	12,927.00
54	**Total Payroll Expense**	207,947.43	218,073.09	216,144.04	-3.79	236,307.90
55						
56	**Circulation Material Expenditures**					
57	Library of Things	414.08	414.08	0.00	0.00	0.00
58	Books - Paper	3,651.88	3,651.88	3,000.00	21.73	3,500.00
59	DVDs	712.90	712.90	800.00	-10.89	500.00
60	Books - Maintenance Expense	383.48	383.48	400.00	-4.13	400.00
61	Circulation System Fees	1,450.76	1,450.76	1,500.00	-3.28	1,500.00
62	**Total Circulation Material Exp.**	6,613.10	6,613.10	5,700.00	16.02	5,900.00
63						
64	**Miscellaneous Expenses**					
65	Overdrive Fees	2,147.64	2,147.64	2,148.00	-0.02	2,160.00
	Furniture	196.91	196.91	0.00	0.00	0.00
66	Office Equipment	182.31	182.31	0.00	0.00	0.00
67	Staff Training - Course, Conf, Othr	94.33	94.33	600.00	-69.62	500.00
68	**Total Misc. Expenses**	2,621.19	2,621.19	2,748.00	-96.57	2,660.00
69						
70	**Facilities & Utilities Expenses**					
71	Water & Sewer	665.05	665.05	555.00	-100.00	550.00
72	Hydro	4,808.73	5,366.25	5,600.00	-88.12	5,000.00
73	Security	422.35	422.35	700.00	580.90	600.00
74	Elevator	4,232.84	4,232.84	5,000.00	-91.55	9,500.00
75	Insurance	6,537.65	6,537.65	6,240.00	-32.17	6,700.00
76	Janitorial supplies and Services	5,330.66	5,330.66	5,700.00	14.70	5,500.00
77	Maintenance	3,476.58	3,476.58	3,003.68	77.47	4,000.00
78	Heating (gas)	359.50	359.50	1,500.00	131.77	750.00
79	Snow Removal	1,944.72	1,944.72	1,000.00	-64.05	1,500.00
80	**Total Facilities and Utilities**	27,778.08	28,335.60	29,298.68	-93.36	34,100.00

		Dec 2025 YTD	2025 Year End	Budget 2025	YE vs 2025 Budget % Diff	Budget 2026
81						
82	**Telecommunications Costs**					
83	Internet and Telephone	3,442.81	3,442.81	3,500.00	-100.00	3,500.00
84	Computer Related Items	84.04	84.04	300.00	1,047.60	200.00
85	Computer/WIFI/Network Hardware	41.03	41.03	600.00	-85.99	400.00
86	Computer Software	345.37	345.37	600.00	-93.16	500.00
87	Contracted IT Services	912.13	912.13	1,500.00	-76.98	1,500.00
88	**Total Telecommunications Costs**	4,825.38	4,825.38	6,500.00	-85.97	6,100.00
89						
90	**Other Expenses**					
91	Office Supplies	1,247.30	1,247.30	1,000.00	-100.00	1,300.00
92	Courier & Postage	79.17	79.17	150.00	731.53	100.00
93	Miscellaneous Expenses	256.66	256.66	25.00	216.68	0.00
94	Copier Lease Fees	3,661.88	3,826.24	3,700.00	-93.06	4,000.00
95	Interloans	551.02	551.02	375.00	876.50	500.00
96	Fundraising Expenses	1,484.28	1,484.28	0.00	0.00	0.00
97	Payroll Services	1,563.41	1,563.41	1,700.00	-12.69	1,700.00
98	Audit Fees	4,070.40	4,070.40	4,000.00	-60.91	4,500.00
99	Advertising & Promotions	762.74	762.74	750.00	442.72	750.00
100	Interest & Bank Charges	600.39	600.39	270.00	182.50	500.00
101	Associations Fees	1,026.64	1,026.64	1,000.00	-39.96	1,000.00
102	Programming Expenses	2,684.72	2,684.72	1,000.00	2.66	1,000.00
103	Coffee Innitiative Expenses	0.00	0.00	100.00	2,584.72	100.00
104	Travel (non training)	0.00	0.00	80.00	-100.00	100.00
105	Maintenance Reserve	0.00	1,200.00	1,200.00	-100.00	1,500.00
106	**Total Other Expenses**	17,988.61	19,352.97	15,350.00	-100.00	17,050.00
107						
108	**Project Expenses**					
109	OTF Resilience Grant - Tech 2024	2,052.00	2,052.00	0.00	0.00	0.00
110	OTF Capital Grant - 2024	9,704.33	9,704.33	0.00	0.00	0.00
111	Prov. Senior Community Grant - 2024	4,061.02	4,061.02	0.00	0.00	0.00
112	**Total Project Expenses**	15,817.35	15,817.35	0.00	0.00	0.00
113						
114	**Total General Expenses**	75,643.71	77,565.59	59,596.68	-100.00	65,810.00
115						
116	**TOTAL EXPENSE**	283,591.14	295,638.68	275,740.72	-100.00	302,117.90
117						
118	**NET INCOME**	-650.64	1,772.63	0.00	0.00	0.00

Generated On: 08/09/2025

The Municipality of Powassan

COUNCIL MEMO

To: Council
From: Manager of Operations - TKeefe
Re: Approval Received – Pothole Prevention and Repair Program (PPRP)

Date: February 3rd, 2026

Council is advised that the Municipality has received confirmation of approval under the Pothole Prevention and Repair Program (PPRP). The Ministry has issued a formal funding commitment and provided the Transfer Payment Agreement for execution.

The total approved funding under this program is $38,000.

Funding is restricted to eligible pothole repair and preventative maintenance activities on municipal roads, in accordance with Ministry program guidelines. Eligible costs must be incurred between April 1, 2025 and March 31, 2026, and administrative or non road related expenses are not eligible.

Staff are currently reviewing roadway conditions and prioritizing locations where these funds can be most effectively applied. Once this assessment is complete, staff will report back to Council with a detailed plan outlining the proposed use of the funding.

Execution of the Transfer Payment Agreement is underway in accordance with Ministry requirements.

The Municipality of Powassan

STAFF REPORT

To: Council
From: Manager of Operations – T. Keefe
Re: Public Works Shop – Replacement Well Drilling

Purpose
The purpose of this report is to seek Council approval to proceed with the drilling of a new well at the Public Works Shop through a sole source procurement, to authorize staff to schedule locates and finalize the drilling schedule, and to confirm that the expenditure will be captured in the 2026 municipal budget.

Background
The existing well servicing the Public Works Shop was originally drilled in 1977, when the site was occupied by the former fire hall, to a recorded depth of 258 feet, as documented in the original well record. On January 12, 2026, the well experienced a failure due to a collapsed casing, resulting in the loss of a reliable water supply to the facility.

Multiple attempts were made to retrieve the existing pump and restore service; however, the well casing failure has rendered the well unusable. Temporary measures were required to ensure staff access to water.
To maintain basic operations, the Municipality is currently using a decommissioned water tanker from the Trout Creek Fire Department as a temporary water supply. While effective in the short term, this solution occupies a truck bay within the Public Works facility and creates a significant operational inconvenience.

Access to running water at the Public Works Shop is essential for staff health, safety, hygiene, and operational continuity, and a permanent solution is required as soon as practicable.

Proposed Solution
Staff contacted multiple well drilling contractors to determine availability for winter drilling. Mackinnon Water Solutions was the only contractor willing and able to drill a municipal well during winter conditions.

Mackinnon Water Solutions has submitted a quotation in the amount of $27,223, attached to this report. The proposal includes:

- Drilling a new 300-foot well (depth selected conservatively based on site conditions)
- All required materials
- Trenching and connection to the existing water line and electrical service at the current well location

The contractor has confirmed that:
- The quoted price will remain the same whether the work proceeds during winter conditions or after spring thaw
- They are available to complete the work during the week of February 9, 2026, subject to completion of utility locates

Procurement Considerations
This request is being brought forward as a sole source procurement in accordance with the Municipality's Procurement Policy, which permits sole source procurement where only one supplier is available within the required timeframe and where delay would negatively impact essential municipal operations and staff health and safety.

Despite reasonable efforts, staff were unable to obtain additional commitments for winter well drilling. As the total acquisition cost exceeds $25,000, Council approval is required.

Financial Implications
The total cost of the proposed work is $27,223, inclusive of drilling, materials, trenching, and connections. As this expense was unforeseen, the cost will be captured and funded through the 2026 budget.

Timeline
Subject to Council approval, staff will:
- Arrange utility locates immediately
- Finalize scheduling with the contractor for drilling during the week of February 9, 2026

Recommendation
That Council authorize the Municipality to proceed with the drilling of a new well at the Public Works Shop through a sole source procurement with Mackinnon Water Solutions in the amount of $27,223, to be funded through the 2026 budget, and further authorize staff to schedule locates and finalize the drilling schedule.

Attachments
- Attachment A: Mackinnon Water Solutions – Well Drilling Proposal
- Attachment B: Original Well Record (1977)

MACKINNON
WATER SOLUTIONS
2497 B-Line Rd
Pembroke, ON K8A 6W8
(613) 732-4923
experts@mackinnonwater.com

Estimate

ESTIMATE#	1082707423
DATE	01/26/2026
PO#	

CUSTOMER	SERVICE LOCATION
Municipality Of Powassan 756 & 758 Main St Powassan Ontario P0H (705) 491-1132	Municipality Of Powassan 756 & 758 Main St Powassan Ontario P0H (705) 491-1132

DESCRIPTION New well to replace well with failed casing. Drop pump and tie into existing line and system.

Estimate

Description	Qty	Rate	Total
6" Well Drilled up to 300' with 100' Casing	1.00	22,050.00	22,050.00
Winter Drilling Fee - Waived	0.00	2,000.00	0.00
Hydro Frac, if required Hydraulic fracturing	0.00	4,200.00	0.00
Poly Pipe 1" 100 psi	360.00	1.58	568.80
Submersible Wire #12/4	230.00	2.36	542.80
Conduit Pipe & Connector	80.00	2.44	195.20
Brass Male Adapter 1 1/4"	1.00	26.75	26.75
Pitless Adapter 1"	1.00	117.80	117.80
Brass Male Adapter 1"	2.00	16.11	32.22
1" Stainless Insert Coupling	1.00	12.74	12.74
Stainless Clamp 1"	12.00	1.86	22.32
Shrink Kit	3.00	6.98	20.94
Labour rate per hour for 2 Men	3.00	167.36	502.08
HST		13.00%	3,131.91

CUSTOMER MESSAGE

Estimate Total: **$27,223.56**

PRE-WORK SIGNATURE

Signed By:

MINISTRY OF THE ENVIRONMENT
The Ontario Water Resources Act

WATER WELL RECORD

Ontario

~~31E/14~~ 31L3W

1. PRINT ONLY IN SPACES PROVIDED
2. CHECK ☒ CORRECT BOX WHERE APPLICABLE

11 | 4802449 | MUNICIP 48022 | CON. CON 11

COUNTY OR DISTRICT	TOWNSHIP, BOROUGH, CITY, TOWN, VILLAGE	CON., BLOCK, TRACT, SURVEY, ETC.	LOT
Parry Sound	South Himsworth	11	015

OWNER (SURNAME FIRST)	ADDRESS	DATE COMPLETED
South Himsworth Twp. ~~Garage~~	Powasson	DAY 30 MO 06 YR 77

21 | UTM ZONE 17 | EASTING 627050 | NORTHING 5703400 | RC S | ELEVATION 0890 | RC 6 | BASIN CODE 22

LOG OF OVERBURDEN AND BEDROCK MATERIALS (SEE INSTRUCTIONS)

GENERAL COLOUR	MOST COMMON MATERIAL	OTHER MATERIALS	GENERAL DESCRIPTION	DEPTH - FEET FROM	TO
grey	clay			0	54
brown	boulders			54	72
red	granite			72	154
grey	granite			154	258

31 | 0054205 | 0072613 | 0154721 | 0258221

32

41 WATER RECORD

WATER FOUND AT - FEET	KIND OF WATER
0204	1 ☒ FRESH 2 ☐ SALTY 3 ☐ SULPHUR 4 ☐ MINERAL
	1 ☐ FRESH 2 ☐ SALTY 3 ☐ SULPHUR 4 ☐ MINERAL
	1 ☐ FRESH 2 ☐ SALTY 3 ☐ SULPHUR 4 ☐ MINERAL
	1 ☐ FRESH 2 ☐ SALTY 3 ☐ SULPHUR 4 ☐ MINERAL
	1 ☐ FRESH 2 ☐ SALTY 3 ☐ SULPHUR 4 ☐ MINERAL

51 CASING & OPEN HOLE RECORD

INSIDE DIAM INCHES	MATERIAL	WALL THICKNESS INCHES	DEPTH - FEET FROM	TO
07	1 ☒ STEEL 2 ☐ GALVANIZED 3 ☐ CONCRETE	.188	0	0073
06	~~4 ☒ OPEN HOLE~~		73	~~258~~
06	1 ☐ STEEL 2 ☐ GALVANIZED 3 ☐ CONCRETE 4 ☒ OPEN HOLE			0258
	1 ☐ STEEL 2 ☐ GALVANIZED 3 ☐ CONCRETE 4 ☐ OPEN HOLE			

SCREEN

SIZE(S) OF OPENING (SLOT NO.)	DIAMETER INCHES	LENGTH FEET

MATERIAL AND TYPE	DEPTH TO TOP OF SCREEN FEET

61 PLUGGING & SEALING RECORD

DEPTH SET AT - FEET FROM	TO	MATERIAL AND TYPE (CEMENT GROUT, LEAD PACKER, ETC.)

71 PUMPING TEST

PUMPING TEST METHOD	PUMPING RATE	DURATION OF PUMPING
1 ☒ Pump 2 ☐ Bailer	0002 GPM	01 HOURS 45 MINS

STATIC LEVEL	WATER LEVEL END OF PUMPING	WATER LEVELS DURING (1 ☐ PUMPING 2 ☐ RECOVERY)	15 MINUTES	30 MINUTES	45 MINUTES	60 MINUTES
038 FEET	258 FEET		FEET	FEET	FEET	FEET

IF FLOWING, GIVE RATE	PUMP INTAKE SET AT	WATER AT END OF TEST
GPM	257 FEET	1 ☒ CLEAR 2 ☐ CLOUDY

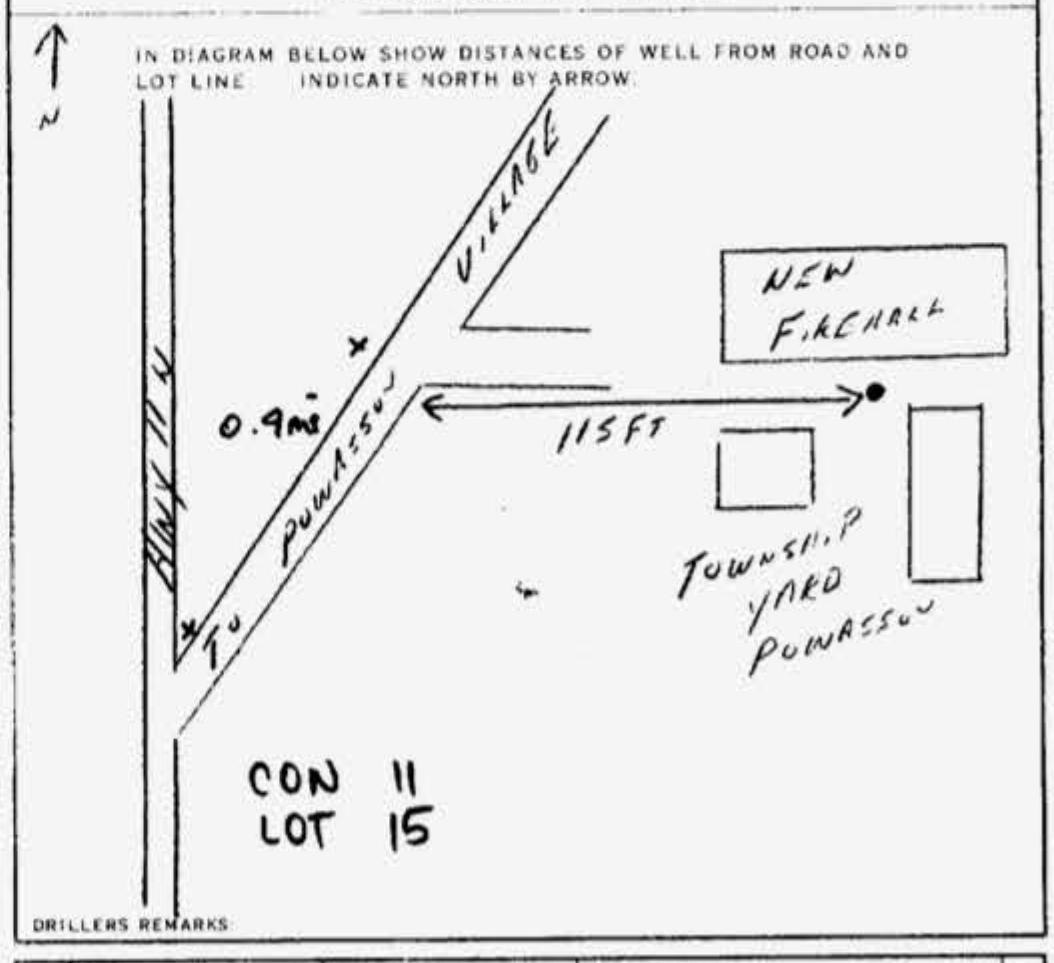
RECOMMENDED PUMP TYPE	RECOMMENDED PUMP SETTING	RECOMMENDED PUMPING RATE
☐ SHALLOW ☒ DEEP	120 FEET	0002 GPM

GPM/FT SPECIFIC CAPACITY

FINAL STATUS OF WELL 1	1 ☐ WATER SUPPLY 2 ☒ OBSERVATION WELL 3 ☐ TEST HOLE 4 ☐ RECHARGE WELL 5 ☐ ABANDONED, INSUFFICIENT SUPPLY 6 ☐ ABANDONED, POOR QUALITY 7 ☐ UNFINISHED
WATER USE 01	1 ☒ DOMESTIC 2 ☐ STOCK 3 ☐ IRRIGATION 4 ☐ INDUSTRIAL ☐ OTHER 5 ☐ COMMERCIAL 6 ☐ MUNICIPAL 7 ☐ PUBLIC SUPPLY 8 ☐ COOLING OR AIR CONDITIONING 9 ☐ NOT USED
METHOD OF DRILLING 4	1 ☐ CABLE TOOL 2 ☐ ROTARY (CONVENTIONAL) 3 ☐ ROTARY (REVERSE) 4 ☒ ROTARY (AIR) 5 ☐ AIR PERCUSSION 6 ☐ BORING 7 ☐ DIAMOND 8 ☐ JETTING 9 ☐ DRIVING

LOCATION OF WELL

IN DIAGRAM BELOW SHOW DISTANCES OF WELL FROM ROAD AND LOT LINE. INDICATE NORTH BY ARROW.



DRILLERS REMARKS

CONTRACTOR

NAME OF WELL CONTRACTOR	LICENCE NUMBER
Gateway Well Drilling Co. Ltd.	2305
ADDRESS: R. R. #1 Callander, Ontario P0H 1H0	
NAME OF DRILLER OR BORER: Mike Allard	LICENCE NUMBER
SIGNATURE OF CONTRACTOR	SUBMISSION DATE: DAY 11 MO 7 YR 77

OFFICE USE ONLY

DATA SOURCE	CONTRACTOR	DATE RECEIVED
1	2305	080977
DATE OF INSPECTION: Aug 17/78	INSPECTOR: D.S.	
REMARKS	P / WI	

FORM 7 MOE 07-091

MINISTRY OF THE ENVIRONMENT COPY

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SYSTEM OVERVIEW	October 1st to December 31st , 2025

OPERATIONAL HIGHLIGHTS

Drinking Water System

- The water treatment system operated well during the fourth quarter.
- Distribution flushing completed.

Wastewater Treatment

- The wastewater treatment system performed well during the fourth quarter.
- Fall discharge complete, discharge began October 20 and ended November 25.
- Clark St. SPS hydrovac cleaning.

CAPITAL PLAN PROGRESS

Drinking Water System

- 2025 Capital forecast completed
- *Generator throttle body repaired and returned to service.*
- *Repair hydrant on 47 at 461 Valley View West.*
- *Ordered replacement chlorine analyzer probe.*
- *Reservoir building heater failed and was replaced.*
- *Issues with the chlorine feed system caused several low and high chlorine and reservoir levels with associated alarm responses in December into January. Several check valves and feed system components were replaced. Perplexing and lengthy troubleshooting steps identified dosing pumps with mechanical and internal programming issues, PLC and HMI issues, compounded by electrical wiring defects and dosing pump factory presets which caused erratic operations.*
- *Assisted with a watermain break on King St. at Joseph St.*

Wastewater Treatment Lagoon

- 2025 Capital forecast completed

ASSET MANAGEMENT

See Appendix A - Work Order summary for water treatment plant (WTP)
See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

CALL-OUT SUMMARY

See Appendix C - Call-out Report for WTP
See Appendix D - Call-out Reports for WWTL

REGULATORY

- All drinking water samples required under O. Regulation 170/03 were collected and tested in the fourth quarter of 2025 and all results fell within regulatory limits.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed October 20, 2025.
- Annual Capital and Major Maintenance Recommendations Report completed and submitted.
- Annual Hach instrument calibrations completed on November 4, 2025.
- THM running annual average below limit of 100 ug/L with a result of 3.00 ug/L in the past four quarters.
- HAA running annual average below the proposed limit of 80 ug/L (came into effect January 1, 2020) with a result of <5.3 ug/L.
- No Ministry of the Environment, Conservation and Parks (MECP) or Ministry of Labour (MOL) inspections conducted this quarter.
- DWQMS Management Review completed December 3, 2025.
- All required sewage samples required under the system's Environmental Compliance Approval (ECA) were collected and tested in the fourth quarter of 2025.
- Lagoon fall discharge completed. All results were well below ECA limits and objectives.

INCIDENTS AND COMPLAINTS

Powassan Drinking Water System

Incident	Non Compliance
Date	December 31, 2024
Details	Failure to monitor POE chlorine residuals while the facility was producing water to the distribution system. 07:04—Received High Chlorine alarm 07:30—Logged onto the Wonderware to review trending. POE Residual spiked and "blanked out" on the analyzer (greater than 5.1 mg/L reading) but now coming down. A site visit will be required to check if the online analyzer SD card stored values or if this will be a non-compliance.

	08:30—Logged onto Wonderware remotely: Well Pumps have shut off and residual is stable at 2.69 mg/L 11:00—Received Community Compliant via Powassan for 82 King St. re: high chlorine smell 11:02—Arrived at the well house: immediately noticed the hypo day tank was nearly empty. Surmised that the hypo pump had over pumped hypo into the system whether the Well Pumps were running or not leading to over-chlorination in the Contact Chamber which was pushed into the distribution on the last pumping cycle. 11:06—Shut off Well Pumps in HAND (hypo pump stopped immediately) 11:40—Backflushed Distribution and Contact Chamber from 11:40 to 13:15 13:50—Sampled residual at 82 King Street: 3.0 mg/L, 14:15--Sampled residual at 601 Main Street: 1.67 mg/L 14:22--Sampled residual at 489 Main Street: 2.09 mg/L. **Resolution** December 31, 2025: Backflushed distribution and Contact Chamber until highly chlorinated water was removed. Collected distribution samples to confirm normal residuals in distribution system. Investigated wiring and re-wired hypo pump (found a loose wire and a possible short in wiring). January 01, 2026: monitored system remotely with no issues (approximately 5 filling cycles) January 02, 2026: Called in STROMA to program a High Chlorine Lockout. Multiple attempts to program were unsuccessful due to the age of the PLC and the firmware version. However, the hypo pumps were re-wired off the Well Pump contactors to only receive a signal when the Well Pumps started. A new appointment was scheduled for Monday January 05th to update the PLC. January 05, 2026: STROMA updated the PLC and programmed a High Chlorine Lockout

Powassan Wastewater System

Incident	N/A
Date	
Details	

HEALTH AND SAFETY

- Staff training completed on ADHD Awareness
- Staff training completed on Contingency Plan Cluster Training: Review topics Critical Injury and Unsafe Water
- Staff training completed on Winter walking hazards.
- Staff training completed on Hazardous Energy and De-energization

POWASSAN DRINKING WATER SYSTEM PERFORMANCE

See Appendix E – Performance Assessment Report Water

POWASSAN WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY

See Appendix F – Performance Assessment Report Wastewater

Appendix A - Work Order Summary for WTP

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4765472	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	10/1/25 12:00 AM	10/30/25 05:19 PM	10/30/25 05:19 PM	Critical Building Intrusion Alarm Testing (1m) 6033 - October 28, 2025 Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on-call operator. This confirms that the building door intrusion alarm is working. DF
4774666	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	CLOSE	10/1/25 12:00 AM	10/2/25 09:26 AM	10/2/25 09:26 AM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -Met with Gary from Val's on October 01, 2025 to diagnose and troubleshoot rough running and difficulty in transferring power. Once adjustments were made, we test ran the generator several times and observed good power transfers from the generator.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4780625	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	COMP	10/1/25 12:00 AM	10/30/25 05:29 PM	10/30/25 05:29 PM	Critical Alarm/Dialer Testing (1m) 6033 -Critical Alarm/Dialer Testing (1m) 6033 was completed by Dan Finnigan on October 28, 2025. The Cl2 probe was pulled out of the sample cells to perform a monthly inspection and cleaning and to force an alarm condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. WIN911 Alarming and the HMI (via Telus) provided notification to the on call operator. The Cl2 probe was placed back into the flow thru sample cell after it was inspected, cleaned and the electrolyte topped up. After the low chlorine alarm cleared, the well pump lockout was reset to resume normal operation of the well house. These actions verified proper operation of the low Cl2/instrument alarm, alarm dialer and well pump interlock.
4781032			6033, Powassan WTP	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	10/1/25 12:00 AM	10/30/25 05:21 PM	10/30/25 05:21 PM	Health And Safety Inspection (1m) 6033 -The monthly H&S Inspection was conducted on October 28, 2025 and consisted of checking/verifying the following items: 1. Chemical Apron 2. Face Shield 3. Spill Kit(s) X 2: all items were available 4. Chemical secondary containment (intact) 5. Safety Signage (all intact and visible) 6. First aid kit 7. Hearing protection earmuffs 8. Emergency lighting (tested and working) 9. Emergency Eyewash (tested and working)

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4781110			6033, Powassan WTP	PM	HEALTH AND SAFETY	1	YEARS	Fire Protection System Inspection (1y) 6033	COMP	10/1/25 12:00 AM	11/28/25 09:02 AM	11/28/25 09:02 AM	Fire Protection System Inspection (1y) 6033 -Picked up Fire Extinguisher from Well House and delivered to Callander for annual Inspection by the technician from Evergaurd.
4781181			6033, Powassan WTP, Process, Process Control & Monitoring	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	10/1/25 12:00 AM	10/30/25 05:31 PM	10/30/25 05:31 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 -Analyzer Chlorine Inspection/ Service (1m) at the well house was performed by Dan Finnigan on October 28, 2025 following the low chlorine alarm test and probe maintenance. The chlorine analyzer was compared to the hand-held analyzer before the well pumps were allowed to restart. Online analyzer: 2.40 mg/L Free Cl2 Handheld analyzer: 2.05 mg/L Free Cl2 The online analyzer was adjusted accordingly. The new slope after calibration was 87% (within spec).
4782726			6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	10/1/25 12:00 AM	10/30/25 05:23 PM	10/30/25 05:23 PM	TPM Inspection/Maintenance (1m) 6033 -October 28, 2025 Reviewed trending to ensure both submersible well pumps are operating within normal parameters. Started exhaust fan and observed motorized louvers operating properly. Verified chlorine pump on hand, as well as duty chlorine pump operating satisfactorily.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4782731	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	10/1/25 12:00 AM	10/30/25 05:27 PM	10/30/25 05:27 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -October 28, 2025 by Dan Finnigan. All fluid levels were checked, belts inspected, battery charging system, etc. *NOTE: approximately 1.0 litre of oil was removed from the generator due to overfilling. The generator was started and the electrical load was transferred to generator power successfully, and transferred back to shore power properly when the test was completed. While running, the system was observed for leaks or any other deficiencies. Electrical volts and amps were recorded, along with the following generator values: RPM's = 1800 Oil Level = Full (overfilled) Coolant Temp=172 Deg.F Battery Voltage= 13.7V Oil Pressure 64 psi Fuel level = approximately 6.0 inches Hrs at start: 9280 hr 53 min Hrs at stop: 9282 hr 33 min Exhaust Temp = 550 Deg. F

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4784453			6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	CLOSE	10/1/25 12:00 AM	10/7/25 12:13 PM	10/7/25 12:13 PM	WISKI Review (1m) 6033 -WISKI Review (1m) for the month of September 2025 was completed on October 7, 2025 by Dan Finnigan. Correction were made for chlorine residuals from testing, C.T. calcs were recorded for any exceedances of the Treated Flow, etc. All values were checked and entered, lab data entries were reviewed, WISKI Graphs corrected, and this Work Order closed off.
4794330	0000258571	ANALYZER CHLORINE AIT-601 RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	10/1/25 12:00 AM	10/30/25 05:33 PM	10/30/25 05:33 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 - ***The reservoir chlorine analyzer is currently Out of Service. OCWA is still waiting on approval from the municipality to replace the faulty Cl2 sensor.

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
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Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4813620			6033, Powassan WTP, Process, Storage, Elevated Reservoir	CORR	Refurbish/ Replace/Repair	0		Powassan Reservoir Generator & Wall Mounted Electric Heater Replacement	COMP		11/21/25 02:48 PM	11/21/25 02:48 PM	Powassan Reservoir Generator & Wall Mounted Electric Heater Troubleshooting - Oct 01, 2025--Met with Gary from Val's. Checked output voltage of generator and adjusted throttle, checked transfer switch, etc. Generator now runs well and transfers easily. Removed wall mounted electric heater and will procure a replacement. Replaced Failed Heater -2000W 240V Wall Heater & Thermostat Installed
4814674	0000258541	METER FLOW FIT104 POWASSAN GROUND WATER WELL 2	6033, Powassan WTP, Process, Lowlift, Well System	PM	Calibration	1	YEARS	Meter Flow FIT-104 Powassan Ground Calibration (1y) 6033	COMP	10/15/25 12:00 AM	12/23/25 01:59 PM	12/23/25 01:59 PM	completed -Passed by Darren Aljoe, August 13, 2025
4814677	0000258542	METER FLOW FIT103 WELL 1 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Calibration	1	YEARS	Meter Flow FIT-103 Well 1 Powassan Grd Calibration (1y) 6033	COMP	10/15/25 12:00 AM	12/23/25 02:00 PM	12/23/25 02:00 PM	Completed -Passed by Darren Aljoe, August 13, 2025
4814680	0000258570	METER FLOW RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	YEARS	Meter Flow Reservoir Calibration (1y) 6033	COMP	10/15/25 12:00 AM	12/23/25 02:00 PM	12/23/25 02:00 PM	Completed -Passed by Darren Aljoe, August 13, 2025
4815455	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Refurbish/ Replace/Repair	0		Flush dw hydrants fall 2025 powassan 6033	CLOSE		10/6/25 12:49 PM	10/6/25 12:49 PM	

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Workorder Summary Report

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Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4820362	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:43 AM	11/24/25 10:43 AM	Critical Building Intrusion Alarm Testing (1m) 6033 - November 21, 2025 Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on-call operator. This confirms that the building door intrusion alarm is working. DF
4828656	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:49 AM	11/24/25 10:49 AM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -November 21, 2025 by Dan Finnigan. The oil level was checked and found to be "full", and the air filter was checked and was clean. The main power to the building was disconnected and the generator started on the third attempt. The generator ran properly and power was transferred to the generator a moment later, and all building functionality was returned. After the test period the power to the building was re-instated, and after a cool-down period the generator shut down

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4834065	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:40 AM	11/24/25 10:40 AM	Critical Alarm/Dialer Testing (1m) 6033 -Critical Alarm/Dialer Testing (1m) 6033 was completed by Dan Finnigan on November 21, 2025. The Cl2 probe was pulled out of the sample cells to perform a monthly inspection and cleaning and to force an alarm condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. WIN911 Alarming and the HMI (via Telus) provided notification to the on call operator. The Cl2 probe was placed back into the flow thru sample cell after it was inspected, cleaned and the electrolyte topped up. After the low chlorine alarm cleared, the well pump lockout was reset to resume normal operation of the well house. These actions verified proper operation of the low Cl2/instrument alarm, alarm dialer and well pump interlock.
4834328	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:37 AM	11/24/25 10:37 AM	Health And Safety Inspection (1m) 6033 -The monthly H&S Inspection was conducted on November 21, 2025 and consisted of checking/verifying the following items: 1. Chemical Apron 2. Face Shield 3. Spill Kit(s) X 2: all items were available 4. Chemical secondary containment (intact) 5. Safety Signage (all intact and visible) 6. First aid kit 7. Hearing protection earmuffs 8. Emergency lighting (tested and working) 9. Emergency Eyewash (tested and working)

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4834431			6033, Powassan WTP, Process, Process Control & Monitoring	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:39 AM	11/24/25 10:39 AM	Analyzer Chlorine Inspection/ Service (1m) 6033 - Analyzer Chlorine Inspection/Service (1m) at the well house was performed by Dan Finnigan on November 21, 2025 following the low chlorine alarm test and probe maintenance. The chlorine analyzer was compared to the hand-held analyzer before the well pumps were allowed to restart. Online analyzer: 1.94 mg/L Free Cl2 Handheld analyzer: 1.55 mg/L Free Cl2 The online analyzer was adjusted accordingly
4835518	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:42 AM	11/24/25 10:42 AM	TPM Inspection/Maintenance (1m) 6033 -November 21, 2025 Reviewed trending to ensure both submersible well pumps are operating within normal parameters. Started exhaust fan and observed motorized louvers operating properly. *Note: Backup hypo pump is in Callander for refurbishment and/or repair (change valves, diaphragm, etc.)

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4835523	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:46 AM	11/24/25 10:46 AM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -November 21, 2025 by Dan Finnigan. All fluid levels were checked, belts inspected, battery charging system, etc. The generator was started and the electrical load was transferred to generator power successfully, and transferred back to shore power properly when the test was completed. While running, the system was observed for leaks or any other deficiencies. Electrical volts and amps were recorded, along with the following generator values: RPM's = 1770 Oil Level = Full (overfilled by approximately 1.0 litres) Coolant Temp=179 Deg.F Battery Voltage= 13.7V Oil Pressure 61 psi Fuel level = approximately 6.0 inches Hrs at start: 9491 hr 24 min Hrs at stop: 9493 hr 14 min Exhaust Temp = 610 Deg. F
4836431	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	COMP	11/1/25 12:00 AM	12/18/25 11:51 AM	12/18/25 11:51 AM	WISKI Review (1m) 6033 -WISKI Review (1m) for the month of October 2025 was completed on December 17, 2025 by Dan Finnigan. Correction were made for chlorine residuals from testing and low chlorine occurrences, etc. All values were checked and entered, lab data entries were reviewed, WISKI Graphs corrected, and this Work Order closed off.
4843865	0000258571	ANALYZER CHLORINE AIT-601 RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	11/1/25 12:00 AM	11/24/25 10:48 AM	11/24/25 10:48 AM	Analyzer Chlorine Inspection/ Service (1m) 6033 -A new probe has been ordered and will be installed when it arrives

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
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Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4862822			6033, Powassan WTP, Process, Disinfection, Chlorination	CAP	Refurbish/ Replace/Repair	0		Powassan Chlorine Analyzer Probe for Reservoir	COMP		12/1/25 01:46 PM	12/1/25 01:46 PM	Chlorine Analyzer Probe - Purchase a CHLORINE SENSOR CLE 3.1-mA - 5ppm To replace cl2 probe at the reservoir. Moved to Wellhouse -Will use new probe at wellhouse and relocate wellhouse probe to the reservoir.
4865515	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:08 PM	12/10/25 02:08 PM	Critical Building Intrusion Alarm Testing (1m) 6033 -December 09, 2025 Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on-call operator. This confirms that the building door intrusion alarm is working. DF
4873825	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:33 PM	12/10/25 02:33 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -December 09, 2025 by Dan Finnigan. The oil level was checked and found to be "full", and the air filter was checked and was clean. The main power to the building was disconnected and the generator started on the third attempt. The generator ran properly and power was transferred to the generator a moment later, and all building functionality was returned. After the test period the power to the building was re-instated, and after a cool-down period the generator shut down.

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4879770	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:53 PM	12/10/25 02:53 PM	Critical Alarm/Dialer Testing (1m) 6033 -Critical Alarm/Dialer Testing (1m) 6033 was completed by Dan Finnigan on December 09, 2025. The Cl2 probe was pulled out of the sample cells to perform a monthly inspection and cleaning and to force an alarm condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. WIN911 Alarming and the HMI (via Telus) provided notification to the on call operator. A brand new Cl2 probe was placed in new flow thru sample cells and the electrolyte topped up. After the low chlorine alarm cleared, the well pump lockout was reset to resume normal operation of the well house. These actions verified proper operation of the low Cl2/instrument alarm, alarm dialer and well pump interlock.
4879987	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:06 PM	12/10/25 02:06 PM	Health And Safety Inspection (1m) 6033 -The monthly H&S Inspection was conducted on December 09, 2025 and consisted of checking/verifying the following items: 1. Chemical Apron 2. Face Shield 3. Spill Kit(s) X 2: all items were available 4. Chemical secondary containment (intact) 5. Safety Signage (all intact and visible) 6. First aid kit 7. Hearing protection earmuffs 8. Emergency lighting (tested and working) 9. Emergency Eyewash (tested and working)

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4880089			6033, Powassan WTP, Process, Process Control & Monitoring	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:12 PM	12/10/25 02:12 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 -Analyzer Chlorine Inspection/ Service (1m) at the well house was performed by Dan Finnigan on December 09, 2025 following the low chlorine alarm test and new probe installation / maintenance. The chlorine analyzer was compared to the hand-held analyzer before the well pumps were allowed to restart. Online analyzer: 1.89 mg/L Free Cl2 Handheld analyzer: 1.95 mg/L Free Cl2 The online analyzer was adjusted accordingly. The new slope after calibration was 133% (within spec).
4881197	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:15 PM	12/10/25 02:15 PM	TPM Inspection/Maintenance (1m) 6033 -December 09, 2025 Reviewed trending to ensure both submersible well pumps are operating within normal parameters. Started exhaust fan and observed motorized louvers operating properly. Verified chlorine pump on hand, as well as duty chlorine pump operating satisfactorily.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
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Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4881202	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:19 PM	12/10/25 02:19 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -December 09, 2025 by Dan Finnigan. All fluid levels were checked, belts inspected, battery charging system, etc. The generator was started and the electrical load was transferred to generator power successfully, and transferred back to shore power properly when the test was completed. While running, the system was observed for leaks or any other deficiencies. Electrical volts and amps were recorded, along with the following generator values: RPM's = 1803 Oil Level = Full Coolant Temp=181 Deg.F Battery Voltage= 13.6 V Oil Pressure 63 psi Fuel level = approximately 5.75 inches Hrs at start: 9516 hr 23 min Hrs at stop: 9518 hr 17 min Exhaust Temp = 525 Deg. F
4882063	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	COMP	12/1/25 12:00 AM	1/15/26 04:34 PM	1/15/26 04:34 PM	WISKI Review (1m) 6033 -WISKI Review (1m) for the month of November 2025 was completed on January 15, 2026 by Dan Finnigan. Correction were made for chlorine residuals from testing as well and high and low chlorine occurrences, etc. All values were checked and entered, lab data entries were reviewed, WISKI Graphs corrected, and this Work Order closed off.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4889082	0000258571	ANALYZER CHLORINE AIT-601 RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	12/1/25 12:00 AM	12/10/25 02:37 PM	12/10/25 02:37 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 -December 09, 2025 Installation of used chlorine analyzer probe from the well house cl2 analyzer. New membrane cap and fresh electrolyte added. A single point calibration was conducted after placing the analyzer probe online. The new slope after calibration was 1.59 mA/ppm (within spec). Online = 1.22 mg/L Tested = 1.44 mg/L
4911634	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	1/1/26 12:00 AM	1/14/26 04:00 PM	1/14/26 04:00 PM	Critical Building Intrusion Alarm Testing (1m) 6033 - January 13, 2026 Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on-call operator. This confirms that the building door intrusion alarm is working. DF

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4922339	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	COMP	1/1/26 12:00 AM	1/14/26 04:05 PM	1/14/26 04:05 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 - January 13, 2026 by Dan Finnigan. The oil level was checked and found to be "full", and the air filter was checked and was clean. The main power to the building was disconnected and the Reservoir back up generator started and transferred power from normal Hydro to back up system. Power transfer successful on the second crank attempt. (generator was in alarm on “Overcrank” and needed to be reset for the first time and on “RPM sensor loss” and needed to be reset before starting the second time. After the test period the power to the building was re-instated, and after a cool-down period the generator shut down.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4929720	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	COMP	1/1/26 12:00 AM	1/14/26 04:08 PM	1/14/26 04:08 PM	-Critical Alarm/Dialer Testing (1m) 6033 was completed by Dan Finnigan on January 13, 2026. The Cl2 probe was pulled out of the sample cells to perform a monthly inspection and cleaning and to force an alarm condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. WIN911 Alarming and the HMI (via Telus) provided notification to the on call operator. The probe was inspected, cleaned and the electrolyte topped up. After the low chlorine alarm cleared, the well pump lockout was reset to resume normal operation of the well house. These actions verified proper operation of the low Cl2/instrument alarm, alarm dialer and well pump interlock.
4930587	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	1/1/26 12:00 AM	1/14/26 03:57 PM	1/14/26 03:57 PM	Health And Safety Inspection (1m) 6033 -The monthly H&S Inspection was conducted on January 13, 2026 and consisted of checking/verifying the following items: 1. Chemical Apron 2. Face Shield 3. Spill Kit(s) X 2: all items were available 4. Chemical secondary containment (intact) 5. Safety Signage (all intact and visible) 6. First aid kit 7. Hearing protection earmuffs 8. Emergency lighting (tested and working) 9. Emergency Eyewash (tested and working)

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4930815			6033, Powassan WTP, Process, Process Control & Monitoring	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	1/1/26 12:00 AM	1/14/26 04:10 PM	1/14/26 04:10 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 -Analyzer Chlorine Inspection/ Service (1m) at the well house was performed by Dan Finnigan on January 13, 2026 following the low chlorine alarm test and probe maintenance. The chlorine analyzer was compared to the hand-held analyzer before the well pumps were allowed to restart. Online analyzer: 1.56 mg/L Free Cl2 Handheld analyzer: 1.83 mg/L Free Cl2 The online analyzer was adjusted accordingly. The new slope after calibration was 116% (within spec).
4932621	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	1/1/26 12:00 AM	1/14/26 03:59 PM	1/14/26 03:59 PM	TPM Inspection/Maintenance (1m) 6033 - January 13, 2026 Reviewed trending to ensure both submersible well pumps are operating within normal parameters. Started exhaust fan and observed motorized louvers operating properly. *Note: Backup hypo pump is back in Powassan. Verified chlorine pump on hand, as well as duty chlorine pump operating satisfactorily.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4932626	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	1/1/26 12:00 AM	1/14/26 03:56 PM	1/14/26 03:56 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -January 13, 2026 by Dan Finnigan. All fluid levels were checked, belts inspected, battery charging system, etc. The generator was started and the electrical load was transferred to generator power successfully, and transferred back to shore power properly when the test was completed. While running, the system was observed for leaks or any other deficiencies. Electrical volts and amps were recorded, along with the following generator values: RPM's = 1782 Oil Level = Full Coolant Temp=177 Deg.F Battery Voltage= 13.7 V Oil Pressure 65 psi Fuel level = approximately 5.0 inches Hrs at start: 9656 hr 32 min Hrs at stop: 9658 hr 44 min Exhaust Temp = 590 Deg. F
4933737	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	COMP	1/1/26 12:00 AM	1/15/26 04:36 PM	1/15/26 04:36 PM	WISKI Review (1m) 6033 -WISKI Review (1m) for the month of December 2025 was completed on January 15, 2026 by Dan Finnigan. Correction were made for chlorine residuals from testing as well and high and low chlorine occurrences, etc. All values were checked and entered, lab data entries were reviewed, WISKI Graphs corrected, and this Work Order closed off.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4943332	0000258571	ANALYZER CHLORINE AIT-601 RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	1/1/26 12:00 AM	1/2/26 01:45 PM	1/2/26 01:45 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 - Analyzer Chlorine Inspection/ Service (1m) at the Reservoir was performed by Dan Finnigan on January 2, 2026. Electrolyte levels were checked and filled, air was flushed from the analyzer housing, and readings checked against a pocket colorimeter. A single point calibration was conducted after placing the analyzer probe online. Online = 1.83 mg/L Tested = 1.86 mg/L The online analyzer was within 0.03 mg/L Free Cl2 and therefore did not required adjustment

Appendix B - Work Order Summary for WWTL

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4774650	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	10/1/25 12:00 AM	10/27/25 10:45 AM	10/27/25 10:45 AM	Diesel Generator Inspection/ Functional Test (1m) 5747 -October 22, 2025 Dan Finnigan performed the monthly Generator/ Functional test.. All fluid levels were checked, belts inspected, battery charging system, etc. The generator transfer button was pressed and the start command to the generator was initiated. While running, the system was observed for leaks or any other deficiencies. The following generator values were recorded while running: *Note: The generator started on the 1 st attempt. RPM's= 1800 Oil Level = Full Coolant Temp=178 Deg.F Battery Voltage= 12.2 V Oil Pressure 52 psi Hrs at start: 570.60
4780411	0000126968	LAGOON CELL 01 SOUTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747	CLOSE	10/1/25 12:00 AM	10/2/25 09:32 AM	10/2/25 09:32 AM	Lagoon Cell 01South Powassan Insp/ Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during the monthly RAW sewage sample collection on October 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4780421	0000126967	LAGOON CELL 02 NORTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747	CLOSE	10/1/25 12:00 AM	10/2/25 09:33 AM	10/2/25 09:33 AM	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during the monthly RAW sewage sample collection on October 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4780455	0000126969	LAGOON CELL 03 POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747	CLOSE	10/1/25 12:00 AM	10/2/25 09:35 AM	10/2/25 09:35 AM	Lagoon Cell 03 Powassan Inspection/ Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during the monthly RAW sewage sample collection on October 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4780512			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	10/1/25 12:00 AM	10/27/25 09:58 AM	10/27/25 09:58 AM	Health And Safety Inspection (1m) 5747 -Dan Finnigan conducted the monthly H&S Inspection on October 22, 2025 which consisted of checking/verifying the following items: 1. Spill Kit: all items were available 2. Safety Signage (all intact and visible) 3. First aid kit 4. Hearing protection earmuffs 5. Emergency lighting (tested and working) 6. Emergency Eyewash (bottles are within use before date) 7. Fire Extinguisher 8. CO Monitor (not functioning)
4780528			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	YEARS	Fire Protection System Inspection (1y) 5747	COMP	10/1/25 12:00 AM	11/28/25 09:03 AM	11/28/25 09:03 AM	Fire Protection System Inspection (1y) 5747 -Picked up fire extinguisher from Clark Street lift station and delivered to Callander for annual fire extinguisher inspection by technician from Evergaurd.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4780552			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	10/1/25 12:00 AM	10/27/25 10:01 AM	10/27/25 10:01 AM	TPM Inspection/Maintenance (1m) 5747 -Completed by Dan Finnigan on October 22, 2025. The operation of all sewage station lift pumps were visually and audibly observed at both St. Gregory's Lift Station and the Clark Street Lift station. Pump #1 at St. Gregory SLS seemed a little noisy but pump output was normal. The control panels were also checked for functionality with nothing unusual noted. Ventilation screens at the Clark Station were in good condition, and there was nothing else to report.
4780569			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	10/1/25 12:00 AM	10/27/25 10:42 AM	10/27/25 10:42 AM	Critical Alarm/Dialer Testing (1m) 5747 -Conducted by Dan Finnigan on October 22, 2025. Both sewage pumps were turned off in "hand" and the wet well level was allowed to rise until the High Level alarm setpoint was reached. The Telus alarm was triggered and messaged the operator and both pumps were turned back on to pump down the level. Both sewage pumps shut off in Auto when the level returned to normal.
4784462			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	CLOSE	10/1/25 12:00 AM	10/5/25 05:30 PM	10/5/25 05:30 PM	WISKI Review (1m) 5747 - WISKI Review (1m) for the month of September 2025 was completed by Dan Finnigan. All values were checked, lab data entries were reviewed, and this Work Order closed off.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4828640	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	11/1/25 12:00 AM	11/5/25 12:11 PM	11/5/25 12:11 PM	Diesel Generator Inspection/ Functional Test (1m) 5747 -November 04, 2025 Dan Finnigan performed the monthly Generator/ Functional test.. All fluid levels were checked, belts inspected, battery charging system, etc. The generator transfer button was pressed and the start command to the generator was initiated. While running, the system was observed for leaks or any other deficiencies. The following generator values were recorded while running: *Note: The generator started on the 1 st attempt. RPM's= 1800 Oil Level = Full Coolant Temp=178 Deg.F Battery Voltage= 12.2 V Oil Pressure 58 psi Hrs at start: 571.55 Hrs at stop: 572.30
4833878	0000126968	LAGOON CELL 01 SOUTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747	COMP	11/1/25 12:00 AM	11/6/25 07:50 AM	11/6/25 07:50 AM	Lagoon Cell 01South Powassan Insp/ Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during the monthly RAW sewage sample collection on November 04, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4833888	0000126967	LAGOON CELL 02 NORTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747	COMP	11/1/25 12:00 AM	11/6/25 07:51 AM	11/6/25 07:51 AM	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during the monthly RAW sewage sample collection on November 04, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4833921	0000126969	LAGOON CELL 03 POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747	COMP	11/1/25 12:00 AM	11/6/25 07:52 AM	11/6/25 07:52 AM	Lagoon Cell 03 Powassan Inspection/ Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during the monthly RAW sewage sample collection on November 04, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4834005			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	11/1/25 12:00 AM	11/5/25 12:07 PM	11/5/25 12:07 PM	Health And Safety Inspection (1m) 5747 - Dan Finnigan conducted the monthly H&S Inspection on November 04, 2025 which consisted of checking/verifying the following items: 1. Spill Kit: all items were available 2. Safety Signage (all intact and visible) 3. First aid kit 4. Hearing protection earmuffs 5. Emergency lighting (tested and working) 6. Emergency Eyewash (bottles are within use before date) 7. Fire Extinguisher 8. CO Monitor (not functioning)

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4834018			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	11/1/25 12:00 AM	11/5/25 12:08 PM	11/5/25 12:08 PM	TPM Inspection/Maintenance (1m) 5747 - Completed by Dan Finnigan on November 04, 2025. The operation of all sewage station lift pumps were visually and audibly observed at both St. Gregory's Lift Station and the Clark Street Lift station. Pump #1 at St. Gregory SLS seemed a little noisy but pump output was normal. The control panels were also checked for functionality with nothing unusual noted. Ventilation screens at the Clark Station were in good condition, and there was nothing else to report.
4834023			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	11/1/25 12:00 AM	11/5/25 12:05 PM	11/5/25 12:05 PM	Critical Alarm/Dialer Testing (1m) 5747 - Conducted by Dan Finnigan on November 04, 2025. Both sewage pumps were turned off in "hand" and the wet well level was allowed to rise until the High Level alarm setpoint was reached. The Telus alarm was triggered and messaged the operator and both pumps were turned back on to pump down the level. Both sewage pumps shut off in Auto when the level returned to normal.
4836436			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	11/1/25 12:00 AM	1/15/26 01:55 PM	1/15/26 01:55 PM	WISKI Review (1m) 5747 -WISKI Review (1m) for the month of October 2025 was completed by Dan Finnigan. Discharge Flows were calculated, all values were checked, lab data entries were reviewed, and this Work Order closed off.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4862651			5747, Clark SPS, Facility	PM	Predictive Maintenance	0		Powassan Clark St Sewage Pump Station Hyrdovac Cleanout	COMP		11/13/25 10:09 AM	11/13/25 10:09 AM	Clark St Sewage Pump Station Hyrdovac Cleanout -Clark St pumping station required hydrovac cleaning. Completed Nov 12, 12025.
4873809	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	12/1/25 12:00 AM	12/8/25 10:12 AM	12/8/25 10:12 AM	Diesel Generator Inspection/ Functional Test (1m) 5747 -December 05, 2025 Dan Finnigan performed the monthly Generator/ Functional test.. All fluid levels were checked, belts inspected, battery charging system, etc. The generator transfer button was pressed and the start command to the generator was initiated. While running, the system was observed for leaks or any other deficiencies. The following generator values were recorded while running: *Note: The generator started on the 1 st attempt. RPM's= 1800 Oil Level = Full Coolant Temp=168 Deg.F Battery Voltage= 12.2 V Oil Pressure 58 psi Hrs at start: 572.30 Hrs at stop: 573.45
4879662	0000126968	LAGOON CELL 01 SOUTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747	COMP	12/1/25 12:00 AM	12/2/25 07:54 AM	12/2/25 07:54 AM	Lagoon Cell 01South Powassan Insp/ Service (1m/6m/1y) 5747 - Dan Finnigan inspected the associated lagoon during a site visit on the monthly RAW sewage sample collection on December 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4879672	0000126967	LAGOON CELL 02 NORTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747	COMP	12/1/25 12:00 AM	12/2/25 07:55 AM	12/2/25 07:55 AM	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747 - Dan Finnigan inspected the associated lagoon during a site visit on the monthly RAW sewage sample collection on December 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4879694	0000126969	LAGOON CELL 03 POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747	COMP	12/1/25 12:00 AM	12/2/25 07:56 AM	12/2/25 07:56 AM	Lagoon Cell 03 Powassan Inspection/ Service (1m/6m/1y) 5747 - Dan Finnigan inspected the associated lagoon during a site visit on the monthly RAW sewage sample collection on December 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4879712			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	12/1/25 12:00 AM	12/8/25 10:10 AM	12/8/25 10:10 AM	Health And Safety Inspection (1m) 5747 -Dan Finnigan conducted the monthly H&S Inspection on December 05, 2025 which consisted of checking/verifying the following items: 1. Spill Kit: all items were available 2. Safety Signage (all intact and visible) 3. First aid kit 4. Hearing protection earmuffs 5. Emergency lighting (tested and working) 6. Emergency Eyewash (bottles are within use before date) 7. Fire Extinguisher 8. CO Monitor (tested and working)
4879723			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	12/1/25 12:00 AM	12/8/25 10:13 AM	12/8/25 10:13 AM	TPM Inspection/Maintenance (1m) 5747 -Completed by Dan Finnigan on December 05, 2025. The operation of all sewage station lift pumps were visually and audibly observed at both St. Gregory's Lift Station and the Clark Street Lift station. Pump #1 at St. Gregory SLS seemed a little noisy but pump output was normal. The control panels were also checked for functionality with nothing unusual noted. Ventilation screens at the Clark Station were in good condition, and there was nothing else to report.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4879728			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	12/1/25 12:00 AM	12/8/25 10:14 AM	12/8/25 10:14 AM	Critical Alarm/Dialer Testing (1m) 5747 -Conducted by Dan Finnigan on December 05, 2025. Both sewage pumps were turned off in “hand” and the wet well level was allowed to rise until the High Level alarm setpoint was reached. The Telus alarm was triggered and messaged the operator and both pumps were turned back on to pump down the level. Both sewage pumps shut off in Auto when the level returned to normal.
4882068			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	12/1/25 12:00 AM	1/15/26 01:56 PM	1/15/26 01:56 PM	WISKI Review (1m) 5747 - WISKI Review (1m) for the month of November 2025 was completed by Dan Finnigan. Discharge Flows were calculated, all values were checked, lab data entries were reviewed, and this Work Order closed off.
4906724	0000086556	METER FLOW POWASSAN WWTL (CLARKE STREET) OLD LIFT STN	5747, Clark SPS, Process	PM	Calibration	1	YEARS	Meter Flow Powassan WWTL Clark Street Calibration (1y) 5747	COMP	1/14/26 12:00 AM	1/16/26 11:29 AM	1/16/26 11:29 AM	Completed September 3rd, 2025 -Passed
4906727	0000086563	METER FLOW 1 POWASSAN WWTL. ST.GREGORY SCHOOL PUMPING STATION #2	5747, Faireview SPS, Process	PM	Calibration	1	YEARS	Meter Flow 1 Powassan WWTL St. Gregory Calibration (1y) 5747	COMP	1/14/26 12:00 AM	1/16/26 11:31 AM	1/16/26 11:31 AM	Completed September 3, 2025 -Passed

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4922323	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	1/1/26 12:00 AM	1/16/26 11:16 AM	1/16/26 11:16 AM	Diesel Generator Inspection/ Functional Test (1m) 5747 -January 16, 2026 Dan Finnigan performed the monthly Generator/ Functional test.. All fluid levels were checked, belts inspected, battery charging system, etc. The generator transfer button was pressed and the start command to the generator was initiated. While running, the system was observed for leaks or any other deficiencies. The following generator values were recorded while running: *Note: The generator started on the 1 st attempt. RPM's= 1800 Oil Level = Full Coolant Temp=140 Deg.F Battery Voltage= 12.7 V Oil Pressure 60 psi Hrs at start: 573.45 Hrs at stop: 574.45
4929424	0000126968	LAGOON CELL 01 SOUTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747	COMP	1/1/26 12:00 AM	1/12/26 01:24 PM	1/12/26 01:24 PM	Lagoon Cell 01South Powassan Insp/ Service (1m/6m/1y) 5747 - Dan Finnigan inspected the associated lagoon during a site visit on the monthly RAW sewage sample collection on January 09, 2026. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4929441	0000126967	LAGOON CELL 02 NORTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747	COMP	1/1/26 12:00 AM	1/12/26 01:25 PM	1/12/26 01:25 PM	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747 - Dan Finnigan inspected the associated lagoon during a site visit on the monthly RAW sewage sample collection on January 09, 2026. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4929471	0000126969	LAGOON CELL 03 POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747	COMP	1/1/26 12:00 AM	1/12/26 01:26 PM	1/12/26 01:26 PM	Lagoon Cell 03 Powassan Inspection/ Service (1m/6m/1y) 5747 - Dan Finnigan inspected the associated lagoon during a site visit on the monthly RAW sewage sample collection on January 09, 2026. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.

ONTARIO CLEAN WATER AGENCY
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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4929573			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	1/1/26 12:00 AM	1/16/26 11:19 AM	1/16/26 11:19 AM	Health And Safety Inspection (1m) 5747 -Dan Finnigan conducted the monthly H&S Inspection on January 16, 2026 which consisted of checking/verifying the following items: 1. Spill Kit: all items were available 2. Safety Signage (all intact and visible) 3. First aid kit 4. Hearing protection earmuffs 5. Emergency lighting (tested and working) 6. Emergency Eyewash (bottles are within use before date) 7. Fire Extinguisher 8. CO Monitor (tested and working)
4929638			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	1/1/26 12:00 AM	1/16/26 11:20 AM	1/16/26 11:20 AM	TPM Inspection/Maintenance (1m) 5747 -Completed by Dan Finnigan on January 16, 2026. The operation of all sewage station lift pumps were visually and audibly observed at both St. Gregory's Lift Station and the Clark Street Lift station. Pump #1 at St. Gregory SLS seemed a little noisy but pump output was normal. The control panels were also checked for functionality with nothing unusual noted. Ventilation screens at the Clark Station were in good condition, and there was nothing else to report. *NOTE: all gate locks and wet well locks were frozen and needed to be torched to open.

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CAP,CORR,OPER,PM
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4929648			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	1/1/26 12:00 AM	1/16/26 11:17 AM	1/16/26 11:17 AM	Critical Alarm/Dialer Testing (1m) 5747 -Conducted by Dan Finnigan on January 16, 2026. Both sewage pumps were turned off in “hand” and the wet well level was allowed to rise until the High Level alarm setpoint was reached. The Telus alarm was triggered and messaged the operator and both pumps were turned back on to pump down the level. Both sewage pumps shut off in Auto when the level returned to normal.
4933742			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	1/1/26 12:00 AM	1/15/26 01:57 PM	1/15/26 01:57 PM	WISKI Review (1m) 5747 - WISKI Review (1m) for the month of December 2025 was completed by Dan Finnigan. All values were checked, lab data entries were reviewed, and this Work Order closed off.

Appendix C – Call-out Report for WTP

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4819274	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	CALL	Compliance	0		Powassan WS Low Chlorine Alarm / Lockout	COMP		10/24/25 06:53 PM	10/25/25 02:30 AM	Powassan WS Low Chlorine Alarm / Lockout -Friday October 24, 2025 18:53--Received and acknowledged Telus Alarms for Low Chlorine 19:00--Logged onto Wonderware remotely to review trending and operations: chlorine residual dropped to 0.78 mg/L and all pumps are locked out. Reservoir is above 4.5 meters and dropping. A site visit is required. 19:00--Received and acknowledged WIN911 notification for Treated Water Low Chlorine alarm 22:23--Received and acknowledged Telus notification for Auxiliary 1 alarm (Reservoir Low Level Alarm) 23:50--Confirmed analyzer reading by comparison to handheld: online analyzer reading 0.76 mg/L, handheld reading is 0.80 mg/L. Analyzer is within specifications and does not require calibration. 23:55--Opened waste valve and began back flushing contact chamber Saturday October 25, 2025 00:10--Checked hypo pump and all lines for leaks: none found. Removed injection Lance and observed Minor solidifying in the injection stem. Cleaned injection, stem and observed good pumping through injection Lance. Reinstalled injection Lance, and checked for leaks: none found. 00:15--Shut all wasting valves and finish back flushing. 00:20--Cleared low chlorine and reservoir low low level lockout/ alarm. Allowed well pumps to start in auto, and observed good dosing from hypo pump 00:25--Adjusted low and low low reservoir level alarm set points. New low level is 4.15 m, and new low

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													low level is 4.00 m. 00:48--Increased stroke on hypo pump from 65% up to 70% 01:05--Added one jug of hypo to the day tank and turned up hypo pump stroke from 70 to 75%. Increased/ frequency from 7000/per hour up to 7200 strokes per hour.
4861506	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	CALL	Compliance	0		Powassan WS Low Chlorine Alarm / Lockout	COMP		11/6/25 01:51 AM	11/6/25 07:00 PM	Powassan WS Low Chlorine Alarm / Lockout - -Received low chlorine alarm / lockout -Checked hypo pump, injection, lines, etc. No evidence of leaks or failures -Changed hypo pump with spare, changed foot valve and injection valve -Primed pump and restarted plant. High chlorine levels detected in the contact chamber with the replacement pump pumping way too much hypo -Recorded hypo values every 5 minutes while flushing area hydrant and backflushing twice -adjusted settings on pump and monitored plant for several hours -monitored residual remotely until approximately 19:00 hrs

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4864332	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	CALL	Compliance	0		Powassan well House Low chlorine alarms	COMP		11/24/25 12:15 AM	11/24/25 10:45 AM	Powassan well House Low chlorine alarms -00:12--Received and acknowledged WIN911 notification for low chlorine alarm 00:15--Logged onto Wonderware to review trending and operations: POE analyzer dropped briefly to 0.69 mg/L on November 23 at 2352 hours before quickly climbing to current reading of 1.13 mg/L. A site visit and further adjustments to the hypo pump will be made later this morning. 10:03--Received notification from Telus alarms for Powassan well House low chlorine alarm 10:10--Confirmed well pumps were locked out and residual was rising above lockout set point 11:30--Cleared lockouts, adjusted chlorine pump speed, confirmed good dosing, etc.
4906529	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	CALL	Compliance	0		Powassan WS POE High Chlorine Alarms	COMP		12/1/25 08:06 PM	12/2/25 01:45 PM	Powassan WS POE High Chlorine Alarms -20:06--Received Telus notification for POE High Chlorine Alarm 20:12--Received WIN911 notification for POE High Chlorine alarm 20:15--Logged onto Wonderware remotely to review trending and operations: a very quick spike in chlorine residual occurred at 19:52 Hrs peaking at 4.17 mg/L before reducing down to 2.27 mg/L. Will monitor remotely. 23:00--Logged onto Wonderware remotely: POE analyzer reading 2.18 mg/L on the reservoir drain cycle. Minor adjustment will be made to the pump tomorrow. No further action required at this time.

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4906623			6033, Powassan WTP, Process	CALL	Inspection	0		Powassan Well Supply Low POE Chlorine Alarm	COMP		11/29/25 10:00 AM	11/29/25 02:00 PM	Powassan Well Supply Low POE Chlorine Alarm -Received POE Low Chlorine Alarm. Reviewed trending with POE Chlorine drop to 0.7 mg/L and interlock deactivation. Backflushing with sodium sulfite to Dechlorinate. Halted backflushing. Low chlorine events confirmed to have resulted from multiple faulty check valves for ProMinent dosimg pump. HMI Alarms Teset with temporary adjustment t to Low Reservoir Level at 3.3 metres. Chlorine pumo degassing set 30 minute interval at 1 second duration.

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Workorder Summary Report

Report Start Date:	Oct 1, 2025 12:00 AM
Report End Date:	Dec 31, 2025 11:59 PM
Location:	6033*
Work Order Type:	CALL,EMER
Work Order Class:	

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4907830			6033, Powassan WTP, Process	CALL	Compliance	0		Powassan WS Low Chlorine WIN911 alarms	COMP		12/5/25 05:22 PM	12/8/25 07:30 AM	Powassan WS Low Chlorine WIN911 alarms - 17:22--Received WIN911 notification for POE low chlorine alarm. 17:30--logged onto Wonderware remotely to check trending and operations: trending show a brief drop of residual down to 0.72 mg/L on Well Pump#1 startup, followed immediately with a restoral back up to 1.76 mg/L. Will monitor remotely. 20:45--logged onto Wonderware remotely to check trending and operations: Well Pump#1 has finished the pumping cycle and the residual is steady at 1.71 mg/L. Will monitor remotely. ***Monitored via Wonderware throughout the weekend, checking multiple times during pumping cycles. The drop in residuals on Well Pump #1 startup seems to be decreasing somewhat. Stroke will be increased slightly in order to raise the dosage for the next several weeks until the hypo pump can be properly diagnosed, etc.

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
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Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4911075	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	CALL	Compliance	0		Powassan WS low Chlorine Alarms	COMP		12/19/25 09:52 PM	12/21/25 01:40 PM	Powassan WS low Chlorine Alarms - 13:00--***Received a low chlorine alarm on Friday December 19, 2025 at 21:52 (Telus) and 21:59 (WIN911) for low chlorine. Trending from Wonderware showed the residual dipped to 0.55 mg/L but did not lock out. Subsequent trending improved and no other low chlorine events were noted. Arrived at Well House and confirmed there were no leaks or air bubbles in the hypo lines, etc. 13:05--Recorded calculations and readings. Added one jug of hypo to the day tank. Compared online analyzer to handheld: online analyzer was within specifications and does not require calibration. All equipment appears to be in good working order. 13:15--Reviewed online chart recorder back to Thursday, December 18, 2025 at 07:00 Confirmed the chlorine analyzer only dropped to 0.55 mg/L on Friday, December 19. CT was met. 13:31--Adjusted chlorine low level alarm, set point to higher than current reading of 1.88 mg/L. Immediate lockout and alarm notification through Telus

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Workorder Summary Report

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Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													confirmed 13:33--Reset low chlorine alarm set point down to 0.80 mg/L and reset plant interlock to allow plant to restart in auto. 13:40--Receive notification from Telus of previous low chlorine alarms
4930966			6033, Powassan WTP, Process	CALL	Inspection	0		Powassan Well Supply Low POE Chlorine Alarm	COMP		12/24/25 08:45 PM	12/24/25 10:45 PM	Powassan Well Supply Low POE Chlorine Alarm -Received POE Low Chlorine Alarm. Well Pump Interlock deactivated with POE Chlorine displaying 0.13 mg/L. Backflushing with sodium sulfite for dechlorination. Received Reservoir Low Level Alarm. Halted backflushing. Adjusted Reservoir Low Level Alarm Setpoint to 4.1 metres with LL to 4.0 metres. Reset Low Chlorine Interlock with Well Pump 1 activation.
4931389			6033, Powassan WTP, Process	CALL	Inspection	0		Powassan Well Supply Low POE Chlorine Alarm	COMP		12/24/25 11:00 PM	12/25/25 12:15 AM	Received POE Low Chlorine Alarm. -Received POE Low Chlorine Alarm. POE Chlorine Analyzer displaying 1.20 mg/L. Trending review shows at 2255 hours POE Chlorine drop to 0.79 mg/L with Interlick deactivation. Reset Well Pump Interlock.

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Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4931539			6033, Powassan WTP, Process	CALL	Inspection	0		Powassan Well Supply Low POE Chlorine	COMP		12/25/25 01:15 PM	12/25/25 04:30 PM	Powassan Well Supply Low POE Chlorine -Received Low POE Chlorine Alarm. POE Chlorine Analyzer displaying 0.10 mg/L. Backflushing with sodium sulfite for Dechlorination. Received WIN Low Reservoir Level Alarm with reduction below 4.4 metres. Halted backflushing. Reset Well Pump Interlock. Received Low Reservoir Level Alarm. Adjusted Reservoir Low Level Alarm Setpoint to 3.9 metres with LL to 3.8 metres.

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Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4931803			6033, Powassan WTP, Process	CALL	Inspection	0		Powassan Well Supply Low POE Chlorine Alarm	COMP		12/26/25 07:15 AM	12/26/25 12:15 PM	Powassan Well Supply Low POE Chlorine Alarm -Received POE Low Chlorine Alarm. Received WIN Low Reservoir Level Alarm. POE Chlorine Analyzer displaying 0.06 mg/L. Backflushing with sodium sulfite for Dechlorination. Halted Backflushing. Reset Well Pump Interlock. Received POE Low Chlorine Alarm. Backflsuhing with sodium sulfite for Dechlorination. Adjusted Reservoir Low Level Alarm Setpoint to 3.2 metres with LL to 3.1 metres. Halted backflushing. Reset Well Pump Interlock. Adjusted Reservoir Low Level Alarm Setpoint to 3.3 metres with LL to 3.2 metres. Configured chlorine dosing pump to purge every 120 minutes for 10 seconds. Inspecrion of equipment. Raised Sodium Hypochlorite. Adjusted Reservoir Low Level Alarm Setpoint to 3.4 metres with LL to 3.3 metres.

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 6033*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4933081			6033, Powassan WTP, Process	CALL	Inspection	0		Powassan Well Supply Low POE Chlorine Alarm	COMP		12/27/25 09:00 AM	12/27/25 02:00 PM	Powassan Well Supply Low POE Chlorine Alarm -Received POE Low Chlorine Alarm. Received WIN Low Reservoir Level Alarm. POE Chlorine displaying 0.05 mg/L. Backflushing with sodium sulfite for Dechlorination. Reset Well Pump Interlock. Configured Chlorine Pump Strike Length to 50%. Configured Chlorine Pump Air Purge Interval to 30 minutes with 5 second Duration. Adjusted POE Chlorine Analyzer Interlock Setpoint to 0.55 mg/L. Configured Chlorine Pump Air Purge Interval to 30 minutes with 10 second Duration.
4933389			6033, Powassan WTP, Process	CALL	Inspection	0		Powassan Well Supply Low POE Chlorine Alarm	COMP		12/28/25 04:15 AM	12/28/25 02:30 PM	Powassan Well Supply Low POE Chlorine Alarm -Received POE Low Chlorine Alarm. Received WIN Low Reservoir Level Alarm following reduction below 4.4 metre Setpoint. POE Chlorine Analyzer displaying 2.00 mg/L. Reservoir Level @ 3.41 metres. Backflushing with sodium sulfite for Dechlorination. Halted Backflushing. Flushed Chlorine injection following suction line inspection with appropriate air bubble displacement rate during function. Reset Well Pump Interlock. Adjusted POE Chlorine Analyzer Interlock Setpoint to 0.80 mg/L.

Appendix D – Call-out Report for WWTL

ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

Workorder Summary Report

Report Start Date: Oct 1, 2025 12:00 AM
Report End Date: Dec 31, 2025 11:59 PM
Location: 5747*
Work Order Type: CALL,EMER
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
4909351			5747, Powassan WWTL	CALL	Compliance	0		Powassan Clark Street SLS High Wet Well Level Alarm	COMP		12/19/25 04:42 AM	12/19/25 10:15 AM	Powassan Clark Street SLS High Wet Well Level Alarm -04:42--Received Telus Notification for High Wet Well level 05:28--Received and acknowledged WIN911 notification for High Wet Well Level. 05:30--Logged onto Wonderware remotely to check wet well trending: current rain event has the wet well rising very slowly. Current level is at 8.78 meters, or about 3 meters below the overflow. Will monitor remotely. 07:30--Wet well level has reached blanking level (9.78 meters). Forecast shows rain event has ended and turned to snow. Will monitor remotely. 08:30--Trending shows wet well level coming down (currently at 8.70 meters and dropping). A site visit will confirm there was no by-pass.

Appendix E - Performance Assessment Report Water

Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Water Performance Assessment Report
From :10/1/2025 to 12/31/2025

01/21/2026

6033 POWASSAN DRINKING WATER SYSTEM 220000576

	10 / 2025	11/ 2025	12/ 2025	<--Total-->	<--Avg-->	<--Max-->	<--Min-->
Flows							
Raw Flow: Monthly Total - RW1 - Raw Well 1 (m³)	6,002.46	5,093.86	10,173.45	21,269.77			
Raw Flow: Monthly Total - RW2 - Raw Well 2 (m³)	5,788.51	5,197.16	2,713.65	13,699.32			
Raw Flow: Monthly Avg - RW1 - Raw Well 1 (m³)	193.63	169.80	328.18		230.53		
Raw Flow: Monthly Avg - RW2 - Raw Well 2 (m³)	186.73	173.24	180.91		180.29		
Raw Flow: Monthly Max - RW1 - Raw Well 1 (m³)	327.99	446.15	910.31			910.310	
Raw Flow: Monthly Max - RW2 - Raw Well 2 (m³)	373.70	426.22	503.49			503.490	
Raw Flow: Monthly Total - RW - Raw Water - Total (m³)	11,790.97	10,291.02	5,867.78	27,949.77			
Raw Flow: Monthly Avg - RW - Raw Water - Total (m³)	380.35	343.03	391.19		371.52		
Raw Flow: Monthly Max - RW - Raw Water - Total (m³)	535.35	482.00	696.10			696.100	
Turbidity							
Raw: Max Turbidity - RW1 - Raw Well 1 (NTU)	0.090	0.080	0.240			0.240	
Raw: Max Turbidity - RW2 - Raw Well 2 (NTU)	0.090	0.080	1.920			1.920	
Chemical Parameters							
Treated: Max Nitrite - TW1 - TW1 (mg/L)	< 0.003				<	< 0.003	<
Treated: Max Nitrate - TW1 - TW1 (mg/L)	1.120					1.120	
Distribution: Max THM - DW - Distribution (µg/l)	1.800					1.800	
Distribution: Max HAA - DW - Distribution (µg/l)	< 5.300				<	< 5.300	<
Chlorine Residuals							
Treated: Min Free Cl2 Resid - TW - Treated Water (mg/L)	0.843	0.515	0.560				0.515
Treated: Max Free Cl2 Resid - TW - Treated Water (mg/L)	2.477	5.160	5.161			5.161	
Dist: Min Free Cl2 Resid - DW - Distribution (mg/L)	1.460	1.480	1.510				1.280
Dist: Max Free Cl2 Resid - DW - Distribution (mg/L)	2.160	2.700	3.000			2.130	
Bacti Samples Collected							
Raw Bacti: # of samples - RW1 - Raw Well 1	4	4	5	13			
Raw Bacti: # of samples - RW2 - Raw Well 2	4	4	5	13			
Treated Bacti: # of samples - TW1 - TW1	2	2	2	6			
Treated Bacti: # of samples - TW2 - TW2	2	2	3	7			
Dist Bacti: # of samples - DW - Distribution	12	12	15	39			
Dist HPC: # of samples - DW - Distribution	4	4	5	13			
Treated Bacti: # of TC exceedances - TW1 - TW1	0	0	0	0			
Treated Bacti: # of TC exceedances - TW2 - TW2	0	0	0	0			
Treated Bacti: # of EC exceedances - TW1 - TW1	0	0	0	0			
Treated Bacti: # of EC exceedances - TW2 - TW2	0	0	0	0			
Dist Bacti: # of TC exceedances - DW - Distribution	0	0	0	0			
Dist Bacti: # of EC exceedances - DW - Distribution	0	0	0	0			

Appendix F - Performance Assessment Report Wastewater

Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Performance Assessment Report
From 10/1/2025 to 12/31/2025

01/21/2026

5747 POWASSAN WASTEWATER TREATMENT LAGOON 110000613

	10 / 2025	11 / 2025	12 / 2025	<--Total-->	<--Avg-->	<--Max-->
Flows						
Raw Flow: Total - Raw m³/d	12,630.70	14,848.80	13,689.50	41,169.00		
Raw Flow: Total - St Gregory m³/d	433.60	423.80	438.20	1,295.60		
Raw Flow: Total - Clark Street m³/d	12,197.10	14,425.00	13,251.30	39,873.40		
Raw Flow: Avg - Raw m³/d	407.44	494.96	441.60		447.49	
Raw Flow: Avg - St Gregory m³/d	13.99	14.13	14.14		14.08	
Raw Flow: Avg - Clark Street m³/d	393.45	480.83	427.46		433.41	
Raw Flow: Max - Raw m³/d	569.40	626.10	1,032.90			1,032.90
Raw Flow: Max - St Gregory m³/d	34.90	17.50	20.90			34.90
Raw Flow: Max - Clark Street m³/d	549.60	608.80	1,012.00			1,012.00
Raw Flow: Count - Raw m³/d	31.00	30.00	31.00	92.00		
Raw Flow: Count - St Gregory m³/d	31.00	30.00	31.00	92.00		
Raw Flow: Count - Clark Street m³/d	31.00	30.00	31.00	92.00		
Eff. Flow: Total - Eff Old m³/d	271,446.24	74,669.68	0.00	346,115.92		
Eff. Flow: Total - Eff North m³/d	0.00	55,564.94	0.00	55,564.94		
Eff. Flow: Avg - Eff Old m³/d	22,620.52	18,667.42	0.00		21,632.25	
Eff. Flow: Avg - Eff North m³/d	0.00	2,525.68	0.00		2,525.68	
Eff. Flow: Max - Eff Old m³/d	24,597.07	24,597.07	0.00			
Eff. Flow: Max - Eff North m³/d	0.00	2,645.95	0.00			2,645.95
Eff Flow: Count - Eff Old m³/d	12.00	4.00	0.00	16.00		
Eff Flow: Count - Eff North m³/d	0.00	22.00	0.00	22.00		
Carbonaceous Biochemical Oxygen Demand: CBOD						
Eff: Avg cBOD5 - Eff Old mg/L	< 4.25	5.00	0.00		< 4.40	< 5.00
Eff: Avg cBOD5 - Eff North mg/L	0.00	< 6.40	0.00		< 6.40	< 6.40
Eff: # of samples of cBOD5 - Eff Old	4.00	1.00	0.00	5.00		
Eff: # of samples of cBOD5 - Eff North	0.00	5.00	0.00	5.00		
Loading: cBOD5 - Eff Old kg/d	< 96.137	93.337	0.000		< 95.18	< 96.14
Loading: cBOD5 - Eff North kg/d	0.000	< 16.164	0.000		< 138.45	< 16.16
Biochemical Oxygen Demand: BOD5						
Raw: Avg BOD5 - Raw mg/L	326.00	140.00	258.00		241.33	326.00
Raw: # of samples of BOD5 - Raw	1.00	1.00	1.00	3.00		
Total Suspended Solids: TSS						
Raw: Avg TSS - Raw mg/L	197.00	280.00	210.00		229.00	280.00
Raw: # of samples of TSS - Raw	1.00	1.00	1.00	3.00		
Eff: Avg TSS - Eff Old mg/L	25.00	48.00	0.00		29.60	48.00
Eff: Avg TSS - Eff North mg/L	0.00	19.00	0.00		19.00	19.00
Eff: # of samples of TSS - Eff Old	4.00	1.00	0.00	5.00		
Eff: # of samples of TSS - Eff North	0.00	5.00	0.00	5.00		
Loading: TSS - Eff Old kg/d	565.513	896.036	0.000		640.31	896.04
Loading: TSS - Eff North kg/d	0.000	47.988	0.000		411.01	47.99
Percent Removal: TSS - Eff Old %	87.31	82.86	0.00			87.31
Percent Removal: TSS - Eff North %	0.00	93.21	0.00			93.21
Total Phosphorus: TP						
Raw: Avg TP - Raw mg/L	3.24	2.46	3.02		2.90	3.24
Raw: # of samples of TP - Raw	1.00	1.00	1.00	3.00		
Eff: Avg TP - Eff Old mg/L	0.24	0.36	0.00		0.27	0.36
Eff: Avg TP - Eff North mg/L	0.00	0.25	0.00		0.25	0.25
Eff: # of samples of TP - Eff Old	4.00	1.00	0.00	5.00		
Eff: # of samples of TP - Eff North	0.00	5.00	0.00	5.00		
Loading: TP - Eff Old kg/d	5.485	6.720	0.000		5.75	6.72
Loading: TP - Eff North kg/d	0.000	0.636	0.000		5.45	0.64
Percent Removal: TP - Eff Old %	92.52	85.31	0.00			92.52
Percent Removal: TP - Eff North %	0.00	89.71	0.00			89.71
Nitrogen Series						
Raw: Avg TKN - Raw mg/L	32.00	24.80	28.80		28.53	32.00
Raw: # of samples of TKN - Raw	1.00	1.00	1.00	3.00		
Eff: Avg TAN - Eff Old mg/L	2.30	5.00	0.00		2.84	5.00
Eff: Avg TAN - Eff North mg/L	0.00	8.10	0.00		8.10	8.10
Eff: # of samples of TAN - Eff Old	4.00	1.00	0.00	5.00		
Eff: # of samples of TAN - Eff North	0.00	5.00	0.00	5.00		
Loading: TAN - Eff Old kg/d	52.027	93.337	0.000		61.44	93.34
Loading: TAN - Eff North kg/d	0.000	20.458	0.000		175.22	20.46
Disinfection						
Eff: GMD E. Coli MPN - Eff Old MPN	3.69	18.00	0.00			
Eff: GMD E. Coli MPN - Eff North MPN	0.00	6.23	0.00			
Eff: # of samples of E. Coli MPN - Eff Old	4.00	1.00	0.00	5.00		
Eff: # of samples of E. Coli MPN - Eff North	0.00	5.00	0.00	5.00		

North Bay Parry Sound District
Health Unit
Bureau de santé
du district de North Bay-Parry Sound

January 29, 2026 **SENT ELECTRONICALLY**

Ms. Erin Sawyer
Administrative Assistant - Corporate Services - Municipality of Powassan
466 Main Street
P.O. Box 250
Powassan, ON P0H 1Z0

Dear Ms. Erin Sawyer:

Re: 2026 Municipal Levy

Attached please find your **2026 Municipal Levy Information Package**.

At its meeting on January 28, 2026, the Board of Health approved the 2026 budget. The approved budget includes a 1% increase (previously confirmed) in provincial mandatory program funding and a 4% increase in the Municipal share. For 2026, the sharing split is 77.29% provincial and 22.71% municipal.

Please note that 2026 is the final year of the Strengthening Public Health Initiative, which provides a 1% funding increase to health units. Funding for 2027 is unknown at this time. Updated Draft Ontario Public Health Standards have been shared with health units; however, final release has been delayed, and current protocols and standards remain in effect.

In accordance with the Board of Health By-Laws, the Municipal Reserve status will be updated and provided with the 2025 audited financial statements. For your information, the Municipal Reserve balance as of October 31, 2025, was $2,488,411.

To learn more about Health Unit programs, activities, and reports, please visit the North Bay Parry Sound District Health Unit website at www.myhealthunit.ca. The website is completely searchable and provides information on a wide range of health topics.

The following information is enclosed:

- **Appendix A** – 2025 Levy Payment Schedule

345 Oak Street West,
North Bay, ON P1B 2T2
1-800-563-2808
705-474-1400
705-474-8252

90 Bowes Street, Suite 201,
Parry Sound, ON P2A 2L7
1-800-563-2808
705-746-5801
705-746-2711

- **Appendix B** – 2025 Board of Health Approved Budget Summary Sheet

Should you have any questions, please do not hesitate to contact Paul Massicotte, Executive Director, Corporate Services/Privacy Officer, at (705) 474-1400, extension 5238.

Yours truly,

Rick Champagne (Jan 29, 2026 14:14:52 EST)

Rick Champagne
Chairperson, Board of Health

Enclosures (2)

Copy to: Paul Massicotte, Executive Director, Corporate Services/Privacy Officer
Dr. Carol Zimbalatti, Medical Officer of Health/Executive Officer
Board of Health

345 Oak Street West, North Bay, ON P1B 2T2
1-800-563-2808
705-474-1400
705-474-8252
90 Bowes Street, Suite 201, Parry Sound, ON P2A 2L7
1-800-563-2808
705-746-5801
705-746-2711

Appendix A

January 29, 2026

Municipality of Powassan
466 Main Street
P.O. Box 250
Powassan, ON P0H 1Z0

2026 LEVY
PAYMENT SCHEDULE

2026 Annual Levy **$121,010.00**

Monthly Payment Schedule effective January 1, 2026	Amount
January 1, 2026	$9,705.42
February 1, 2026	$9,705.42
March 1, 2026	$10,159.88
April 1, 2026	$10,159.92
May 1, 2026	$10,159.92
June 1, 2026	$10,159.92
July 1, 2026	$10,159.92
August 1, 2026	$10,159.92
September 1, 2026	$10,159.92
October 1, 2026	$10,159.92
November 1, 2026	$10,159.92
December 1, 2026	$10,159.92
Total	**$121,010.00**

Levy based on population of: 3,092

Per Capita Rate: $39.14

Due Date: The first day of every month
Interest is charged at 1.25% per month on outstanding balances.

Please remit to: North Bay Parry Sound District Health Unit
Attention: Finance Department
345 Oak St W
North Bay, ON P1B 2T2
Or Direct Deposit to: Account # 03442 003 128749

2026 Board of Health Public Health Budget

Budget Summary Sheet

Budget Summary	Budget 2025	Forecast 2025	Budget 2026	Cost Sharing Percentage for 2026	Notes
Total Expenses	**23,282,096**	**23,397,114**	**24,052,331**		**1**
Less Program Revenues	481,041	627,106	603,725		**2**
Net Expenses	**22,801,055**	**22,770,008**	**23,448,606**		
Less: 100% Funding, and One-Time Funding and Grants	5,190,769	5,652,102	5,544,905		**3**
Total Shareable Base	**17,610,286**	**17,117,906**	**17,903,701**		
Ministry of Health Share	13,701,100	13,318,020	13,838,100	77.29%	**4**
Municipal Share	3,909,232	3,799,886	4,065,601	22.71%	**5**
Plus: 100% Municipal - Adult Dental	98,277	53,708	98,277		**6**
Gross Municipal Levy	4,007,509	3,853,594	4,163,878		
Per Capita Municipal Population	106,394	106,394	106,394		**7**
Per Capita Rate	37.67	36.22	39.14		

Notes for Budget Summary

1	Total expenses include the cost of all Health Unit programs and services.
2	Program revenues are generated through payments from the public or the government on a fee-for-service basis.
3	The forecast for 2025 includes 100% funding from multiple sources and one-time funding for COVID-19 Vaccination expenses and Purpose-Built Immunization Product Refrigeration.
4	The Ministry of Health funding for 2026 has been confirmed at a 1% increase over last year. The new total of $13,838,100 is 77.29% of the shareable base.
5	The municipal share is calculated using the 2025 levy plus 4%. The new total of $4,065,601 is 22.71% of the shareable base.
6	The 2025 forecasted 100% Municipal Adult Dental is below budget as a result of increased offset revenues from the Ontario Disability Support Program and Low Income People Involvement of Nipissing.
7	As per the *Health Promotion and Protection Act*, R.S.O. 1990, c. H. 7, O. Reg. 489-97 Allocation of Board of Health Expenses, current (2022) Municipal Property Assessment Corporation (MPAC) enumeration data is used for populations. MPAC does not allow their total population data to be shared publicly.

The Corporation of the
City of North Bay
200 McIntyre Street East,
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: (705) 474-0400

January 5, 2026

Municipality of Powassan
P.O. Box 250
466 Main Street
Powassan ON
P0H 1Z0

Re: Participation in the City of North Bay's Household Hazardous Waste Program

The City of North Bay is once again inviting surrounding municipalities to participate in the City's Household Hazardous Waste Program.

North Bay City Council has agreed to accept household hazardous waste from participating municipalities that share in the operating and disposal costs. The cost per municipality is $5 per dwelling based on the most up to date census.

The cost for the residents of the Municipality of Powassan to safely dispose their hazardous waste at the North Bay HHWD is as follows:

Total Dwellings	1381
Cost Per Dwelling	$5
Total Cost	$6,905

Please contact me to confirm if the Municipality of Powassan will be continuing to use the North Bay Household Hazardous Wate Depot.

Sincerely,

Victoria Thomas
Environmental Control Officer
705-474-0400 ext. 5221
victoria.thomas@northbay.ca

From:	Peter McIsaac
To:	Allison Quinn
Subject:	Fwd: Hummel Bridge
Date:	January 22, 2026 11:46:31 PM
Attachments:	image001.png

Please have this on the next Agenda.

Thank You.

Peter McIsaac
Mayor
Municipality of Powassan

Begin forwarded message:

> **From:** "Rochefort, Pauline - Personal" <pauline.rochefort.P9@parl.gc.ca>
> **Date:** January 22, 2026 at 6:35:00 PM EST
> **To:** dyemm@nipissing-township.com, Peter McIsaac <pmcisaac@powassan.net>, Dave Britton <dbritton@powassan.net>
> **Subject: Hummel Bridge**
>
> Hello,
>
> Simply to advise that I have not forgotten about the Hummel Bridge. It's anticipated that there will be a renewal of the Canada/Ontario Infrastructure Program this spring...and it's also anticipated that municipal bridges will qualify. However, nothing is for sure until it is announced. So, fingers crossed.

House of Commons
Chambre des communes
Canada

Pauline Rochefort
Member of Parliament | Député
Nipissing-Timiskaming
375 Main St. West | 375, rue Main Ouest
North Bay, Ontario P1B 2T9
Tel. | Tél. : (705) 474-6151
Fax | Télécopieur : (705) 474-6964
pauline.rochefort@parl.gc.ca
paulinerochefort.libparl.ca

The Municipality of Powassan

Resolution no. 2026 - _____

Date: February 3, 2026

Moved by:

Seconded by:

That the correspondence from Nipissing-Temiskaming Member of Parliament, Pauline Rochefort regarding the anticipated renewal of the Canada/Ontario Infrastructure program be received; and,

FURTHER that Council direct staff to work in partnership with the Township of Nipissing to submit a joint funding application, once an announcement is made that the program has opened.

_____ Carried

_____ Defeated

_____ Deferred

_____ Lost

_____
Mayor

Recorded Vote: Requested by_____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

From: Alkins, Melanie (MNEDG)
Subject: FW: Ontario Investing to Protect Rural Communities
Date: January 20, 2026 9:58:29 AM
Attachments: image001.png
image002.png

Good morning,

As per the news release below, the application period for the **Rural Ontario Development program is now open**. You have until February 26, 2026, at 5 p.m. E.T. to apply.

Please see details below on how to register for the information sessions being offered and so too, the contact to request a coaching session.

Here is the link to the program details: https://www.ontario.ca/page/rural-ontario-development-program

Please do share with those that may be interested or could benefit.

Best,
Melanie

The Rural Ontario Development (ROD) Program replaces the Rural Economic Development (RED) Program. This program supports the objectives of Enabling Opportunity: Ontario's Rural Economic Development Strategy.

The ROD Program provides cost-share funding for projects that help rural communities:

- address barriers and build capacity for economic development
- to attract, retain and expand businesses
- attract and retain investment and jobs
- strengthen regional partnerships and economic resilience
- address workforce development challenges
- transform community assets to drive economic development

To qualify for the ROD Program, you must meet both of the following requirements:

1. Your organization must be one of the following:
    - a municipality
    - a not-for-profit organization
    - an Indigenous community or organization
    - a local services board
    - a small business with 1 to 20 employees
2. Your project must be within an eligible rural area of Ontario

Program streams

Rural communities

Municipalities, Indigenous communities, local services boards and not-for-profit organizations in rural Ontario can apply through the following streams:

- **Economic diversification, competitiveness and capacity building**: projects that support communities to build economic development capacity and implement strategies that increase competitiveness to retain businesses, attract investment and enhance growth.
    - **Strategies and plans**: projects will develop strategies or plans that will enhance the ability of communities to be prepared for and engage in economic development activities. This stream offers up to 50% cost-share up, to $50,000.
    - **Economic diversification and competitiveness**: projects will support the implementation an existing economic development plan or strategy. This stream offers up to 50% cost-share, up to $150,000.
    - **Capacity building events**: projects that support organizations in building community capacity to deliver economic development activities. This stream offers up to 35% cost-share, up to $10,000.
- **Workforce development, attraction and retention:** This stream funds projects that support communities to implement strategies and/or to undertake initiatives for attracting and retaining workers. This stream offers up to 50% cost-share, up to $150,000.
- **Community infrastructure enhancements:** This stream funds projects that update or transform community assets that have been identified as important to the community's economy. This stream offers up to 35% cost-share, with large projects eligible from $25,000 to $250,000 and for small projects eligible up to $25,000.

Rural businesses
Small brick and mortar businesses in rural Ontario with 1 to 20 employees can apply through the **business development stream**. This stream offers up to 35% cost-share, to a maximum of $10,000.

Attend an information webinar - Learn more about the ROD Program by attending a free information webinar. Find more information on our registration page.

Upcoming sessions:

Community development – municipalities, Indigenous communities, not-for-profit or local services

- January 22, 2026
    - 11:00 a.m. to 12:30 p.m. (English)
    - 2:30 p.m. to 4:00 p.m. (French)
- February 12, 2026

    - 11:00 a.m. to 12:30 p.m. (English)
    - 2:30 p.m. to 4:00 p.m. (French)

Business development – rural businesses

- January 22, 2026
    - 9:30 a.m. to 10:30 a.m. (English)
    - 1:00 p.m. to 2:00 p.m. (French)
- February 12, 2026
    - 9:30 a.m. to 10:30 a.m. (English)
    - 1:00 p.m. to 2:00 p.m. (French)

Application coaching - Book an application coaching call with a regional advisor to help navigate the application process.

Here is the link to the program details: https://www.ontario.ca/page/rural-ontario-development-program

Please do share with those that may be interested or could benefit.

Best,
Melanie

Melanie Alkins, Northern Development Advisor (she/her)
Regional Economic Development Branch | Northern Development Division
Ministry of Northern Economic Development and Growth | Ontario Public Service
705.491.7897 | Melanie.Alkins@Ontario.ca

Please Note: As part of providing accessible customer service, please let me know if you have any accommodation needs or require communication supports or alternate formats.

Ontario

From: Ontario News <do.not.reply@ontario.ca>
Sent: January 19, 2026 3:44 PM
To: Alkins, Melanie (MNEDG) <Melanie.Alkins@ontario.ca>
Subject: Ontario Investing to Protect Rural Communities

Ontario Logo

NEWS RELEASE

Ontario Investing to Protect Rural Communities

Province announces second intake of $20 million Rural Ontario Development Program at annual ROMA conference

January 19, 2026
Ministry of Municipal Affairs and Housing

Toronto — As part of its plan to protect Ontario, the government is launching the second intake of the Rural Ontario Development Program, a $20 million investment to strengthen the economies of rural communities, build infrastructure and keep workers on the job. The announcement was made at the 2026 annual Rural Ontario Municipal Association (ROMA) conference, with applications opening immediately for rural municipalities, businesses, Indigenous groups and not-for-profit organizations.

“In the midst of global economic uncertainty, our government is doubling down on our plan to protect Ontario and its rural communities,” said Premier Doug Ford. “We’re making record investments in rural services and infrastructure, and we’re cutting red tape and keeping costs down to help attract investments and create jobs in rural communities. I appreciate the support and collaboration from ROMA and all our rural communities as we work together to protect workers and their families from tariffs, economic uncertainty and anything else that comes our way.”

Last week, the government also announced an additional $700 million to help 127 municipalities and First Nations communities upgrade and expand aging water infrastructure across the province. The funding comes from the province’s Municipal Housing Infrastructure Program (MHIP), which was increased to a total of $4 billion last year to support the province’s goal of getting more shovels in the ground and homes built across Ontario. The funding will flow to recipients through MHIP’s Health and Safety Water Stream (HSWS), which now totals $875 million of the total $4 billion MHIP. Funding will support access to safe drinking water, housing, job creation and protection for communities in the event of extreme weather events.

ROMA is the rural voice of the Association of Municipalities of Ontario (AMO). The conference is an opportunity for municipal leaders and the province to collaborate on rural priorities, such as housing, infrastructure, transportation, health care and international trade. This year, the Ontario government is holding over 650 meetings with municipalities and municipal organizations from across the province.

“Our government is working to protect the people and families who call rural Ontario home,” said Rob Flack, Minister of Municipal Affairs and Housing. “From making investments in infrastructure, to supporting Ontario farmers, to creating the conditions to get more homes built, we are doing what is needed to keep workers on the job and safeguard the bright future that is in store for our rural communities. Our appreciation goes out to the many municipal partners and ROMA Chair, Christa Lowry, who are working tirelessly to advance these goals alongside us.”

Quick Facts

- The Ministry of Rural Affairs will hold Rural Summits in 2026 to hear about progress and future plans for the prosperity of Rural Ontario, as first detailed in Enabling Opportunity: Ontario’s Rural Economic Development Strategy.
- Last year, Ontario announced additional support for the Ontario Risk Management Program, investing $250 million per year by 2027-28 to help strengthen agri-food sector resilience during market instability.
- Ontario is investing approximately $583 million this year through the Northern Highways Program, which includes widening Highway 69 from Sudbury to Parry Sound, upgrading Highway 584, and expanding sections of the Trans-Canada Highway from Thunder Bay to Nipigon and Kenora to the Manitoba border.
- Earlier this month, the province marked a major milestone in its commitment to bring back the Northlander with the arrival of the first of three new Northlander trainsets in Ontario. The Northlander will span 740 kilometres between Timmins and Toronto, with 16 stops along the route, including a connection to Cochrane.

Quotes

"Since it was introduced a year ago, Ontario’s Rural Economic Development Strategy is protecting rural communities and helping them to thrive in these uncertain economic times. This strategy, which includes the Rural Ontario Development Program, supports our whole-of-government approach to ensure rural Ontario continues to be the best place to live, work and raise a family."

- Lisa M. Thompson
Minister of Rural Affairs

"Modern water systems and a new Rural Ontario Development Program intake help rural growth and sustainability. This support allows municipalities to fix aging infrastructure, while unlocking our communities' economic potential. When rural Ontario thrives, the entire province prospers. We thank members of the Ontario Government for attending ROMA and we look forward to working together on our shared priorities."

- Christa Lowry
Christa Lowry, Chair, Rural Ontario Municipal Association (ROMA), Mayor, Mississippi Mills

"The ROMA Conference is about the opportunity for municipal and provincial leaders to have meaningful conversations about how we can build a stronger rural Ontario together. Municipalities stand with the province to shield our economy from external pressures. With provincial support, we can protect our quality of life, build more homes, and drive growth in every corner of Ontario."

- Robin Jones
President, Association of Municipalities of Ontario (AMO), Mayor, Village of Westport

"Our government is protecting Ontario by investing up to $875 million in local water systems through the Municipal Housing Infrastructure Program's Health and Safety Water Stream. This funding builds on previous investments in municipal water infrastructure and will ensure safe, reliable water services for 127 municipalities and First Nations, while protecting communities from extreme weather, supporting housing and keeping workers on the job."

- Todd McCarthy
Acting Minister of Infrastructure

"Our government is committed to protecting our farmers, helping to make their businesses more resilient and competitive – even as they face pressures outside of their control. Increasing annual funding for the Risk Management Program to $250 million by 2027 will support farmers in responding to market challenges, while also driving progress on our ambitious Grow Ontario Strategy goals."

- Trevor Jones
Minister of Agriculture, Food and Agribusiness

"Our government is making historic investments in northern highway infrastructure as part of our plan to protect Ontario by building a stronger, more resilient economy. These investments will improve traffic flow along critical arteries as our province continues to break down barriers to interprovincial trade and support good-paying jobs for workers and industries across Ontario."

- Prabmeet Sarkaria

Minister of Transportation

"Through the *Buy Ontario Act*, our government is leveraging our procurement spend to keep jobs and our money right here at home. With U.S. tariffs hitting our workers and businesses, we're stepping up to protect Ontario — especially the small and rural businesses that feel it the most. By working together with municipalities, we're building a stronger, more self reliant Ontario."

- Stephen Crawford
Minister of Public and Business Service Delivery and Procurement

Additional Resources

- Rural Ontario Development Program
- Municipal Housing Infrastructure Program
- Grow Ontario Strategy
- Building More Homes

Media Contacts

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The Municipality of Powassan

Resolution no. 2026 - _____

Date: February 3, 2026

Moved by:

Seconded by:

That the correspondence from the Ministry of Northern Economic Development and Growth, regarding the Rural Ontario Development program be received; and,

FURTHER that Council direct staff to submit an application to the Rural Ontario Development program for the Trout Creek Community Centre structural project to help offset project costs, and that staff work with the Trout Creek Community Centre Advisory Committee on the final application, due February 26, 2026.

_____ Carried

_____ Defeated

_____ Deferred

_____ Lost

_____
Mayor

Recorded Vote: Requested by_____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

February 2026

February 2026

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1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026

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22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 1	2	3 Council	4	5	6	7
8	9	10	11	12 DSSAB	13 Winter Carnival	14
15 Winter Carnival	16 Family Day Office Closed	17 Council Golden Sunshine Housing Copr.	18	19	20	21
22	23 Library Board	24	25 6:00pm Council Budget Meeting	26	27	28